

Trustees' Annual Report for the period

Period start date Period end date
From 01 08 2024 To 31 07 2025

Section A Reference and administration details

Charity name NORWICH CANOE CLUB CIO

Other names charity is known by

Registered charity number (if any) 1197922

Charity's principal address Norwich Canoe Club
Whitlingham Lane
Norwich
Postcode NR14 1TR

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|----------------|-----------------|-----------------------------------|---|
| 1 | Steven McAulay | Chair | Appointed 16/11/24 | Members and trustees |
| 2 | Sarah Walker | | Resigned 16/11/24 | Members and trustees |
| 3 | Aaron Widdows | Treasurer | | Members and trustees |
| 4 | John Frankland | | | Members and trustees |
| 5 | Matthew Lodge | | | Members and trustees |
| 6 | Terry Epps | | Appointed 16/11/24 | Members and trustees |
| 7 | | | | |
| 8 | | | | |
| 9 | | | | |
| 10 | | | | |
| 11 | | | | |
| 12 | | | | |
| 13 | | | | |
| 14 | | | | |
| 15 | | | | |
| 16 | | | | |
| 17 | | | | |
| 18 | | | | |
| 19 | | | | |
| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

Section B

Structure, governance and management

Description of the charity's trusts

| | |
|--------------------------------|--|
| Type of governing document | Constitution |
| How the charity is constituted | CIO |
| Trustee selection methods | Appointed by members in general meeting or by Trustees in the interim period |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The promotion of community participation in healthy recreation for the benefit of the inhabitants of Norwich and persons living in and around Norfolk by provision of facilities for kayaking, canoeing and paracanoe.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have had due regard to the guidance issued by the Charity Commission in relation to carrying on its activities in accordance with public benefit.

These activities include:

- Organising and hosting events to encourage new entrants into the sport of kayaking with reference to gender, ability / disability and age.
- A continued specific training programme with sessions for paddlers of all abilities including juniors, seniors, veterans and para paddlers. Sessions are available on all days each week.
- Regular technical forward paddling sessions for all levels of paddlers and regular gym sessions for all throughout the year.
- Coaching expertise for all levels of paddlers creating a pathway for those aspiring to compete at International level.
- Regular training days in the holidays for juniors
- A training programme for the winter months including gym, running, swimming, core sessions run by an outside professional and indoor hockey.
- The provision of specific and separate coaching for disability and para paddlers
- Providing kayak sessions for schools on a regular basis
- Pool sessions for schools for entry to kayaking as a sport
- Providing a social opportunity by providing volunteers to help run a cafe called *Betty's Bar* operated by Whitlingham Boathouse for rowers, kayakers and the community.
- Organising a bi-yearly paddler exchange for juniors with canoe clubs in Spain so enabling participation at an International race in Spain and forging friendships.
- Organising alternative training at camps overseas at members expense including paddling and cross country skiing.
- Running coaching courses and first aid courses for members to qualify as kayak coaches financed by the Club to increase knowledge and qualified coaching personnel.
- Organising social events paid for by members including a Club party, awards evening and Christmas events such as booking a pool with an huge inflatable *Total Wipeout* challenge.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

A summary of the main achievements of the CIO during the year were as follows:

- Hosting “She Paddles” events at the Club specifically aimed at women
- Organising “Bring a Friend” days to encourage new participants to the sport, providing them with all equipment and coaching on the days
- A Disability and Inclusivity day at which those Club members with disabilities brought friends and families to try the sport.
- Supporting paddlers to complete at events elsewhere that raise money for other charities such as Ross Warland Canoe Challenge in Banbury.
- Successfully run the Junior Development Squad summer camp in August 2024 on behalf of Paddle UK - a 4-day camp for aspiring younger paddlers from around the UK
- Continued to run Learn to Kayak Courses to encourage new entrants to the sport, run over the spring and summer months of 2024/25
- Successfully ran the British University and College Sports (BUCS) sprint race event held at Norwich in Spring 2025
- Held a National Assessment marathon race for selection to GB kayak squads
- Held the Norwich Hasler marathon race, one of 6 regional marathon races in East Anglia. Assisted paddlers competing at these events across the region
- Held the National Marathon Kayak race for competitors from around the UK
- Held the Norwich Sprint Event - one of only a handful of local sprint events in the country.
- Assisted schools and colleges over the year with camps and after school kayak clubs
- Assisted paddlers and competed as a Club at the National Sprint Regattas at Holme Pierrepont National Watersports Centre which also included selection races for GB squads
- Attended the Norfolk Show with large stand to encourage new entrants to the sport as well as attending many other community fetes and events with a stand and ergo

As a result of the above activities and achievements membership of the Club has increased to 187 at the date of writing.

Section E

Financial review

Brief statement of the charity's policy on reserves

The CIO has determined that reserves of £50,000 are appropriate to enable the Club to continue to operate for 12 months in the event of a unforeseen significant event due to the level of fixed running costs of the Boathouse.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Aaron Widdows

Position (eg Secretary, Chair, etc)

Treasurer

Date

26/5/2026



CHARITY COMMISSION
FOR ENGLAND AND WALES

Norwich Canoe Club CIO

1197922

Receipts and payments accounts

CC16a

For the period
from

01/03/2024

To

31/07/2025

Section A Receipts and payments

| | Unrestricted funds | Restricted funds | Endowment funds | Total funds | Last year |
|---|--------------------|------------------|------------------|------------------|------------------|
| | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| A1 Receipts | | | | | |
| Membership fees | 47,614 | - | - | 47,614 | 43,135 |
| Grants donations and external funding | 1,930 | 33,735 | - | 35,665 | 17,600 |
| Race events | 15,454 | - | - | 15,454 | 11,789 |
| Schools and College income | 13,975 | - | - | 13,975 | 11,188 |
| Learn to Kayak courses | 6,323 | - | - | 6,323 | 3,607 |
| Members race entry fees | 1,845 | - | - | 1,845 | 3,451 |
| Club Kit | 1,342 | - | - | 1,342 | 1,517 |
| Para Paddler coaching fees | 9,000 | - | - | 9,000 | - |
| Paddle UK camps | 2,917 | - | - | 2,917 | - |
| Nationals event merchandise income | 2,546 | - | - | 2,546 | - |
| Interest received | 765 | - | - | 765 | 627 |
| Miscellaneous | 181 | - | - | 181 | 1,190 |
| Sub total (Gross income for AR) | 103,892 | 33,735 | - | 137,627 | 94,104 |
| A2 Asset and investment sales, (see table). | | | | | |
| Kayak sales | 1,400 | - | - | 1,400 | 1,885 |
| | - | - | - | - | - |
| Sub total | 1,400 | - | - | 1,400 | 1,885 |
| Total receipts | 105,292 | 33,735 | - | 139,027 | 95,989 |
| A3 Payments | | | | | |
| Coaching costs | 28,716 | 14,055 | - | 42,771 | 46,094 |
| Paddle UK Affiliation | 587 | - | - | 587 | 637 |
| Insurance | 1,533 | - | - | 1,533 | 1,430 |
| Premises and lake hire | 25,801 | 426 | - | 26,227 | 27,797 |
| Kayak maintenance | 1,407 | - | - | 1,407 | 1,425 |
| Race event costs | 3,879 | - | - | 3,879 | 5,513 |
| Club Kit Purchases | 3,030 | - | - | 3,030 | 175 |
| IT and Telephone | 267 | - | - | 267 | 82 |
| Pool and sports hall hire | 1,155 | - | - | 1,155 | 1,660 |
| Printing and stationery | 126 | - | - | 126 | 244 |
| Members race fees | 2,240 | - | - | 2,240 | 3,760 |
| Training | 744 | - | - | 744 | 4,500 |
| Bank fees | 558 | - | - | 558 | 147 |
| Miscellaneous | 145 | - | - | 145 | 1,596 |
| Paddle UK Camp expenses | 1,420 | - | - | 1,420 | - |
| School and College event costs | 2,293 | - | - | 2,293 | - |
| Awards evening | 599 | - | - | 599 | - |
| Contribution to disabled acces | - | 2,991 | - | 2,991 | - |
| Sub total | 74,500 | 17,472 | - | 91,972 | 95,060 |
| A4 Asset and investment purchases. (see table) | | | | | |
| Kayaks and associated equipment | 780 | 10,208 | - | 10,988 | - |
| Other equipment | 581 | - | - | 581 | - |
| Property associated improvements | 2,750 | - | - | 2,750 | - |
| Sub total | 4,111 | 10,208 | - | 14,319 | - |
| Total payments | 78,611 | 27,680 | - | 106,291 | 95,060 |
| Net of receipts/(payments) | 26,681 | 6,055 | - | 32,736 | 929 |
| A5 Transfers between funds | 195 | - 195 | - | - | - |
| A6 Cash funds last year end | 56,462 | 5,995 | - | 62,457 | - |
| Cash funds this year end | 83,338 | 11,855 | - | 95,193 | 929 |

Section B Statement of assets and liabilities at the end of the period

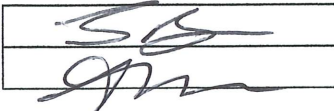
| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|---------------------------------|-------------------------------|------------------------------|
| B1 Cash funds | Current account | 29,652 | 4,075 | - |
| | Reserve account | 53,662 | 7,780 | - |
| | Stripe Account | 24 | - | - |
| | Total cash funds | 83,338 | 11,855 | - |
| | (agree balances with receipts and payments account(s)) | | | |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | Club Kit Stock | 2,697 | - | - |
| | Prepayments | 1,971 | - | - |
| | Debtors | 4,903 | - | - |
| | Accrued income | 990 | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Kayaks and Paddleboards | | - | - |
| | Buoyancy Aids and Paddles | | - | - |
| | Gazebo | | - | - |
| | New portage expenditure | | - | - |
| | Office equipment | | - | - |
| | Storage Sheds | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | Accruals | Unrestricted | 2,833 | |
| | Accruals | Restricted | 1,537 | |
| | Deferred income | Restricted | 11,369 | |
| | Deferred income | Unrestricted | 6,596 | |

- The CIO incurred IT costs of £58 (2024: £58) from a business in which one trustee is a partner.

- No guarantees (2024: None) were given by the CIO where any potential liability is outstanding at the date of the statement of assets and liabilities.

- There were no (2024: None) debts outstanding the date of the statement of assets and liabilities owed by the CIO which are secured by an express charge on any of the assets of the CIO.

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|----------------|------------------|
|  | Steven McAulay | 17/1/26 |
| | Aaron Widdows | 17/1/26 |



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
NORWICH CANOE CLUB CIO

**On accounts for the year
ended**

31 JULY 2025

**Charity no
(if any)**

1197922

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2025**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

9/2/26

Name:

Richard Arthur Day

**Relevant professional
qualification(s) or body
(if any):**

FCCA

Address:

87 Yarmouth Rd

Norwich

NR7 0HF

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).