

Big Breakfast Plus Annual Report 2022-23

This annual report describes the activities of Big Breakfast Plus from 1 April 2022 to 31st March 2023.

Introduction

Big Breakfast Plus is a registered charity (1063917) whose objects are 'the relief of persons in Swindon and the surrounding area who are in conditions of need, hardship, and distress and of any persons who are homeless or at risk of becoming homeless but not exclusively by the provision of food and clothing'. We operate out of the Pilgrim Centre café owned by Central Church at Regent's Circus.

Breakfast Service

In April 2022, the breakfast service was supported by a team of volunteers assisting our cook, Suzy Gasiorek, opening on Thursday and Friday each week. In July 2022 we moved to a five day a week opening Tuesday to Saturday from 7.30am to 9.am and employed Wayne Twitchell, who first joined us as a volunteer, as our second cook. The volunteers operate in teams led by an experienced lead volunteer and provide a friendly and welcoming experience to all those in need.

We continue to offer a cooked breakfast, cereal, toast, and unlimited refills of hot drinks for the homeless and those at risk of homelessness in Swindon. and those who might be struggling to pay for food. Where appropriate we signpost to a variety of support services including housing, welfare, and addiction support.

Between January and May 2022, we recorded 89 new guests to the service and served over 300 breakfasts through 250 volunteer hours.

In June Mid counties provided £150 to enable us to host a Queen's Jubilee breakfast for our guests on both 2 and 3 June 2022.

January 2023, we served 662 breakfasts an average of 33 a day. We also welcomed 21 new guests.

The numbers attending have continued to grow each month serving an average of 35 people each day. By March 2023 we were recording up to 45 guests attending each day.

Structure and Governance

Big Breakfast Plus applied to become Charitable Incorporated Organisation (CIO) and was registered in February 2022 with the charity number 1197825. It went live on 1 April 2022. Both our paid staff, the cook Suzy Gasiorek and the project lead Sarah Tranter were tured across to the new charity in April 2022. Sarah Tranter resigned 30 March 2023 to join NCVO

(National Council for Voluntary Organisations) as a full-time employee. The charity retained its objects, trustees, staff, and governance model.

The trustees held a Strategy Day on 22 April 2022 facilitated by business and management consultant Richard Bellemy. This enabled us as trustees to clarify our mission and vision, communicate our values and helped the trustees to set clear goals for 2022 – 2025.

Volunteers

We have grown our bank of volunteers throughout the year helping us to meet the continuing need. At end of March 2023, we had 35 active volunteers. To achieve this, we ran two induction programmes in November 2022 and January 2023 attended by 18 new volunteers.

Throughout the year we delivered volunteer training in Safeguarding, Professional Boundaries, Food Safety level two and Conflict Management.

We hosted our first birthday from relaunch party on 21 January 2022. Held at the Pilgrim Centre it was attended by most of our volunteers and their families.

Volunteer week 1-7 May was acknowledged with handwritten thanks and celebrated with quotations from our volunteers on our social media platforms.

Raising our profile

We attended several outdoor events to raise our profile and elicit donations. These included the Rotary Club of Old Town's Duck Race and Family Day Out (May), Goddard Park Festival (July) and Wanborough Show (August)

Trustees Charlotte Mannion and Sarah Smith attended a reception at House of Lords as guests of Homeless Link on 8 February 2022.

Special Thanks

Big Breakfast Plus would like to thank the following people for their support in the last year:

- 10 Green Bottles (Berkley Dairies) who donated 40 litres of milk every week.
- Helen Browning Organic for sausages
- Richard Bellemy, Business, and management consultant for advice and support to the trustees.
- Janice Bardwell of Bassett Simply Safety, for advice on processes and for delivering training in Food Safety at level two for our volunteers.
- And most of all to our volunteers who make it happen.

Grants were received from:

- Openwork Foundation
- Zurich Community Trust

- Asda Foundation
- Persimmon Community champions
- Postcode Local Trust
- Swindon Bus Company Community Fund
- Magic Little Grants
- Enterprise Holdings Foundation
- CO OP Platinum Jubilee Grant

Other financial supporters

- Amazon UK
- Rotary Club of Swindon Old Town
- The Finance Director Centre
- Swindon New Town Parish
- St Andrews Methodist Church Moredon
- PPS
- Unite BMW
- Emmanuel Church
- Immanuel United Reformed Church
- Hilliers Bereavement Care
- Wanborough Farmers Market
- Swindon Lions
- Poppydown Quilters
- St Saviours Coffee Morning
- Renesas Designs

Appendix A: Staff and Personnel 2022 -23

Trustees

- Charlotte Mannion appointed Chair in August 2021
- Nicky Walsh appointed Vice-Chair in November 2021
- Sarah Smith
- Benedict Van der Linde
- Clegg Bamber MBE
- Toby Boutle
- James Puttick (joined in August 2022)

Professional support

- Melodie Beevers Treasurer
- Shelia Bryant External Examiner

Staff

- Suzy Gasioerek (Cook)
- Wayne Twitchell (Cook)
- Sarah Tranter (Project Lead – resigned March 2022)

Big Breakfast +
Registered Charity Number 1197825
Receipts and Payments
Twelve months to 31st March 2023

INCOME

Fund Raising	1,035.77
Donations	8,661.13
Gift Aided Donations	2,872.69
Tax recovered	0.00
Individual donations	0.00
Grants	49,350.00 *
Bank Interest	56.03
Other Income	288.27
Cash from 2022	2.6199999999954

TOTAL INCOME **62,266.51**

EXPENDITURE

Salaries	23,874.51
Expenses	750.24
Training	40.49
Governance/Admin/office	1,897.56
HR Support	0.00
Insurance	262.67
Premises	2,400.00
IT	117.38
Advertising / Marketing	238.24
Finance	0.00
Provision of Meals	6,677.11
Kitchen Equipment	64.56
Trustee expenses	294.50
Add Creditor B/f paid in year	1610.6

TOTAL EXPENDITURE **38,227.86**

Excess of income over expenditure **24,038.65**

RESERVES SUMMARY

Reserves 1/4/2022	39,049.19
Movement in Year	24,038.65
Total Reserves 31/3/2023	63,087.84

BANK ACCOUNTS

Bank Balances at 1st April 2022

Balances at bank on 1 April 2022

Lloyds Bank	0.00
Co-op Bank	33,786.53
Charity Bank	5,262.66
Cash in Hand	

Balance at 31st March 2022 **39,049.19**

Bank Balances at 31st March 2023

Lloyds Bank	34,558.06
Co-op Bank	23,160.85
Charity Bank	5,318.69
Cash in Hand	50.24

Balance at 31st March 2022 **63,087.84**

Cash Movement in year 24,038.65

Unrestricted Funds	3/31/2023	59,218.01
Designated Funds		3,869.83
Restricted Grants		

TOTAL RESERVES **63,087.84**

difference 0.00

Big Breakfast Plus

Adjustments March 2023

EXPENDITURE	T B	Accruals
Salaries	24,026.13	-151.62
Expenses	715.60	-0.36
Training	40.49	
Governance/Admin/office	2,047.23	-165.25
HR Support	0.00	
Insurance	262.67	
Premises	2,400.00	
IT	117.38	
Advertising / Marketing	188.24	
Finance	0.00	
Provision of Meals	6,741.67	
Trustee expenses	294.50	
TOTAL EXPENDITURE	36,833.91	-317.23

Governance, admin & office

Per TB	4006	8405.73
less food		-5387.58
less waste removal		-253.32
less training		-30
Equipment		-64.56
less website		-117.38
less insurance		-262.67
less code 4055		-242.99
		<hr/> 2047.23
less credit/payroll services		<hr/> 2047.23

Debtors	Bal for acs
	23,874.51
35.00	750.24
	40.49
15.58	1,897.56
	0.00
	262.67
	2,400.00
	117.38
	188.24
	0.00
	6,741.67
	294.50
<hr/>	<hr/>
50.58	36,567.26
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Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Big Breakfast Plus

**On accounts for the year
ended**

31/03/2023

**Charity no
(if any)**

1197825

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 23/01/2024

Name:

Sheila Bryant

**Relevant professional
qualification(s) or body
(if any):**

ACMA

Address:

Allford Bryant Business Advisors Ltd, 2 Coped Hall Business Park, Royal
Wootton Bassett, Swindon, SN4 8DP