

HOLLESLEY VILLAGE HALL CIO

England & Wales · Charity number 1197877

Details

Status Registered

Legal form CIO

Registered 2022-02-10

Register [View on the Charity Commission register](#)

Contact

Address Hollesley Village Hall
Woodbridge Road
Hollesley
Woodbridge
IP12 3QR

Phone 01394411376

Email hollesleyvillagehall@gmail.com

Website <https://hollesleyvillagehall.com/>

Activities

Objects: THE OBJECTS OF THE CIO ARE THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF HOLLESLEY AND THE NEIGHBOURHOOD (THE AREA OF BENEFIT) WITHOUT DISTINCTION OF SEX OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS AND IN PARTICULAR FOR USE FOR MEETINGS, LECTURES AND CLASSES AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

Activities: To run a village hall for the use of inhabitants of Hollesley and the neighbourhood without distinction of sex or of political, religious or other opinions and in particular for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, Other Defined Groups

Geography

- Suffolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£27,820	£29,044	-	-
2024-03-31	£74,954	£38,539	-	-
2023-03-31	£327	£0	-	-

Trustees

Name	Role	Appointed
Geraldine Bathe	Chair	2022-10-16
Angela Mills		2022-10-16
Anna Yates		2023-04-25
CHERYL GRAY		2022-10-16
Catherine Carr		2022-10-16
Judy Perry		2023-07-19
Linda Winslade		2024-12-04
MERYL MONTAGUE		2022-10-16
Ruth Bentley		2022-10-16
Val Pettitt		2025-08-13
Yvonne Michael		2025-07-25
andrew barlow		2024-07-26

HOLLESLEY VILLAGE HALL CIO

England & Wales - Charity number 1197877

Accounts



Trustees’ annual report for the period

From: 1 April 2024

To: 31 March 2025

Charity name: Hollesley Village Hall CIO

Charity registration number: 1197877

Objectives and activities

Summary of the purposes of the charity as set out in its governing document	The objects of the CIO are the provision and maintenance of a village hall for the use of the inhabitants of Hollesley and the neighbourhood (the “Area of Benefit”) without distinction of sex or of political, religious or other opinions and in particular for use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit	The CIO enables a wide range of groups and practitioners to deliver a diverse programme. Currently, this includes a Darts Club, Hollesley Women’s Institute, Line Dance, Youth Club, Welcome Club, Pilates, Yoga, Tai Chi, Karate, Short-mat Bowls, Art Class and the Wellness centre. Additionally, the Parish Council and Gardening club use the hall for their meetings. The CIO works in partnership with local groups to deliver a range of events. The hall is also used for children and adult parties, dances, wakes and weddings.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	As trustees, we are committed to ensuring that the programme and events comply with the objects of the CIO and is of benefit to the community that we serve. In doing so, we have had regard to the Charity Commission’s guidance on public benefit, including PBI (“Public Benefit – The Public Benefit Requirement”) and related guidance.

Additional information

Contribution made by volunteers	The hall relies solely on volunteers who act as trustees, and undertake minor maintenance tasks. Some of the trustees have nominated positions on the CIO and are heavily involved in the day-to-day management of the facility. In some cases, this can be at least 20 hours per week. The facility like all public buildings, experiences wear and tear. So, as well as key management tasks including finance and bookings, there is also additional cleaning and minor repairs. The user group trustees as well as attending all the meetings of the CIO, may also have responsibilities within their user groups. Trustees are expected to perform an ambassadorial role for the hall since all are
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	<p>committed to seeing it used and ensuring that it is cost-effective and accessible to all.</p> <p>Our thanks must also go to the community volunteers who have contributed their invaluable time, expertise and labour to ensure that the events programme has been so successful.</p>
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Achievements and performance

<p>Summary of the main achievements of the charity</p>	<p>The Hollesley Village Hall Community Incorporated Organisation continues to provide facilities for a wide range of regular activities to take place, all of which are linked to the wellbeing of our local community as mentioned above. This year we have seen the introduction of the Peninsula Men's Shed. Hollesley Players were able to produce their annual pantomime this year.</p> <p>Unusual bookings included a venue for the National Long Distance Walking event, in which walkers travel non stop over 100 miles. Our hall was open throughout to accommodate the needs of 500 stoic ramblers.</p> <p>We also acted as a food stop for a large cycling event throughout Norfolk and Suffolk that raises funds for charity.</p> <p>We have continued to provide registered caravan clubs with the opportunity to utilise our facilities and the recreation ground for 14 nights each year. This provides invaluable income which helps to offset the increasing operational costs.</p> <p>This year we saw the introduction of a programme of events. Aimed at raising some funds but also to enable a diverse range of entertainment to come to Hollesley, the group is led by Andrew Barlow. Comprised of both trustees and members of the community, the group has organised a programme including Quiz Night, music from The Three Chordettes, a cabaret evening, Suffolk Phoenix Brass Band, Artisan Market and Boot Fair and Jazz night. Forthcoming attractions include the return of the Suffolk Police Choir and a special Dusty and Cilla evening.</p> <p>The Peninsula Practice GP surgery utilised the hall for their flu and Covid vaccination programme.</p> <p>We remain committed to the provision of high standard facilities and are very pleased and heartened to receive the many compliments - some of whom consider that Hollesley Village Hall it is the best village hall they have visited. However, we are aware that sadly, many village halls are being forced to close as attendances at classes/clubs and events reduce whilst utility and maintenance costs increase. Your continued support in attending these clubs and fund-raising events is extremely important to the continued success of our village hall and of course, very much appreciated.</p>
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Financial review

<p>Review of the charity's financial position at the end of the period</p>	<p>The CIO accounts have been audited in compliance with Charity Commission requirements for the period required to 31 March 2025. Income amounted to £26,547 with an additional grant of £1,273 from Councillor Mallinder towards the installation of a projector, screen and sound system. Donations included offset costs of legal fees of £2,768. The items under other include deposits for bookings. Expenditure was £29,044. Upgrades included:</p> <ul style="list-style-type: none"> • Stage Flooring installation costing £2,145 • Decoration and curtain dying £500 • New chairs and 2 tables £2,365 • Defibrillation installation and electrics £1,461 <p>Expenditure for the community cafe and the events to March totalled £3,824 and the income set against that was £5,478.</p> <p>As our insurance crossed into two financial years - the total cost for insurance for 2024/5 was £1,899. This included a supplement of £710 when the hall was valued for full replacement in the event of total destruction. Our rebuild which covers all costs, has gone from £750,000 to £1.5 million. Our insurance has cost £2,600 as a result in the new financial year 2025/6.</p> <p>The accounts closed with a balance of £35,518</p>
<p>Statement explaining the policy for holding reserves stating why they are held</p>	<p>As part of the effective management of the financial assets of the charity, the following allocations are used: Unrestricted funds: the balance of funds held in all bank accounts not identified for specific purposes - these are held as reserves to pay for special projects.</p> <p>Designated funds: Unrestricted funds designated as a contingency fund. The purpose of the contingency fund is to allow the charity to cover the running costs of the village hall for a period of one year. The contingency fund is £13,000 needed to run the village hall for one year without income.</p>
<p>Reserves held</p>	<p>As at 31 March, the CIO held unrestricted funds of £21,245, a contingency fund of £13,000 and restricted funds £1,273.</p>

Structure, governance and management

Description of charity's trust	Charitable Incorporated Organisation
Type of governing document	Foundation Model
How is the charity constituted?	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Trustees are selected via two different methods – either as “Elected” trustees or “Representative” trustees. Elected trustees are appointed by a vote of eligible local residents at the CIO’s AGM. The number of Elected trustees appointed each year is 50% (or the number nearest 50% rounding up) of the number of Representative Trustees in office at the time that the AGM is held (up to a maximum of eight). Representative Trustees are appointed by different user groups who use the village hall. Up to a maximum of 16 Representative Trustees may be appointed.

Reference and administrative details



Charity name	Hollesley Village Hall CIO
Registered charity number	1197877
Charity's principal address	Woodbridge Road, Hollesley, Woodbridge IP12 3QR

	Trustee name	Office (if any)
1	Gerry Bathe	Chair
2	Ruth Bentley	Treasurer
3	Cheryl Gray	Secretary
4	Catherine Carr	
5	Joan Brookes	
6	Juliet Johnson	
7	Anna Yates	
8	Meryl Montague	Bookings manager
9	Judy Perry	
10	Angie Mills	
11	Linda Winslade	

Declarations

The trustees declare that they have approved the trustees' report) above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Cheryl Gray	Ruth Bentley
Position	Secretary	Treasurer
Date	18 June 2025	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Hollesley Village Hall CIO

On accounts for the year
ended

March 2025

Charity no
(if any)

11977877

Set out on pages

6-7

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

13/06/2025

Name:

Kelly-Anne Byres

Relevant professional
qualification(s) or body
(if any):

ICPA

Address:

Unit 3-5, Alton Business Centre, Valley Lane, Wherstead, IP9 2AX



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Holesley Village Hall CIO	No (if any) 11977877
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CC16a

Receipts and payments accounts

For the period from	Period start date 01/04/2024	To	Period end date 31/03/2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Transfer from Antecedant Organisation		-	-	-	41,672
Hall Hire	16,937	-	-	16,937	15,193
Donations	8,900	1,273	-	10,173	17,229
Interest	302	-	-	302	242
Other	408	-	-	408	618
		-	-	-	-
		-	-	-	-
		-	-	-	-
Sub total (Gross income for AR)	26,547	1,273	-	27,820	74,954
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	26,547	1,273	-	27,820	74,954
A3 Payments					
Cleaning	3,262	-	-	3,262	3,244
Maintenance	5,406	-	-	5,406	3,963
Utility	4,332	-	-	4,332	4,177
Insurance	710	-	-	710	1,189
Projects	10,302	-	-	10,302	10,926
Acc&Legal	3,028	-	-	3,028	12,100
Licenses	680	-	-	680	1,163
Refunds &Donations	1,324	-	-	1,324	1,776
	-	-	-	-	-
Sub total	29,044	-	-	29,044	38,539
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	29,044	-	-	29,044	38,539
Net of receipts/(payments)	- 2,497	1,273	-	- 1,224	36,415
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	36,742	-	-	36,742	327
Cash funds this year end	34,245	1,273	-	35,518	36,742

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		34,245	1,273	-
		-	-	-
		-	-	-
	Total cash funds (agree balances with receipts and payments account(s))	34,245	1,273	-
	OK	OK	OK	

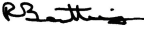
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ruth Bentley	18 June 25

HOLLESLEY VILLAGE HALL CIO

England & Wales - Charity number 1197877

Accounts



Trustees' annual report (including Directors' report) for the period

From: 1 April 2023

To: 31 March 2024

Charity name: Hollesley Village Hall CIO

Charity registration number: 1197877

Objectives and activities

Summary of the purposes of the charity as set out in its governing document	The objects of the CIO are the provision and maintenance of a village hall for the use of the inhabitants of Hollesley and the neighbourhood (the "Area of Benefit") without distinction of sex or of political, religious or other opinions and in particular for use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	The CIO enables a wide range of groups and practitioners to deliver a diverse programme. Currently, this includes a darts club, Hollesley Women's Institute, Youth Club, Welcome Club, Pilates, Yoga, Tai Chi, Line-dancing, karate, short-mat bowls and Art Class. Additionally, the Parish Council and Gardening club use the hall for their meetings. The CIO works in partnership with local groups to deliver a range of events. The hall is also used for children and adult parties, dances, wakes and weddings.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	As trustees, we are committed to ensuring that the programme and events comply with the objects of the CIO and is of benefit to the community that we serve. In doing so, we have had regard to the Charity Commission's guidance on public benefit, including PBI ("Public Benefit – The Public Benefit Requirement") and related guidance.

Additional information

Contribution made by volunteers	The hall relies solely on volunteers who act as trustees, and undertake minor maintenance tasks. Some of the trustees have nominated positions on the CIO and are heavily involved in the day-to-day management of the facility. In some cases, this can be at least 20 hours per week. The facility like all public buildings, experiences wear and tear. So, as well as key management tasks including finance and bookings, there is also additional cleaning and minor repairs. The user group trustees as well as attending all the meetings of the CIO, may also have responsibilities within their user groups. Trustees are expected to perform an ambassadorial role for the hall since all are
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	<p>committed to seeing it used and ensuring that it is cost-effective and accessible to all. Volunteers assist at community functions and have helped in planning and delivering fund-raising activities.</p> <p>Our thanks must also go to the volunteers who have contributed their invaluable time, expertise and labour to ensure that the decoration of parts of the building and the installation of a new ramp have been completed to a high standard.</p>
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Achievements and performance

<p>Summary of the main achievements of the charity,</p>	<p>The Hollesley Village Hall Community Incorporated Organisation continues to provide facilities for a wide range of regular activities to take place, all of which are linked to the wellbeing of our local community as mentioned above. This year we have seen the introduction of a line dance session. The youth club continues with an age adjustment to encourage a slightly younger attendance group. Village Voices provided funding to <i>Just 42</i> to run some holiday events for children at the hall. A Qi-Gong class ran for several months but sadly attendance fell and it could no longer be sustained. Both Cricket Tots and latterly, the Women’s choir had to close due to lack of support and Hollesley Players were not able to produce their annual pantomime this year.</p> <p>Other events this year have included support for the Fete and the Coronation event. The Community Café continues to operate each month except in the Summer using profits to provide donations to local charities. As well as trustees, the café is run by volunteers and we are very grateful for their support.</p> <p>We have continued to provide registered caravan clubs with the opportunity to utilise our facilities and the recreation ground for 14 nights each year.</p> <p>We were delighted to have a fund-raising event last year with a wonderful evening of entertainment provided by the Suffolk Male Police Choir.</p> <p>We successfully became a food stop for a large cycling event throughout Norfolk and Suffolk that raises funds for charity.</p> <p>The facility was also used for staff training by an Ipswich financial company and the Prison Service.</p> <p>The Peninsula Practice GP surgery utilised the hall for their flu and Covid vaccination programme and East Suffolk, for all Elections.</p> <p>We have also successfully facilitated a craft fair and an art exhibition and sale.</p> <p>The village hall trustees have obtained the Deed of Surrender to legally secure the end of the lease with the GP Peninsula Practice. Trustees were very disappointed at the GP’s decision to close the surgery last year. However, trustees were not prepared to sit on their haunches and agreed to develop a Wellness Centre. We now have 11 registered Practitioners who are able to hire a room, all of which have been upgraded and there is a wide range of Wellness therapies now available</p>
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	<p>including acupuncture, counselling, massage, support for children with dyslexia, aromatherapy and homeopathy.</p> <p>The CIO constitution has been amended and approved by the Charity Commission and we continue to be financially supported by a donor to ensure that we are able to employ the services of a specialist charity solicitor to conclude all necessary procedures. Following engagement with the Charity Commission by the solicitors, a letter from the solicitors, requesting support to conclude negotiations for the transfer of the village title has now been sent to the Parish Council.</p> <p>We remain committed to the provision of high standard facilities and are very pleased and heartened to receive the many compliments - some of whom consider that Hollesley Village Hall it is the best village hall they have visited. However, we are aware that sadly, many village halls are being forced to close as attendances at classes/clubs and events reduce whilst utility and maintenance costs increase. Your continued support in attending these clubs and fund-raising events is extremely important to the continued success of our village hall and of course, very much appreciated.</p> <p>We have recently established a fund-raising events group and a programme is being developed commencing in the Autumn. We do hope you will support this initiative.</p>
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Financial review

<p>Review of the charity's financial position at the end of the period</p>	<p>The CIO accounts have been audited in compliance with Charity Commission requirements for the period required to 31 March 2024.</p> <p>Income</p> <p>Following the closure of Trust related bank accounts, the transfer income was £41,672.</p> <p>We received £15,193 for the hire of the hall of which £2,801 was for private hire.</p> <p>£18,282 was donated with £11,750 used to offset the legal fees.</p> <p>Other income was £618 which were primarily deposits for parties.</p> <p>Expenditure</p> <p>Cleaning costs were £3244, Maintenance, £3963 Utilities, £4,177 and insurance of £1,189.</p> <p>Projects this year included:</p> <ul style="list-style-type: none"> • Carpet installation costing £1,325 • the restoration of the main hall floor at £5,400 • the replacement of the stage curtain which cost £2171 and • the installation of a modern compliant fire alarm system at £2,030. <p>So, the total project expenditure was £10,926.</p> <p>Legal and accounting fees were £12,100 with legal fees at £11,750 and accounts, £350.</p> <p>Licenses this year were £1,163 which included shared use of the large bins with the Parish Council, premises and music and performance licenses.</p>
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	<p>Refunds and donations totalled £1,776 of which £1,190 through profit from the community café, was shared between other chosen charities.</p> <p>The accounts closed with a balance of £36,742</p>
Statement explaining the policy for holding reserves stating why they are held	<p>As part of the effective management of the financial assets of the charity, the following allocations are used: Unrestricted funds: the balance of funds held in all bank accounts not identified for specific purposes - these are held as reserves to pay for special projects.</p> <p>Designated funds: Unrestricted funds designated as a contingency fund. The purpose of the contingency fund is to allow the charity to cover the running costs of the village hall for a period of one year. The contingency fund is £13,000 needed to run the village hall for one year without income</p>
Reserves held	As at 31 March, the CIO itself held unrestricted funds of £23,742 and a contingency fund of £13,000

Structure, governance and management

Description of charity's trust	Charitable Incorporated Organisation
Type of governing document	Foundation Model
How is the charity constituted?	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	<p>Trustees are selected via two different methods – either as “Elected” trustees or “Representative” trustees.</p> <p>Elected trustees are appointed by a vote of eligible local residents at the CIO's AGM. The number of Elected trustees appointed each year is 50% (or the number nearest 50% rounding up) of the number of Representative Trustees in office at the time that the AGM is held (up to a maximum of eight).</p> <p>Representative Trustees are appointed by different user groups who use the village hall. Up to a maximum of 16 Representative Trustees may be appointed.</p>

Reference and administrative details

Charity name	Hollesley Village Hall CIO
Registered charity number	1197877
Charity's principal address	Woodbridge Road, Hollesley, Woodbridge IP12 3QR



	Trustee name	Office (if any)
1	Tara Foy	Chair
2	Ruth Bentley	Treasurer
3	Cheryl Gray	Secretary
4	Catherine Carr	
5	Joan Brookes	
6	Juliet Johnson	
7	Anna Yates	

8	Meryl Montague	Bookings manager
9	Judy Perry	
10	Angie Mills	
11	Gerry Bathe	

Declarations

The trustees declare that they have approved the trustees' report) above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Cheryl Gray	Ruth Bentley
Position	Secretary	Treasurer

Date



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Holesley Village Hall CIO

**On accounts for the year
ended**

March 2024	Charity no (if any)	1197 877
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Set out on pages

3 and 4 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 13/06/2024

Name: Kelly-Anne Byres

**Relevant professional
qualification(s) or body
(if any):**

ICPA

Address: Unit 3-5, Alton Business Centre, Valley Lane, Wherstead, IP9 2AX

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Holesley Village Hall CIO	No (if any) 1197877
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CC16a

Receipts and payments accounts

For the period from	Period start date 01/04/2023	To	Period end date 31/03/2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Transfer from Antecedant Organisation	41,672	-	-	41,672	-
Hall Hire	15,193	-	-	15,193	-
Donations	17,229	-	-	17,229	-
Interest	242	-	-	242	-
Other	618	-	-	618	327
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	74,954	-	-	74,954	327
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	74,954	-	-	74,954	327
A3 Payments					
Cleaning	3,244	-	-	3,244	-
Maintenance	3,963	-	-	3,963	-
Utility	4,177	-	-	4,177	-
Insurance	1,189	-	-	1,189	-
Projects	10,926	-	-	10,926	-
Acc&Legal	12,100	-	-	12,100	-
Licenses	1,163	-	-	1,163	-
Refunds and donations	1,776	-	-	1,776	-
	-	-	-	-	-
Sub total	38,539	-	-	38,539	-
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	38,539	-	-	38,539	-
Net of receipts/(payments)	36,415	-	-	36,415	327
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	327	-	-	327	-
Cash funds this year end	36,742	-	-	36,742	327

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		36,742	-	-
		-	-	-
		-	-	-
	Total cash funds (agree balances with receipts and payments account(s))	36,742	-	-
	OK	OK	OK	

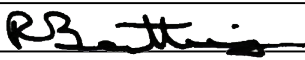

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Ruth Bentley	10/07/24
	Geraldine Bathe	10/07/24

HOLLESLEY VILLAGE HALL CIO

England & Wales - Charity number 1197877

Accounts



Trustees' Annual Report for the period

From February 2022 To July 2023

Charity name: Hollesley Village Hall CIO

Charity registration number: 1197877

Objectives and Activities	
Summary of the purposes of the charity as set out in its governing document	The objects of the CIO are the provision and maintenance of a village hall for the use of the inhabitants of Hollesley and the neighbourhood (the " Area of Benefit ") without distinction of sex or of political, religious or other opinions and in particular for use for meetings, lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	The CIO enables a wide range of groups and practitioners to deliver a diverse programme. Currently, this include Cricket Tots, darts club, WI, Youth Club, Welcome Club, Pilates, Yoga, Tai Chi, Qi-Gong, Line-dancing, Ceilidh, karate, short mat bowls, Art Class, Hollesley Players and a Carers' group. Additionally, the Parish Council and Gardening club use the hall for their meetings. The CIO has worked in partnership with other local groups to deliver the Community Café, the fete and the Celebration Coronation Day. The hall is also used for children and adult parties, dances, wakes, weddings and flu jab day.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	As trustees, we are committed to ensuring that the programme and events comply with the objects of the CIO and is of public benefit to the community that we serve. In doing so, we have had regard to the Charity Commission's guidance on public benefit, including PB1 ("Public Benefit – The Public Benefit Requirement") and related guidance.

Additional information	
Contribution made by volunteers	The hall relies solely on volunteers who act as trustees, and undertake minor maintenance tasks. Some of the trustees have nominated positions on the CIO and are heavily involved in the day-to-day management of the facility. In some cases, this can be at least 20 hours per week. The facility like all public buildings, experiences wear and tear. So as well as key management tasks including finance and bookings there is also additional cleaning and minor repairs. The user group trustees as well as attending all the meetings of the CIO, often also have responsibilities within their user groups. Trustees are expected to perform an ambassadorial role for the hall since all are committed to seeing it used and ensuring that it is cost-effective and

accessible to all. Volunteers also assist at community functions and have helped in planning and delivering fund-raising activities.

Achievements and Performance

Summary of the main achievements of the charity

The CIO was established in February 2022, to take over the management of the hall from an existing unincorporated charity – Hollesley Village Hall (Charity No: 1002348). The primary reasons for establishing the CIO were: :

- to help protect the trustees (who act in a voluntary capacity) from personal liability; and
- to ensure the charity has a modern governance structure that complies with the Charity Commission’s models of good practice.

Aided by professional advice, the CIO has worked hard over the last eighteen months to engage with stakeholders and the public about the nature and purpose of the CIO’s establishment, both informally and formally.

The CIO took over the day-to-day operational management of the village hall from the unincorporated charity on 1 April 2023, when the financial assets of the existing charity (Hollesley Village Hall) were formally transferred. Until 1 April 2023, the CIO was effectively “dormant”, and activities were undertaken by the unincorporated charity.

With the sudden and unexpected departure from the village hall’s extension surgery of the local Peninsula Practice Hollesley Branch on 31 March 2023, trustees agreed to develop a Wellness centre to provide well-being services for the community and local surrounds. A group of interested members of the community with some of the trustees, have been meeting on a regular basis to develop the new Peninsula Wellness Centre to be run by the village hall.

The CIO continues to strive to update the facilities to make them accessible, modern, vibrant yet cost-effective and to offer a wide range of opportunities and experiences for the community and local surrounds that it serves.

Trustees of the CIO were involved in the recent Coronation Celebration event. The afternoon programme saw a Children’s Treasure Hunt and a range of fun-sporting activities for children and adults. Line Dancing and Ceilidh was also well received.

The community café has successfully operated regularly since April. Those attending vote for one of three charities that then receive a percentage of the profits. The café provides an invaluable service for local people to meet.

Financial Review	
Review of the charity's financial position at the end of the period	The CIO accounts have been audited in compliance with Charity Commission requirements for the period required to 31 March 23. Since the financial assets were not formally transferred from the Trust until 1 April, the CIO accounts show only one transaction which was a payment of £327.00 received from Lloyds bank as compensation for their mismanagement of the opening of the new CIO account.
Statement explaining the policy for holding reserves stating why they are held	<p>As part of the effective management of the financial assets of the charity, the following allocations are used: <i>Unrestricted funds</i>: the balance of funds held in all bank accounts not identified for specific purposes.</p> <p>Designated funds: Unrestricted funds designated as a contingency fund. The purpose of the contingency fund is to allow the charity to cover the running costs of the village hall for a period of one year. The contingency fund will be a minimum of the £13,000 needed to run the village hall for one year.</p> <p>Restricted funds: A restricted fund is identified for all donations and grants received for a specific purpose as a result of fundraising for that purpose or as specified by the donor.</p>
Amount of reserves held	As at 31 March, the CIO itself held no reserves.

Structure, Governance and Management	
Description of charity's trusts:	Charitable Incorporated Organisation
Type of governing document	Foundation model
How is the charity constituted?	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	<p>Trustees are selected via two different methods – either as “Elected” trustees or “Representative” trustees.</p> <p>Elected trustees are appointed by a vote of eligible local residents at the CIO's AGM. The number of Elected trustees appointed each year is 50% (or the number nearest 50% rounding up) of the number of Representative Trustees in office at the time that the AGM is held (up to a maximum of eight).</p> <p>Representative Trustees are appointed by different user groups who use the village hall. Up to a maximum of 16 Representative Trustees may be appointed.</p>

Reference and Administrative details

Charity name	Hollesley Village Hall CIO
Other name the charity uses	
Registered charity number	1197877
Charity's principal address	Woodbridge Road Hollesley IP12 3QR

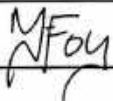

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Tara Foy	Chair	
2	Meryl Montague	Bookings Manager	
3	Anna Yates		May 23
4	Cheryl Gray	Secretary	
5	Ruth Bentley	Assistant Treasurer	
6	Alan Martin		
7	Catherine Carr		October 2022
8	Gerry Bathe	Treasurer	
9	Joan Brookes		
10	Juliet Johnson		
11	Angie Mills		

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

TARA FOY	GERRARDNE BATHE
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Position (eg Secretary,
Chair, etc)

CHAIR	TREASURER
-------	-----------

Date

17 JULY 2023



Section A

Independent Examiner's Report

Report to the trustees/directors/ members of

Charity Name

Hollesley Village Hall CIO

On accounts for the year ended

31st March

2023

Charity no.:

1197877

Company no.:

Set out on pages

1 - 4

(remember to include the page numbers of additional sheets)

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31/03/2023

Responsibilities and basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

~~The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: KBA Date: 7/6/23

Name: KELLY-ANNE BYRES

Relevant professional qualification(s) or body (if any): ICPA

Address: Unit 3-5 Alton Business Centre
Valley Lane, Wiberstead, Suffolk
IP9 2AX

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Holesley Village Hall CIO		Charity No	1197877	
		Company No		
Annual accounts for the period				
Period start date	10/02/2022	To	Period end date	31/03/2023

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total funds £ F04	Prior year funds £ F05
Income (Note 3)						
Income and endowments from:						
Donations and legacies	S01	-	-	-	-	-
Charitable activities	S02	-	-	-	-	-
Other trading activities	S03	327	-	-	327	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	327	-	-	327	-
Expenditure (Notes 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	-	-	-	-	-
Separate material expense item	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	-	-	-	-	-
Net income/(expenditure) before tax for the reporting period	S13	327	-	-	327	-
Tax payable	S14	-	-	-	-	-
Net income/(expenditure) after tax before investment gains/(losses)	S15	327	-	-	327	-
Net gains/(losses) on investments	S16	-	-	-	-	-
Net income/(expenditure) Extraordinary items	S17	327	-	-	327	-
Transfers between funds	S18	-	-	-	-	-
Other recognised gains/(losses):	S19	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S20	-	-	-	-	-
Other gains/(losses)	S21	-	-	-	-	-
Net movement in funds	S22	327	-	-	327	-
Reconciliation of funds:						
Total funds brought forward	S23	-	-	-	-	-
Total funds carried forward	S24	327	-	-	327	-

Section B Balance sheet

		Guidance Note	Unrestricted funds £ F01	Restricted income funds £ F02	Endowment funds £ F03	Total this year £ F04	Total last year £ F05
Fixed assets							
Intangible assets	(Note 15)	B01	-	-	-	-	-
Tangible assets	(Note 14)	B02	-	-	-	-	-
Heritage assets	(Note 16)	B03	-	-	-	-	-
Investments	(Note 17)	B04	-	-	-	-	-
Total fixed assets		B05	-	-	-	-	-
Current assets							
Stocks	(Note 18)	B06	-	-	-	-	-
Debtors	(Note 19)	B07	-	-	-	-	-
Investments	(Note 17.4)	B08	-	-	-	-	-
Cash at bank and in hand	(Note 24)	B09	327	-	-	327	-
Total current assets		B10	327	-	-	327	-
Creditors: amounts falling due within one year							
	(Note 20)	B11	-	-	-	-	-
Net current assets/(liabilities)		B12	327	-	-	327	-
Total assets less current liabilities		B13	327	-	-	327	-
Creditors: amounts falling due after one year							
	(Note 20)	B14	-	-	-	-	-
Provisions for liabilities		B15	-	-	-	-	-
Total net assets or liabilities		B16	327	-	-	327	-
Funds of the Charity							
Endowment funds	(Note 27)	B17	-	-	-	-	-
Restricted income funds	(Note 27)	B18	-	-	-	-	-
Unrestricted funds		B19	327	-	-	327	-
Revaluation reserve		B20	-	-	-	-	-
Fair value reserve		B21	-	-	-	-	-
Total funds		B22	327	-	-	327	-

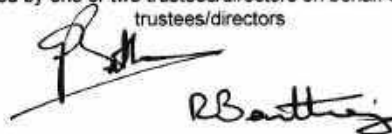
The company was entitled to exemption from audit under s477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to small companies subject to the small companies regime and in accordance with FRS102 SORP.

Signed by one or two trustees/directors on behalf of all the trustees/directors



Signature of director authenticating accounts being sent to Companies House

Print Name	Date of approval
GERALDINE BATHE	08/06/23
RUTH BENTLEY	08/06/23
Signature	Date
	Print name

Note 3	Income	Analysis of income	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year
						£	£
Donations and legacies:		Donations and gifts	-	-	-	-	-
		Gift Aid	-	-	-	-	-
		Legacies	-	-	-	-	-
		General grants provided by government/other charities	-	-	-	-	-
		Membership subscriptions and sponsorships which are in substance donations	-	-	-	-	-
		Donated goods, facilities and services	-	-	-	-	-
		Other	327	-	-	327	-
	Total	327	-	-	327	-	
Charitable activities:			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
		Other	-	-	-	-	-
	Total	-	-	-	-	-	
Other trading activities:			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
		Other	-	-	-	-	-
	Total	-	-	-	-	-	
Income from investments:		Interest income	-	-	-	-	-
		Dividend income	-	-	-	-	-
		Rental and leasing income	-	-	-	-	-
		Other	-	-	-	-	-
	Total	-	-	-	-	-	
Separate material item of income			-	-	-	-	-
			-	-	-	-	-
			-	-	-	-	-
		Total	-	-	-	-	-
Other:		Conversion of endowment funds into income	-	-	-	-	-
		Gain on disposal of a tangible fixed asset held for charity's own use	-	-	-	-	-
		Gain on disposal of a programme related investment	-	-	-	-	-
		Royalties from the exploitation of intellectual property rights	-	-	-	-	-
		Other	-	-	-	-	-
		Total	-	-	-	-	-
TOTAL INCOME			327	-	-	327	-

Other information:

All income in the prior year was unrestricted except for:
(please provide description and amounts)

--

Where any endowment fund is converted into income in the reporting period, please give the reason for the conversion.

--

Where any endowment fund is converted into income in the prior period, please give the reason for the conversion.

--

Within the income items above the following items are material: (please disclose the nature, amount and any prior year amounts)

--

This year: Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

--

Last year: Where sums originally denominated in foreign currency have been included in income, explain the basis on which those sums have been translated into sterling (or the currency in which the accounts are drawn up).

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Section C**Notes to the accounts****(cont)****Note 24 Cash at bank and in hand**

Short term cash investments (less than 3 months maturity date)
Short term deposits
Cash at bank and on hand
Other
Total

This year £	Last year £
-	-
-	-
327	-
-	-
327	-