



Ramgarhia Sabha Reading

A CIO Charity

Office @ Ramgarhia Sikh Centre

234 London Road, Earley, Reading, Berks. RG6 1AH. Mob: 07484 884571 Tel: 0118 926 5432. Email: rsr@khalsa.com



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	Apr	2022		31	Mar	2023

Section A

Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Postcode:

Names of the charity trustees (Managing Committee) who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Surjit S Jutla	President	May 2019	Membership at AGM
2	Kanwalpreet Kaur Poonam Kaur	Treasurer	May 2022	As above
3	Satpal Singh, & Bhupendra S Rajpal	Volunteer – secretarial duties	May 2022	As above
4	Harpreet K Chana	Asst Treasurer	May 2019	As Above
5	Surinder S Hunjan	Asst Treasurer	May 2019	As above
6	Parminder S Bilkhu	Vice President	May 2019	As above
7				
8	Many others	Various roles	Full List published	
9				
10	Baldev S Sian	Chair Of Trust Board	May 2019	As Above
11				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name - all custodian/Holding	Dates acted if not for whole year
Baldev S Sian	May 2019
Kamlesh K Dogra	May 2019
Sukhdev K Bansal	May 2019
Harbhajan S Surdhar	May 2019
Harsharan S Chana	2015



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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Registered Charity
Trustee selection methods (eg. appointed by, elected by)	Appointed at AGM Senior management team members appointed or re-appointed at 2022 AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Constitution lays down operating model of membership, trustees and managing committee.
All required policies implemented Follow Sikh Rehat Maryada code of conduct standards for conducting Sikh faith services
Membership – Trustees – Managing Committee Ability to appoint Patrons
Trustees deploy and check process for compliances and have policies in all areas of risk and concern, with proper decision making processes.



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Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of RSR shall be the propagation, advancement, and practice of Sikh religion, and to provide means of religious, cultural and educational teachings through organised religious services.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

1. To promote Sikh teachings, customs and the doctrine of The Holy Sri Guru Granth Sahib Ji and of the Ten Gurus, as interpreted by the Managing Committee of RSR
2. To encourage and support education programmes for Gurmukhi/Punjabi language and literature, the established National Curriculum of the nation to all ages and promote advanced research studies into Sikhism
3. To perform religious services including births, marriages and deaths in accordance with Sikh customs and the Laws of the land
4. To operate libraries that provide religious, cultural and social literature
5. To buy, take on lease or in exchange any property necessary for the achievement of the objects and to maintain and equip it for use
6. To sell or lease or dispose of all or any part of the property subject to approval of Trustees and any consents required by the law
7. To borrow money and charge all or any part of the property of the charity with repayment of money so borrowed, subject to any consents of the law
8. To raise funds and to invite and receive grants/contributions provided that in raising funds, the Managing Committee shall not undertake substantial permanent trading activities and shall conform to any relevant requirements of the law
9. To employ or obtain contracted services of suitable staff (who shall not be members of the Managing Committee) in carrying out the obligations of RSR
10. To co-ordinate with Ramgarhia Institutions of United Kingdom to promote Ramgarhia cause, and with other mutually beneficial Institutions where deemed necessary
11. To raise awareness of Sikhism amongst all communities
12. To appoint and constitute such advisory committees as the Managing Committee may think fit
13. To do all such other lawful activities as are necessary for the achievement of the objects.

Additional details of objectives and activities (Optional information)



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You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

RSR does not make/give grants

No risky investments allowed cash in bank only.

Cash and online, regular and one-off donations, appeals etc

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Management Report:

I was re-elected as the President at 2022 AGM until the new CIO conversion is completed, to lead a team of volunteers engaged in the provision of its services to the local communities. Treasurer and Gen Sec resigned that resulted in new Secretaries and Treasurers being elected. The election was facilitated by Baldev Singh Sian, a Trustee of RSR.

The new team of officers/volunteers worked hard to bring all records of RSR up to date and on better footing/information for better decision making, using advanced skills of the new team members.

Our main weekly programmes are held on Sundays to serve our community's religious and spiritual needs and are run fully following restricted period during covid.

Team of dedicated kitchen Sewadars (volunteers) prepare and serve our congregation hot tea, snacks and lunch prepared from our kitchen.

Spiritual/faith services for births, deaths, Amrit, anniversary remembrances, etc.

RSR also runs other programmes during the week to include:

RSR Outreach;

- RSR, in partnership with SWAT provide Reading based service to the homeless twice a week, with hot food and other needs.
- Monthly Knitter-Natter meetings where outputs are donated to local health care organisations
- Weekly Seniors meetings to encourage senior members to meet
- Monthly seniors lunch
- A special Ukraine delivery service was also conducted

Other regular services:

- All Sunday and Wed services were well delivered
- Schools, Scouts and other Orgs' awareness events were delivered
- Weekly Punjabi Language learning classes delivered
- Weekly Music Kirtan/Tabla classes delivered
- Weekly Ladies Sat Sang meetings conducted
- Morning and evening prayers every day delivered
- Fortnightly Kiddies Sangat for very young delivered

The team supports many projects relating to RSR's services and buildings so that we operate in a safe and healthy environment at all times.

A number of developments from small jobs to extension works were planned and completed.



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Section D

Achievements and performance

The team manages the letting and management of the RSR's property at 236 London Road.

CIO Conversion Progress:

Buildings assets transferred to the new CIO RSR Charity no 1197912 in March 2023. Bank accounts are being transferred. CIO compliant operations start 1 April 2023. The mortgage loan on 236 LR was paid off resulting on NWB charge removal.

Following all due diligence, the old charity 277041 will be closed down using Charity Commission processes and the new CIO charity will continue.

New management structure will be set from 1 April initially transferring as many of the existing roles appointed at last AGM to new organisation until the new first term trustees are selected in the months ahead.

President, Trustees, MC, thanks all Langar sevadars and Officers for their massive selfless contribution for another successful year.

Surjit Singh Jutla, President, RSR.

Section E

Financial review

Brief statement of the charity's policy on reserves

Policy to retain 2 years of running costs as reserves for unforeseeable events that may shut down normal activities, mainly fund raising), Covid being such an example.

Most surplus funds are reserved for prudent developments, many planned in advance.

Details of any funds materially in deficit

None.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Private donations from members
Service fee/donations for conducting services for individuals

Delivered regular and planned events that service the community/members needs

Only secure banking allowed under current constitution

Section F

Other optional information

Section G

Declaration



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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	ssjutla	
Full name(s)	Surjit Singh Jutla	Baldev Singh Sian
Position (eg Secretary, Chair, etc)	President	
Date		

RAMGARHIA SABHA READING

(Registered Charity number 277041)

ACCOUNTS FOR YEAR ENDED 31st MARCH 2023

I have audited the financial statements which comprise of the Income / Expenditure Statement and the Balance Sheet which have been prepared under the historical cost convention.

I planned and performed my audit so as to obtain sufficient information and explanations which I considered necessary in order to provide me with adequate evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error.

In my opinion the financial statements give a true and fair view of the state of the Sabha's affairs at 31 March 2023 and of its Surplus/Deficit for the year then ended.

In the course of the audit I have made some observations and would recommend that the following points be considered and action taken to ensure that proper control is maintained.

Observations / recommendations

- 1 These are the last audited accounts of Ramgarhia Sabha Reading (Registered Charity no. 277041)
As of 1st April 2023 the charity is incorporated as a Charitable Incorporated Organisation
(CIO Registered no. 1197912)
- 2 The accounts include a tax rebate of £1,510 covering the period from 01/04/2020 to 31/03/2021
- 3 As at 31st March 2023 RSR is holding the following donated funds reserved for specific projects:
 - £ 6,000 from Freemasons to be spent on Outreach projects
 - £ 2,473 for Ukraine Aid
 - £ 800 for SWAT
 - £ 650 for Royal Berkshire Hospital
- 4 The Management Committee has decided to discontinue with accounting in Sage and adopt the excel spreadsheets previously in place
- 5 The functionality to reconcile bankings with receipts has been reinstated



J S Jheeta

Auditor

21-May-23

RAMGARHIA SABHA READING (Registered Charity no : 277041)

Income / Expenditure Statement 2022/23

	<u>2023</u>	<u>2023</u>	<u>2022</u>	<u>2022</u>
<u>Income</u>				
Donations	65,837		47,103	
Donations-Ukraine	2,966		1,733	
Donations-Other	8,500		2,500	
Tax Refund	1,510		7,170	
Rent	20,965	99,778	22,857	81,363
<u>Expenditure</u>				
Donations to Other Charities	3,998		425	
Education	285		0	
Kirtan / Akhand Path	4,950		4,228	
Langar & Kitchen	1,663		1,121	
Financial - Interest Paid	5,484		7,400	
General Office	2,329		1,973	
Governance - Legal & Professional Fees	3,255		0	
Premises	16,057	38,021	14,563	29,710
Surplus / (Deficit)		61,757		51,653

Balance Sheet as at 31.03.2023

	<u>2023</u>	<u>2023</u>	<u>2022</u>	<u>2022</u>
Fixed Assets				
Property	405,303		405,303	
Investments	365,000		365,000	
		770,303		770,303
Current Assets				
Bank Account	131,154		206,718	
		131,154		206,718
Current Liabilities				
Creditors : Short Term	980		5,355	
		980		5,355
Current Assets less Current Liabilities:		130,174		201,363
Total Assets less Current Liabilities:		900,477		971,666
Long Term Liabilities				
Creditors : Long Term	-		132,945	
		-		132,945
Total Assets less Total Liabilities:		900,477		838,720
Capital & Reserves				
Reserves b/fwd	838,720		787,067	
Surplus for the year	61,757		51,653	
		900,477		838,720

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