



Trustees' Annual Report for the period

Period start date			Period end date		
From	7	April	2023	To	6 April 2024

Section A Reference and administration details

Charity name

SALESIAN HEARTS ADVOCATING THE RELIEF OF
POVERTY BY EDUCATION

Other names charity is known by

KNOWN BY THE ACRONYM 'SHARE'

Registered charity number (if any)

1197901

Charity's principal address

SALESIANS OF DON BOSCO UK,
PROVINCIAL OFFICE,
THORNLEIGH SALESIAN HOUSE, SHARPLES
SALESIANS OF DON BOSCO UK

Postcode

BL1 6PQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Williams	Trustee and 'Bridges' Programme Lead		The Salesian Provincial Council c/o SHARE Trustee Board
2	Susan Haworth-Edwards	Treasurer		The Salesian Provincial Council c/o SHARE Trustee Board
3	Richard Maher	Fundraising and Communications Lead		The Salesian Provincial Council c/o SHARE Trustee Board
4	James Robert Gardner	'Scholarship' Programme Lead		The Salesian Provincial Council c/o SHARE Trustee Board
5	Gerard Owens	School partner relations lead		The Salesian Provincial Council c/o SHARE Trustee Board
6	Maria Morrison	'Porridge' Programme Lead		The Salesian Provincial Council c/o SHARE Trustee Board
7	Philomena D'Sa	Charity secretary and compliance officer	05/01/2024 - present	The Salesian Provincial Council c/o SHARE Trustee Board

8	Kay Morley-Cooper	Fundraising lead	23/11/2024 – present	The Salesian Provincial Council c/o SHARE Trustee Board
9	Sarah Noble	'Capital' Project lead	23/11/2024 – present	The Salesian Provincial Council c/o SHARE Trustee Board
10	Colette Maher	Charity Commission and compliance lead	Start of period – 19/03/24	The Salesian Provincial Council c/o SHARE Trustee Board
11	Megan Paige Hayward		Start of period – 05/01/2024	The Salesian Provincial Council c/o SHARE Trustee Board
12	Joseph Annette		Start of period – 05/01/2024	The Salesian Provincial Council c/o SHARE Trustee Board

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association

Trustee selection methods
(eg. appointed by, elected by)

[SHARE Constitution Schedule 13.2.1] The Salesian Provincial Council (“the appointing body”) may appoint at least 3 charity trustees.

[SHARE Constitution Schedule 13.2.2] Any appointment must be made at a meeting held according to the ordinary practice of the appointing body.

In practice, now that the charity is established, it is anticipated that the SHARE Trustee Board will approve and decide on suitable trustee appointments and make this recommendation to the Appointing Body for approval.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

Induction and Training of Trustees

New trustees will undergo an induction delivered primarily by the chair of trustees. This will include introduction to their responsibilities and oversight of their tasks until such a point as the new trustee is sufficiently competent in their role. Documentation will also be shared with new trustees in accordance with the provisions of the charity’s constitution.

Organisational Structure and Related Parties

In the period covered by this Annual Report, the charity has split its support between four projects in Zambia: the ‘Bridges’ project, ‘Scholarship’ programme, the ‘Porridge Club’ programme; and a Capital building project. As the charity expands, the trustees will consider supporting additional projects as appropriate. There are appointed lead trustees for each of these projects, see detail above.

All programmes look to utilise the knowledge and expertise of individuals in Zambia. These individuals may include teachers, religious leaders, those who work in education or care settings, and those affiliated with organisations which distribute aid and support. Of particular note are several Roman Catholic nuns who are members of the Salesian Sisters community in Zambia, those who work with the Sisters of Mercy (a religious organisation distributing food and basic provisions in Zambia), staff at the ‘City of Joy’ orphanage in Zambia, and where appropriate teaching staff at the schools and colleges where SHARE fund tuition fees. Trustees hold meetings with these individuals as appropriate to better understand how charitable funding can be best distributed in accordance with SHARE’s charitable objectives. All decision making remains the purview of trustees, who retain ultimate responsibility for the distribution of all funds.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The charity’s objectives have not changed since the SHARE’s inception. In accordance with Schedule 3 of SHARE’s constitution, the charity continues to have three charitable objectives:

Relief of Poverty

SHARE seeks to assist with the prevention and relief of poverty in Sub-Saharan Africa, primarily but not exclusively in Zambia, by providing grants to individuals, schools and religious communities for: the provision of nutrition and creating a sustainable means of food production (such as crops), providing housing to young people who, for reasons of recently leaving the care setting, youth and parental bereavement, are currently unable to provide for their own needs in this respect.

Advancing Education

SHARE seeks to advance education, primarily but not exclusively of young women and girls (under the age of 25) in Africa who are unable to access education due to poverty or gender discrimination, in particular but not exclusively by: Awarding scholarships, maintenance allowances or grants for use at any university, college or institution of higher or further education. Assisting in the provision of education, training, healthcare projects and all the necessary support designed to enable individuals to generate a sustainable income and be self-sufficient. Providing grants to schools and religious communities for capital projects for building, extending and repairing schools. To act as a resource for young people by providing advice and assistance and organising programmes of physical, educational and other activities as a means of: advancing in life and society as independent, mature and responsible individuals. By supporting the work of the Salesian Sisters in this respect by offering grants. For example, by supporting football teams which work to develop mature and responsible individuals provided by the Salesian sisters in Zambia with our governance. Providing grants to those over the age of 25 if it pertains to supporting young people.

Advancing Religion

To advance the religion and teaching of the Catholic Church in young people by creating practical opportunities to develop their understanding of religious beliefs and practices. These practices are limited to those properly deemed charitable pursuant to section 7 of the Charities and Trustee Investment (Scotland) Act 2005; section 2 of the Charities Act (Northern Ireland) 2008; and any other restrictions concerning this charitable pursuit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The primary activities of the charity have remained unchanged since the last financial year. However, for transparency and easy of accounting, the Trustee Board made the decision [Cf. TB Meeting 19/03/2024] to label some of the funding which previous fell within the scope of the ‘Bridges’ Programme to be labelled as an ‘Emergency’ Programme. Details of this are set out below.

Bridges Programme

The ‘Bridges’ programme supports individuals who have recently left secondary education and are either pursuing traditional tertiary education, or those who have immediate safeguarding, health, or welfare needs. Of particular concern are those individuals who have recently left

care settings, or those who are temporarily prevented from continuing education because of a particular need; for example, falling pregnant or poor health. During this period, all those currently supported by the programme have been girls who were previously living at the 'City of Joy' girl's orphanage in Mazabuka, Zambia. By definition this means all girls would have been orphaned or taken out of extreme poverty or dangerous family situations and so do not have family support once they leave this orphanage.

Bridges funding is distributed to cover: tuition fees; accommodation fees while studying; upkeep allowance to assist with the purchase of school requisites, food and clothing.

Emergency Programme

In exceptional circumstances, the Bridges Programme funds 'emergency' welfare payments. For example, to support medical costs, funds to support accommodation, or funds to purchase basic requisites such as food, clothing and basic goods. These payments were typically to individuals who were already being supported by the charity in education and came from situations of extreme poverty. The Bridges programme funds girls to pursue education immediately having left the 'City of Joy' orphanage in Mazabuka, Zambia. Most of these individuals have no family support and so in the instance of scenarios such as this, have no support network.

SHARE's support of these individuals is always decided by reference to SHARE's charitable objectives, namely, relief from poverty and the advancement of education. Decisions about whether to provide funding has always been decided on a case-by-case basis when these unexpected circumstances arise.

In the interests of transparency, it was decided by the Trustees that emergency payments of this kind would be better labelled as a distinct 'emergency' project. This labelling would make budgeting and reviewing accounts easier, and would reflect that the core aim of the Bridges Project is to facilitate education. The Trustee Board are satisfied that both the Bridges Programme and the newly labelled Emergency Programme fall within the SHARE's charitable objectives.

Scholarship Programme

SHARE provide a number of scholarships to in order to allow individuals to attend schools, colleges and university. Generally, the scholarship funding will be limited to tuition fees only and will not include accommodation costs or living support. Trustees with particular responsibility for the scholarship programme work with contacts in Zambia, including teachers, religious leaders and those who work in care and education, to identify individuals to support. Appropriate candidates are selected by reference to academic potential; those who may be in a position or poverty or safeguarding; and those who have potential to give back to the community.

Selection is always done in accordance with SHARE's charitable objectives and trustees have the ultimate discretion about which individuals receive scholarships. The trustees are satisfied that the provision of scholarships satisfy SHARE's charitable objectives of advancing education and relieving poverty.

Porridge Club Programme

SHARE supports a porridge programme at Luyobolola School in Mazabuka, Zambia. The Porridge programme pays for approximately 1000 children to have a meal of porridge before the start of school in every day of term time. This school is in an extremely impoverished area with many children unable to afford meals, and some of whom the provision of porridge may be the only meal they receive that day.

SHARE is the sole funding source for this project and costs go towards cooking ingredients, supplies and equipment; basic cutlery and plates; kitchen repairs; and any other associated running costs.

The trustees are satisfied that the provision of food in a school environment both facilitates education and works to relieve the impact of poverty. For these reasons, the trustees continue to be satisfied that project advances SHARE's charitable objectives.

Capital/ Building Project

SHARE intends to support the construction costs of a new school classroom block at Don Bosco Primary School in school in Luwingu, Zambia. This is a large financial commitment for the charity, and not one SHARE is currently in a position to fully support. However, trustees have worked on initial planning stages, including gathering plans, estimates and understanding potential co-partners who might help fund the project with us. It is anticipated SHARE will work alongside two partners in Zambia to help provide the funding necessary to complete the project.

Given that the development of a school would facilitate better education facilities in an extremely impoverished area, the trustees are satisfied that this project is aligned with SHARE's charitable objectives.

City of Joy Girl's Orphanage, Mazabuka Zambia

For completeness, SHARE retains a close relationship with the City of Joy orphanage in Zambia. This orphanage houses approximately 20 girls, all of whom are in education and without parents or taken out of extreme poverty or dangerous family situations. SHARE trustees consider financially supporting the running costs of this orphanage to be in accordance with SHARE's charitable objectives. However, as the orphanage has other sources of income, this support is not always necessary. In the period relevant to this Annual Report, no funding has been given to the City of Joy.

STATUTORY DECLARATION

All decisions of the trustees have been made in mind of the Charity Commission guidance on public benefit and the specific charitable objectives of SHARE.

At the time of circulating this report for approval, trustees were directed towards the guidance found [here](#).

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Bridges/ Emergency Programme

The Bridges programme has supported 25 individuals in the period relevant to this Annual Report; some of whom for the entire period and some who finished or began their studies in December 2023 or January 2024. This funding has supported educational tuition fees (at both universities and technical colleges); accommodation fees at those institutions to facilitate studies; upkeep money to provide for school requisites and other basic needs to facilitate study (for example food and clothing); and education placement programmes required as part of an academic course.

The programme has also supported individuals where a specific welfare issue was identified, but not initially anticipated.

Some additional funding was required for two girls who failed their exams on first attempt and attracted additional tuition fees to facilitate them to re-sit some exams.

One girl who had been supported to complete a nursing qualification attracted an unexpected fee upon completing the course associated with her professional registration as a nurse. This relatively small cost was deemed to be close enough to educational funding that it was appropriate for SHARE to fund that. In any event, the girl in question could be appropriately categorised as being in a position of poverty and so that payment could also be justified against the relief from poverty charitable objective.

One young woman was identified by our Zambian partner, Sr Agness Mukoma, as being in a position of extreme vulnerability because of her situation of poverty, without family support. As a child, the young woman had been in the City of Joy orphanage and, but for a low academic ability, would normally have qualified for educational funding from the Bridges programme. Conscious of the welfare implication, the decision was taken that a small welfare payment for basic provisions could be provided to the young woman. The hope is that she may be able to find an educational placement which would be more suited to her abilities in the future. Given

the unusual nature of this situation, the Trustees took the decision to open the 'emergency' programme, as explained above. It was agreed that these payments were still within SHARE's charitable objectives of relieving education, but would be more clearly understood if the projects were separated moving forward.

In this period, a total of £15,740.00 was spent to support the Bridges programme.

Scholarship Programme

In this period, SHARE awarded educational scholarships to young people in Zambia. All of these scholarships were for tertiary education. There were no additional unexpected costs or associated welfare needs.

It was originally anticipated that SHARE would look to expand the scholarship programme and give more scholarships. However, the logistical difficulties of recruiting suitable individuals meant that trustees took the decision to focus on other projects.

Some scholarships were still awarded this year – in particular two scholarships were provided after the decision to pause the scholarship programme had been taken. These were two individuals who were unable to obtain education funding from another education provider who SHARE have some contact with (a Salesian charity based in Spain). Trustees considered that these two individuals were suitable qualified to receive scholarships and so the decision was made to support these two individuals. Trustees were also minded of the welfare implications of the individuals had they been suddenly unable to attend college/university.

In this period, a total of £6,116.55 was spent to support the Scholarship programme.

Porridge Programme

The porridge programme has continued to run smoothly in last year, only encountering difficulties dealing with the fluctuating price of grain in Zambia, and a period of school closure due to a cholera outbreak in Zambia. Following the cholera outbreak, the Zambian government ordered the closure of most schools.

The porridge programme has successfully supported the provision of porridge during term time to approximately 1000 students. During this period funds were spent on cooking ingredients, equipment and cooking supplies and plates for porridge distribution.

In this period, a total of £8,359.00 was spent to support the Porridge programme.

Capital/ Building Project

£3,000.00 of funds were raised for this project in the 22/23 financial period. The project was delayed starting in Zambia for a number of reasons including: a short available construction period due to rainy seasons in Zambia; a cholera outbreak in January 2024, closing many schools and universities; and inadequate funds to complete the project.

Section D

Achievements and performance

The ground which the school block will sit on has now been cleared and work has begun laying the foundations. £3,000.00 was paid towards these costs during this period and SHARE plan to continue fundraising in anticipation that the project will be complete in 24/25 financial year.

Overheads

This year the charity has taken the opportunity to develop its technical infrastructure. The development of a website in order to publicise our work and receive donations, and setting up email accounts and document storage to allow trustees to work more effectively has attracted costs. The costs associated with these developments in this period were £658.33. Much of this has been a single set-up cost and the annual amount spent on IT going forward is expected to be much less.

Sending money to Zambia via a traditional bank transfer attracts bank transaction fees. In this period, the total amount spent on transaction fees was £165.00. Trustees have discussed whether alternative methods of transferring money might reduce the running costs associated with sending money; however, in mind of security sending money, transparency of accounting, and the two-factor authentication which has been set up on our bank account, this method is deemed to be the most appropriate.

Section E

Financial review

Brief statement of the charity's policy on reserves

At the end of this period, the charity had cash in bank amounting to the balance of £20,126.23. At this time, the charity does not have a formally agreed policy regarding reserves. However, some monies are kept allowing for unexpected fluctuations in funding required for various projects.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

In the period of the Annual Report, SHARE's principal sources of funds were:

Individual donors: £1,771.00

Corporate donations: £3,135.00

Collective donations as a direct result of fundraising: £20,470.99

The charity does not own any assets other than monies held in the charity's bank account.

Section F**Other optional information**

We had 2 payments returned into our account as they were rejected by the bank account due to an error in inputting the receiving account number in Zambia. The value of the 2 payments were £4,952. Hence our actual gross income which reconciles with the bank account was £30,329 however our actual gross income was in fact £25,377 (i.e. £30,329 less £4,952).

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Michael Williams

Position (eg Secretary, Chair, etc)

Chair

Date

29/04/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

SHARE

1197901

CC16a

Receipts and payments accounts

For the period
from

7th April 2023

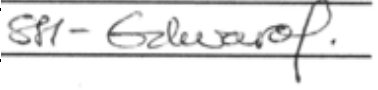
To

6th April 2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Individual donations	50	1,721	-	1,771	26,208
Corporate donations	350	2,785	-	3,135	1,165
Collective donations as a result of fundraising	10,587	9,884	-	20,471	21,902
Returned pymnts	-	4,952	-	4,952	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	10,987	19,342	-	30,329	49,276
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	10,987	19,342	-	30,329	49,276
A3 Payments					
Bank charges for international payment	-	165	-	165	15
Grants to Nutrition programme	-	8,359	-	8,359	6,398
Grants for scholarships	-	6,117	-	6,117	1,027
Grants to City of Joy orphanage	-	2,500	-	2,500	1,500
Grants to Bridges programme	-	15,740	-	15,740	9,000
Paymnets for IT & website set up	658	-	-	658	-
Grants to Capital	-	3,000	-	3,000	-
Pymnts subsequently rejected	-	5,000	-	5,000	-
	-	-	-	-	-
Sub total	658	40,881	-	41,539	17,940
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	658	40,881	-	41,539	17,940
Net of receipts/(payments)	10,328	- 21,538	-	- 11,210	31,336
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	28,350	2,986	-	31,336	-
Cash funds this year end	38,678	- 18,552	-	20,126	31,336

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash in bank	2,283	17,843	-
		-	-	-
		-	-	-
	Total cash funds	2,283	17,843	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			S. Haworth-Edwards	13/04/2024

Independent examiner's report to the trustees of Salesian Hearts Advocating the Relief of Poverty by Education (known by the acronym SHARE).

I report to the trustees on my examination of the accounts of the SHARE for the year ended 6th April 2024.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charities accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Elena Reggler (Mrs)

Relevant professional qualification or membership of professional bodies (if any): Occupation: Accounts Manager at Cheyney Goulding Solicitors LLP and also Treasurer of the Aldershot and Farnham Hockey Club (Affiliated Sports Club – England Hockey)

Address: 10 The Warren, Rowhills, Farnham Surrey GU9 9AS

Date:

14/05/2024.

