

## **BML TRUSTEE REPORT: 2022-23**

Beginning 19 Sept, 2022, the four BML workshops (First Year Composer/Lyricist, Second Year Composer/Lyricist, Advance Composer/Lyricist, and Librettists) each met for 34 sessions, running through 19 July, 2023. There were between 80 and 85 writers actively involved during the year. With outside facilitators, extra sessions were scheduled on giving & receiving feedback and on working with neuro-diverse and disabled artists.

A new Administrator, Jordana Belaiche, replaced Sarah Middleton in April, working with Programme Director David James and Admin Associate Natasha Ochrant.

There was a big push during the last year to strengthen and diversify the board, and it has added four new members. The board had an 'away day' in June with an expert trainer, and they have formed four enthusiastic sub-groups to work between official board meetings, with major attention to comms., fundraising, and brand awareness. The board are still actively looking to fill two or three key roles.

BML received its biggest Arts Council project funding to date, for almost £30k. Part of this was a grant for members of our Advanced group to work with acting students at the Central School of Speech and Drama (CSSD) over a period of weeks on specific projects, with an internal showcase at the end of the process. (CSSD had approached us about the project, and they now want to repeat it next year.)

The other part of the grant helped us build infrastructure, including improving tech facilities and equipment for the workshops.

BML produced a showcase at the Crazy Coqs/ Brasserie Zedel (space donated by the management) in June for our Second Year participants before they move on to the Advanced group. BML is also planning an industry showcase for members of the Advanced group in October, 2023, to be curated by Mark Warman as Musical Director, who leads the group, with paid West End performers. This will raise awareness of the group members talents and introduce them to potential commissioners. BML wants this to be an annual event with a fixed date in the calendar, so that industry professionals expect it in their annual calendar.

Besides two 'Taster' sessions for potential applicants for the 23-24 intake, BML held a taster masterclass at Mercury Musical Developments' BEAM conference in Oxford in May. This led to significantly more applicants this year for both the First Year and the Librettists groups.

After extended social media outreach as well, we held auditions on 23/24 July and on 1 August for our next First Year group, which will begin sessions in September 2023. We anticipate 24 members for the First Year Group and 14 new members for the Librettists.

BML always tries to work closely with all its members to ensure they have an enriching experience that will help them become stronger writers. Liz Bennett, a mature member of the Advanced group, serves as a 'pastoral care' contact, if members have issues they would like to discuss, that, hopefully, we can resolve or mediate.

Questionnaires are periodically sent to the members to assess how they think they're doing and how we might further help them. There is a great deal of comradeship and support between them all. There will be a beginning-of-term meet-and-greet event at a friendly pub in September as well as a Christmas 'do' in December. BML is looking forward to beginning their 14<sup>th</sup> year of operations.

Signed on behalf of the Board of Trustees



14 August 2023

Wendy E Gill



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
BooksMusicLyrics

No (if any)  
1197930

## Receipts and payments accounts

CC16a

For the period from	Period start date 01/08/2022	To	Period end date 31/07/2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants and Donations	26,858	26,869	-	53,727	-
Fees	28,989	-	-	28,989	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>55,847</b>	<b>26,869</b>	<b>-</b>	<b>82,716</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>55,847</b>	<b>26,869</b>	<b>-</b>	<b>82,716</b>	<b>-</b>
<b>A3 Payments</b>					
Course payments	35,253	-	-	35,253	-
Workshops/auditions, etc.	1,550	-	-	1,550	-
Administration and other	24,013	-	-	24,013	-
Arts Council England Program	-	25,770	-	25,770	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>60,816</b>	<b>25,770</b>	<b>-</b>	<b>86,586</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>60,816</b>	<b>25,770</b>	<b>-</b>	<b>86,586</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>- 4,969</b>	<b>1,099</b>	<b>-</b>	<b>- 3,870</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>35,771</b>	<b>-</b>	<b>-</b>	<b>35,771</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>30,802</b>	<b>1,099</b>	<b>-</b>	<b>31,901</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Metrobank	30,802	1,099	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>30,802</b>	<b>1,099</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	<b>Details</b>	<b>Unrestricted funds to nearest £</b>	<b>Restricted funds to nearest £</b>	<b>Endowment funds to nearest £</b>
	Fees receivable	908	-	-
	ACE Grant	-	2,985	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
	Deferred income - fees 2023-2024	General	775	01 August 2023
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	<b>Signature</b>	<b>Print Name</b>	<b>Date of approval</b>	
	W E Gill	Wendy E Gill	30.04.2024	

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## Independent Examiners Report on the Accounts

Report to the Trustees of Book Music & Lyric (Charity no. 1197930)  
On the account for the year ended 31 July 2023

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 (the Act). The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the accounting requirements of the Charities Act.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 31 January 2024

Name: Jarka Ronchetti ACCA