



Trustees' Report for Financial Year:
6 April 2023 to 5 April 2024

Objectives and activities

The objectives of The Friends of the Mint House (UK registered charity number 1197900), herein referred to as 'the Charity', as per our Constitution are as follows:
The preservation and conservation of The Mint House grade II listed Tudor building in Pevensey for the benefit of the public.*

The activities of the Charity include, but are not limited to: holding free events and open days for the benefit of the public, participating in community events, giving free lectures and talks both in the Mint House and to local history societies or other groups such as learned societies, leading historical research, ecological and sustainability research and practices, fundraising, grant applications and development, giving free children's events such as craft activities and kids' archaeology days, running a volunteering programme with 50-strong volunteers and counting – this can include: house guiding, helping at events, administration, gardening, light cleaning, and library and archive work, plus encouraging skill-building among both our adult and youth volunteers.

Public benefit - The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives that have been set.

Reference and administrative details

Name of Charity: Friends of the Mint House
UK Registered Charity Number: 1197900

Address: The Mint House, High Street, Pevensey, East Sussex, BN24 5LF.

Email: friendsmint@mail.uk

Website: www.minthousepevensey.co.uk

Telephone: 01323 913604 **Mobile:** 07572 601334

Trustees as at date of signing of the report:

Chair	Molly Devine	(appointed 6 June 2024)
	Robyn Barry	(appointed 2 December 2024)
	Rowan Corkill	(appointed 21 July 2024)
	Samuel Kirkham Round	
	Gemma Lloyd	(appointed 2 December 2024)
	Howie Whale	(appointed 2 December 2024)

Achievements and performance

The Friends of the Mint House has achieved much since its formation in April 2021. During the year activity has focused on establishing the charity, essential preservation work to the building and fundraising.

Financial Review

As at 5 April 2024 the Charity had just over £31,000 cash funds. However, this relates to the balance on unspent restricted funds offset by a deficit on unrestricted funds of £4,481. Consequently, the Charity does not hold any reserves as at 5 April 2024. Unrestricted funding has been received post year end to cover the deficit.

The Charity is in the process of finalising the reserves policy for the future.

Structure, governance and management

The Friends of the Mint House is a Charitable Incorporated Organisation (CIO), governed by a constitution, registered in England and Wales on 14 February 2022. The Constitution / governing document is available on request.

The Charity is managed by the Trustees with support from a paid freelance Project Manager and Project Management assistant.

Trustees

The following individuals served as Trustees during the year covered by the report.

Chair of Trustees:	Harriet Tait *	(resigned August 2024)
Treasurer:	Daniel Brookbank	(resigned April 2024)
Safeguarding Officer:	Samuel Kirkham-Round	
	Diana Terry *	(resigned April 2024)
	Daryl Holter	(to June 2024)

* served as Deputy Safeguarding officers during the year.
All trustees have current DBS checks.

Current trustees are listed on page 1.

The trustees' annual report has been approved by the trustees on 25/02/2025 and signed on their behalf by

R.Corkhill

Rowan Corkill, Trustee

Independent examiner's report

To the trustees of

Friends of the Mint House ('The Mint House') Charitable Incorporated Organisation

I report to the trustees on my examination of the accounts of Friends of the Mint House ('The Mint House') Charitable Incorporated Organisation ('the CIO') for the year ended 5 April 2004.

Responsibilities and basis of the report

As the charity trustees of The Mint House CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination that give me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Caroline Sharp
FCA, DChA
LONDON
SE7 8PF

Date: **25 February 2025**

Friends of the Mint House accounts for the year 6 April 2023 to 5 April 2024

Receipts and payments

	Unrestricted funds	Restricted funds	TOTAL 2024
	£	£	£
Receipts			
Grants	208	43,175	43,383
Donations	6,417	500	6,917
Trusts	5,000	-	5,000
Gift Aid	2,388	-	2,388
Sales	1,403	-	1,403
Memberships	419	-	419
Gross income	15,835	43,675	59,510
Loans received from trustees	4,583	-	4,583
Total receipts	20,418	43,675	64,093
Payments			
Project manager	13,184	3,604	16,788
Other professional fees	4,612	3,868	8,480
Office	591	500	1,091
Utilities	537	-	537
Internet	925	-	925
Misc expenditure	302	220	522
Repairs	474	-	474
Insurance	377	-	377
Total charitable expenditure	21,001	8,192	29,193
Loan repayments	4,583		4,583
Total payments	25,584	8,192	33,776
Net receipts/(payments)	(5,166)	35,483	30,317
Cash funds at the start of the year	685	-	685
Cash funds this year end	(4,481)	35,483	31,002

Statement of assets and liabilities at the end of the period

	Unrestricted £	Restricted £	TOTAL £
Cash funds	(4,481)	35,483	31,002

CIO Notes required under the Charitable Incorporated Organisations (General) Regulations 2012:

1. No guarantees were given by the CIO where potential liability under the guarantee is outstanding at the date of the statement.
2. There were no debts outstanding at the date of the statement which are owed by the CIO and secured by an express charge on any assets of the CIO.

Signed on behalf of all the trustees

R.Corkhill
Rowan Corkhill

20/02/2025
Date