

WRAYSBURY & HORTON VOLUNTARY CARE

England & Wales · Charity number 1197937

Details

Status Registered

Legal form CIO

Registered 2022-02-16

Register [View on the Charity Commission register](#)

Contact

Address Wraysbury Village Hall
The Green
Wraysbury
Staines-Upon-Thames
TW19 5NA

Phone 01784482515

Email help@wraysbury.com

Website Wraysbury.com

Activities

Objects: 3.1 TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE FROM BECOMING SOCIALLY EXCLUDED, RELIEVING THE NEEDS OF THOSE PEOPLE WHO ARE SOCIALLY EXCLUDED AND ASSISTING THEM TO INTEGRATE INTO SOCIETY.FOR THIS CLAUSE 'SOCIALLY EXCLUDED' MEANS BEING EXCLUDED FROM SOCIETY, OR PART OF SOCIETY, AS A RESULT OF BEING A MEMBER OF A SOCIALLY AND ECONOMICALLY DEPRIVED COMMUNITY.3.2 FOR THE PUBLIC BENEFIT THE RELIEF OF THOSE IN NEED BY REASON OF YOUTH, AGE, ILL HEALTH, DISABILITY OR FINANCIAL HARDSHIP, PRIMARILY THROUGH:• PROVIDING A MOBILE AND WEEKLY LUNCH CLUB;• PROVIDING A TRANSPORT SERVICE FOR SUPPORT WITH SHOPPING AND ACCESSING PUBLIC HEALTH SERVICES;• PROVIDING A HELPLINE.

Activities: We are a local charity providing help to those who are in need due to old age, ill-health disability, financial or other hardship. We provide: Food (weekly lunch club & lunch club delivery to the house-bound) ; Social integration (weekly coffee mornings in 2 villages) ; Transport and Household tasks. Advice.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Disability
- **Who:** Elderly/old People, People With Disabilities, The General Public/mankind

Geography

- Surrey
- Windsor And Maidenhead

Finances

Period end	Income	Expenditure	Assets	Employees
2025-09-30	£61,059	£65,928	-	-
2024-09-30	£69,888	£30,742	-	-
2023-09-30	£35,088	£35,614	-	-
2022-09-30	£27,852	£32,161	-	-

Trustees

Name	Role	Appointed
Janet Crame B.E.M.	Chair	2020-11-14
Lilijana Moffatt		2020-11-20
Sharon Jane Whitehead MA, DPhil		2020-11-14
Stuart Jefcoate		2025-02-12
Susan Meller		2020-11-20

WRAYSBURY & HORTON VOLUNTARY CARE

England & Wales - Charity number 1197937

Accounts

Minutes of Trustee meeting held on Monday 26/1/26

At the Garden House

Present: Stuart Jeffcoate; Sharon Whitehead; Lili Moffat;
Suzy Meller (by WhatsApp); JC – Chair.

1. Kitchen and menus while JC away

Sharon agreed the menus. JC will augment and send to Sharon and Suzy to amend as they see fit. Suzy will make sure the Calendar is up to date with helper availability.

SW
JC
SM

Lili will take the cash from lunch club each week and pay Arun for the groceries on Fridays or Saturdays. (JC will inform him). Any remaining cash can be kept, and JC will pay into account when she gets back.

JC/LM

2. AGM/Social date

We must have a formal meeting prior to accounts sign-off and then submission to the Charities Commission. The Return for 2024/25 has to be submitted by 31st July 2026. We have officially had our AGM/Trustees meeting on 9th October 2025, and Jayne Kennedy has agreed to sign off the accounts. Once Lili has the signed accounts, JC will submit.

LM
JC

However, traditionally, we have always held a Social Evening and AGM for all the Volunteers to attend. Initially it was hoped this could be at the end of March, but Suzy (and Steph) will be away then, so now looking at early April. *7th or 8th would be a possible date but as it's just after Easter, suspect this won't work. JC will then be away 13-18th April.*

We really do need to announce it – good PR for volunteers, and it's important that all the Trustees can attend.

ALL

So please give me other dates available for e.g. mid-March.

3. Champney

JC has agreed to help Benta with kitchen renovation at Champney Hall, Horton is part of the Charity and Champney could be better used for our events sometimes if the kitchen was usable. Once the estimates for work have been obtained, agreed that WHVC will contribute some of the kitchen equipment e.g. cooker. *(Although in hindsight, the major equipment is probably easier to get through grants, and we might be better providing the saucepans etc).*

JC

4. Finance

We have received a donation from the estate of David Moss – over £30,000, which was unexpected and a real boon for us. For the time being, we don't need to apply for grants and probably shouldn't as we

Minutes of Trustee meeting held on Monday 26/1/26

At the Garden House

need to have allocated this sort of funding to other things if we apply for more. Agreed that we can keep the meal costs as they are for now (although it might be easier if we round it up to £8 at some point).

JC

Meanwhile, also agreed that we should look for replacement large upright freezer and tall narrow warming cupboard if one exists.

- a) Unity trust bank was originally chosen because it was the easiest route for us to gain an account. However, it's not ideal.
- b) We really need some form of card – probably credit card as our constitution and most grant applications state that we must have 2 signatories to take money out of the account; ergo debit card probably not appropriate. This would make expenses a great deal easier as now JC buys most things and charges back to the charity via expense claim form.
- c) We already had £20,000 surplus at the moment, albeit we agreed again that we need to ring fence a minimum of £10,000 as 6 month running cost reserve. The deposit account rate is negligible, so we need to seek alternative deposit opportunities.

SJ

Stuart has agreed to :

- a) Look at other bank accounts which might be suitable for us
- b) Which do have some form of credit card/charge card option
- c) And possibly an option like the Marcus Account (Goldman Sacks) to gain a higher deposit rate.

5. Datchet

JC

JC was approached by Eton Guest House to ask whether we would consider taking up to 10 extras for lunch club on Thursdays. Confirmed but only with notice.

JC had also been asked by David Buckley whether we would consider amalgamating Datchet into WHVC. They had originally set up a group during Covid, but it evaporated after lock-down. They have money (c. £30K) which they would contribute and also already have a phone line. Agreed that we can investigate this further as a possibility if we have sufficient additional volunteers and a working Trustee from Datchet. JC to meet again with David Buckley to discuss.

SJ

6. Volunteers

SM

New volunteer for lunch club can probably work on Thursdays, mainly. Stuart will try to find more drivers for

- a) Wednesday & Friday deliveries and
- b) Ad hoc driving to hospital etc.

WhatsApp group volunteers discussed. Agreed to remove permanently

Minutes of Trustee meeting held on Monday 26/1/26

At the Garden House

inactive people in the Group as they don't need the updates on who has joined/left etc.

LM

7. AOB

**SM
SJ**

Insurance - Lili will estimate the replacement costs for the main kitchen equipment etc. for insurance purposes. Obviously, our rate will then go up.

Clients: Discussions regarding possible Mobile Lunch Club requirements and Stuart's over-arching commitment to his neighbour which needs probably to be addressed via a care home - even temporarily.

**LM
JC**

Building Maintenance - Sharon reported that the Village Hall Management Committee are aware of the on-going roof leak in the kitchen. Hopefully that means they will get it professionally fixed. Also, the Fire Door which is still due to be fitted between the kitchen and main hall. Apparently, they are aware and are looking for some-one to install it. Point made that in the event of a fire, we might not be insured??

LM

Website - Lili confirmed that Katia is working on this and Lili is providing encouragement (!) but needs logos for the most recent donors. Likely this will only be Pargiter (Berkshire Community Foundation) and Yapp Trust as all the other donors were from the kitchen renovation applications or earlier.

ALL

There will be an annual cost for the website. Confirmed that we do need access to email from the website and asap as currently, the Website is still hosted by Simon, and he sees all emails which come to the web site. This is not acceptable from a security viewpoint. We also need to supply pictures and biopic (?) of all trustees.

Trustee terms - Our constitution states that Trustees need to serve for a term of 3 years but can be re-elected to stay on thereafter. So far, the original Trustees have already served since the Charity foundation in 2021, and we all agreed to stay on. Stuart then joined last year. We should probably change the constitution to allow unlimited extensions of Trustee terms (providing still compos mentis and willing). If we extend the charity to include Datchet, it will be an ideal time to overhaul the constitution.

Minutes of Trustee meeting held on Monday 26/1/26
At the Garden House



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Wraysbury and Horton Voluntary Care

On accounts for the year ended

30th September 2025

Charity no (if any)

1197937

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **30 /09/2025**.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

19th February 2026

Name:

Jayne Kennedy

Relevant professional qualification(s) or body (if any):

Member of the Chartered Institute of Management Accountants

Address:

5 Welley Road

Wraysbury

Staines upon Thames. TW19 5DL.

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.
Nothing to disclose.

WRAYSBURY & HORTON VOLUNTARY CARE

England & Wales - Charity number 1197937

Accounts

WHVC Chairman's report for year ending September 2024

Our financial year runs from October 1st 2023 - September 30th 2024. During this period, we have been able to continue our regular work with minimal interruption. We continue to receive emails, calls, letters and word of mouth comments about how much our work is appreciated and needed by the Community in both Villages.

Community

2024 Flood

There were again serious floods in the Village of Wraysbury in January 2024. Many of the roads were cut off due to flooding, and we liaised with the Flood Team and Parish Council to arrange evacuation of some of our regular clients where the water level had become dangerous. However, the majority of our normal clients remained in their homes, and we were able to deliver to them with the help of one of our team who has a 4 wheel drive (very high) car.

The Thursday lunch club had to be cancelled for 2 weeks because the Village Hall Road was also cut off. This also meant the kitchen was inaccessible. But we managed to get to the kitchen in time to move most of the supplies we needed for cooking in our own homes again while the Hall was unavailable.

Lunch Club/mobile lunch club

The mobile lunch club deliveries have continued without interruption throughout the year. Numbers fluctuated slightly but have remained around 50 per week.

Thursday lunch club has also continued with one week off over the Christmas period and the two-week break because of the floods. We have an attendance of between 20-30 people every week. We also held a very successful Christmas event (c. 100 attendees) and were able to cover the costs from our own funds with additional help from local clubs and business providing Prosecco, raffle prizes and decorations. Following the success of the Coronation lunch last year, we held a special summer lunch event which was also very well attended (96 people) and helped us to raise funds towards the community kitchen project.

Helpline

The helpline was fully manned during the year. We have introduced a system of telephone transfer which allows different members of the team to take calls. A new WhatsApp group has been created to ask for volunteers, but without naming the clients. (Once someone volunteers, we contact them directly with the details and they then confirm to the client). The new system was introduced in April 2024, and from then until the end of September, we responded to 104 calls. The majority of calls are still for transport to medical appointments, although we do receive requests for shopping, and ad hoc help in the home.

WHVC Chairman's report for year ending September 2024

Finances

The charity's income from coffee mornings, lunch club and mobile lunch club (aka meals-on-wheels) was £29,431, which just about covered the cost of food and containers at £24,045. The rest of the running costs are covered by endless applications for grants to local organisations, various donations, several fundraising events throughout the year and a salary sacrifice contribution of £112.50 per month from a member of the local community.

Last year, our focus was on raising funds for our own kitchen space. With grants from Windsor Lions, Prince Philip Trust, Albert Hunt Trust and from local Wraysbury News, Country Music, Christmas Fayre and Anonymous donation we raised just over 30K, which is making the bank balance at the end of September very healthy! The amount was subsequently spent on completing the works for the kitchen. We have now successfully moved and find the new space immensely helpful.

Our current balance is £16,973 of which £10,000 is our reserves level. With increased running costs we will have to double our efforts at fundraising and grant applications.

Thanks to Jayne Kennedy for auditing the accounts.

Policies and Reporting

DBS certification

As agreed at the meeting on 29th January 2024 all volunteers who have direct contact with clients have been asked to undergo DBS checking. We have opened an account with the online DBS agency Carecheck, who have advised us that enhanced DBS checks are required only for volunteers in roles involving providing care for vulnerable adults and children. Upon exploring the definition of 'care', Carecheck advised us that food delivery (even into someone's home) is not a role that would be eligible for an extended check and that volunteers in this role should have basic DBS certification. *NB No volunteer is allowed to encourage or help a client to eat (other than plating and cutting up food) as we are not trained as carers.* Driving vulnerable adults or children to appointments is a role that is eligible for enhanced DBS certification.

Subsequently, 8 volunteers have been DBS certified at enhanced level. This is in addition to a further 11 active volunteers who had already been DBS certified at the appropriate level. We maintain a list of DBS-certified volunteers and will continue to ensure that new volunteers are background checked and DBS certified at the appropriate level.

WHVC Chairman's report for year ending September 2024

Health and safety

An incident was reported involving a volunteer emptying hot water from a heavy urn in which the volunteer required medical treatment. Appropriate treatment was sought and steps have been taken to avoid a repeat (means to empty the urn before moving it and help with moving heavy objects).

Food hygiene

No issues regarding food hygiene and safety have been reported. We continue to assess clients' requests as regards menu requirements so that individual needs are met to the best of our ability; for example, we provide one client with reduced-sugar puddings. Several have requested smaller portion sizes and volunteer delivery drivers have been active in ensuring that uneaten food is removed after a few days so that it does not present a risk to clients.

Policies and guidelines

WHVC Safeguarding policy (including Equality statement), Guidelines for helpline volunteers, WHVC Compliant's policy and WHVC Risk register have been reviewed and circulated to all volunteers.

Insurance

WHVC is covered by appropriate community schemes insurance that includes public liability protection.

No further safeguarding issues have been reported.

Volunteers and Rota Management

We decided to close the rota calendar to Trustees only due to items being incidentally deleted or rearranged when used by all volunteers, currently the chairman or Trustee with responsibility for Volunteers are notified of dates and changes etc and are updated as necessary which continues to work well.

We have lost two kitchen staff this year but gained one new member. We have unfortunately lost two volunteer meal delivery drivers which we currently have been unable to replace as yet. We require help on Mondays and Thursday lunch club requires kitchen help 10-12, servers seem to be ok at present. We have gained a new lunch delivery driver who also helps drive our clients to and from appointments.

We continue our efforts to recruit new volunteers, including kitchen help, delivery drivers, and mini-bus drivers which would really help ease the load. The telephone helpline is currently manned by Trustees and has been proving quite a struggle with demand for transport with few volunteers. We have advertised in Wraysbury News, floated flyers door to

WHVC Chairman's report for year ending September 2024

door and at events, Wraysbury's Got Talent, Coffee Morning, Summer Fair and The Grange with little uptake. However, generally, there are a good array of personalities, skills and reliable volunteers working well together.

We would ideally like to recruit help with manning the telephone line and pastoral care.

Plans for a new permanent kitchen for the Charity

It became clear that whilst we have managed to continue with the meal provision using the Village Hall kitchen, having to clear out the equipment and food most weekends and re-instate on a Monday morning is an untenable overhead.

So, the Trustees took the decision to apply to the Village Hall to take over the lease of the offices and former doctor's surgery for use as kitchen premises. The space is at least double what we currently have and enables us to still provide lunches on a Thursday since the rooms open directly onto the Village Hall Foyer. There is also an external entrance from the car park. We are able to store more of our equipment and all the food rather than in private houses as before.

Having made the decision to obtain our own kitchen and storage space, much of the year was spent raising money towards the costs. We managed to raise sufficient money (C. £30,000) by the end of September and the work was started soon after.

Whilst this report only covers the period to end of September, it is worth noting that the work was successfully completed, and we were able to move into the new kitchen in November 2024.

In the longer term, we are also trying to arrange for our phone line to be permanently installed there rather than in the local pharmacy as now. The kitchen and storage area can then become the effective HQ for the Charity.

Wraysbury & Horton Voluntary Care

Annual Accounts Summary

Year end September 30th 2024

	2024	2023	2022	2021
Receipts				
Meals on wheels	17,314	14,544	14,585	21,865
Lunch Club	9,627	7,946	6,789	860
Coffee morning	2,490	2,702	2,209	534
Total from activities	29,431	25,192	23,583	23,259
Charities box/Fundraising	5,272	1,919	716	119
Donations/Grants	4,698	7,213	10,589	6,855
Bank interest received	278			
Funds for the new kitchen	30,154			
Other	55	765	1,487	1,576
Total Grants & Donations	40,457	9,896	12,792	8,550
Total Receipts	69,888	35,088	36,375	31,809
Liabilities				
Food	21,022	20,122	18,242	11,503
Catering equipment	3,023	2,526	2,661	2,287
Other equipment	221	1,631	304	2,152
Hall hire	8,450	8,975	9,271	6,355
Admin/Phone	291	778	889	981
Insurance	448	420	402	345
New Kitchen spending	17,597	1,070	85	963
Other payments	72	92	307	87
Total Liabilities	51,123	35,614	32,161	24,673
Unrestricted Funds	11,977	12,502	8,288	1,152
Surplus/Deficit for the year	18,765	- 526	4,214	7,136
Bank balance	30,742	11,977	12,502	8,288



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

WRAYSBURY & HORTON VOLUNTARY CARE

On accounts for the year ended

30TH SEPTEMBER 2024

Charity no (if any)

1197937

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09 2024.

Responsibilities and basis of report

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Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

05-05-2025

Name:

JAYNE KENNEDY

Relevant professional qualification(s) or body (if any):

ASSOCIATE MEMBER OF CHARTERED INSTITUTE OF MANAGEMENT ACCOUNTS


Address:

5 WELLEY ROAD, WRAYSBURY,
STAINES UPON THAMES
TN19 5DL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A


05-05-2025

WRAYSBURY & HORTON VOLUNTARY CARE

England & Wales - Charity number 1197937

Accounts

WHVC Trustees' Annual Report – 2022/23

Our financial year runs from October 1st 2022 – September 30th 2023. During this period, we have been able to continue our regular work without interruption and from the regular emails, letters and personal comments we receive, we know that the work we do is appreciated and remains much needed.

Community

The mobile lunch club deliveries have continued without interruption. Numbers fluctuated slightly but have remained around 50 per week.

Thursday lunch club has also continued with only a short break in the summer and one week off over the Christmas period. We have an attendance of between 20-30 people every week but still are unable to get advance knowledge of attendees. (Agreed that the clientele makes it difficult to do otherwise). We also held a very successful Christmas event (60 attendees) and were able to cover the costs from our own funds with additional help from local clubs and business providing Prosecco, raffle prizes and decorations. We also held a special Coronation Lunch in May to celebrate the King's coronation, also funded by the charity and local businesses with an even higher turnout.

In the winter months, we provided the 'Warm Room Initiative' in the Village Hall. This involved maintaining tea and coffee facilities, along with snacks. Although there were very few attendees, the facility remained open. Fortunately, in this period, there was no flooding in the Villages.

Helpline

The helpline was fully manned during the year with the assistance of a new second line support. The number of calls fluctuated each week, sometimes barely being used, and other days having as many as 6-8 calls in one day. We were able to cover the majority of requests for transport with occasional use of the local taxi company. It is notable that in the winter months, some of the calls were far longer than at other times, confirming the need for communication/company.

Finances

The charity's income from coffee mornings, lunch club and mobile lunch club exceeded the food costs. For the year 2022/23, our total grants and fund raising provided just over £7,000. The Grange Garden Party was held in early September and provided a boost to our funds following a less successful event at the Wraysbury Fair in June that year. We were also lucky enough to receive a three-year award from the Yapp Trust of £2,000

WHVC Trustees' Annual Report – 2022/23

p.a., an award of £5,000 from the Berkshire Community Foundation and a salary sacrifice contribution of £75 per month from a member of the local community. Other contributions came from 'Wraysbury's got Talent' evening - £800 - and ad hoc amounts from other local groups and the charity boxes in local shops. Our bank balance has remained healthy.

Fundraising for the new kitchen project started in September. Subsequently, the Trustees took the decision to ringfence all donations and fundraising specifically for the kitchen project and to move those funds into the deposit account. This will be reflected in the 2023/2024 accounts and report.

Policies and Reporting

All our policies and procedures have been updated. There were no safeguarding issues or other reported issues.

Volunteers

Overall, we have managed to retain enough volunteers to carry out our work. A couple of new people have signed up to help with food deliveries, and new help with the invoicing and cash taking for Lunch Club. Fortunately the drivers, general helpers, cooks and kitchen helpers we have are still happy to continue but we are still advertising locally for more help to cover holidays and the inevitable fall-out of volunteer goodwill.

Plans for 2023/2024

It has become clear that whilst we have managed to continue with the meal provision using the Village Hall kitchen, having to clear out the equipment and food most weekends and re-instate on a Monday morning is an untenable overhead.

So, the Trustees took the decision to apply to the Village Hall to take over the lease of the offices and former doctor's surgery for use as kitchen premises. The space is at least double what we currently have and would still enable us to provide lunches on a Thursday since the rooms open directly onto the Village Hall Foyer. There is also an external entrance from the car park. We will be able to store more of our equipment and all the food rather than in private houses as now.

There is a substantial amount of work to be done with associated costs. The Village Hall Management Committee have agreed to carry out the main building work and we then need to raise funds for the main kitchen restoration work i.e. floor, ceiling and wall coverings, new equipment etc. At the end of the 2023/24 financial year, we are committed to a major fund-raising exercise to achieve this aim.

WHVC Trustees' Annual Report – 2022/23

As explained above, all the funds we raise specifically for the kitchen project will be moved to the deposit account and ringfenced.

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	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U
1	Wraysbury & Horton Voluntary Care									Year-End 30th September 2023											
2																					
3																					
4	Income									Expenses											
5	Month	Mnthly Totals	Total	Meals on Wheels	Lunch Club	Coffee Morning	Charities Box/Fund Raising	Donations Grants	Other/Champney Hall	Month	Mnthly Totals	Total	Food Costs	Catering Supplies	Hall Hire	Admin	Bank Charges	Insur'e	Other/Shop'g	Fixed Assets	Champney Hall
6	Oct-22	Monthly Totals	2,569.00	1,283.00	781.50	229.50	-	275.00	-	Oct-22	Monthly Totals	2,984.70	1,987.36	187.50	770.00	39.84	-	-	-	-	-
7	Nov-22	Monthly Totals	2,242.10	1,270.00	609.60	282.50	-	80.00	-	Nov-22	Monthly Totals	4,244.45	1,899.07	83.23	625.00	200.85	-	-	-	1,436.30	-
8	Dec-22	Monthly Totals	1,980.50	942.00	427.50	166.00	-	445.00	-	Dec-22	Monthly Totals	2,275.28	1,127.20	150.80	935.00	44.28	18.00	-	-	-	-
9	Jan-23	Monthly Totals	2,023.59	1,140.50	462.50	105.20	200.39	75.00	40.00	Jan-23	Monthly Totals	2,519.03	1,270.72	298.26	670.00	160.05	-	-	100.00	-	20.00
10	Feb-23	Monthly Totals	1,982.35	918.00	689.50	299.85	-	75.00	-	Feb-23	Monthly Totals	2,214.37	1,497.07	17.25	650.00	50.05	-	-	-	-	-
11	Mar-23	Monthly Totals	2,347.80	1,140.00	830.00	302.80	-	75.00	-	Mar-23	Monthly Totals	2,538.75	1,820.75	-	700.00	-	18.00	-	-	-	-
12	Apr-23	Monthly Totals	2,474.00	1,644.00	561.00	194.00	-	75.00	-	Apr-23	Monthly Totals	2,899.84	1,513.25	561.59	825.00	-	-	-	-	-	-
13	May-23	Monthly Totals	2,687.60	1,308.00	854.50	268.50	-	85.00	171.60	May-23	Monthly Totals	2,552.40	1,735.27	96.97	700.00	20.16	-	-	-	-	-
14	Jun-23	Monthly Totals	2,721.65	902.00	723.50	189.50	154.25	752.40	-	Jun-23	Monthly Totals	3,836.49	1,947.71	495.20	800.00	40.78	18.00	419.82	-	114.98	-
15	Jul-23	Monthly Totals	4,932.40	1,380.00	733.50	217.00	-	2,075.00	526.90	Jul-23	Monthly Totals	2,695.00	1,447.92	129.30	675.00	180.78	-	-	182.00	80.00	-
16	Aug-23	Monthly Totals	3,100.00	1,368.50	843.71	286.00	-	575.00	26.79	Aug-23	Monthly Totals	2,949.77	1,937.44	346.55	625.00	40.78	-	-	-	-	-
17	Sep-23	Monthly Totals	6,027.50	1,248.00	429.50	161.00	1,563.89	2,625.11	-	Sep-23	Monthly Totals	3,903.94	1,938.35	159.55	1,000.00	-	18.00	-	788.04	-	-
18		Monthly Totals	35,088.49	14,544.00	7,946.31	2,701.85	1,918.53	7,212.51	765.29		Monthly Totals	35,614.02	20,122.11	2,526.20	8,975.00	777.57	72.00	419.82	1,070.04	1,631.28	20.00
19																					
20																					
21	Opening Bank Balance			£12,502.24																	
22	Bank Receipts			£35,088.49																	
23	Bank Expenditure				£35,614.02																
24	Closing balance per Statement				£11,976.71																



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

WRAYSBURY & HORTON VOLUNTARY CARE (WHVC)

On accounts for the year ended

30TH SEPTEMBER 2023

Charity no (if any)

1197937

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2023

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

J Kennedy

Date:

20/04/2024

Name:

JAYNE KENNEDY

Relevant professional qualification(s) or body (if any):

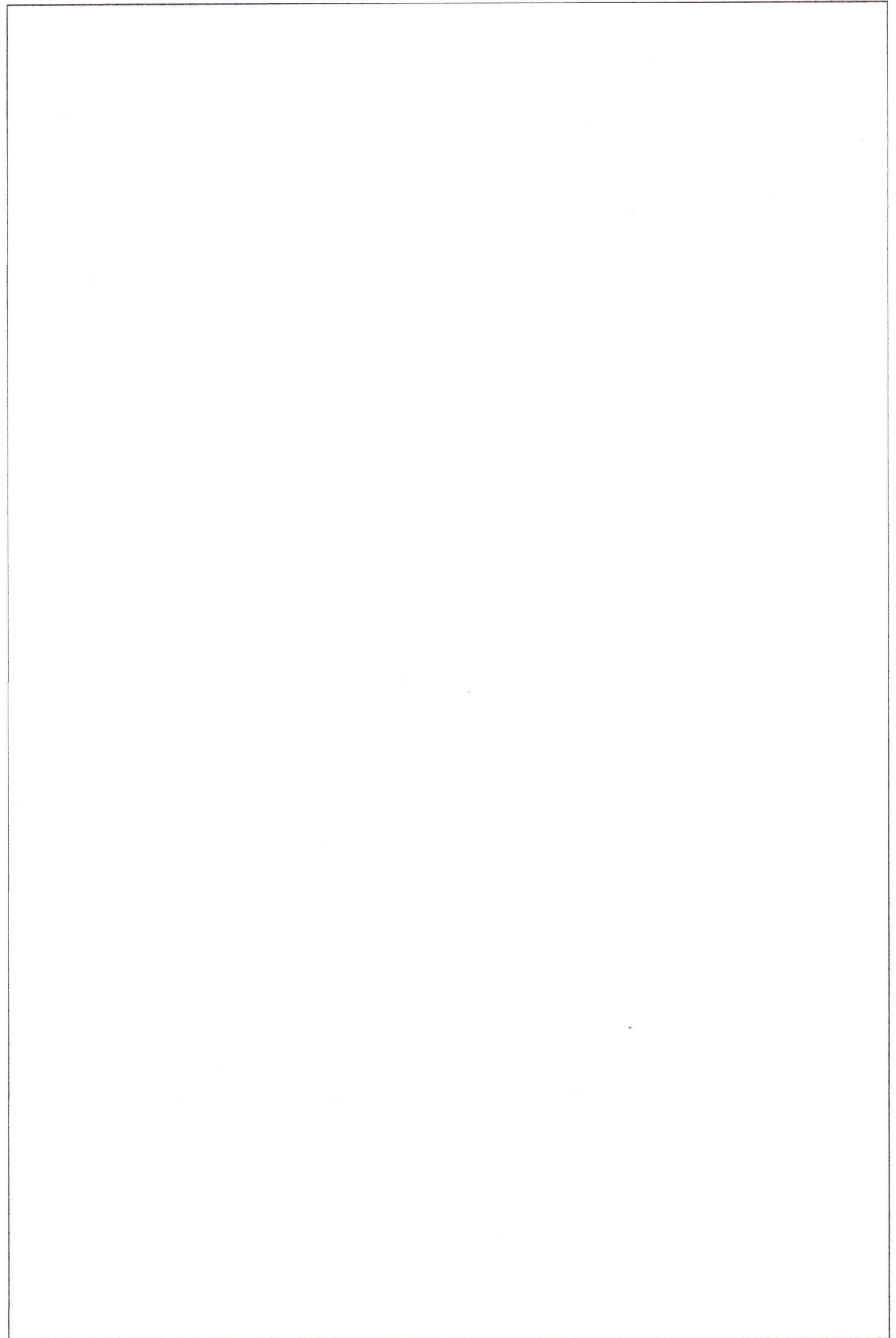
ASSOCIATE MEMBER OF THE CHARTERED INSTITUTE OF MANAGEMENT ACCOUNTANTS

Address:

5 WELLEY ROAD
WRAYSBURY, STAINES UPON THAMES
BERKSHIRE. TW19 5DL

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



WRAYSBURY & HORTON VOLUNTARY CARE

England & Wales - Charity number 1197937

Accounts

Minutes of WHVC AGM

Held on Monday 20th February 2023 at The Garden House

Present: Janet Crame (Chair). Sharon Whitehead; Susan Meller ; Lilijana Moffatt (treasurer)

Chair Annual Report

The Charity has gone from strength to strength this year, carrying out our regular work:

- Mobile lunch club - every week-day
- Weekly Lunch Club in the Wraysbury Village Hall - Thursdays
- Coffee morning in The Hub - Wednesdays
- Our new Coffee morning in Champney Hall - Mondays
- Handling service for food donations which we then deliver to Foodshare in Windsor
- Transport to medical appointments
- Shopping for the house-bound - purchase and delivery
- Help with house-hold chores
- Helpline advice and support
- Confidential ad hoc hands-on help and support where needed

In addition, we held additional events:

The Group hosted a **Lunch Club** party in the Village Hall on 2nd June last year to celebrate the **Queen's jubilee**. In total that day, we served and delivered 80 lunches, with most of the volunteers from the group taking part in some way.

Also in June, we provided one of the barbeque food stalls at the Wraysbury Fair although this wasn't the financial success we had hoped. We were limited on what food we could offer and the location was not ideal. However everything we didn't sell we were able to save and use for lunch clubs and then for for the Grange Church Garden Party in September. This event was very successful - well attended and helpful for fund raising as well as raising attention t the work we do and volunteering opportunities available.

On December 22nd we hosted a Christmas party at the Village Hall and again served & delivered more than 80 lunches to local people. We will be organising a similar event for the Coronation in May this year.

We covered lunch deliveries for the whole Christmas and New Year period, delivering no-charge Christmas lunches to ten people in the two Villages with only Saturday 24th December as a no-delivery day.

Volunteers & Rota Report (Susan Meller)

Minutes of WHVC AGM

Held on Monday 20th February 2023 at The Garden House

We decided to close the rota calendar to Trustees only due to items being incidentally deleted or rearranged when used by all volunteers, currently JC or myself are notified of dates and changes etc and updated as necessary which seems to work well at present.

A couple of new kitchen volunteers joined us briefly but did not last and we also lost two valuable volunteers who have not been replaced as yet. We require occasional help on Mondays and Thursday lunch club requires kitchen help 10-12, servers seem to be ok at present. We have gained a new lunch delivery driver who also helps drive our clients to and from appointments.

Last year we managed through a busy holiday (catch up) period from COVID, however, going forward recruiting a few new volunteers would really ease the load. We have advertised in Wraysbury News, floated flyers door to door and at events, Wraysbury Got Talent, coffee morning, Summer Fair and The Grange with little uptake. Di, Billy and myself have agreed to update our volunteer database and are yet to get started with this. Generally, there are a good array of personalities, skills and reliable volunteers working well together.

We continue to struggle with minibus drivers.

A feedback form has been drafted and will be ready to send out this week with deliveries and Thursday lunch club.

Sharon Whitehead **Policies and safeguarding**

As a Charitable Incorporated Organisation registered with the Charities Commission, WHVC has a formal written constitution that lays out our purpose as well as policies on Trustee and Volunteer roles and on Safeguarding.

I am the Organisation's designated Safeguarding officer so any issues or suggestions for policy changes should come to me (or to another Trustee if more appropriate) so that the Trustees can ensure that we are working in the safest and most appropriate way for our volunteers and clients.

The only issue that I have been aware of was with one client who was confined to bed. Some of our male delivery drivers felt uncomfortable entering her room while she was in bed, so the delivery routes/shifts were switched around to avoid this issue. Benta Hickley has volunteered to keep a special eye out for a vulnerable teenager who sometimes attends the Horton Coffee morning.

Please do come forward with any issues or suggestions.

Representing WHVC on the Hub and Village Hall Committees

Both the Hub management committee and the Village Hall Trustees have a representative from WHVC as we are major users of both facilities. At

Minutes of WHVC AGM

Held on Monday 20th February 2023 at The Garden House

the moment, that is me in both cases. Matters that have been discussed that involve us include our installation of new cupboards in the Village Hall kitchen, rental fees for use of the Hub for Wednesday coffee club, and the Winter Warm Initiative.

We tentatively supported the initiative to open the Village Hall foyer for anyone wishing to use a warm public space. We initially provided materials for users to make themselves a hot drink and a sandwich, or warm up a meal. The Village Hall is still open to visitors, but there has been no demand for this service with the exception of one man who came for one day only.

The Village Hall has very healthy bookings, largely thanks to the efforts of Mark and Jackie Keynes who are taking bookings from people who have seen the hall advertised online. Improvements are constantly being made, with new chairs bought last year and work about to begin on the back patio. Major expenditure to replace, or at least repair, the roof is expected in the next few years though. This year marks the 50th anniversary of the Hall's opening, which will be marked by events including a fundraising dinner.

The Hub finances are not as healthy, operating with a shortfall in meeting the running costs that the owner (The Parish Council) cannot sustain in the long term. There is an urgent need to increase bookings, which does not seem impossible given the demand for the Village Hall, or to organise an event(s) that can raise some funds.

Treasurer Report (Lilijana Moffatt)

Finances

Outgoings consistently outstrip the takings, so without donations and grants we would run out of funds.

The low level of £5,700 recorded in March 2022. The highest was last June to £12,000 (Berks Community Funding), topped up by Wraysbury's got talent in September to £12,500.

Currently in decline and hovering at about £9,000

Figures inclusive of all costs incurred.

We have 4 donations boxes; Pennyfields (latest and most successful), followed by Sai news and Wraysbury Chemist. There is a box held in Datchet chemist but a bit pointless. Any suggestions for a new location.

Accounts attached for reference.

The Trustees' meeting closed at 6:30 p.m. and was followed by a social evening which was well attended by many of the WHVC volunteers.

Minutes of WHVC AGM

Held on Monday 20th February 2023 at The Garden House

Wraysbury & Horton Voluntary Care

Summary of Receipts and Payments

16th February to 30th September 2022

Receipts

Meals on wheels	10,645
Lunch Club	4,636
Coffee morning	1,548
Charities box/Fundraising	580
Donations/Grants	9,207
Other	1,237
Total	27,852

Payments

Food	18,242
Catering equipment	2,661
Other equipment	304
Hall hire	9,271
Admin/Phone	889
Insurance	402
Shopping PC	85
Other payments	307
Total	32,161

Surplus	-	4,310
less Grants		9,207
Net loss	-	13,516



Section A

Independent Examiner's Report

Report to the trustees

Wraysbury and Horton Voluntary Care

On accounts for the period

16/02/2022 - 30/09/2022

**Charity no
(if any)**

1197937

Set out on pages

NA

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the period ending 30/09/2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

9th June 2023

Name:

Jayne Kennedy

Relevant professional qualification(s) or body (if any):

Chartered Institute of Management Accounts

Address:

5 Welley Road

Wraysbury, Staines upon Thames

Middlesex. TW19 5DL

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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