



Ramgarhia Sabha Reading

A CIO Charity

Office @ Ramgarhia Sikh Centre

234 London Road, Earley, Reading, Berks. RG6 1AH. Mob: 07484 884571 Tel: 0118 926 5432. Email: rsr@khalsa.com



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	Apr	2023		31	Mar	2024

Section A

Reference and administration details

Charity name Ramgarhia Sabha Reading ("RSR")

Other names charity is known by

Registered charity number (if any) 1197912

Charity's principal address 234 London Road, The Sikh Centre

Earley

Reading

Postcode:

RG6 1AH

Names of the charity trustees (Managing Committee) who manage the charity

	Trustee name (or Volunteer)	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Surjit S Jutla	Chair	Sept 2023	Membership at AGM
2/3	Kanwalpreet Kaur Poonam Kaur	Treasurers	Ditto	Ditto
4	Harpreet K Chana	Asst Treasurer	Ditto	Ditto
5	Surinder S Hunjan	Asst Treasurer	Ditto	Ditto
6	Parminder S Bilkhu	Vice Chair	Ditto	Ditto
7	Gian S Hunjan	Safety Comply	Ditto	Ditto
8	Jasbir S Jheeta	Finance Comply	Ditto	Ditto
9	Rupee K Lota	Outreach/Social	Ditto	Ditto
10	Baldev S Sian	Gen Compliance	Ditto	Ditto
11	Satvinder K Sian	Kitchen Jathedar	Ditto	Ditto
12	Sukhraj S Kundhi	Tech PAsys	Ditto	Ditto
13	Kiran K Hunjan	Punjabi School	Ditto	Ditto
14	Tajinder K Sandul	Music Class	Ditto	Ditto
15	Satbachan S Dhanjal	Bild Maint	Ditto	Ditto
16	Parvinder S Aulakh	Pathi / Priest	Ditto	Ditto
17	Raghibir S Notta	Mobile SP Seva	Ditto	Ditto
18	Kamlesh K Dogra	Satsang lead	Ditto	Ditto
V	BK Ghatahora/A Bhatt	Safeguarding volunteer	Ditto	Ditto
V	Bhupendra S Rajpal	Volunteer sec duties	Ditto	Ditto
V	Many volunteers	Various duties	Ditto	Ditto



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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association Model CIO
Trustee selection methods (eg. appointed by, elected by)	Trustees selection Sept 2023

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Constitution lays down operating model of membership, trustees and volunteers.
All required policies implemented Follow Sikh Rehat Maryada code of conduct standards for conducting Sikh faith services
Membership – Trustees Selection, 3 year trustee term-not office
Policies set and constitution covers. Office holders Selected at end each term and Appointment letters issued.



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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

THE ADVANCEMENT AND PRACTICE OF THE SIKH RELIGION AND TO PROVIDE MEANS OF RELIGIOUS, CULTURAL AND EDUCATIONAL TEACHING OF THE COMMUNITY THROUGH ORGANISED RELIGIOUS SERVICES

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

RSR has power to do anything (legal and/or charitable) which is calculated to further its objects or is conducive or incidental to doing so. In particular, RSR's powers include power to:

- a) borrow money and to charge the whole or any part of its property as security for the repayment of the money borrowed. RSR must comply as appropriate with sections 124 and 125 of the Charities Act 2011 if it wishes to mortgage land
- b) buy, take on lease or in exchange, hire or otherwise acquire any property and to maintain and equip it for use
- c) sell, lease or otherwise dispose of all or any part of the property belonging to RSR. In exercising this power, RSR must comply as appropriate with sections 117 and 119-123 of the Charities Act 2011
- d) employ and remunerate such staff as are necessary for carrying out the work of RSR. RSR may employ or remunerate a charity trustee only to the extent that it is permitted to do so by clause 6 (Benefits and payments to charity trustees and connected persons) and provided it complies with the conditions of those clauses
- e) deposit or invest funds, employ a professional fund-manager, and arrange for the investments or other property of RSR to be held in the name of a nominee, in the same manner and subject to the same conditions as the trustees of a trust are permitted to do by the Trustee Act 2000
- f) raise funds, receive grants/contributions to support any particular projects and/or services
- g) support Gurmukhi and Punjabi language learning facilities including the reading and understanding of Sri Guru Granth Sahib Ji
- h) co-ordinate with related institutions of United Kingdom to promote equality principles within these communities
- i) appoint and constitute such sub-groups necessary in the delivery of RSR aims and objects
- j) Provided Always that all such activities must not benefit any individual, body, company or other entity for personal gain and all activities must reflect the objects of RSR.



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Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Conflicts of Interests check reported nil conflicts with all office bearers.

RSR does not make/give grants

Currently higher interest accounts set up with bank, may invest surplus funds for better returns if opportunity arises with min risks

Cash and online, regular and one-off donations, appeals etc

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Management Report:

I was select as the Chair at Sept 2023 AGM of the new CIO.

The new team of trustees/volunteers were also selected as listed above.

Numbering some 50 in total, they deliver many disparate services (18 trustees, rest volunteers) thru' selfless seva.

Our main programmes are running back to normal following restricted period during covid.

Team of dedicated kitchen Sevadars (volunteers) prepare and serve our congregations with regular langar.

Spiritual/faith services for births, deaths, Amrit, anniversary remembrances, etc.

RSR also runs other programmes during the week to include:

RSR Outreach;

- RSR, in partnership with SWAT provide Reading based service to the homeless twice a week, with hot food and other needs.
- Monthly Knitter-Natter meetings where outputs are donated to local health care organisations
- Engagement with local NHS, Macmillan, Foodbanks, and other orgs
- Weekly Seniors meetings to encourage senior members to meet
- Monthly seniors lunch
- A special Ukraine delivery service was also conducted

Other regular services:

- All Sunday and Wed services were well delivered
- Mobile in community religious and faith services in private homes
- Schools, Scouts and other Orgs' awareness events were delivered
- Weekly Punjabi Language learning classes delivered
- Weekly Music Kirtan/Tabla classes delivered
- Weekly Ladies Sat Sang meetings conducted
- Morning and evening prayers every day delivered
- Fortnightly Kiddies Sangat for very young delivered

The team supports many projects relating to RSR's services and buildings so that we operate in a safe and healthy environment at all times.

A number of developments from small jobs completed and extension works at rear commenced.



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Section D

Achievements and performance

The team manages the letting and management of the RSR's property at 236 London Road.

Achievements:

- CIO implemented fully with clear appointments structure
- New website developed and managed
- New younger trustees and sevadars appointed and trained
- Work commenced to close old charity 277041
- Helped a few poor and distressed refugee families

Section E

Financial review

Brief statement of the charity's policy on reserves

Policy to retain 2 years of running costs as reserves for unforeseeable events that may shut down normal activities, mainly fund raising), Covid being such an example.

Most surplus funds are reserved for prudent developments, many planned in advance.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Private donations from members

Service fee/donations for conducting services for individuals

Delivered regular and planned events that service the community/members needs

Only secure banking allowed under current constitution

Section F

Other optional information

Section G

Declaration



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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	ssjutla	
Full name(s)	Surjit Singh Jutla	Baldev Singh Sian
Position (eg Secretary, Chair, etc)	Chair	
Date	31 March 2024	

RAMGARHIA SABHA READING (Registered Charity no : 1197912)**Income / Expenditure Statement for the year ended 31/03/2024**

	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>
<u>Income</u>				
Donations	58,436		65,837	
Donations - Building Fund	69,355		-	
Donations - Ukraine Fund	300		2,966	
Donations - Other	2,500		8,500	
Gift Aid Tax Refund	1,674		1,510	
Investcome Income	<u>22,997</u>	155,262	<u>20,965</u>	99,778
<u>Expenditure</u>				
Donations to Other Charities	3,590		3,998	
Education	895		285	
Kirtan / Akhand Path	6,969		4,950	
Langar & Kitchen	1,465		1,663	
Financial - Interest Paid	9		5,484	
General Office	3,087		2,329	
Governance - Legal & Professional Fees	1,232		3,255	
Premises	17,430	34,677	16,057	38,021
Surplus / (Deficit)		<u>120,585</u>		<u>61,757</u>

Balance Sheet as at 31.03.2024

	<u>2024</u>	<u>2024</u>	<u>2023</u>	<u>2023</u>
Fixed Assets				
Property	405,303		405,303	
Investments	<u>450,796</u>		<u>365,000</u>	
		856,099		770,303
Current Assets				
Bank Account	<u>166,058</u>		<u>131,154</u>	
		166,058		131,154
Current Liabilities				
Creditors : Short Term	<u>1,095</u>		<u>980</u>	
		1,095		980
Current Assets less Current Liabilities:		164,963		130,174
Total Assets less Current Liabilities:		1,021,062		900,477
Long Term Liabilities				
Creditors : Long Term	<u>-</u>	-	<u>-</u>	-
		-		-
Total Assets less Total Liabilities:		<u>1,021,062</u>		<u>900,477</u>
Capital & Reserves				
Reserves b/fwd	900,477		838,720	
Surplus for the year	<u>120,585</u>		<u>61,757</u>	
		<u>1,021,062</u>		<u>900,477</u>

RAMGARHIA SABHA READING

(Registered Charity number 1197912)

ACCOUNTS FOR YEAR ENDED 31st MARCH 2024

I have audited the financial statements which comprise of the Income / Expenditure Statement and the Balance Sheet which have been prepared under the historical cost convention.

I planned and performed my audit so as to obtain sufficient information and explanations which I considered necessary in order to provide me with adequate evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error.

In my opinion the financial statements give a true and fair view of the state of the Sabha's affairs at 31 March 2024 and of its Surplus/Deficit for the year then ended.

In the course of the audit I have made some observations and would recommend that the following points be considered and action taken to ensure that proper control is maintained.

Observations / recommendations

- 1 Fund raising activities need to be managed in a manner such that proper financial control is maintained
A number of receipt books issued to members during the year remain outstanding and this has given reconciliation difficulties. However, revenue declared in the accounts is unaffected as this has been reconciled with bank records.
- 2 The accounts include a tax rebate of £1,674 covering the period prior to 31/03/2020
Post Balance Sheet date the following rebates have also been received:
2020-21 & 2021-22 £5,994 received in Apr 2024
2022-23 £14,631 received in Jan 2025
- 3 As at 31st March 2024 RSR is holding the following donated funds reserved for specific projects:
- £ 3,900 from Freemasons to be spent on Outreach projects



J S Jheeta

Auditor

13 January 2025