

# THE HENFIELD HALL

England & Wales · Charity number 1197873

## Details

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|             |   |
|-------------|---|
| Other names | THE HENFIELD VILLAGE HALL                               |
| Status      | Registered  |
| Legal form  | CIO   |
| Registered  | 2022-02-10  |
| Register    | <a href="#">View on the Charity Commission register</a> |

## Contact

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|         |  |
|---------|--|
| Address | The Henfield Hall<br>Coopers Way<br>Henfield<br>BN5 9EQ                              |
| Phone   | 01273493365  |
| Email   | <a href="mailto:hhenquiries@henfieldhall.org.uk">hhenquiries@henfieldhall.org.uk</a> |
| Website | <a href="http://www.henfieldhall.org.uk">www.henfieldhall.org.uk</a>                 |

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE:TO PROMOTE THE BENEFIT OF THE INHABITANTS OF HENFIELD AND THE SURROUNDING NEIGHBOURHOOD (HEREINAFTER CALLED "THE AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY NATIONALITY, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS, AND IN PARTICULAR FOR USE FOR MEETINGS, LECTURES AND CLASSES, AND FOR OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION IN THE INTERESTS OF SOCIAL WELFARE, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.IN FURTHERANCE OF THESE OBJECTS BUT NOT OTHERWISE, THE TRUSTEES SHALL HAVE POWER:TO MAINTAIN AND MANAGE THE HENFIELD HALL ("THE HALL") FOR ACTIVITIES PROMOTED BY THE CHARITY IN FURTHERANCE OF THE ABOVE OBJECTS.

**Activities:** The Henfield Hall is for the use by and to promote the benefits of the people of Henfield without distinction of sex,sexual orientation,age, disability, nationality, race or political, religious or other opinions and in particular for use for meetings lectures and classes, and for other forms of recreation and leisure time occupation with the object of improving the inhabitants conditions of life

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

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- **Area of benefit:** LOCAL
- West Sussex

## Finances

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| Period end | Income   | Expenditure | Assets | Employees |
|------------|----------|-------------|--------|-----------|
| 2025-03-31 | £109,921 | £110,688    | -      | -         |
| 2024-03-31 | £96,445  | £93,610     | -      | -         |
| 2023-03-31 | £0       | £0          | -      | -         |

## Trustees

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| Name                      | Role | Appointed  |
|---------------------------|------|------------|
| Dr Jane Ann Pateman       |      | 2022-05-29 |
| Elaine Susan Goodyear     |      | 2022-05-29 |
| Hilary McNair             |      | 2025-12-01 |
| John Michael Arthur Sharp |      | 2022-02-10 |
| Linda Fuhrman             |      | 2022-05-26 |
| Maurice O'Shea            |      | 2024-10-15 |
| Sarah Louise Witten       |      | 2025-07-22 |

**THE HENFIELD HALL**

England & Wales - Charity number 1197873

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# Accounts

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# The Henfield Hall

*Registered charity number: 1197873*

Report and accounts

For the year ended 31 March 2025

## The Henfield Hall

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**The Henfield Hall  
Trustees' Annual Report  
for the year ended 31 March 2025**

The management committee present their report together with the accounts for the year ended 31 March 2025.

**Constitution and terms of reference**

This unincorporated charity was established on 10 February 2022 and is limited by guarantee.

The charity's registration number is 1197873.

**Committee of management**

The committee who held office during the year were as follows:-

|                          |   |
|--------------------------|---|
| <b>Chairman</b>          | P Sheppard (until 15 <sup>th</sup> October 2024)<br>J Pateman (from 15 <sup>th</sup> October 2024)  |
| <b>Vice-chairman</b>     | J Pateman (until 15 <sup>th</sup> October 2024)<br>L Fuhrman (from 15 <sup>th</sup> October 2024)   |
| <b>Secretary</b>         | J Jones   |
| <b>Treasurer</b>         | D Jemmett   |
| <b>Committee members</b> | D Smith, E Goodyear, L Fuhrman,<br>J Sharp, A Hubner (until 15 <sup>th</sup> October 2024), A<br>Agarwal (until 15 <sup>th</sup> October 2024), P Bates (until<br>15 <sup>th</sup> October 2024), T Capaldi-Drewett (from 15 <sup>th</sup><br>October 2024), M O'Shea (from 15 <sup>th</sup> October<br>2024), J Simpson (from 15 <sup>th</sup> October 2024) |

**Objectives and activities**

To promote the benefit of the inhabitants of Henfield and the surrounding neighbourhood without distinction of sex, sexual orientation, age, disability nationality, race or political, religious or other opinions, and in particular for use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation in the interests of social welfare, with the object of improving the conditions of life for the said inhabitants.

In furtherance of these objects but not otherwise, the trustees have power:

To maintain and manage The Henfield Hall ("the Hall") for activities promoted by the charity in furtherance of the above objects.

## **The Henfield Hall Trustees' Annual Report (continued) for the year ended 31 March 2025**

### **Structure, governance and management**

The charity is governed by The Henfield Hall constitution dated 16 February 2022. It was set up to convert the Henfield Village Hall Trust, charity registration number 305377, into a CIO. The assets and funds were transferred on 1 April 2023.

The charity has several policies which govern in operation to help govern the charity. The policies are reviewed regularly both by the staff and management committee to ensure they are both appropriate and adequate.

All members of the management committee give their time voluntarily and receive no remuneration, they all make a significant contribution to the successful running of the charity, in particular by regularly attending management meetings to ensure the charity is operated appropriately and any issues are quickly and adequately resolved. Regular users are entitled to a discount on letting fees.

### **Achievements and performance**

The smooth running of all the services provided by The Hall are at the centre of our achievements and will always be central to this report.

### **Financial review**

The Hall keeps sufficient reserves to fulfil its day-to-day requirements. The costs of providing the services have been almost covered by the income generated by The Hall, with a result of a small deficit.

To support our aim towards reducing our carbon footprint batteries to store the energy captured by our solar panels have been installed and are due to come on-line in late 2025.

Our principal sources of funds come from renting out space, donations and a number of fundraising events.

### **Reserves**

At 31 March 2025, the reserves for the Hall were £373,857 (2024: £374,624). The reserves policy requires the charity to carry reserves equal to 3 months' of unrestricted charitable expenditure and a fund for maintenance of and repairs to the building.

**The Henfield Hall  
Trustees' Annual Report (continued)  
for the year ended 31 March 2025**

**Statement of the Trustees' Responsibilities**

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Henfield Haven and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable Accounting Standards, including FRS 102, have been followed, subject to any material departures disclosed and explained in the financial statements;
- state whether a Statement of Recommended Practice (SORP) applies and has been followed, subject to any material departures which are explained in the financial statements; and
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deeds. They are also responsible for safeguarding the assets of The Henfield Hall and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Declaration:**

The Trustees declare that they have approved the Trustees Report above.

Signed on behalf of the Charity's Trustees



Chairman

29/1/26

Date

## **Independent Examiner's report to the Trustees of The Henfield Hall for the year ended 31 March 2025**

I report on the accounts of the charity for the year ended 31 March 2025 which are set out on pages 1 to 12.

### **Respective responsibilities of the committee and examiner**

As the trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

### **Basis of independent examiner's statement**

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair view' and my report is limited to those specific matters set out in the independent examiner's statement.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be .

reached.



Paul Samrah FCA

**Date 28<sup>th</sup> January 2026**

**The Henfield Hall  
Statement of Financial Activities  
for the year ended 31 March 2025**

|   | Note | 2025<br>Unrestricted<br>funds |                | 2024<br>Unrestricted<br>funds |                |
|---|------|-------------------------------|----------------|-------------------------------|----------------|
|   |      | £                             | £              | £                             | £              |
| <b>Income</b>   |      |                               |                |                               |                |
| Charitable activities   |      | 109,119                       |                | 94,249                        |                |
| Donations   |      | 400                           |                | 2,110                         |                |
| Investment income   |      | 402                           |                | 86                            |                |
| <b>Total Income</b>   | 2    |                               | <b>109,921</b> |                               | <b>96,445</b>  |
| <b>Charitable expenditure</b>   | 4    |                               | <b>110,688</b> |                               | <b>93,610</b>  |
| <b>Net (deficit)/surplus and<br/>net movement in funds<br/>for the year</b> |      |                               | <b>-767</b>    |                               | <b>2,835</b>   |
| <b>Reconciliation of funds</b>  |      |                               |                |                               |                |
| Total funds brought<br>forward  |      |                               | 374,624        |                               | 371,789        |
| Transfers   |      |                               | -767           |                               | 2,835          |
| <b>Total funds carried<br/>forward</b>                                      |      |                               | <b>373,857</b> |                               | <b>374,624</b> |

All income and expenditure derive from continuing activities.

**The Henfield Hall  
Balance Sheet  
As at 31 March 2025**

|  | Note | 2025   |                | 2024   |                |
|--|------|--------|----------------|--------|----------------|
|  |      | £      | £              | £      | £              |
| <b>Fixed assets</b>                            |      |        |                |        |                |
| Tangible assets                                | 7    |        | 342,471        |        | 273,428        |
| <b>Current assets</b>                          |      |        |                |        |                |
| Stock  |      | 1,438  |                | 1,127  |                |
| Debtors  | 8    | 7,728  |                | 20,857 |                |
| Cash at bank and in hand                       |      | 41,970 |                | 99,831 |                |
| <b>Total current assets</b>                    |      |        | <u>51,136</u>  |        | <u>121,815</u> |
| <b>Total assets</b>                            |      |        | <u>393,607</u> |        | <u>395,243</u> |
| <b>Current liabilities</b>                     |      |        |                |        |                |
| Creditors: Amounts falling due within one year | 9    |        | (19,750)       |        | (20,619)       |
| <b>Net assets</b>                              |      |        | <u>373,857</u> |        | <u>374,624</u> |
| <b>Funds</b>                                   |      |        |                |        |                |
| Unrestricted funds                             | 10   |        | <u>373,857</u> |        | <u>374,624</u> |

The Trustees have prepared group accounts in accordance with section 138 of the Charities Act 2011 and have been approved by the Trustees on 20/10/25 and signed on its behalf by

  
.....  
Chairman

**The Henfield Hall  
Notes to the accounts (continued)  
for the year ended 31 March 2025**

**1. Accounting Policies**

**a) Accounting convention**

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The Charity is a public benefit entity for the purposes of FRS 102 and a registered charity and therefore has also prepared its financial statements in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS 102 Charities SORP) and Charities Act 2011.

**b) Going concern**

The Trustees have concluded that, with the Charity's current level of cash, fixed assets and the stable operation against its financial targets, the Charity has adequate resources to continue in operational existence for at least 12 months from the date of signing these financial statements. Consequently, the financial statements have been prepared on a going concern basis.

**c) Donations, legacies, etc**

Voluntary income includes donations and legacies, grants and fundraising income and is included in full in the period in which it is receivable. Legacies are considered receivable when the amount can be reliably measured and receipt is reasonably certain.

**d) Resources expended**

Expenditure is recognised on an accruals basis, gross of irrecoverable VAT. Charitable activities comprises of all expenditure on activities in furtherance of the charity's objects together with expenditure on costs incurred in support of the charitable activities undertaken by the charity.

**e) Unrestricted funds**

The reserves are unrestricted funds where there are no externally imposed restrictions. The funds are freely available to The Henfield Hall for expenditure or appropriation to reserves for internally designated purposes.

**f) Critical accounting estimates and areas of judgement**

In the view of the Trustees in applying the accounting policies adopted, no judgements were required that have a significant effect on the amounts recognised in the financial statements nor do any estimates or assumptions made carry any significant risk of material adjustment on the next financial year.

**(g) Tangible fixed assets**

Tangible fixed assets are included at cost.

Provision is made for depreciation on tangible assets at rates calculated to write-off the cost over their expected useful life as follows:

|                       |                        |
|-----------------------|------------------------|
| Freehold buildings -  | 50 years straight line |
| Fixtures & fittings - | 25% reducing balance   |

Freehold land is not depreciated.

**1. Accounting policies (continued)**

**The Henfield Hall**  
**Notes to the accounts (continued)**  
**for the year ended 31 March 2025**

**(h) Stock**

Stocks are valued at the lower of cost and their net realisable value. Stocks includes goods for sale at the bar.

**(i) Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the charity's Balance Sheet when the charity becomes party to the contractual provisions of the instrument. Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

**(j) Cash flow statement**

The charity has taken the exemption available in paragraph 7.1B of FRS102 and has not prepared a cash flow statement.

The Henfield Hall  
Notes to the accounts (continued)  
for the year ended 31 March 2025

2 Income from Charitable activities

|                                 | Note | 2025<br>£      | 2024<br>£     |
|---------------------------------|------|----------------|---------------|
| Letting fees                    |      | 79,902         | 76,734        |
| Bar surplus                     | 3    | 10,505         | 6,455         |
| Fundraising events & donations  |      | 5,115          | 2,820         |
| Sundry income & grants          |      | 5,268          | 698           |
| Parish Council exp contribution |      | 8,728          | 7,542         |
|                                 |      | <u>109,921</u> | <u>94,249</u> |

3 Bar account

|                      | 2025<br>£     | 2024<br>£     |
|----------------------|---------------|---------------|
| Sales                | 28,168        | 25,258        |
| Less: Cost of sales  |               |               |
| Opening stock        | (1,127)       | (806)         |
| Purchases            | (10,562)      | (11,272)      |
|                      | <u>16,479</u> | <u>13,180</u> |
| Closing stock        | 1,437         | 1,127         |
|                      | <u>17,916</u> | <u>14,307</u> |
| Less: Other expenses |               |               |
| Staff costs          | (5,968)       | (6,122)       |
| Shared surplus       | (191)         | (778)         |
| Overhead expenses    | (1,252)       | (952)         |
| <b>Bar surplus</b>   | <u>10,505</u> | <u>6,455</u>  |

**The Henfield Hall**  
**Notes to the accounts (continued)**  
**for the year ended 31 March 2025**

**4 Charitable expenditure**

|                                 | Note | 2025<br>£      | 2024<br>£     |
|---------------------------------|------|----------------|---------------|
| Salaries                        | 5    | 44,982         | 21,940        |
| Premises costs                  |      | 29,557         | 29,152        |
| Advertising                     |      | 1,647          | 1,573         |
| Insurance                       |      | 4,765          | 4,653         |
| Subscriptions                   |      | 409            | 371           |
| Repairs and renewals            |      | 4,742          | 21,844        |
| Postage, packaging & stationery |      | 29             | 474           |
| Telephone                       |      | 1,826          | 1,263         |
| General expenses                |      | 7,528          | 4,385         |
| Legal & professional            |      | 2,896          | 3,256         |
| Bank charges                    |      | 664            | 526           |
| Depreciation                    |      | 11,643         | 4,173         |
|                                 |      | <u>110,688</u> | <u>93,610</u> |

**5 Analysis of staff cost & staff numbers**

The average number of full-time equivalent staff employed during the year was 1 (2024: 1).

|                    | 2025<br>£     | 2024<br>£     |
|--------------------|---------------|---------------|
| Wages and salaries | 44,545        | 21,258        |
| Pension costs      | 437           | 682           |
|                    | <u>44,982</u> | <u>21,940</u> |

During the year, the Trustees received no remuneration and were not reimbursed for any expenses.

**6 Corporate Tax**

The Charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**The Henfield Hall**  
**Notes to the accounts (continued)**  
**for the year ended 31 March 2025**

**7 Tangible Fixed Assets**

|                        | Freehold land<br>& buildings | Fixtures &<br>fittings | Total          |
|------------------------|------------------------------|------------------------|----------------|
|                        | £                            | £                      | £              |
| <b>Cost</b>            |                              |                        |                |
| At 1 April 2024        | 306,930                      | 35,848                 | 342,778        |
| Additions              | 53,600                       | 27,086                 | 80,686         |
| At 31 March 2025       | <u>360,530</u>               | <u>62,934</u>          | <u>423,464</u> |
| <b>Depreciation</b>    |                              |                        |                |
| At 1 April 2024        | 40,321                       | 29,029                 | 69,350         |
| Charge                 | 3,167                        | 8,476                  | 11,643         |
| At 31 March 2025       | <u>43,488</u>                | <u>37,505</u>          | <u>80,993</u>  |
| <b>Carrying amount</b> |                              |                        |                |
| At 31 March 2025       | <u>317,042</u>               | <u>25,429</u>          | <u>342,471</u> |
| At 31 March 2024       | <u>266,609</u>               | <u>6,819</u>           | <u>273,428</u> |

The freehold land & buildings were transferred at cost from Henfield Village Hall Trust on 1 April 2023. The Trustees consider the market value of the freehold land & buildings to be in excess of their book value.

**8 Debtors**

|                                      | 2025         | 2024          |
|--------------------------------------|--------------|---------------|
|                                      | £            | £             |
| Trade debtors                        | 7,728        | 2,428         |
| Other debtors – deposit on batteries | -            | 18,429        |
|                                      | <u>7,728</u> | <u>20,857</u> |

The Henfield Hall  
Notes to the accounts (continued)  
for the year ended 31 March 2025

9 Creditors: Amounts falling due within one year

|                       | 2025          | 2024          |
|-----------------------|---------------|---------------|
|                       | £             | £             |
| Other creditors       | 3,730         | 795           |
| Accruals              | 1,383         | 904           |
| Deferred grant income | 14,637        | 18,920        |
|                       | <u>19,750</u> | <u>20,619</u> |

10 Analysis of movements in unrestricted funds

|                             | £              |
|-----------------------------|----------------|
| At 1 April 2024             | 374,624        |
| Transfers - In year deficit | <u>(767)</u>   |
| Balance at 31 March 2025    | <u>373,857</u> |

**THE HENFIELD HALL**

England & Wales - Charity number 1197873

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# Accounts

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**The Henfield Hall**  
*Registered charity number: 1197873*

**Report and accounts**  
For the year ended 31 March 2024

**The Henfield Hall**

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**The Henfield Hall  
Trustees' Annual Report  
for the year ended 31 March 2024**

The Trustees present their report together with the accounts for the year ended 31 March 2024.

**Constitution and terms of reference**

This unincorporated charity was established on 10 February 2022 and is limited by guarantee.

The charity's registration number is 1197873.

**Trustees Committee of management**

The committee, who are all Trustees, who held office during the year were as follows:-

|                          |   |
|--------------------------|---|
| <b>Chairman</b>          | P Sheppard  |
| <b>Vice-chairman</b>     | J Pateman   |
| <b>Secretary</b>         | J Jones   |
| <b>Treasurer</b>         | D Jemmett   |
| <b>Committee members</b> | D Smith, E Goodyear, L Fuhrman,<br>A Hubner, A Agarwal, J Sharp,<br>P Bates |

**Objectives and activities**

To promote the benefit of the inhabitants of Henfield and the surrounding neighbourhood without distinction of sex, sexual orientation, age, disability nationality, race or political, religious or other opinions, and in particular for use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation in the interests of social welfare, with the object of improving the conditions of life for the said inhabitants.

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To maintain and manage The Henfield Hall ("the Hall") for activities promoted by the charity.

**The Henfield Hall  
Trustees' Annual Report (continued)  
for the year ended 31 March 2024**

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**Achievements and performance**

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**Financial review**

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To support our aim towards reducing our carbon footprint, we will install a battery backup system to work in conjunction with our solar panels next year.

Our principal sources of funds come from renting out space, donations and a number of fundraising events.

**Reserves**

At 31 March 2024, the reserves for the Hall were £374,624 (2023: £nil). The reserves policy requires the charity to carry reserves equal to 3 months' of unrestricted charitable expenditure and a fund for maintenance of and repairs to the building.

**The Henfield Hall  
Trustees' Annual Report (continued)  
for the year ended 31 March 2024**

**Statement of the Trustees' Responsibilities**

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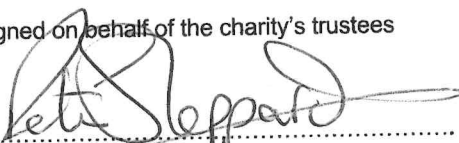
- select suitable accounting policies and then apply them consistently;
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- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the Charity will continue in operation.

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deeds. They are also responsible for safeguarding the assets of The Henfield Hall and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Declaration:**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

  
.....  
Chairman: P Sheppard

15.05 2024  
.....  
Date

**Independent examiner's report to the trustees of The Henfield Hall  
for the year ended 31 March 2024**

I report on the accounts of the charity for the year ended 31 March 2024 which are set out on pages 1 to 12.

**Respective responsibilities of the Trustees and examiner**

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act.

**Basis of independent examiner's statement**

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the accounts present a 'true and fair view' and my report is limited to those specific matters set out in the independent examiner's statement.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
.....  
**Paul E M Samrah FCA**

10<sup>th</sup> January 2025  
.....  
**Date**

**Windrush  
9 Mill Drive  
Henfield  
West Sussex  
BN5 9RY**

**The Henfield Hall  
Statement of Financial Activities  
for the year ended 31 March 2024**

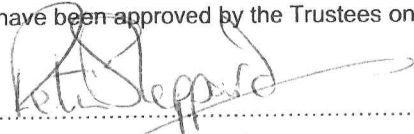
|   | Note | 2024               |                | 2023               |   |
|---|------|--------------------|----------------|--------------------|---|
|   |      | Unrestricted funds |                | Unrestricted funds |   |
|   |      | £                  | £              | £                  | £ |
| <b>Income</b>                               |      |                    |                | -                  |   |
| Charitable activities                       | 2    | 94,249             |                | -                  |   |
| Donations                                   |      | 2,110              |                | -                  |   |
| Investment income                           |      | 86                 |                | -                  |   |
| <b>Total income</b>                         |      |                    | <b>96,445</b>  |                    | - |
| <b>Charitable expenditure</b>               | 4    |                    | <b>93,610</b>  |                    | - |
| <b>Net income and net movement in funds</b> |      |                    | <b>2,835</b>   |                    | - |
| <b>Reconciliation of funds</b>              |      |                    |                |                    |   |
| Total funds brought forward                 |      |                    | -              |                    | - |
| Transfers                                   |      |                    | 371,789        |                    | - |
| <b>Total funds carried forward</b>          |      |                    | <b>374,624</b> |                    | - |

All income and expenditure derive from continuing activities.

**The Henfield Hall  
Balance Sheet  
As at 31 March 2024**

|  |      | 2024   |         | 2023 |   |
|--|------|--------|---------|------|---|
|  | Note | £      | £       | £    | £ |
| <b>Fixed assets</b>                    |      |        |         |      |   |
| Tangible assets                        | 7    |        | 273,428 |      | - |
| <b>Current assets</b>                  |      |        |         |      |   |
| Stock                                  |      | 1,127  |         | -    |   |
| Debtors                                | 8    | 20,857 |         | -    |   |
| Cash at bank and in hand               |      | 99,831 |         | -    |   |
| <b>Total current assets</b>            |      |        | 121,815 |      | - |
| <b>Total assets</b>                    |      |        | 395,243 |      | - |
| <b>Current liabilities</b>             |      |        |         |      |   |
| Creditors: falling due within one year | 9    | 20,619 |         | -    |   |
| <b>Total current liabilities</b>       |      |        | 20,619  |      | - |
| <b>Net assets</b>                      |      |        | 374,624 |      | - |
| <b>Funds</b>                           |      |        |         |      |   |
| Unrestricted funds                     | 10   |        | 374,624 |      | - |
| <b>Total funds</b>                     |      |        | 374,624 |      | - |

The Trustees have prepared group accounts in accordance with section 138 of the Charities Act 2011 and have been approved by the Trustees on 15 Oct 2024 and signed on its behalf by:

  
.....  
Chairman: P Sheppard

**The Henfield Hall  
Notes to the accounts  
for the year ended 31 March 2024**

**1. Accounting Policies**

**a) Accounting convention**

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The Charity is a public benefit entity for the purposes of FRS 102 and a registered charity and therefore has also prepared its financial statements in accordance with the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (The FRS 102 Charities SORP) and Charities Act 2011.

**b) Going concern**

The Trustees have concluded that, with the Charity's current level of cash, fixed assets and the stable operation against its financial targets, the Charity has adequate resources to continue in operational existence for at least 12 months from the date of signing these financial statements. Consequently, the financial statements have been prepared on a going concern basis.

**c) Donations, legacies, etc**

Voluntary income includes donations and legacies, grants and fundraising income and is included in full in the period in which it is receivable. Legacies are considered receivable when the amount can be reliably measured and receipt is reasonably certain.

**d) Resources expended**

Expenditure is recognised on an accruals basis, gross of irrecoverable VAT. Charitable activities comprises of all expenditure on activities in furtherance of the charity's objects together with expenditure on costs incurred in support of the charitable activities undertaken by the charity.

**e) Unrestricted funds**

The accounts only contain unrestricted funds. The unrestricted funds have no externally imposed restrictions and the funds are freely available to The Henfield Hall for expenditure or appropriation to reserves for internally designated purposes.

**f) Critical accounting estimates and areas of judgement**

In the view of the Trustees in applying the accounting policies adopted, no judgements were required that have a significant effect on the amounts recognised in the financial statements nor do any estimates or assumptions made carry any significant risk of material adjustment on the next financial year.

**(g) Tangible fixed assets**

Tangible fixed assets are included at cost.

Provision is made for depreciation on tangible assets at rates calculated to write-off the cost over their expected useful life as follows:

|                       |                        |
|-----------------------|------------------------|
| Freehold buildings -  | 50 years straight line |
| Fixtures & fittings - | 25% reducing balance   |

Freehold land is not depreciated.

**The Henfield Hall  
Notes to the accounts (continued)  
for the year ended 31 March 2024**

**1. Accounting policies (continued)**

**(h) Stock**

Stocks are valued at the lower of cost and their net realisable value. Stocks includes goods for sale at the bar.

**(i) Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument. Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

**(j) Cash flow statement**

The charity has taken the exemption available in paragraph 7.1B of FRS102 and has not prepared a cash flow statement.

**The Henfield Hall**  
**Notes to the accounts (continued)**  
**for the year ended 31 March 2024**

**2 Charitable activities**

|   | Note | 2024<br>£     | 2023<br>£ |
|---|------|---------------|-----------|
| Letting fees                            |      | 76,734        | -         |
| Bar surplus                             | 3    | 6,455         | -         |
| Fundraising events                      |      | 2,820         | -         |
| Sundry income                           |      | 698           | -         |
| Parish Council expenditure contribution |      | 7,542         | -         |
|   |      | <u>94,249</u> | <u>-</u>  |

**3 Bar account**

|                      | 2024<br>£     | 2023<br>£ |
|----------------------|---------------|-----------|
| Sales                | 25,258        | -         |
| Less: Cost of sales  |               |           |
| Opening stock        | (806)         | -         |
| Purchases            | (11,272)      | -         |
|                      | <u>13,180</u> | <u>-</u>  |
| Closing stock        | 1,127         | -         |
|                      | <u>14,307</u> | <u>-</u>  |
| Less: Other expenses |               |           |
| Staff costs          | (6,122)       | -         |
| Shared surplus       | (778)         | -         |
| Overhead expenses    | (952)         | -         |
| <b>Bar surplus</b>   | <u>6,455</u>  | <u>-</u>  |

**The Henfield Hall**  
**Notes to the accounts (continued)**  
**for the year ended 31 March 2024**

**4 Charitable expenditure**

|                                 | Note | 2024   | 2023 |
|---------------------------------|------|--------|------|
|                                 |      | £      | £    |
| Salaries                        | 5    | 21,940 | -    |
| Premises costs                  |      | 29,152 | -    |
| Advertising                     |      | 1,573  | -    |
| Insurance                       |      | 4,653  | -    |
| Subscriptions                   |      | 371    | -    |
| Repairs and renewals            |      | 21,844 | -    |
| Postage, packaging & stationery |      | 474    | -    |
| Telephone                       |      | 1,263  | -    |
| General expenses                |      | 4,385  | -    |
| Legal & professional            |      | 3,256  | -    |
| Bank charges                    |      | 526    | -    |
| Depreciation                    |      | 4,173  | -    |
|                                 |      | 93,610 | -    |

**5 Analysis of staff cost & staff numbers**

The average number of full-time equivalent staff employed during the year was 1 (2023: 0).

|                    | 2024   | 2023 |
|--------------------|--------|------|
|                    | £      | £    |
| Wages and salaries | 21,258 | -    |
| Pension costs      | 682    | -    |
|                    | 21,940 | -    |

During the year, the Trustees received no remuneration and were not reimbursed for any expenses.

**6 Corporate Tax**

The Charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

**The Henfield Hall  
Notes to the accounts (continued)  
for the year ended 31 March 2024**

**7 Tangible Fixed Assets**

|                        | Freehold land<br>buildings | Fixtures &<br>fittings | Total          |
|------------------------|----------------------------|------------------------|----------------|
|                        | £                          | £                      | £              |
| <b>Cost</b>            |                            |                        |                |
| At 1 April 2023        | -                          | -                      | -              |
| Transfers              | 306,930                    | 30,332                 | 337,262        |
| Additions              | -                          | 5,516                  | 5,516          |
| At 31 March 2024       | <u>306,930</u>             | <u>35,848</u>          | <u>342,778</u> |
| <b>Depreciation</b>    |                            |                        |                |
| At 1 April 2023        | -                          | -                      | -              |
| Transfers              | 38,199                     | 26,978                 | 65,177         |
| Charge                 | 2,122                      | 2,051                  | 4,173          |
| At 31 March 2024       | <u>40,321</u>              | <u>29,029</u>          | <u>69,350</u>  |
| <b>Carrying amount</b> |                            |                        |                |
| At 31 March 2024       | <u>266,609</u>             | <u>6,819</u>           | <u>273,428</u> |
| At 31 March 2023       | <u>-</u>                   | <u>-</u>               | <u>-</u>       |

The freehold land & buildings were transferred at cost from Henfield Village Hall Trust on 1 April 2023. The trustees consider the market value of the freehold land & buildings to be in excess of their book value.

**8 Debtors**

|               | 2024          | 2023     |
|---------------|---------------|----------|
|               | £             | £        |
| Trade debtors | 2,428         | -        |
| Other debtors | 18,429        | -        |
|               | <u>20,857</u> | <u>-</u> |

**The Henfield Hall  
Notes to the accounts (continued)  
for the year ended 31 March 2024**

**9 Creditors: falling due within one year**

|                 | <b>2024</b>   | <b>2023</b> |
|-----------------|---------------|-------------|
|                 | £             | £           |
| Other creditors | 795           | -           |
| Accruals        | 904           | -           |
| Deferred income | 18,920        | -           |
|                 | <u>20,619</u> | <u>-</u>    |

**10 Analysis of movements in unrestricted funds**

|                                      | £              |
|--------------------------------------|----------------|
| At 10 February 2022 and 1 April 2023 | -              |
| Transfers                            | 371,789        |
| Surplus for the year                 | 2,835          |
| Balance at 31 March 2024             | <u>374,624</u> |

The Charity was set up to convert the Henfield Village Hall Trust, charity registration number 305377, into a CIO. The assets and funds were transferred on 1 April 2023.

**THE HENFIELD HALL**

England & Wales - Charity number 1197873

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# Accounts

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**The Henfield Hall**  
*Registered charity number 1197873*

Report and accounts  
For the period 10<sup>th</sup> February 2022 to 31<sup>st</sup> March 2023

The Henfield Hall

Contents

**Trustees' Annual Report**

For the period ended 31<sup>st</sup> March 2023

This incorporated charity was formed on 10<sup>th</sup> February 2022 and is limited by guarantee.

The Charity's registration number is 1197873

The Trustees who held office in the period are as follows:-

|                       |                |
|-----------------------|----------------|
| <b>Chairman</b>       | Mrs A Hubner   |
| <b>Vice- Chairman</b> | Mr Peter Bates |
| <b>Secretary</b>      | Mrs D Fuell    |
| <b>Treasurer</b>      | Mr P Thorpe    |
| <b>Trustees</b>       | Mr P Sheppard  |
|                       | Mr A Agarwal   |
|                       | Mr N Stevens   |
|                       | Mr J Sharp     |
|                       | Mrs J Pateman  |
|                       | Mrs J Jones    |
|                       | Mrs L Fuhrman  |
|                       | Mrs E Goodyear |

**Structure, governance and management**

The charity is governed by The Henfield Hall constitution dated 16<sup>th</sup> February 2022.

The Objects are:-

To promote the benefit of the inhabitants of Henfield and the surrounding neighbourhood without distinction of sex, sexual orientation, age, disability nationality, race or political, religious or other opinions, and in particular for use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation in the interests of social welfare, with the object of improving the conditions of life for the said inhabitants.

In furtherance of these objects but not otherwise, the trustees have power:

To maintain and manage The Henfield Hall ("the Hall") for activities promoted by the charity in furtherance of the above objects.

All members of the management committee give their time voluntarily and receive no remuneration, they all make a significant contribution to the successful running of the charity, in particular by regularly attending management meetings to ensure the charity is operated appropriately and any issues are quickly and adequately resolved.

**Current Status**

The charity was set up to covert The Henfield Village Hall, registered number 305377, into a CIO. The assets of the Henfield Village Hall were successfully transferred to The Henfield Hall, registered number 1197873, on the 1<sup>st</sup> April 2023.

**Declaration:**

The trustees declare that the charity was dormant from the 10<sup>th</sup> February 2022 to 31<sup>st</sup> March 2023

.....  
.....  
(Charman)

(Date)

