

Report of the Trustees

The Trustees present their report with the financial statements of the company for the year ended 5 April 2024.

PRINCIPAL ACTIVITY

The principal activity of the company is to provide programmes of creative artistic work involving young people with acute and complex mental health problems.

TRUSTEES / DIRECTORS

The Trustees, all appointed 8 March 2023, and at the date of this report are as follows:

Cheryl Andrews
Lyndsey Bakewell
Rachel Kraftman
Marie-Jeanne Maghoma

REVIEW OF BUSINESS

The Directors have met at regular intervals during the year in order to conduct the business of the company.

Theatre Troupe was incorporated on 26 February 2015. Its remit is to work with young people with mental health problems through a therapeutic programme of theatre. Since incorporation, the company has developed a number of arts-based projects with young people aged 9-19, in the London Borough of Southwark. These have included extra-curricular workshop programmes, work in schools, and one-off residencies. Theatre Troupe has also supported adult professional development through several training and conference events.

During the financial year 2023-24, the company's core work continued. In August 2023, Theatre Troupe Summer School commenced, which involved a week of workshops with 20 young people aged 5 - 11 years old. We worked in conjunction with De Montfort University, using their Digital Storytelling research to create short films. A conference paper linked to this project was then presented at the Theatre and Performance Annual Research Conference (TaPRA).

From January to March 2024, we ran Theatre Troupers, our first weekly project for children aged 7-11. 12 children were referred from local primary schools, from social services and from CAMHS, as well as some children from our summer school.

We hosted 20+ volunteers who acted as mentors for young people in all our projects. These were drawn from the local South London community, from those undertaking counselling or psychotherapy courses, and students on placements from Queen Mary University London (QMUL) and Goldsmiths University. All volunteers received training in our specialist methodology – the Theatre Troupe Model. As an extension of training, we have delivered training and education in the Theatre Troupe Method through our teaching on QMUL's MSc. In Creative Arts and Mental Health.

The attached financial statements show total income £28,546 (2023: £90,506) for the year ending 5 April 2023.

Expenditure exceeded funding for the year by £15,788 (2023: shortage £4,934).

The previous accrual for unspent funding under creditors available for any activity within our charitable objectives has been reclassified as a general reserve for the same purpose.

CONSULTATION WITH STAKEHOLDERS

The company's stakeholders are its staff, volunteers, participants and participants' families and carers and the professionals attached to them, e.g. social workers, teachers, clinicians. The Directors engage all stakeholders in regular feedback sessions as part of the projects we deliver and we adapt our projects acting directly on the content of these consultations.

CONSTITUTION AND CHANGE OF NAME

Theatre Troupe CIO was formed as a company limited by guarantee and had no shareholders. It was registered in England and Wales, company number 09461017. The governing document of the company was its Memorandum and Articles of Association.

In February 2022, the company changed its name to Theatre Troupe Charitable Incorporated Organisation ("Theatre Troupe CIO") and adopted a new constitution in conjunction with its successful application for charitable status.

L Bakewell

Trustee

31 January 2025

Theatre Troupe CIO

Financial Activities

April 2023 - March 2024

	TOTAL
Income	
Grant Payment	26,623.00
Non-Profit Income	
Individual donation	564.50
Local Giving	1,108.18
Total Non-Profit Income	1,672.68
Other Income	250.00
Total Income	£28,545.68
TOTAL	£28,545.68
Expenditures	
Accountancy	1,100.00
Advertising/Promotional	192.00
Attune 24	500.00
Project Coordinator Fee	250.00
Total Attune 24	750.00
Fundraising	5,000.00
Insurances	96.00
Legal	85.00
Office/General Administrative Expenses	347.59
DBS checks - Board and staff	200.00
Marketing	1,056.00
Software	183.48
Staff training/professional development	500.00
Total Office/General Administrative Expenses	2,287.07
Other Professional Services	180.00
Payroll Expenditures	7,867.02
Salaries	21,239.84
Total Payroll Expenditures	29,106.86
Printing, Postage and Stationery	22.50
Project costs	
SYT 2022-23	
Refreshments	439.24
Staff fees	4,100.66
Travel	85.58
Workshop Co-ordinator	350.00
Total SYT 2022-23	4,975.48
Total Project costs	4,975.48
Troupers March 2024	
Materials	97.84
Refreshments	118.02
Total Troupers March 2024	215.86
Uncategorised Expense	34.55
Website	288.60
Total Expenditures	£44,333.92
NET OPERATING INCOME	£ -15,788.24
NET INCOME/(EXPENDITURE)	£ -15,788.24



INDEPENDENT EXAMINERS REPORT

REPORT TO THE TRUSTEES OF – Theatre Troupe

ACCOUNT PERIOD – 06 April 2023 to 05 April 2024

REGISTERED CHARITY NUMBER – 1197879

I report to the Trustees of Theatre Troupe ("the trust") on the examination of the accounts for the year ending 05 April 2024.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirement of the Charities Act 2011 ("The Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: _____

Date: 15 December 2024

Name: Catherine Louise Parkes

Company: CLP Bookkeeping & Accountancy
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OBSERVATIONS

Following the Independent Examination I have also noted the following observations, which may be of use during your next AGM/Committee Meeting:

- The charity holds a comprehensive constitution which makes clear the Charity's objectives. However, the constitution does not hold a great deal of specific financial information, nor does it mention a reserves policy.
- The constitution has clear direction on Trustees, their roles and responsibilities. However, the First Charity Trustees hold an appointment for 18 months and this was last updated in 2021.
- The committee meeting minutes are comprehensive and it is evident that the meetings are used to discuss all aspects of the Charity and it's running.
- No Trustees Report was examined.
- The charity has no trading accounts or designated funds. Restricted funds are managed well and clear.
- Grant income is accounted for and managed well within the accounts.
- Payroll is by far the largest Charity expense, however, a grant for staff costs offset this for 23/24.
- Gift Aid is claimed as a standard and in future years the declaration documents should also be checked.
- The charity is well run with engagement from the committee.

Overall, this is a well run charity. The governing document would benefit from including more informal information such as financial reserves and meeting frequency. There is a need to understand financial reserves and how much that financial reserve needs to be to meet arising liabilities.

Signed: _____

Date: 15 December 2024



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