

Trustees' Annual Report for the period

Period start date

Period end date

From

To

Section A

Reference and administration details

Charity name

Norwich Canoe Club CIO

Other names charity is known by

Registered charity number (if any) 1197922

Charity's principal address

Whitlingham Lane

Trowse

Norwich

Postcode

NR14 8TR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin John Anthony Matthews	Chair		Members
2	Sarah Walker	Vice Chair		Members
3	Dyson Charles Pendle			Members
4	Jaqueline Rita Kilbourn			Members
5	Aaron Widdows	Treasurer		Members
6	John Denis Frankland			Members
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(see paragraph 2.1 of the charity's constitution)</small>	Constitution
How the charity is constituted <small>(see paragraph 2.2 of the charity's constitution)</small>	Charitable Incorporated Organisation
Trustee selection methods <small>(see paragraph 2.3 of the charity's constitution)</small>	Elected by Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The promotion of community participation in healthy recreation for the benefit of the inhabitants of Norwich and persons living in and around Norfolk by provision of facilities for kayaking, canoeing and paracanoe.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The CIO has undertaken the following activities over the year in relation to the objects set out above:

- Hosting the inaugural British University and College Sport (BUCS) sprint kayak event
- Hosting "She Paddles" events at the Club specifically aimed ~~and~~ to women
- Organising "bring a friend" days to encourage new participants to the sport, providing them with all equipment and coaching on the days
- Regular training and coaching for existing members
- The provision of specific and separate coaching for para paddlers who have gone on to compete at National and international levels
- Providing kayak sessions for schools on a regular basis
- Pool sessions for schools for entry to Kayaking as a sport
- Provision of "Long paddles" over 20km on a regular basis for those who do not race at those distances
- Promotion of Kayaking via a club swap day with other canoe clubs

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

- Staged the inaugural kayak sprint meeting for the British Universities and Colleges Sports National Governing Body
- Staged the National Marathon Kayak Finals on behalf of British Canoeing
- Staged the Norwich Hasler marathon kayak race
- Assisted para athletes to kayak including regular coaching to National squad level, competing at European Championships
- Provided kayaking facilities to approximately 175 members
- Put on Learn to Kayak Courses to encourage new participants to the sport.
- Assisted 5 schools with one off and regular kayak lessons over the year
- Attended one high school with after school pool kayak sessions
- Assisted members with National Sprint racing regattas at the National Watersports Centre, Holme Pierrepont, Nottingham.
- Assisted members with attendance at regular marathon racing events such as National Marathon finals, long course and short course assessment races for selection into GB squads
- Attended charity and other events to introduce (mainly) children into the sport of Kayaking including the Royal Norfolk Show and the Festival of Sport, School Fetes and prominent City Centre advertising/event
- Provided coaching qualification opportunities for members
- Hosting the National Junior Development Squad summer camp

Section E

Financial review

Brief statement of the charity's policy on reserves

To maintain reserves of £50,000 to ensure the CIO can continue to operate for at least 12 months in the event of disruption to its funding opportunities.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F



Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Martin Matthews	Aaron Widdows
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	3/04/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Norwich Canoe Club CIO

1197922

Receipts and payments accounts

CC16a

For the period
from

01/08/2022

To

31/07/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Membership Fees	41,240	-	-	41,240	-
Grants, donations and external funding	10,001	-	-	10,001	-
Race events	26,873	-	-	26,873	-
Schools and college fees	8,274	-	-	8,274	-
Learn to Kayak courses	7,490	-	-	7,490	-
Sponsorship	1,800	-	-	1,800	-
Members race entry fees	6,487	-	-	6,487	-
Club Kit sales	1,973	-	-	1,973	-
Miscellaneous	477	-	-	477	-
Transfer from members Club	76,319	4,845	-	81,164	-
Sub total (Gross income for AR)	180,934	4,845	-	185,779	-
A2 Asset and Investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	180,934	4,845	-	185,779	-
A3 Payments					
Coaching costs	56,078	-	-	56,078	-
British Canoeing affiliation	287	-	-	287	-
Insurance	1,230	-	-	1,230	-
Premises and lake costs	20,962	-	-	20,962	-
Kayak maintenance and equipment	1,615	-	-	1,615	-
Race and event costs	16,005	-	-	16,005	-
Club Kit purchases	2,030	-	-	2,030	-
IT Costs	379	-	-	379	-
Pool hire	782	-	-	782	-
Printing and stationery	446	-	-	446	-
Members race fees	6,548	-	-	6,548	-
Training costs	400	-	-	400	-
Bank charges	73	-	-	73	-
Miscellaneous	121	-	-	121	-
Sub total	106,956	-	-	106,956	-
A4 Asset and investment purchases. (see table)					
Kayaks	4,550	2,980	-	7,530	-
Gym Equipment	-	810	-	810	-
Sprint race line	6,281	-	-	6,281	-
Gazebo	2,171	-	-	2,171	-
Other equipment	503	-	-	503	-
Sub total	13,505	3,790	-	17,295	-
Total payments	120,461	3,790	-	124,251	-
Net of receipts/(payments)	60,473	1,055	-	61,528	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	60,473	1,055	-	61,528	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current account	10,473	1,055	-
	Reserves Account	50,000	-	-
		-	-	-
	Total cash funds	60,473	1,055	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Club kit stock	2,048	-	-
	Prepayments	1,788	-	-
	Other debtors	4,948	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Kayaks	Unrestricted	-	-
	Buoyancy Aids and paddles	Unrestricted	-	-
	Gazebo	Unrestricted	-	-
	Sprint race line	Unrestricted	-	-
	Other fixed assets	Unrestricted	-	-
	Restricted kayaks	Restricted	-	-
	Restricted other assets	Restricted	-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Accruals	Unrestricted	5,443	
	Deferred income	Unrestricted	5,384	

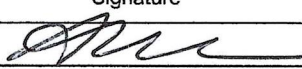
Related Party transaction

- The CIO incurred expenditure of £3,924 with a Trustee for the supply of materials for the installation by third parties of Sprint Race Lines at the lake used by the club for the furtherance of the CIO's aims and objectives.

There were no guarantees given by the CIO where any potential liability is outstanding at the date of the statement of assets and liabilities

There were no debts outstanding at the date of the statement of assets and liabilities owed by the CIO which are secured by an express charge on any of the assets of the CIO.

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Aaron Widdows	16/11/2023
	Martin Matthews	16/11/2023



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Norwich Canoe Club CIO

On accounts for the year
ended

31/07/2023

Charity no
(if any)

1197922

Set out on pages

1 to 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

16/11/23

Name:

Richard Arthur Day

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

87 Yarmouth Road

Norwich

NR7 0HF

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.