

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SHEFFIELD ST MATTHEW

England & Wales · Charity number 1197801

Details

Other names	ST MATTHEW'S PCC
Status	Registered
Legal form	Other
Registered	2022-02-04
Register	View on the Charity Commission register

Contact

Address	The Parish Office St Matthew's House 8 Backfields S1 4HJ
Phone	01142665681
Website	stmatthewscarverstreet.co.uk

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Promoting in the ecclesiastical parish of St Matthews Sheffield the whole mission of the Church of England. The charitable objects are primarily focused on the advancement of religion, which is recognised as a charitable purpose having public benefit. All regular public worship is provided free of charge and open to all.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- Sheffield City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£292,663	£255,643	-	-
2024-12-31	£177,263	£133,188	-	-
2023-12-31	£261,299	£187,986	-	-
2022-12-31	£283,843	£149,582	-	-

Trustees

Name	Role	Appointed
The Reverend Grant Lambert Naylor	Chair	2015-03-01
Caitlin Anne Scully		2026-04-12
Carol Dawson Taylor		2021-04-25
Charles Nnamdi Akunafia		2026-04-12
Dr Richard William Staveley Dawidek		2022-04-24
Dr Stuart David Barfield		2021-04-25
Elizabeth Anne Wagner		2026-04-12
Esosa Chukwuebuka Bazuaye		2026-04-12
Father Alan Watson		2022-04-24
Holly Fleur Featherstone		2021-04-25
Kaeren Louise van Vliet		2026-04-12
Matthew James Smith		2026-04-12
Michaela Suckling		2022-04-24
Minerva Faddoul		2022-04-24
Stephen Geoffery Linskill		2021-04-25

Accounts

St Matthew's Church Carver Street



**The Annual Report of The Parochial Church Council of the Ecclesiastical
Parish of Sheffield St Matthew
Charity number: 1197801**

2025

REPORT OF THE CHURCH COUNCIL FOR 2025

Objectives of the Charity: The primary objective of the Parochial Church Council (PCC) of the Ecclesiastical Parish of St Matthew Carver Street is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

St Matthew's PCC. has the responsibility of co-operating with the incumbent of the parish, in promoting the ecclesiastical parish, and the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

The PCC is the Sole Member of St Matthew's House Ltd, a charity and company limited by guarantee, which trades as The Art House.

The PCC is responsible for the maintenance of the fabric of the church building; St Matthew's, Carver Street, Sheffield is a Grade II listed building recognised as being of particular architectural and historic significance.

Summary of Purposes of the Charity: The Purposes of the charity are set out in The Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

Summary of the main activities: The Trustees lead the charity in promoting in the ecclesiastical parish the whole mission of the Church. The trustees have had regard to the guidance of issued by the Charity Commission on Public Benefit.

Main Address of the Charity:

The Parish Office
8 Backfields Sheffield
S1 4HJ

Clergy:

Incumbent:

The Rev'd Canon Grant Lambert Naylor B.A. (Lampeter), M.Th (Oxon), SSC

Hon Assitant Curate: The Rev'd Alan Watson CMP, SSC

Assistant Priest: The Rev'd Canon Richard Parker SSC

Rt'd Assisting Priest: The Rev'd Alun Price, The Rev'd Canon Geoffrey Harbord

Membership

Members of the P.C.C. are either ex- officio members or are elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. During the year, the following served as members of the P.C.C. Since the AGM 2016 regular members are elected annually. The AGM in 2016 passed a resolution that Wardens could serve for longer than six successive terms if so desired and duly elected.

Ex-officio Members:

Incumbent: The Rev'd Canon Grant Lambert Naylor SSC

Hon Curate: The Rev'd Alan Watson CMP, SSC

Churchwardens: Dr Stuart Barfield & Mr Stephen Linskill

General Synod Representative: Mrs Michaela Suckling

Deanery Synod Representatives: Mr Ian Burgess & Mrs Holly Featherstone

Elected PCC Members:

Mrs Caroline Fisher

Ms Sandra Palmer

Mrs Holly Featherstone (PCC Secretary)

Mrs Carol Taylor (Safeguarding)

Mrs Minerva Faddoul

Dr Richard Dawidek

Key Personnel:

Chairman: The Rev'd Canon Grant Lambert Naylor SSC

Secretary: Mrs Holly Featherstone

Treasurer: Dr Richard Dawidek

Safeguarding Lead: Carol Taylor

Constitution

The constitution is that of the Constitution of the Church of England, which can be found in "A Handbook for Churchwardens and Parochial Church Councillors" Mowbray ISBN 0-264-67411-1

Electoral Roll

97 members were on the electoral roll at the last APCM. This year following revision as per the rules of the Church of England. The number of parishioners on the new electoral roll stands at 103.

Ms Poppy Stevens
Electoral Roll Officer

REPORT OF THE CHURCH COUNCIL FOR 2025

End of Year Reports Review of the Work of the P.C.C. for the year 2025

The PCC consists of four elected members and eight ex-officio members.

Five PCC meetings took place over the course of the year with an average attendance of seven members.

Staples on the agenda include, regenerate, the Art House, safeguarding, health and safety, buildings and HR. With regular reports being submitted by the treasurer, the Arthouse, Parish Nurses, the safeguarding officer, regenerate updates, the development worker, scriptorium and student ministry, childrens' ministry, music and choir report and womens' ministry.

This year has also seen a re-visiting of our Mission Action Planning process and high on the agenda has been our wish to become a centre of excellence for education and development of discipleship within the church community.

Our PCC is a registered charity with the charities commission which also requires additional work and administration.

Caroline Fisher and Sandra Palmer will both be stepping down from their roles as trustees on the PCC, and I would like to thank them wholeheartedly for their enthusiasm and ideas during their time serving on the PCC.

I am extremely grateful to my colleagues on the PCC for all their continued hard work and support.

**Holly Featherstone
PCC Secretary**

The Vicar's Review

Over the past year, the parish has continued to develop positively. Our congregation has now experienced more than ten consecutive years of steady growth, with a further 10.1% increase recorded this year. While there is ongoing work to strengthen our mission in the city centre, these numbers indicate that St Matthew's remains a place where people encounter the Faith and are supported in their discipleship.

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REPORT OF THE CHURCH COUNCIL FOR 2025

Our ministries have continued to mature, particularly our provision for children and families. On Sunday 1 February this year (2026), several children will be admitted to First Confession and Holy Communion. I am grateful to Minerva, our Children and Families Worker, for her dedicated leadership in this area.

The Parish Nursing Project continues to be recognised as an exemplary initiative within the city. Louise has been a valued colleague and an important part of our ministry team.

The Scriptorium has again attracted students from across the city each Thursday. Students remain an integral part of parish life, and I thank Mark, our ministry experience student, for leading this work during the past term, building on the foundation laid by Godwin before his move to Belfast.

I also want to acknowledge Tammy, who has succeeded Ian as Development Worker and PA. Her work plays a central role in supporting the parish's activities. Meanwhile, Ian continues his training at St Stephen's House, and we keep him in our prayers as he prepares for ordained ministry.

The work of the parish is sustained by the commitment of both staff and volunteers. I extend my thanks to Fiona, our Director of Music; the choir; Churchwardens; servers; the sacristy team; Holly, who provides administrative support; Richard, our treasurer; the parish nursing team; readers; intercessors; flower arrangers; and the many others who contribute in various ways. Each act of service strengthens our common life and witness.

A particular highlight for me in the past year was the completion of the work on the chancel floor. It looks spectacular and it is the first significant work of the REGENERATE project. We have also been able to undertake work in the tower and commission work to the Lady Chapel.

In the coming year, we anticipate further opportunities for growth. The Diocese has asked us to oversee a graft to support St Catherine's, Richmond Road. I ask for your prayers as we discern and appoint the right priest to lead that community into renewed mission and growth.

Finally, I record my thanks to Frs Watson, Parker, and Price, and Harbord for their support throughout the year.

Jesus, I trust in You.

Canon Naylor
Parish Priest

The Report of the Fabric and Ornaments of the Church

We continue to work towards general repair and upgrade of St Matthew's, and the last year has been particularly busy. The main work has of course been the first phase of Regenerate in restoring the floor of the chancel, including relaying broken tiles and replacing some worn ones. The choir pews were also removed for restoration and the underlying parquet floor repaired. Not only has this really helped improve the appearance of the chancel, it also gives us a wonderful taste of what the future Regenerate project has in store for the building.

We have not seen any rats inside the church for a while, and our contract with a pest control company demonstrates low level of activity outside the church on their monthly inspections. We plan to continue this contract. The council have made renewed efforts to stop overflowing commercial bins being left out on Backfields, with some success.

In August we contracted Willow Estates to excavate an area of Backfields and they have repaired some parts of a collapsed drain pipe near the sacristy door. Unfortunately at the time they also identified a blockage further down the road, and there remains a small amount of standing water in the cellar beneath the sacristy. Yorkshire Water have surveyed their drains and do not think there are any leaks in their pipework, and have assessed that the repaired pipe is not connected to the drain. Conversations continue about how this might be remedied. The cost to date is £5,400.

In October restoration work on the church bell was completed by Blyth & Co. This included new fittings and ball bearings, new bell wheel, rope and salley. It also included cleaning and preserving the wooden frame, and installing material to the window openings to prevent rain ingress when windy. Finally the damaged wooden access ladder was replaced with an aluminium ladder and unforeseen work to remove a redundant steel beam than was in the way. This work cost £11,224.

The Diocesan Advisory Committee (DAC) have granted permission for the repair of the Lady Chapel window to start, and the first stage is planned to start this spring. This will see local stone mason Graham Bailey repair damaged stonework, prevent water running down the window from the roof and replace previous cementitious repair with traditional breathable lime mortar. This will require temporary scaffolding externally. We will allow the wall to fully dry out and then plan to complete the internal works in a year's time. This will remove modern plaster which has been used on a past repair and replace with a breathable lime render to prevent recurrence. The total cost of this work will be £19,195.

Beyond this the next steps include replacing the lighting with a more sympathetic and energy efficient system, replacing the audio system to improve the acoustics in the church, installing level access ramp/steps to the east door onto Carver Street and commissioning the first of the proposed new pews before seeking approval of the DAC for the works to upgrade the nave.

REPORT OF THE CHURCH COUNCIL FOR 2025

Stuart soon will be moving to Gloucestershire for work and after many years Stephen looks to hand on the role of church warden too, and so we will both be standing down this year. Whilst it is disappointing to be stepping down when so much is happening, we both look forward with excitement to see this work progress over the coming years.

Dr Stuart Barfield / Mr Stephen Linskill
Churchwardens

Director of Music's Report

The CHOIR has remained fairly constant in numbers with one or two younger singers joining us. Illness and various issues often affect attendance but overall support and enthusiasm is good.

We now have membership with the RSCM Royal Schools of Church Music and 7 singers are working towards music medals with the Voice for Life scheme. I run small sessions for these and in addition have started 'Choir Skills Improvement Sessions. These are aimed at mainly newer singers, helping them with theory, singing tips and the structure of services and what everything means.

The choir is augmented for bigger occasions with other volunteers or paid singers brought in.

The MUSIC GROUP is a small willing group of players that come together to enhance our processions and play for Christmas Eve 4pm Mass. In addition, my band members from home are happy to play at our Patronal Festivals.

Other musicians are the strings group that played at the Easter Vigil and Patronal Festival in 2025.

In 2025 I have provided and played the music for Little Prints toddler group. This has also led on to the launch of a monthly Families Choir on Sundays. It is wonderful to have more families in church and to be involved with the Families team to bring music to all our young people.

The toddler group and families choir each have a list of songs that they sing; carefully chosen for their age groups and with meaningful words that teach about God.

Fiona Law
Director of Music

St Matthews Children's Ministry

The Children's Ministry at St Matthew's has seen an increase in the average number of children and families attending Sunday morning mass, and a growing engagement of our children, in discipleship and fellowship, in the life of the Church. Praise the Lord!

The number of registered active children and families at St Matthew's is 37 and 24, respectively.

Play & Pray children's and families' area

One year on, the space is proving to be popular with the children alongside their adults. We have had to expand the space by adding a bigger table to accommodate our older children. Younger children are keen to emulate the older children as they create liturgy themed crafts and complete activities during Sunday morning Mass. Friendship groups are developing through this. Toys continue to be available for infants and toddlers. Our children are learning to share and are settled as they have grown in familiarity with the functionality and purpose of the space. The space is also used for the Pop up Families Choir which takes place after Mass monthly on the first Sunday.

The model of the Play & Pray area was presented and well received at the See of Beverley's Development Day in Christ the King, Bowburn on 11 October 2025. The children and youth ministry adviser, Jane, has engaged in monthly meetings over discussions about how to utilise the area to enable children and families to remain in worship and provision of resources for different types of spirituality styles.

Little Prints Baby and Toddler Group (0-4)

The group celebrated its one-year anniversary on 16 January 2026. The team running the group is comprised of 5 helpers who collaborate with each other to offer their availability with unwavering support. The Parish Nursing Project continues to provide the service of its brilliant nurses, who provide warm support and advice on health and wellbeing. Our director of music, Fiona, continues to bless the group with live keyboard and new songs that align with the Church year.

The group has grown from 9 registered children in March 2025 to 20 children in March 2026. Attendance has grown from 1 regular child to 4 regular children and relationships are growing among mums and group helpers.

Sunday Mass Readings and Gifts (6+)

There has been an expressed interest and confidence in children aged 6 years and older engaging in Readings in Sunday morning Mass. We have 5 children who are or are in the process of entering the Readings register. Deepest gratitude to the carers who back them up and help with home practice.

Children are also given the option to serve. One of our youth oversees choosing a Gift bearer to partner with on Sunday mornings. Often another child or a child's parent/carer is keen. The children often take great delight in serving and in this great offering.

Pop up Families Choir

St Matthew's Pop up Families Choir started on 2 November 2025. It runs for 20 minutes on the first Sunday of the month, after Mass refreshments. Light refreshments are provided beforehand for small hungry tummies. Children with their adults and members of the choir are invited to join in the intergenerational choral singing led by Fiona.

Families Lunch – Pre-Advent

As last year, families were invited to a Families Lunch. Families and children enjoyed some time building relationships over food, after mass, on 30 November 2025. Advent resources were shared in the run up to Christmas. In attendance were 19 children with their 13 adults.

Christingle and Christmas Vigil

Ten families with their 16 children came together before 4pm Christmas Eve Mass. Christingles were made and at the end of the Vigil the children lit their Christingles as they created a Nativity tableau dressed as their favourite Nativity character. Also, it was the first time that two children from St Matthew's played music with Fiona at the 4pm Christmas Vigil.

Candlemas: First Holy Communions

Seven of St Matthew's children received First Holy Communion on Candlemas (Sunday, 1 Feb 2026). They met together with Fr Naylor in January after Sunday Mass and learned about Examining our conscience, Freeing ourselves of guilt and shame, First confession, and Receiving the Body and Blood of Jesus Christ.

Families Pancake Party – Pre-Lent

A Pancake Party was held on Shrove Tuesday, 17 February 2026 with pancakes, activities, and a children's liturgy of the Ashes with Fr Naylor. 11 children with their 7 adults were in attendance.

This Lent the children are practising finding verses and the Sunday Gospel reading in the Holy Bible for Kids-ESV (for ages 8 – 12) available in the Play & Pray area.

Looking to the Future: Family Easter Special, Spring Sponsored Walk, Children's Catechesis, A Youth Social

An Easter family special will take place on Good Friday, 3 April 2026 starting at 10 AM. Flyers are provided.

A walk for families will take place in May half-term from St Matthew's Church to the Botanical Gardens with planned activities and a picnic. This walk will help to raise money to purchase 5 ESV Bibles (£13.01 per Bible, hardcover) and for a summer Youth Social. Flyers will be provided after Easter.

A Children's Catechesis will be held once per month, after Sunday morning mass, for 10 minutes, with Fr Naylor, for children who have received First Holy Communion. The aim is to continue engagement in fellowship and discipleship of children aged 6+.

Plans are underway to host a Youth Social in the summer with food and a Bible movie. Children aged 10+ are welcome to invite their friends. Event to be advertised nearer the time.

REPORT OF THE CHURCH COUNCIL FOR 2025

Thank you to parents, carers, children, and all who support and give of their time and gifts to the Children's Ministry at St Matthew's Church. We come together in this Christian journey to grow in spirituality as we strive to emulate Christ's love and humility and to draw others nearer.

Minerva Fadoul
Children and Families Worker

Report from the Mission Partnership Development Worker

2025 has been one of significant progress, achievement, and sustained community engagement for St Matthew's Church. A major milestone was the successful completion of the Pave the Nave project, which raised a total of £46,880.

Throughout the year, the parish hosted a series of well-attended events that reinforced community connections and showcased the vitality of parish life. The Heritage Open Days talk attracted a commendable audience, and feedback from the event will inform the theme for 2026, which will explore the everyday histories of working lives. Oktoberblest proved to be a successful and profitable occasion, generating a surplus of £1,062.63 while providing opportunities for fellowship and engagement. The Catholic Evangelism Lecture and Patronal Festival were also notable highlights, achieving excellent attendance and significant social media visibility, thereby reflecting the active participation and interest of both the congregation and the wider Sheffield community.

Grant acquisition and management continued to be a central focus of parish operations in 2025. The church successfully registered on Cornerstone, thereby gaining access to over 600 grants through the Diocese, facilitating a more efficient and strategic approach to funding. Applications were submitted to support children's work, church maintenance, and student ministry, with ongoing efforts directed towards identifying grants for disability access. Securing these resources remains critical to sustaining ministry initiatives, supporting essential repairs, and enabling further development of parish programs.

Operational improvements were implemented successfully during 2025. The full transition to OneDrive has facilitated automatic document synchronization and streamlined workflows, replacing Google Drive and enhancing efficiency across all parish operations.

Stock sales continued to perform strongly. Existing items, including cups and coasters, were nearly depleted, and the 2026 parish calendar sold out by Christmas, marking an improvement over the previous year. Engagement across social media platforms increased noticeably, broadening the parish's reach and visibility, while updates to the church website ensured that information about events, services, and activities remained current and accessible to all parishioners and visitors.

REPORT OF THE CHURCH COUNCIL FOR 2025

The previous Development Worker, Ian Burgess, departed, and Tammy Mitchell was appointed as the new Development Worker with the additional responsibility of serving as Personal Assistant to the Vicar. This dual role has ensured continuity in community projects, volunteer coordination, and administrative functions, while also providing support to the Vicar in managing schedules, correspondence, and parish activities.

In reflection, 2025 has been a year of both accomplishment and consolidation. The successful completion of key projects, strong participation in parish events, and effective management of grants and resources demonstrate the dedication of the clergy, staff, volunteers, and congregation.

Looking forward to 2026, the parish is well-positioned to build upon these achievements, continuing to foster growth, support ministry initiatives, and maintain its commitment to serving both the congregation and the broader community.

Tammy Mitchell
Development Worker
Personal Assistant to the Vicar

Parish Nursing Project

2025 saw Louise complete her first full year as Lead Nurse and Catherine become fully qualified as a Parish Nurse.

The year closed with the project being awarded almost £20,000 from the National Lottery Community Fund.

Our biggest area of activity is now health education and promotion. This is due to the combination of an increased number of clients visiting the stall as well as through the various groups we support, visits to events and conducting talks to provide information and Basic Life Support training to community groups.

- Louise and Catherine are both now qualified to conduct Basic Life support resuscitation training which they have been providing to community groups such as The Mothers Union and Women's Institute.

REPORT OF THE CHURCH COUNCIL FOR 2025

- Our nurses and chaplain have given numerous talks to community groups about Parish Nursing.
- Louise has spoken as part of the panel for Parish Nursing Ministries UK to encourage and train other parish nurses.
- We are currently working alongside the Diocese to help establish new Parish Nursing projects in the Sheffield area such as one at St Catherine of Siena, Richmond.
- We keep in close communication with multi-agency outreach to maintain links and contribute to joined-up services within the city.

In March we provided blood pressure checks and health advice at the Winter Gardens, as part of the *Help Us Help* event. This important initiative raised awareness about homelessness and the incredible efforts being made to support those in need.

In February Louise attended the launch of the new Healthwatch Sheffield contract at the “The Circle”, Sheffield.

The event provided a great opportunity for networking, insightful talks, and engaging activities aimed at shaping the future of health and social care in our community.

New projects include “Maternal Journal” run by volunteer nurse and registered midwife, Catherine. *Maternal Journal* is a global community movement, where partakers share creative tools and techniques to support the huge changes, joys and challenges that occur during pregnancy, birth and parenthood. Sessions are provided both in person and online.

The stall is now open 4 days per week, and continues to be very busy providing health checks, advice, signposting or just a listening ear from our nurses, volunteers and project chaplain, Fr Parker.

The change of stall location within the market has made a measurable difference with 63% of those seen in the second quarter of 2025 being new clients.

The stall is now our primary point of contact with the people of Sheffield city centre, and the number of visitors is at an all-time high.

Our presence in the market has also been instrumental in ensuring good outcomes for several medical emergencies that have occurred with visiting shoppers in the past year.

Louise’s presence on the stall has thoroughly proved its value, but it is our hope that we will be able to recruit an additional nurse in 2026 to expand our offer to the wider community through additional projects.

We continue to work alongside our colleagues from Diabetes UK and the Welcome Space and are committed to supporting the Little Prints group and those on a journey of recovery through the Anderson Green project.

REPORT OF THE CHURCH COUNCIL FOR 2025

The Healing Mass is still drawing in a regular core of people and occasionally other people who feel drawn to come and worship in the evening on Wednesday. Although the numbers have been lower than the previous year, this still seems to be meeting a need for healing and peace. Mark Atkinson, is on the Ministry Experience Scheme, has assisted in serving at Mass and with the laying-on of hands. He has also been a great support on the stall, and his presence is clearly valued by our clients.

Prasad Chokka joined the team as a volunteer. He has just finished his Master's in Public Health. The experience he has gained on the Stall has helped him to gain employment for Nursing Care home agencies.

Our expenditure dropped in 2025, on the previous year, due to a change in focus to providing health support on the stall and reducing our involvement with those on the streets as the need is now being fulfilled by other providers.

We have received grant funding of £52,499 in 2025 as well as £2865 from personal donors and continue to seek funding to support our work.

We thank all the many people who have supported our work through the giving of prayer, time and funds.

Louise Smith
Lead Parish Nurse

Safeguarding Report

At St Matthew's Church, Safeguarding is taken extremely seriously. I have continued to be Parish Safeguarding Officer, but safeguarding is seen as the responsibility of us all. We have Safeguarding Policies in place for Children and Vulnerable Adults, as well as for issues relating to Domestic Abuse. These can be viewed in the church porch, and are updated and ratified by the PCC on at least an annual basis. Relevant local contact numbers are also on display. Diocesan updates and newsletters are shared with Father Naylor and the PCC and are also displayed in the porch.

All current PCC members have a Disclosure and Barring Service (DBS) check in place at the appropriate level, and this also applies to any church employees or volunteers who are working with children and/or vulnerable adults. This includes those involved with the Parish Nursing Service, and the Children and Families group. These checks are undertaken every 3 years and are all up to date or currently in process at St Matthew's.

There is a training requirement for all members noted above to complete Basic and Foundation level training courses about safeguarding in the life of the church. Those in positions of additional responsibility, including Father Naylor, other officiating priests, church wardens, Parish Nurses, relevant volunteers, those involved in recruitment, home visitors, children's group leaders, choir leader/organist, and myself, have to complete further safeguarding training in the appropriate areas. All training is to be repeated every three years and we have a personal responsibility and requirement to keep up with this if our position is to be maintained.

Where relevant, training is completed around 'Safer Recruitment', to ensure that Safeguarding is at the forefront of this process. There is then a requirement to ensure that discussions around Safeguarding and the updating of knowledge is brought up on a regular basis with employees and volunteers.

A Safeguarding Team, currently made up of Father Naylor, Stuart Barfield (Church Warden), Louise Smith (Lead Parish Nurse), Minerva Fadoul (Children and Families worker), Holly Featherstone (Administrative Support) and myself as Safeguarding Officer meet regularly to ensure that all matters have been considered and everything is up to date.

At St Matthew's, we have taken on board the Parish Safeguarding Digital Dashboard which allows further accountability and awareness of required actions needing completion, along with a digital Parish Safeguarding Action Plan. We are currently working at the 3rd level on this Dashboard 'Creating a Safer Church', having completed a significant number of suggestions and requirements in the past year. The Parish Action Plan is shared at each PCC meeting and actions ratified as required. Safeguarding is a standing item at all PCC meetings.

We have a Lone Working Policy in place for employees and volunteers and are currently looking at installing CCTV in the church porch, to further ensure the safety of those working within St Matthew's.

When any safeguarding concerns are brought to our attention, they are treated in confidence. Information may be shared with statutory agencies and the Diocesan Safeguarding Team if appropriate, and further support accessed if required.

Safeguarding issues have, rightly, had a high national profile in recent years, and we would want to offer reassurance that we are both aware of and contributing to, consultations relating to future developments which will aim to make church life at all levels, a safer place for all.

If anyone has safeguarding concerns, they can speak with Father Naylor or myself, the Parish Nurses or any PCC member. Any urgent issues should be referred straight to the emergency services as appropriate, or the relevant local agencies. Local 24 hour council numbers for Sheffield and Rotherham are displayed in the porch. Urgent, out of hours safeguarding advice can also be obtained from 'thirtyone;eight' on 0303 003 11 11.

REPORT OF THE CHURCH COUNCIL FOR 2025

The Diocesan Safeguarding Administrator, based at Church House in Rotherham is Deborah Corker-Vaughan, and the local Safeguarding Advisor is Sian Checkley. Contact details are contained in the latest Safeguarding newsletter, and they are happy to advise on any relevant matters. There is a clear safeguarding link on the church website.

Thirtyone:eight is an independent Christian Safeguarding Charity, which supports us with the administration of DBS checks and more general advice. Their website has a wealth of advice and resources, available to all. The name refers to Proverbs 31:8, which implores us to speak up for those people who cannot speak for themselves. We all share the common aim of "Creating safer places. Together".

Carol Taylor
Safeguarding Officer

Parish Statistics for 2025

Our congregation has continued to grow, with average attendance across our two Sunday Masses increasing from 108 last year to 119 this year.

We have also seen encouraging growth among our children and young people. Over the past year, we celebrated 22 baptisms—16 of these were children and young people under the age of 18, alongside 6 adults. In addition, we celebrated 10 confirmations (including 3 children), 2 weddings and 2 marriage blessings.

As a city-centre church, it is natural that we have a more fluid congregation, with members arriving and moving on as their circumstances change. Despite this, our overall numbers continue to rise. We are also seeing an increase in young people coming to faith. National trends, alongside initiatives such as Scriptorium, Alpha, our children's ministry, and our women's ministry, all contribute to this momentum. At present, there are no signs of this growth slowing down.

I believe that it is a testament to the warm welcome that St Matthew's offers that is fundamental to this success.

Mrs Holly Featherstone

Scriptorium

Since arriving at Scriptorium in September of last year scriptorium seems to be going from strength to strength it has been great to build upon the hard work that had already been accomplished before I arrived. There often seems to be a core team of students who gather week on week with many others coming in on some weeks with the amount seeming to rise around crucial times of the year such as when exams or assignments are due.

The lunches in the middle of the day seem to be proving popular including the scriptorium classic of Jacket potatoes. Many of the students are now taking part in the setting up and clear down of meal times. Many of the students will come early for lunch and attend the mass which directly proceeds lunch allowing prayer to be at the centre of our day together.

I am also finding that the offices are getting an increased attendance with many students now becoming involved in the set up such as ringing the bell and lighting candles. And reading the scripture and responses during the offices.

The beginning of the theology group set up by Esosa seems to prove popular among the students and is a welcome addition to the day.

My thanks go to the Art house for the use of their space and for the church for the support they give to this key mission area.

Mark Atkinson
Scriptorium Lead

Women's Fellowship

The women's fellowship began meeting in autumn 2025 in response to a desire for deeper relationship, study and discipleship. We are currently a small group, with about four-five women meeting weekly but with others who join when they can. We vary in age and life stage from women in their twenties and starting careers or families through to women enjoying retirement.

We meet on alternate Wednesdays after the midday mass and always begin with lunch and catching-up, followed by a study and concluding in prayer. We finish within 90 minutes. We began by practicing different kinds of prayer which we have received from Christians going before us, including novenas, the Psalms and liturgies written more recently. Since the start of 2026 we have committed to engaging with lectio divina, or divine reading, where we slowly and prayerfully read the gospel passage for the subsequent Sunday. As we engage with the scripture we ask God to reveal a specific word or phrase to us to dwell on and seek God's direction for our lives or if there is something specific He is teaching us.

There are a few areas for development in the coming year and I ask women who are involved currently and those who might like to be in the future to ponder and pray about how they could support the next steps.

REPORT OF THE CHURCH COUNCIL FOR 2025

- Several women have mentioned a desire to arrange an additional meeting outside of work hours, for example in the evening
- One off events where we do something as a special or a seasonal activity i.e. wreath making, a party, an outing
- Events where we collectively support the life of the church through practical tasks

I look forward to what the next year holds for women in the church and discovering how we might best love and encourage each other to more closely follow Christ.

Juliet Simms
Women's Fellowship Lead

Deanery Synod Report

This year one of our Deanery Synod members, Ian Burgess, left mid-term to pursue his vocation. Holly Featherstone has now served 6 years on Deanery Synod and will be stepping down to make room for someone new.

It is good to have the Anglo Catholic voice represented and collaborating with those from other traditions within the Church of England.

As of the beginning of this year Vicky Vidler, based at St Chad's Woodseats, has taken over as Deanery Lay Chair.

On February 26th our own Michaela Suckling gave a presentation to the Deanery on General Synod.

The Revd Canon Mark Brown will be stepping down from his role as Area Dean of Ecclesall at the end of May, ahead of a three-month sabbatical.

Rev'd Simon Oatridge was appointed as Priest in Charge of the Benefice of St Peter and St Oswald, Sheffield, and Oversight Minister in the EL3 Mission Area.

Holly Featherstone
Deanery Synod Rep

St Matthew's House Ltd (The Art House at St Matthew's)

The focus for 2025 was building Processes & Professional Delivery whilst researching and preparing to launch a CIC trading arm for the charity. Although the year started well on these tasks the loss of Jamie Brown in June as our Finance Manager did have an impact on us achieving these goals. This resulted in a shift in emphasis to re-evaluate our financial systems, controls and recording management.

REPORT OF THE CHURCH COUNCIL FOR 2025

This resulted in having to immediately work from top down to fulfil our end of year obligations rather than grassroots upwards, therefore this will not be completed until Spring 2026.

We will have produced a profit for 2025 which will be lodged in April 2026 as there is still work to complete on the inherited accounts. This will be the first clear profit generated by the charity and built from 90% commercial income from our pottery and art courses. This makes The Art House a truly independent, self-sufficient charity, a huge achievement. It does mean we are now liable for tax and corporation tax which is why it is very important to set up the CIC within 2026 and implement financial controls.

Our small number of staff continue to be an active part of our community and engaged in the challenges brought to them which they have steered well under a new staff structure. Jon Gardner joined us as Operational Coordinator, Poppy Stevens was promoted to Office Coordinator and Tom James and John Chappell split the Pottery Coordinator role to deliver the ever-expanding pottery department.

Louise Smith has joined the Board of Trustees and has made a positive impression already and we look forward to working with her over the coming years.

We have continued to provide our Monday Morning Wellbeing Pottery Group and Friday Anderson Green Project; both are successful in supporting the participants with an even stronger offer as the Carver Street Parish Nurses have been able to continue to grow their involvement throughout.

In November we gained a grant to install doors into the café area and cupboards into the lower gallery, this will enable us to provide more appropriate space for internal and external users.

We also gained a small support grant to help us set up the CIC as well as be part of the Sheffield Community Interest Network Festival.

Light Up Sheffield made its debut, and we had credit and logo projected onto The Cathedral, Sheffield City Library and the Cubo building in Pounds Park.

Our social media has been re-launched which has resulted in a 207% increase in views, 47% increase in followers and 8% increase in clicks to the website.

Another very busy year which provided another step forward for The Art House, as usual it wasn't without its bumps, and as usual these challenges were undertaken by a staff team that work hard and Trustees who continue to support us through change.

Ben Clowes

Strategic Director, The Art House / St Matthew's House Ltd.

Treasurer's Report

The accounts for the third year have been prepared on an accrual basis. ExpensePlus software has been in place for a full financial year and has been a great blessing with even the Vicar having the scales fall from his eyes and start using it for expenses management.

The dashboard lets me know I have saved an estimated 105 hours by the various automated features, and I am confident in its standard operating condition that the management of church finances is a significantly easier task. I would like to thank Holly for her financial administration help during the year to make this job even easier.

Financial Report

While St Matthews clearly grows in strength through the fruits of our investments and initiatives, this has been a tougher year for St Matthews financially but still within our means. Money is there to be spent and not admired, and despite a deficit in our unrestricted (General) fund, we have further increased funding for Regenerate (including meeting our goal in the Pave the Nave campaign), restored the Chancel, secured the future of the Parish Nursing project, continued the Scriptorium into a new student year, and brought great health to the life of the parish with our Children's ministry. In the General fund we have navigated a changeover in Development Worker and carried out some important maintenance to the drainage to try and relieve some of the continual flooding experienced in the basement, but have been affected by a slight drop in the number of regular givers as well as some particularly high costs and issues with utilities relative to previous years.

Total receipts were £ 292,663 (£ 229,201) against a total expenditure of £255,593 (£204,002) (prior year in brackets) broken down across funds as follows.

Unrestricted Funds

These are represented by the church's General fund which took in £104,372 against expenditure of £127,414 leaving an operational deficit for the year of £-23,041. With fund transfers included, this leading to an end of year balance of £7,807. This is a significant deficit and would represent a risk if maintained. I am satisfied that much expenditure in the deficit was incurred through one off events or restoration, and a significant part comes from the drainage works we have completed in the summer, to try and investigate the source of the basement flooding.

Total donations to the church (all categories) were budgeted at £68,070 whereas we took in £66,949 contributing to our deficit. This comprises £52,995 of regular donations with 60 named donors at year end. This compares to £56.567 with 66 standing orders last year. Total donations to the church (all categories) were budgeted at £68,070 whereas we took in £66,949 contributing to our deficit. This comprises £52,995 of regular donations with 60 named donors at year end. This compares to £ 56.567 with 66 standing orders last year. We are deeply grateful to all of our givers and considering the drop in regular givers do encourage all who give to the plate (giving to which has increased significantly to consider switching to a standing order instead).

REPORT OF THE CHURCH COUNCIL FOR 2025

Please also when considering our operating deficit this year, and that costs are doubtless to rise, review where appropriate that which you may give each month.

Large expenditures include insurance for the church (£5,714 – a minor increase on 2024 although unfortunately set to rise significantly in 2026), altar and church supplies to keep us outfitted to the highest standard (£5,884 – which is actually similar to last year although I expected fewer one off items, I will review this for 2026), utilities (£6,273 – including some significant outlay on gas due to a broken boiler running all scheduled hours in November and parts of December), the drainage works and other non-routine work of (£12,165), printing (£2,418). Our biggest expenditures continue to be the Common Fund payment to the Diocese at £26,500 and the Mission Development worker salary at £31,662. The latter is quite a significant outlay and represents me missing a payment in my accrual from 2025 of a payment owed to the Diocese and an overlap period (including holiday pay) between our Development Workers. This should therefore stabilise next year at a predictable amount, and we have already seen the fruits of Tammy's hard work in identifying, applying for and securing grants.

For 2026, I have set a budget along similar lines to have a more stable year. It would be a good year to end with a surplus in the General account although you give to the church and we serve as a PCC to spend money on mission and upkeep rather than sit on it. We will look, coincident with Regeneration work, to ensure all aspects of the church are fit for the next 175 years.

Designated Funds

These include the Regenerate fund, for which we saw the completion of our fundraising efforts for the Pave the Nave campaign (£18,546 taken in year before gift aid) as well as numerous successful events and sponsorships. Already the PCC has begun to discuss the appropriate way to stage the Nave restoration and will be 'trialling' the first section in the Lady Chapel soon.

A grant for £30,000 from the Garfield Weston Foundation was drawn down to assist with the first tangible stage of Regenerate – the Sanctuary restoration. In total £42,586 was spent on this part of the work and the results I think are beautiful and really promising for the rest of the church.

Last year I notified the APCM that I resolved to move the funds we hold on to hand for Regenerate into higher earning accounts. Between notice accounts and fixed rate bonds, I have been earning market leading rates (Starting at 4.2% but declining in year inline with base rates) on the at least £270,000 we have awaiting expenditure. This has led to a nice 'Interest Received' line of £12,544 in year.

Total receipts for 2026 for Regenerate are an income of £83,965 against an expenditure of £56,092 with a closing balance of £296,334.

The designated Mission fund has been drawn down as in 2024 with various activities that would fall under the fund description as for Mission and Evangelism. The closing balance is £21 but I will not assign this elsewhere and close the fund just yet, in case we receive grants in 2026 or 2027 for Missional purposes, where this fund may still be useful.

REPORT OF THE CHURCH COUNCIL FOR 2025

The Scriptorium fund is used to finance the activities of our Thursday study and prayer group as ends the year with a strong closing balance of £6,485 from Diocesan grants received. This will allow us to continue the work for the short and medium term, and we can look to an expansion in activities that will help to grow and fortify the faith of the worshipping community that use this resource.

The Children's Ministry fund also ends the year with a good closing balance of £4,286 with a good grant income of £12,155 in year. This will taper off in 2026 to the point where we will be looking for sustainment from other grant sources or our own funds. Tammy is working closely with Minerva to secure short-term funding as this has clearly been an excellent investment by the Centenary Project and the Church Burgesses, to whom we are very grateful, in stimulating children's and families ministry in the city.

Specific Donations was used to purchase the statue of St Benedict for the monastery at Gweru and ends the year at £890, so a minor deficit on donations for this against what was received. We can clear this deficit with general funds later when we come to use this balance for a new altar frontal.

VDF (Vicars Discretionary Fund) had good utilisation as there was a £10 operating deficit – i.e. money taken in as donations was all used as grants for those in need. There is therefore a closing balance of £2,148.

Restricted Funds

These are funds that the PCC has an obligation to spend for their given purposes and comprise Parish Nursing, Pilgrimage, Student Ministry, Agency Collections, the Richard Buckley fund and Flowers.

Student Ministry did not see too much activity in year £1,580 taken in including some very generous donations, and expenditure of £1,268 giving a closing balance of £2,949. Again, as most of the student engagement is currently coming through Scriptorium this has led to this fund growing. This is a useful balance to have on hand if student activities increase in 2026.

Agency Collections is used for Lenten giving to the ACS and for the portion of carol service collections for the Sea Cadets and will be paid out in 2026 (closing balance £180). Pilgrimage ends the year in a slight deficit again, with slightly better tracking of income and expenditure now that the ExpensePlus software was in place (my thanks to Jean for her efforts in organising the Pilgrimage, communicating with the Holy House and coordinating payments etc). This seems to be from supporting places for students so I may clear this in 2026 with that fund once I've confirmed it.

Parish Nursing had a fantastic year in terms of grant income, with Louise and team successfully winning funding from the Cutlers, the Harry Bottom Trust and, a long-term target, the National Lottery. This led to £67,534 in grant income in year, forming a large part of the £72,234 in income. With a yearly expenditure of £41,922 this has led to a good closing balance of £38,209 for the team to look at expansion plans in 2026 alongside maintenance of the existing Parish Nursing support to the city and the vital service from Louise and all volunteers.

Other Financial Reports

Once again, the CCLA fund in which the Legacy fund is invested continued to perform poorly, losing value over the year (-£1,000) ending the year at £84,639. As a PCC we have resolved to move this from CCLA, which is fine by me personally as I am not satisfied with the investment approach taken in the Church of England funds they operate. With some time after the preparation of annual accounts, I will move to complete this soon.

Regarding the above notice on putting Regenerate funds into higher interest bonds and notice accounts, the church holds money in the following (with year end balances listed):

Cambridge & Counties 1 Year Fixed Rate Bond (matures Feb 26): £82,100
United Trust Bank 200-day Notice account: £82,100
United Trust Bank Charity Easy Access: £81,921.43
Equals Money (payment cards for staff): £340.36
Redwood Bank 95-day Notice account: £85,232.51
Lloyds Commercial Instant Access: £161.36
Lloyds Treasures Account: £8,609.11

I have closed the Flowers fund this year having cleared an accrual of some old gift aid and this is now being recorded in General under the 'Flowers' category.

Kingfisher Accountants provided the independent examination accompanying these accounts for us again this year, giving governance costs of £300 + VAT.

Regarding in year fund transfers, these include two transfers from the Richard Buckley Fund to Pilgrimage – 1 to cover a deficit from 2024 in supporting places and another specifically for supporting a place in 2025. There is a transfer from General to Pilgrimage to cover the places of the Vicar and the driver. There is also a transfer from Parish Nursing to General of £1,387 which is due to the accounting software's payroll function assigning employer national insurance allowance reimbursements all to PN when the initial payment of employer NI is from General for workers paid through General funds.

Closing thoughts

I have very much enjoyed being the Treasurer for the last two years and am very pleased with the current state at which day to day operations take place. There is a strong workflow between expenses coming in, end of month reconciliations and reporting including this one, and this is complemented by the support from Holly F.

As Stuart steps down from his role as Churchwarden, I have been asked if I would be interested in succeeding him and being proud and willing to serve God's church, especially St Matthew's, I hope to take up this post at the APCM on Low Sunday, though I will not be far from supporting the Treasurer responsibilities, if indeed not covering them.

REPORT OF THE CHURCH COUNCIL FOR 2025

Please pray for me, our church, good financial fortune and continued impact, growth and spiritual health through our missional activities and our witness to the faith.

Saint Matthew, pray for us. Our Lady of Sheffield, pray for us

Richard Dawidek
Treasurer



THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SHEFFIELD ST MATTHEW

Reports & Accounts

Financial Year Ending 31/12/2025

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Trustees Report
Independent Examiners Report
Statement of Financial Activities
Statement of Financial Position
Notes - Accounting Policies
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Legal & Administrative Details

Charity Name: THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF SHEFFIELD ST MATTHEW

Charity Number: 1197801

Charity Address: The Parish Office
St Matthew's House
8 Backfields
S1 4HJ

Trustees:

Carol Dawson Taylor

Caroline Mary Fisher

Dr Richard William Staveley Dawidek

Dr Stuart David Barfield

Father Alan Watson

Holly Fleur Featherstone

Ian James Burgess

Michaela Suckling

Minerva Faddoul

Stephen Geoffrey Linskill

The Reverend Canon Grant Lambert Naylor

Key Management
Personnel:

Canon Grant Naylor - Vicar/Chair of PCC
Dr Stuart Barfield - Churchwarden
Stephen Linskill - Churchwarden
Holly Featherstone - Secretary
Dr Richard Dawidek - Treasurer
Carol Taylor - Safeguarding Officer

Name & Address of
Primary Banker: Lloyds Bank,
1 High Street,
Sheffield,
South Yorkshire,
S1 2GA

Independent
Examiner: Kingfisher Accountants

Patrick Tobin Business Park,
Bolton Rd,
Wath upon Dearne,
Rotherham
S63 7LL

Trustees Report

Objects of the charity

The Purposes of the charity are set out in The Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The primary object of the Parochial Church Council (PCC) of the Ecclesiastical Parish of St Matthew Carver Street is the promotion of the Gospel of Our Lord Jesus Christ according to the doctrines and practices of the Church of England.

St Matthew's PCC. has the responsibility of co-operating with the incumbent of the parish, in promoting the ecclesiastical parish, and the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

The PCC is the Sole Member of St Matthew's House Ltd, a charity and company limited by guarantee, which trades as The Art House.

The PCC is responsible for the maintenance of the fabric of the church building; St Matthews, Carver Street, Sheffield is a Grade II listed building recognised as being of particular architectural and historic significance.

Summary of the charity's main activities and achievements

To further the above objects and vision, the charity's main activities and achievements were as follows:

The Trustees lead the charity in promoting in the ecclesiastical parish the whole mission of the Church.

Vicars report and all other relevant reports (Deputy Churchwarden, Statistics for Mission, Churchwardens report, PN Report, Director of Music Report) accompany this report.

In planning the activities, the trustees have applied the guidance on public benefit issued by the Charity Commission.

Structure, Governance and Management

The charity is constituted as set out in The Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The trustee body is made up of three ex-officio officers: The Vicar, and two Churchwardens who are members by virtue of their office. Two Deanery Synod Officers are also ex-officio members by virtue of their election as a member of General Synod. The other members are elected annually at the Annual Parochial Church Meeting (APCM). Since the AGM 2016, regular members are elected annually.

Financial Review

See 'Treasurers Report'

Funds in Deficit

The Pilgrimage fund once again shows a deficit at £(173) at year end, which relates to variance in money taken in due to supporting places. To this end, I will use the Richard Buckley fund to clear the deficit in 2026, as with last year, as this falls within its remit.

Investments Policy

N/A

Reserves Policy

The charity aims to hold a minimum of £18,000 (which is approximately 3 months of expenditure) as unrestricted cash or investment in the designated Legacy fund, so that the charity could continue to operate should income and / or expenditure vary adversely. This figure is to increase by 4% per year (adjusted on the 1st of January each year), starting from 2024 until further notice.

At the year end, the charity held unrestricted cash of £7,807.20 and the Legacy fund has a total of £84,639.49

Responsibilities of Trustees under charity law

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing these financial statements, the trustees are required to:

1. select suitable accounting policies and apply them consistently;
2. observe the methods and principles in the Charities SORP;
3. make judgements and estimates that are reasonable and prudent;
4. state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
5. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signature

This report was approved by the trustees, and is signed on their behalf by:

Name. DR RICHARD DAWIDEK


Signature

Date 27TH MARCH 2026

Statement of Financial Activities

	Unrestricted	Restricted	Total	Prior Year
Incoming Resources				
Donations & Legacies	176,395	74,287	250,682	196,588
Charitable Activities	1,376	0	1,376	1,013
Investments	13,187	0	13,187	7,202
Trading Activities	3,584	44	3,628	6,481
Other	16,533	7,257	23,790	17,918
Total incoming resources	211,075	81,588	292,663	229,201
Resources Used				
Charitable Activities	203,197	52,086	255,283	203,502
Raising Funds	0	0	0	0
Governance Costs	360	0	360	500
Support	0	0	0	0
Other	0	0	0	0
Total resources used	203,557	52,086	255,643	204,002
Net Incoming / Outgoing Resources (before transfers)	7,518	29,502	37,020	25,200
Fund Transfers In	1,387	940	2,327	8,591
Fund Transfers Out	540	1,787	2,327	8,591
Net Incoming / Outgoing Resources (before gains/losses)	8,365	28,655	37,020	25,200
Investment Gains (or Losses)	-1,000	0	-1,000	4,117
Net Incoming / Outgoing Resources (before Asset Revaluation)	7,365	28,655	36,020	29,317
Asset Revaluation	0	0	0	0
Net Movement of Funds	7,365	28,655	36,020	29,317
Total Funds Brought Forward	395,236	12,925	408,161	378,844
Total Funds Carried Forward	402,601	41,580	444,181	408,161
Represented By				
General (Unrestricted)	7,807	0	7,807	30,003
Legacy (Designated)	84,639	0	84,639	85,639
Mission (Designated) (Designated)	21	0	21	421
Parish Nursing (Restricted)	0	36,823	36,823	7,898
Pilgrimage (Restricted)	0	-173	-173	-130
Richard Buckley Fund (Restricted)	0	1,801	1,801	2,201
Regenerate (Designated)	296,334	0	296,334	268,461
Specific Donations (Designated)	890	0	890	948
Student Ministry (Restricted)	0	2,949	2,949	2,636
VDF Vicars Discretionary Fund (Designated)	2,148	0	2,148	2,157
Scriptorium (Designated)	6,485	0	6,485	906
Children's Ministry (Designated)	4,277	0	4,277	6,701
Agency Collections (Restricted)	0	180	180	320
Flowers (Restricted)	0	0	0	0

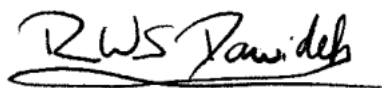
Statement of Financial Position

	Unrestricted	Restricted	Total	Prior Year
Current Assets				
Cash	301,909	38,556	340,465	317,982
Accounts Receivable	17,476	227	17,703	18,524
Prepayments	375	2,996	3,371	3,156
Total	319,760	41,778	361,539	339,662
Non-Current Assets				
Fixed Assets	0	0	0	0
Investments	84,639	0	84,639	85,639
Total	84,639	0	84,639	85,639
Current Liabilities				
Accounts Payable	1,799	198	1,997	15,413
Deferred Income	0	0	0	1,728
Total	1,799	198	1,997	17,140
Non-Current Liabilities				
Long Term Loan / Mortgage	0	0	0	0
Total	0	0	0	0
Net Current Assets	317,962	41,580	359,542	322,522
Total Net Assets (Assets Minus Liabilities)	402,601	41,580	444,181	408,161
Represented By				
General (Unrestricted)	7,807	0	7,807	30,003
Legacy (Designated)	84,639	0	84,639	85,639
Mission (Designated) (Designated)	21	0	21	421
Parish Nursing (Restricted)	0	36,823	36,823	7,898
Pilgrimage (Restricted)	0	-173	-173	-130
Richard Buckley Fund (Restricted)	0	1,801	1,801	2,201
Regenerate (Designated)	296,334	0	296,334	268,461
Specific Donations (Designated)	890	0	890	948
Student Ministry (Restricted)	0	2,949	2,949	2,636
VDF Vicars Discretionary Fund (Designated)	2,148	0	2,148	2,157
Scriptorium (Designated)	6,485	0	6,485	906
Children's Ministry (Designated)	4,277	0	4,277	6,701
Agency Collections (Restricted)	0	180	180	320
Flowers (Restricted)	0	0	0	0

Signature

These accounts have been approved by the trustees, and are signed on their behalf by:

Name DR RICHARD DAWIDEK

A handwritten signature in black ink, appearing to read 'RWS Dawidek', written in a cursive style.

Signature

Date 27TH MARCH 2026

Notes - Accounting Policies

Basis of Preparation

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP"), with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102") and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The principles adopted in the preparation of the financial statements are set out in the accounting policies below.

Going Concern

The Trustees consider The Parochial Church Council of the Ecclesiastical Parish of Sheffield St Matthew a going concern at the date for approving the accounts. There are no material uncertainties that the charity can continue as a going concern for the next year.

Key Risks & Uncertainties

The charity is exposed to various risks, including operational, financial and reputational risks. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

Fund Accounting

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal. Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources, it is probable that the resources will be received, and the monetary value of incoming resources can be measured with sufficient reliability.

All voluntary income from members of the charity is recognised as donations and are included in full, with associated Gift Aid receivable in the Statement of Financial Activities.

Grants where entitlement is not conditional on the delivery of specific performance by the charity are recognised when the charity becomes unconditionally entitled to the grant.

Income resources from charitable trading activities such as the letting of the building are accounted for when invoices are drawn up (as at the point of entitlement).

Volunteer time, the value of voluntary support for the work of the charity, is not included in the accounts but is described in the Trustees Annual Report.

Investment Income is included in the accounts when receivable.

Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Governance Costs

Governance costs include costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity. Governance costs are shown within 'Analysis of Expenditure' note.

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Pensions

The PCC pays contributions to staff pensions through a defined contributions Workplace Pension Scheme hosted by the National Employment Service Trust (NEST). Contributions are charged to the statement of Financial Activities as they become payable in accordance with the rules of the scheme.

Operating Leases

N/A

Taxation

The charity is exempt from tax on its charitable activities.

Judgements and Key Sources of Estimation

The trustees do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

Notes - Analysis of Income & Expenditure

Analysis of Income

Current Year

	Unrestricted	Restricted	Total
Incoming Resources			
Donations & Legacies			
Donations	99,809	5,508	105,316
Gift Aid	24,910	1,245	26,155
Grants	51,677	67,534	119,211
Charitable Activities			
Event Income	1,376	0	1,376
Investments			
Bank Interest	13,187	0	13,187
Trading Activities			
Rental Income	200	0	200
Sales	3,384	44	3,428
Other			
Other Income	16,533	7,257	23,790
Total incoming resources	211,075	81,588	292,663

Prior Year

	Unrestricted	Restricted	Total
Incoming Resources			
Donations & Legacies			
Donations	107,931	7,885	115,815
Gift Aid	27,232	1,281	28,513
Grants	18,323	33,937	52,260
Charitable Activities			
Event Income	863	150	1,013
Investments			
Bank Interest	7,202	0	7,202
Trading Activities			
Rental Income	606	0	606
Sales	5,875	0	5,875
Other			
Other Income	9,232	8,686	17,918
Total incoming resources	177,263	51,939	229,201

Analysis of Expenditure

Current Year

	Unrestricted	Restricted	Total
Resources Used			
Charitable Activities			
Activities	15,284	14,008	29,292
Admin	10,309	595	10,904
Advertising	1,034	65	1,098
Bank Charges	0	0	0
Depreciation	0	0	0
Event Costs	603	1,658	2,261
Gifts Given	4,096	1,716	5,812
Other Expenditure	28,723	409	29,132
Premises	88,710	0	88,710
Staff Costs	54,439	33,636	88,075
Governance Costs			
Governance Costs	360	0	360
Total resources used	203,557	52,086	255,643

Prior Year

	Unrestricted	Restricted	Total
Resources Used			
Charitable Activities			
Activities	24,988	14,781	39,769
Admin	10,823	0	10,823
Advertising	882	43	926
Bank Charges	0	0	0
Depreciation	0	0	0
Event Costs	865	1,674	2,539
Gifts Given	3,381	1,373	4,754
Other Expenditure	28,862	65	28,927
Premises	33,894	0	33,894
Staff Costs	28,993	52,877	81,870
Governance Costs			
Governance Costs	500	0	500
Total resources used	133,188	70,813	204,002

Notes - Analysis of Net Assets Between Funds

Current Year

	Unrestricted	Restricted	Total
Current Assets	319,760	41,778	361,539
Non-Current Assets	84,639	0	84,639
Current Liabilities	1,799	198	1,997
Non-Current Liabilities	0	0	0
Total Net Assets (Assets Minus Liabilities)	402,601	41,580	444,181

Prior Year

	Unrestricted	Restricted	Total
Current Assets	326,736	12,926	339,662
Non-Current Assets	85,639	0	85,639
Current Liabilities	17,139	1	17,140
Non-Current Liabilities	0	0	0
Total Net Assets (Assets Minus Liabilities)	395,236	12,925	408,161

Notes - Other

Volunteers

The charity benefits greatly from the voluntary contributions of time and money. Please refer to the reports for further detail about volunteer contributions in the organisation.

Independent Examination Fees

Fees payable to the independent examiner for independent examination were £300+VAT

Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows: Gross wages and salaries: £ 58,948.66, Employers NI costs £ 4,392.95, Employers Pension costs £ 2,790.81(prior year Gross wages and salaries: £ 57,921.27 Employers NI costs £ 3,028.86, Employers Pension costs: £ 3,770.54).

The average number of employees during the year was 6The average number of employees during the prior year was 6

No employees received salaries at a rate of more than £60,000 per annum.

Key Management Personnel

The charity considers its key management personnel to be the chair of the PCC and the Churchwardens, who did not receive remuneration or employee benefits from the charity in this financial year.

Trustee Remuneration

During the year, 2 trustees received remuneration. The remuneration paid during the year was for the employees' role within the charity and not for their role as a trustee.

The total remuneration paid during the year is as follows: Holly Fleur Featherstone: £ 3,331.57; Minerva Faddoul: £11,904.94 (amounts from the prior year were: Holly Fleur Featherstone, £2,374.96; Michaela Suckling, £18,207.35; Minerva Faddoul, £3,328.00)

Trustee Expenses

During the year the 8 trustees incurred out-of-pocket expenses totalling £21,028.76. (prior year 9 trustees incurred out-of-pocket expenses totalling £21,462.19).

All expenses were incurred for the day-to-day running of the charity's activities.

Trustee Donations

During the year the total aggregated donations made to the charity by the trustees was £23,851.58. There were no conditions attached to the donations. (total aggregate donations from prior year were £19,367.98)

Investments

	Unrestricted	Restricted	Total	Prior Year
Market Value Brought Forward	85,639	0	85,639	81,522
Additions	1,603	0	1,603	27,268
Disposals	2,602	0	2,602	23,151
Gains (losses)	-1,000	0	-1,000	4,117
Market Value Carried Forward	84,639	0	84,639	85,639

Debtors

Accounts Receivable

Description	Amount
Donations	1,111
Gift Aid	5,646
Grants	5,000
Insurance Reimbursement (2023)	658
Interest Receivable	4,040
Other Income	1,248
Total	17,703

Prepayments

Description	Amount
Other	375
Parish Nurse Stall Rental Prepayment	2,296
Walsingham 2026 Deposits	700
Total	3,371

Creditors

Accounts Payable

Description	Amount
Diocesan Fees	247
Expense Claims	134
Governance (Independent Examiner)	360
Salaries, Tax and Pensions	452
Utilities	804
Total	1,997

Deferred Income

Description	Amount
Total	0

Analysis of Charitable Funds

Current Year

Fund Name	Opening Balance	Income	Expenditure	Fund Transfers	Investment Gains (or Losses)	Closing Balance
Unrestricted						
General (Unrestricted)	30,003	104,373	127,415	847	0	7,807
Total	30,003	104,373	127,415	847	0	7,807
Designated						
Legacy (Designated)	85,639	0	0	0	-1,000	84,639
Mission (Designated) (Designated)	421	0	400	0	0	21
Regenerate (Designated)	268,461	83,965	56,092	0	0	296,334
Specific Donations (Designated)	948	350	408	0	0	890
VDF Vicars Discretionary Fund (Designated)	2,157	790	800	0	0	2,148
Scriptorium (Designated)	906	8,792	3,213	0	0	6,485
Children's Ministry (Designated)	6,701	12,805	15,229	0	0	4,277
Total	365,233	106,702	76,142	0	-1,000	394,794
Unrestricted Total	395,236	211,075	203,557	847	-1,000	402,601
Restricted						
Parish Nursing (Restricted)	7,898	72,234	41,922	-1,387	0	36,823
Pilgrimage (Restricted)	-130	7,401	8,384	940	0	-173
Richard Buckley Fund (Restricted)	2,201	0	0	-400	0	1,801
Student Ministry (Restricted)	2,636	1,580	1,267	0	0	2,949
Agency Collections (Restricted)	320	373	513	0	0	180
Flowers (Restricted)	0	0	0	0	0	0
Total	12,925	81,588	52,086	-847	0	41,580
Restricted Total	12,925	81,588	52,086	-847	0	41,580
TOTAL	408,161	292,663	255,643	0	-1,000	444,181

Prior Year

Fund Name	Opening Balance	Income	Expenditure	Fund Transfers	Investment Gains (or Losses)	Closing Balance
Unrestricted						
General (Unrestricted)	32,202	101,600	103,083	-716	0	30,003
Total	32,202	101,600	103,083	-716	0	30,003
Designated						
Legacy (Designated)	59,261	0	0	0	26,378	85,639
Mission (Designated) (Designated)	2,253	0	1,832	0	0	421
Regenerate (Designated)	228,300	56,345	16,058	-125	0	268,461

Specific Donations (Designated)	-2,138	1,575	964	2,475	0	948
VDF Vicars Discretionary Fund (Designated)	2,974	1,428	2,244	0	0	2,157
Scriptorium (Designated)	0	5,518	4,612	0	0	906
Children's Ministry (Designated)	0	11,000	4,299	0	0	6,701
Mission Development Fund (Designated)	19,243	-172	83	0	-18,988	0
Reserves (Designated)	3,317	-30	14	0	-3,273	0
Total	313,209	75,663	30,105	2,350	4,117	365,233
Unrestricted Total	345,411	177,263	133,188	1,634	4,117	395,236
Restricted						
Parish Nursing (Restricted)	29,927	40,662	60,307	-2,384	0	7,898
Pilgrimage (Restricted)	-819	8,836	8,178	30	0	-130
Richard Buckley Fund (Restricted)	2,901	0	700	0	0	2,201
Student Ministry (Restricted)	1,591	1,708	662	0	0	2,636
Agency Collections (Restricted)	0	333	13	0	0	320
Building Capacity Grant (Restricted)	0	0	0	0	0	0
Flowers (Restricted)	-167	400	953	720	0	0
Total	33,434	51,939	70,813	-1,634	0	12,925
Restricted Total	33,434	51,939	70,813	-1,634	0	12,925
TOTAL	378,844	229,201	204,002	0	4,117	408,161

Fund Transfers

Description	From	To	Amount
Balance cleared for supported pilgrimages in 2024 as per PCC in Feb	Richard Buckley Fund	Pilgrimage	130
Supported place Pilgrimage 25	Richard Buckley Fund	Pilgrimage	270
Pilgrimage places Fr + driver	General	Pilgrimage	540
Employer Allowance returned by EP to PN for Dev Worker and Organist	Parish Nursing	General	1,387

Fund Descriptions

Name	Description
General	Fund for day-to-day activities
Legacy	Funds from Legacies given to St Matthews for the operation of the church. For Investment and reserve
Mission (Designated)	A fund for mission and evangelism in the parish
Parish Nursing	The Parish Nursing Ministries UK project at St Matthews Carver Street - outreach, health advice and interventions, support and first aid
Pilgrimage	Activities relating to Pilgrimages (Walsingham, National, Northern etc)
Richard Buckley Fund	Legacy donation to support parishioners to attend Walsingham pilgrimages (and a new dishwasher which has already been purchased!)

Regenerate	The St Matthews Carver Street REGENERATE initiative - raising £776,000 for building a parish fit for mission in the 21st century
Specific Donations	Recording income and expenditure towards specific purposes
Student Ministry	Supports mission and evangelism for students - events, assistance for parish activities etc
VDF Vicars Discretionary Fund	Supports Charitable Work and discretionary charitable assistance within the parish
Scriptorium	Fund for financial movement for Scriptorium activities
Children's Ministry	Fund for children's ministry at St Matthews, started in 2024
Agency Collections	Collecting funds for externals, usually ACS
Flowers	Restricted fund for flowers

Transactions to Related Parties

There were no transactions related parties during the accounting period.

Prior Period Adjustment

There were no prior year adjustments.

Other

Against the General fund of the accounts there is an asset of £ 10,899 relating to a debt owed by St Matthews House. This is not currently recorded as an asset in the accounts but remains payable on request.

Debt owed on 01/01/2025 £ 10,899 Repayments in year: nil Debt owed on 31/12/2025 £ 10,899

The accounts for the third year have been prepared on an accrual basis. ExpensePlus software has been in place for a full financial year and has been a great blessing with even the Vicar having the scales fall from his eyes and start using it for expenses management. The dashboard lets me know I have saved an estimated 105 hours by the various automated features, and I am confident in its standard operating condition that the management of church finances is a significantly easier task. I would like to thank Holly for her financial administration help during the year to make this job even easier.

Financial Report

While St Matthews clearly grows in strength through the fruits of our investments and initiatives, this has been a tougher year for St Matthews financially but still within our means. Money is there to be spent and not admired, and despite a deficit in our unrestricted (General) fund, we have further increased funding for Regenerate (including meeting our goal in the Pave the Nave campaign), restored the Chancel, secured the future of the Parish Nursing project, continued the Scriptorium into a new student year, and brought great health to the life of the parish with our Children's ministry. In the General fund we have navigated a changeover in Development Worker and carried out some important maintenance to the drainage to try and relieve some of the continual flooding experienced in the basement, but have been affected by a slight drop in the number of regular givers as well as some particularly high costs and issues with utilities relative to previous years.

Total receipts were £ 292,663 (£ 229,201) against a total expenditure of £ 255,593 (£ 204,002) (prior year in brackets) broken down across funds as follows.

Unrestricted Funds

These are represented by the church's General fund which took in £ 104,372 against expenditure of £ 127,414 leaving an operational deficit for the year of £ -23,041. With fund transfers included, this leading to an end of year balance of £ 7,807. This is a significant deficit and would represent a risk if maintained. I am satisfied that much expenditure in the deficit was incurred through one off events or restoration, and a significant part comes from the drainage works we have completed in the summer, to try and investigate the source of the basement flooding.

Total donations to the church (all categories) were budgeted at £68,070 whereas we took in £ 66,949 contributing to our deficit. This comprises £ 52,995 of regular donations with 60 named donors at year end. This compares to £ 56,567 with 66 standing orders last year. We are deeply grateful to all of our givers and considering the drop in regular givers do encourage all who give to the plate (giving to which has increased significantly to consider switching to a standing order instead). Please also when considering our operating deficit this year, and that costs are doubtless to rise, review where appropriate that which you may give each month.

Large expenditures include insurance for the church (£5,714 – a minor increase on 2024 although unfortunately set to rise significantly in 2026), altar and church supplies to keep us outfitted to the highest standard (£5,884 – which is actually similar to last year although I expected fewer one off items, I will review this for 2026), utilities (£6,273 – including some significant outlay on gas due to a broken boiler running all scheduled hours in November and parts of December), the drainage works and other non-routine work of (£ 12,165), printing (£2,418). Our biggest expenditures continue to be the Common Fund payment to the Diocese at £ 26,500 and the Mission Development worker salary at £ 31,662. The latter is quite a significant outlay and represents me missing a payment in my accrual from 2025 of a payment owed to the Diocese and an overlap period (including holiday pay) between our Development Workers. This should therefore stabilise next year at a predictable amount, and we have already seen the fruits of Tammy's hard work in identifying, applying for and securing grants.

For 2026, I have set a budget along similar lines to have a more stable year. It would be a good year to end with a surplus in the General account although you give to the church and we serve as a PCC to spend money on mission and upkeep rather than sit on it. We will look, coincident with Regeneration work, to ensure all aspects of the church are fit for the next 175 years.

Designated Funds

These include the **Regenerate** fund, for which we saw the completion of our fundraising efforts for the Pave the Nave campaign (£18,546 taken in year before gift aid) as well as numerous successful events and sponsorships. Already the PCC has begun to discuss the appropriate way to stage the Nave restoration and will be 'trailing' the first section in the Lady Chapel soon.

A grant for £30,000 from the Garfield Weston Foundation was drawn down to assist with the first tangible stage of Regenerate – the Sanctuary restoration. In total £42,586 was spent on this part of the work and the results I think are beautiful and really promising for the rest of the church.

Last year I notified the APCM that I resolved to move the funds we hold on to hand for Regenerate into higher earning accounts. Between notice accounts and fixed rate bonds, I have been earning market leading rates (Starting at 4.2% but declining in year inline with base rates) on the at least £270,000 we have awaiting expenditure. This has led to a nice 'Interest Received' line of £12,544 in year.

Total receipts for 2026 for Regenerate are an income of £83,965 against an expenditure of £56,092 with a closing balance of £296,334.

The designated **Mission** fund has been drawn down as in 2024 with various activities that would fall under the fund description as for Mission and Evangelism. The closing balance is £21 but I will not assign this elsewhere and close the fund just yet, in case we receive grants in 2026 or 2027 for Missional purposes, where this fund may still be useful.

The **Scriptorium** fund is used to finance the activities of our Thursday study and prayer group as ends the year with a strong closing balance of £6,485 from Diocesan grants received. This will allow us to continue the work for the short and medium term, and we can look to an expansion in activities that will help to grow and fortify the faith of the worshipping community that use this resource.

The **Children's Ministry** fund also ends the year with a good closing balance of £4,286 with a good grant income of £12,155 in year. This will taper off in 2026 to the point where we will be looking for sustainment from other grant sources or our own funds. Tammy is working closely with Minerva to secure short-term funding as this has clearly been an excellent investment by the Centenary Project and the Church Burgesses, to whom we are very grateful, in stimulating children's and families ministry in the city.

Specific Donations was used to purchase the statue of St Benedict for the monastery at Gweru and ends the year at £890, so a minor deficit on donations for this against what was received. We can clear this deficit with general funds later when we come to use this balance for a new altar frontal.

VDF (Vicars Discretionary Fund) had good utilisation as there was a £10 operating deficit – i.e. money taken in as donations was all used as grants for those in need. There is therefore a closing balance of £2,148.

Restricted Funds

These are funds that the PCC has an obligation to spend for their given purposes and comprise Parish Nursing, Pilgrimage, Student Ministry, Agency Collections, the Richard Buckley fund and Flowers.

Student Ministry did not see too much activity in year - £1,580 taken in including some very generous donations, and expenditure of £1,268 giving a closing balance of £2,949. Again, as most of the student engagement is currently coming through Scriptorium this has led to this fund growing. This is a useful balance to have on hand if student activities increase in 2026.

Agency Collections is used for Lenten giving to the ACS and for the portion of carol service collections for the Sea Cadets and will be paid out in 2026 (closing balance £180).

Pilgrimage ends the year in a slight deficit again, with slightly better tracking of income and expenditure now that the ExpensePlus software was in place (my thanks to Jean for her efforts in organising the Pilgrimage, communicating with the Holy House and coordinating payments etc). This seems to be from supporting places for students so I may clear this in 2026 with that fund once I've confirmed it.

Parish Nursing had a fantastic year in terms of grant income, with Louise and team successfully winning funding from the Cutlers, the Harry Bottom Trust and, a long-term target, the National Lottery. This led to £67,534 in grant income in year, forming a large part of the £72,234 in income. With a yearly expenditure of £41,922 this has led to a good closing balance of £38,209 for the team to look at expansion plans in 2026 alongside maintenance

of the existing Parish Nursing support to the city and the vital service from Louise and all volunteers.

Other Financial Reports

Once again, the CCLA fund in which the **Legacy** fund is invested continued to perform poorly, losing value over the year (-£1,000) ending the year at £84,639. As a PCC we have resolved to move this from CCLA, which is fine by me personally as I am not satisfied with the investment approach taken in the Church of England funds they operate. With some time after the preparation of annual accounts, I will move to complete this soon.

Regarding the above notice on putting Regenerate funds into higher interest bonds and notice accounts, the church holds money in the following (with year end balances listed):

Cambridge & Counties 1 Year Fixed Rate Bond (matures Feb 26): £82,100
United Trust Bank 200-day Notice account: £82,100
United Trust Bank Charity Easy Access: £81,921.43
Equals Money (payment cards for staff): £340.36
Redwood Bank 95-day Notice account: £85,232.51
Lloyds Commercial Instant Access: £161.36
Lloyds Treasures Account: £8,609.11

I have closed the Flowers fund this year having cleared an accrual of some old gift aid and this is now being recorded in General under the 'Flowers' category.

Kingfisher Accountants provided the independent examination accompanying these accounts for us again this year, giving governance costs of £300 + VAT.

Regarding in year fund transfers, these include two transfers from the Richard Buckley Fund to Pilgrimage – 1 to cover a deficit from 2024 in supporting places and another specifically for supporting a place in 2025. There is a transfer from General to Pilgrimage to cover the places of the Vicar and the driver. There is also a transfer from Parish Nursing to General of £ 1,387 which is due to the accounting software's payroll function assigning employer national insurance allowance reimbursements all to PN when the initial payment of employer NI is from General for workers paid through General funds.

Closing thoughts

I have very much enjoyed being the Treasurer for the last two years and am very pleased with the current state at which day to day operations take place. There is a strong workflow between expenses coming in, end of month reconciliations and reporting including this one, and this is complemented by the support from Holly F.

As Stuart steps down from his role as Churchwarden, I have been asked if I would be interested in succeeding him and being proud and willing to serve God's church, especially

St Matthew's, I hope to take up this post at the APCM on Low Sunday, though I will not be far from supporting the Treasurer responsibilities, if indeed not covering them.

Please pray for me, our church, good financial fortune and continued impact, growth and spiritual health through our missional activities and our witness to the faith.

Saint Matthew, pray for us. Our Lady of Sheffield, pray for us.

Richard Dawidek

Treasurer

February 2026

27th March 2026

St Matthews Church PCC Sheffield

Dear Sirs

Re: Limited Assurance Engagement for the year ended 31 December 2025

This letter confirms that an independent review of the accounting records maintained by St Matthews Church and a comparison of the Financial Statements presented with those records has been undertaken. It also includes consideration of any unusual items or disclosures in the Financial Statements, seeking any explanation of such matters along with the accompanying notes and information provided. A treasurer's report has been provided highlighting the movements in funds with an explanation provided for each one.

The procedures undertaken do not provide all of the evidence that would be required under an audit, and consequently I do not express an opinion on the truth and fairness of the Financial Statements.

In connection with my examination, no issues have come to my attention and therefore conclude that the accounting records and therefore Financial Statements have been prepared in accordance with the requirements of St Matthews Church.

Yours faithfully



Michelle Griffiths MAAT AATQB

Director

Accounts

St Matthew's Church Carver Street



**The Annual Report of The Parochial Church Council of
the Ecclesiastical Parish of Sheffield St Matthew
Charity number: 1197801**

REPORT OF THE CHURCH COUNCIL FOR 2024

Objectives of the Charity: The primary objective of the Parochial Church Council (PCC) of the Ecclesiastical Parish of St Matthew Carver Street is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

St Matthew's PCC. has the responsibility of co-operating with the incumbent of the parish, in promoting the ecclesiastical parish, and the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

The PCC is the Sole Member of St Matthew's House Ltd, a charity and company limited by guarantee, which trades as The Art House.

The PCC is responsible for the maintenance of the fabric of the church building; St Matthew's, Carver Street, Sheffield is a Grade II listed building recognised as being of particular architectural and historic significance.

Summary of Purposes of the Charity: The Purposes of the charity are set out in The Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

Summary of the main activities: The Trustees lead the charity in promoting in the ecclesiastical parish the whole mission of the Church. The trustees have had regard to the guidance of issued by the Charity Commission on Public Benefit.

Main Address of the Charity:

The Parish Office
8 Backfields Sheffield
S1 4HJ

Clergy:

Incumbent: The Reverend Grant Lambert Naylor B.A. (Lampeter), M.Th (Oxon), SSC

Hon Assitant Curate: The Rev'd Alan Watson CMP, SSC

Assistant Priest: The Rev'd Richard Parker SSC

Rt'd Assisting Priest: The Rev'd Alun Price

REPORT OF THE CHURCH COUNCIL FOR 2024

Membership

Members of the P.C.C. are either ex- officio members or are elected by the Annual Parochial Church Meeting in accordance with the Church Representation Rules. During the year, the following served as members of the P.C.C. Since the AGM 2016 regular members are elected annually. The AGM in 2016 passed a resolution that Wardens could serve for longer than six successive terms if so desired and duly elected.

Ex-officio members

Incumbent:

The Rev'd Grant Lambert Naylor SSC

Hon Curate:

The Rev'd Alan Watson CMP, SSC

Churchwardens:

Dr Stuart Barfield & Mr Stephen Linskill

General Synod Representative:

Mrs Michaela Suckling

Deanery Synod Representatives:

Mr Ian Burgess & Mrs Holly Featherstone

Elected PCC Members:

Mrs Carol Taylor

Mrs Minerva Faddoul

Dr Richard Dawidek

Mrs Caroline Fisher

Key Personnel

Chair: The Rev'd Grant Lambert Naylor SSC

Secretary: Mrs Holly Featherstone

Treasurer: Dr Richard Dawidek

Safeguarding Lead: Carol Taylor

Constitution

The constitution is that of the Constitution of the Church of England, which can be found in "A Handbook for Churchwardens and Parochial Church Councillors" Mowbray ISBN 0-264-67411-1

Electoral Roll

94 members were on the electoral roll at the last APCM. This year a brand new electoral roll was drawn up as per the rules of the Church of England. The number of parishioners on the new electoral roll stands at 97

REPORT OF THE CHURCH COUNCIL FOR 2024

Dr Hey-Long Ching
Electoral Roll Officer

END OF YEAR REPORTS

Review of the Work of the P.C.C. for the year 2024

The PCC consists of four elected members and seven ex-officio members and has received additional support from Patrick Linskill in recent months.

Six PCC meetings took place over the course of the year with an average attendance of seven members.

The Regenerate Project continues to be the matter of much discussion, but other key matters include expansion and changes to the Parish Nursing project, Student Work and the Scriptorium, The Arthouse, the new Children's and Families worker, mission and evangelism, safeguarding, finances, fundraising, Alpha, and growing disciples to support the ever expanding work of the church both within the parish and beyond.

Our PCC is a registered charity with the charities commission which also requires additional work and administration.

I have now held the role of PCC secretary for two years and am grateful to my colleagues on the PCC for all their hard work and support.

Holly Featherstone
PCC Secretary

The Vicar's Review

2024 has been a good year of consolidation and growth in the life of the parish. It has been a joy to see new people of all ages baptised and confirmed and to see people assuming and growing into new roles in the parish. It has also been a year

REPORT OF THE CHURCH COUNCIL FOR 2024

where we have commenced new projects. The numbers at Mass have continued to grow by a further 3% this year (145% since 2015).

In the springtime we launched the Sheffield Scriptorium (see the update from Godwin below) that has proven popular with students and home workers alike. In Lent we saw a great response from people to the call of God with bumper numbers of confessions, increased numbers of communions, and we had a higher number of baptisms at Easter and throughout the year.

Our Alpha course proved popular, and our other teaching events and courses continued to draw people further along the road of discipleship. Many people adopted a rule of life for the first time under our "LIGHTS FOR CHRIST" initiative. We instituted quiet days in Lent and Advent at Whirlow Grange, which were well attended.

Antonio Joseph was on placement with us from the College of the Resurrection, Mirfield over August and were blessed by him - an outstanding candidate for the priesthood. I am ever grateful to Fr Watson, Fr Price and Fr Parker for their continued support and ministry. Various people have grown into new lay ministries, taking on or continuing in new roles in the parish, without you we simply wouldn't be able to do what we do. I'd like to pay a particular tribute to Dr Richard Dawidek who has taken on the role of treasurer, Godwin Omuyu who is leading the Scriptorium, Louise Smith who is now Lead parish Nurse, and Minerva Faddoul who is the Children and Families lead.

We had a superb pilgrimage to Walsingham in May, always a highlight of the year. Travelling together enables us to grow together and many new friendships are being formed across the parish. People of different cultures and traditions meeting, becoming friends finding unity in Christ's body.

Regenerate, our project to renew St Matthew's, has raised £490,000 we are now well over half way there. In raising money we have sought to have fun and be missional. The beer festival was a great success and our "Pave the Nave" mini campaign has enabled lots of people to support our cause across the country. Chris Warburton and Minerva Faddoul both "ran for regenerate" and many people supported them generously. Peter Cain delighted us with his classical guitar playing to raise funds. We will start some of the work this year!

REPORT OF THE CHURCH COUNCIL FOR 2024

Our Parish Nursing project has continued to provide a much needed service and mission to the city. Fr Richard Parker joined the team and Louise was appointed the new lead in succession to Michaela who retired in December. We have a great leader in Louise and we were able to give thanks to Michaela for her hard work, determination and vision. Fr Parker established a new Mass on Wednesdays at 6pm which also offers the healing ministries. Fr Price has devoted a lot of time to the confessional and enabled us to increase the number of confessions heard on a weekly basis (this is in my mind the sure sign of a serious catholic parish).

On St Matthew's festival we had the Bishop of Oswestry deliver the Catholic Evangelism Lecture in the presence of The Rt Rev'd Pete Wilcox, Bishop of Sheffield. The following day we had the usual jamboree and celebration with the great, wonderful and joyous procession of witness through the streets.

Our work amongst children has grown significantly. A few years ago we had no children at Mass, being a city centre parish it isn't really our demographics, but we prayed and the Lord did provide. I really do salute our parents who are doing such an amazing job at bringing their children up in The Faith. The saying goes that: 'it takes a village to bring up a child', well in our context that means that: 'it takes us all as a congregation to nurture our kids in The Faith.' Minerva has made an excellent start since her appointment as our lead for Children and Families.

Bishop Stephen visited in October and confirmed ten candidates. He has been a real encouragement to us and we thank him for his dedicated and sacrificial ministry across the northern province.

I am blessed to lead a team of highly committed and faithful people. A particular thanks to the clergy, my churchwardens Stephen and Stuart, Louise and Parish Nursing team, Ian our development worker, Ben the strategic lead at the Art House, Godwin as our Scriptorium/ Student lead, Fiona our Director of Music and the core team who meet with me regularly, the sacristy team, the PCC and everyone who makes St Matthew's tick.

2025 has started well. It is a jubilee year when we will focus on the Nicene Creed. It is a year to remind ourselves of the importance of the faith once delivered unto the saints. We are members of the body of Christ, we have the most profound

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privilege of knowing Jesus. Let us be proud to profess the true faith of the church, let us take great delight in sharing Jesus with the world around us. Thank you for your faithfulness, let's make 2025 a really special jubilee year recalling the goodness of God and his mercy towards us!

My prayers for you all daily,

Fr Naylor
Vicar

The Report of the Fabric and Ornaments of the Church

Over the last year: the statue of St Joseph is now in place.

Numerous plasterers have been contacted to quote to repair the broken plaster around the lady chapel window, to replace the old gypsum repair with lime, but seemingly there is little enthusiasm for this work. We have contacted further tradesmen recently and await replies.

Rats have been once again observed inside the church and Art House. Extensive excavation by them has been seen under the pavement on Backfields around the sacristy, especially where the planter was removed last year. We knew it contained a rats nest, but unfortunately they seem to have re-homed underground resulting in some subsidence to the pavement. We have contacted the council regarding this and the issue of commercial bins left out on Backfields which also encourage vermin. A meeting has taken place this week to try and address these issues, and they have also contacted Pest control. We await a response.

The drain beneath the sacristy is still blocked. Amey Streets Ahead have visited and reported the drain is below the road surface and therefore the responsibility of Yorkshire Water. We have contacted Yorkshire Water to request a survey of the main drain and repair and await a response.

The Diocesan Advisory Committee (DAC) have recommended we undertake the repair work to the bell as suggested during the inspection last year. They have suggested we consider replacing the bell at the same time. We are subsequently

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in the period of petition (notice in porch) before approval is given by the Chancellor. We hope work will be completed this summer.

The DAC have also provisionally given permission for phase one of Regenerate (repair of the chancel flooring and restoration of the choir pews). This too is currently in the period of petition and after permission is obtained from the Chancellor we also hope to complete these works this year.

The Churchwardens would like to thank Mr Patrick Linskill for his work as deputy churchwarden particularly during Stephen's medical treatment and Stuart's travelling.

Dr Stuart Barfield / Mr Stephen Linskill
Churchwardens

Director of Music's Report

The Church's music department has continued to grow in strength and support the weekly masses plus other events.

The choir numbers have remained fairly steady with members keen to support and be as dedicated as possible.

During last year, I have launched occasional after Mass' rehearsals for anything extra we have coming up as the time before the Mass is usually not long enough to learn new repertoire. I feel we need to attract more experienced voices so as to confidently support the singing and also be able to learn quicker.

Personally I have taken on a challenge at home this year and joined a local choir to improve my voice as I lead my church choir. As I have good sight singing skills I learn new music quickly and have rapidly become one of the stronger singers because of this (higher notes still dodgy). I see how the singers who don't read music struggle and still struggle after weeks of rehearsals.

For the Patronal, we launched a brand new Mass setting by a Lincolnshire composer. This went down well and extra choir and violinists bought in were

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excited to learn this.

Some of my community orchestra from home also supported the Patronal and played their instruments in the procession. Again this went down well and they were honoured to help.

We still have a few musicians in church who play at the Christmas Eve vigil and Palm Sunday.

Also, a group of outside string players keen to play again. They played at the Patronal and carol service and would like to make it a fairly regular thing.

I hope all these can be built on during 2025 during this exciting time as St Matthews continues to grow.

Fiona Law
Director of Music

St Matthews Children's Ministry

As of September 2024, St Matthew's has a new Children and Families' Worker, mainly available on Wednesdays and Fridays.

The number of children and families in the congregation has continued to increase. We have 27 children (ages 0 to 11) and 17 families registered and regularly attending St Matthew's.

A Families' Lunch was held on 17th November, 2024 for first-time introductions among the families and to prepare for the Christmas season ahead, with Christmas resources provided to take home. This year's Christingle-making and Christmas Eve Mass on 24th December, 2024 welcomed over 15 children and 60 members in the congregation.

The Play and Pray area in the church has been developed as an open invitation for children and babies with their parents and carers as they too are a part of our Church family. Books, small toys, activity sheets and crafts linked to Sunday 11

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AM mass are available and open all days of the week for visitors. Baby changing facilities are available.

Little Prints baby and toddler group was launched on 10th January, 2025 and takes place on Fridays, 10:30 AM to 12 PM, term time only.

The group links to 12 PM Rosary and 12:30 PM Mass with an open invitation to the children and their parents and carers. So far, 4 children (ages 0 and 2) and their parents have attended the group. Fiona, our director of music, leads music and worship songs, and members of our PCC and our Parish Nursing Project assist as group helpers.

The See of Beverley Children and Youth Ministry Development Day was held at St Matthew's on 8th February, 2025 and showcased the children's Play and Pray area with an opportunity to introduce early stages of children and families' work at St Matthew's.

This is an exciting time at St Matthew's and I look forward to welcoming more families and collaborating to grow our team of volunteers as we continue to be of Christian service within our community.

Minerva Faddoul
Children and Families' Worker

Report from the Mission Partnership Development Worker

2024 was another fruitful year in the Lord for St Matthew's Church. In serving this joyful purpose the Development Worker did the following:

- Help manage the launch and leadership transition of the Sheffield Scriptorium
- Onboarded and assisted the Children & Families Worker
 - Tech and systems support
 - Helped write grants
- Provided support for the Parish Pilgrimage, National Pilgrimage to Walsingham, and Adoremus Young Adult's Pilgrimage
- Programming and Promotion of Fundraising events
 - In particular the Beer Festival

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- Produced timely and effective devotional and promotional materials for Church Seasons and Festivals
 - Including paid advertising campaigns
- Procured new high-speed Fibre-Optic internet
- Procured and implemented ChurchSuite
- Worked with the incoming Treasurer to access relevant systems
- Produced fundraising updates for Regenerate
 - Keeping key funders up-to-date with our progress and liaising with them about their funding offers
- Branded and launched the *Pave the Nave* campaign which has seen over £20,000 of donations so far
- Supported the Vicar and other leaders in various initiatives and projects as needed
- Kept up compliance including making a Risk Assessment of the Church and publishing Safeguarding Policies
- Produced and sold new merchandise to raise funds and advance the brand of St Matthew's and Regenerate

In 2025, the Lord helping us, we will receive the permissions we need to begin the work of Regenerate and share the news of our progress, gaining further support towards the full cost of the plan.

Unless the Lord builds the house,
those who build it labour in vain.

Psalm 127:1

Ian Burgess
Development Worker

Parish Nursing Project

The Parish Nursing project has been serving the people of Sheffield for five years and has continued to grow and evolve continuously. We could not have achieved this milestone without your unceasing prayers and support and for which we are ever grateful.

During 2024 we welcomed to our team, Father Parker, as project chaplain, and volunteer nurse and midwife Major Catherine Dodd of the Salvation Army.

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After 5 years of tireless dedication Michaela made the decision to step down as lead nurse to focus on her family. She will be greatly missed by all of us, but she plans to continue her support in a reduced role. Our love and prayers will be with her.

Louise Smith has stepped up to take on the role of lead nurse, and the whole team is excited about where the future may take us.

Due to a reduction in volunteer availability for outreach on the streets, we re-evaluated our outreach service. At the project's inception there was minimal outreach available for those on the streets, but over the years this has been developed and now takes the form of weekly multi-agency outreach with numerous organisations teaming up to offer joined-up support.

For these reasons we are taking a step back from this part of our ministry, but will continue to work closely with the multi-agency team as well as continuing our drop in tea-time after mass each day. We will also continue to work with some existing clients who have now found housing but still require support.

The stall has relocated within the Moor Market and is nearer to the "welcome space" and other healthcare stalls allowing for greater cooperation with them. Stall interactions have increased significantly as we have extended our opening hours due to increased staff numbers. The new location is also more private, and has greater footfall.

We have been able to hold more health promotion events in conjunction with colleagues from; Wicker pharmacy and the local authority, plus volunteers, with Chris and Josie from Diabetes UK, through the Town Hall health fair and even providing blood pressure checks at a Sheffield Steelers game. Due to increased activity around special events and at our stall, health promotion now makes up the highest proportion of our interactions numbering approximately 896 interventions in the year.

We continue to support the Anderson Green project and wellbeing cafe. This initiative provides a free hot, homemade meal and an Art or Pottery Class for anyone on a Recovery Journey. The project currently has an exhibition of clients' artwork in the Arthouse.

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In 2024, we provided 700 Mental health interventions, to put that in perspective, last year the previous number was 299 mental health interventions.

We also enabled 218 spiritual interventions because whole person wellness, taking account of the health of mind, body and spirit, is the very core of what we offer. We were even able to take a client with us on pilgrimage to Walsingham, which was greatly enjoyed.

We saw 589 brand new clients during the year and of all our clients 925 are not regular worshipers at any church.

We continue to receive financial support from both local and national funders, as well as through the continued generosity of our loyal, individual donors.

This year we have received:

- From our wonderful personal donors a total of £3561.50 we even had a personal donation to fund new blood pressure equipment.
- Safer Sheffield Group have generously donated to us £3437 which helped to fund the stall rental, mobile phones for volunteers and resources for our vulnerable clients group.
- The Diocese have gifted us £5000 towards Louise's post.
- The Church Burgesses have kindly given £6000 also to fund Louise's role.
- Wesleyan have provided £7493.62 towards salaries and volunteer costs.
- Sheffield Town Trust have awarded us a grant for £3000 to cover the work of volunteer nurse, Catherine.
- We continue to receive support from The Fellowship of St John the Evangelist

We will continue to apply for funding in the year ahead to secure our services into the future.

In November we were re-accredited by our overseeing national body, Parish Nursing Ministries UK to whom we are always grateful for their kind support and encouragement.

The team have undertaken various training opportunities this year including:

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- Mental Health First Aid First Aid at Work Louise and Michaela completed Trauma Informed Training
- Louise undertook Modern Slavery and Domestic Abuse training.
- Cancer Awareness Day
- Michaela and Louise took Alcohol Change Training
- Michaela supported Guild of All Souls Childhood Grief Conference
- Louise took part in training on Cuckooing
- All three nurses attended the Parish Nursing UK Symposium Safeguarding training
- Basic Life Support Instructor course
- The City's Dementia Strategy Launch
- Blood pressure training through the NHS

We have so much to look forward to in the future, and so many possible paths and opportunities are consistently opened to us by God for which we try always to give thanks.

Provision of Basic Life Support Training to partners and volunteers provides a real opportunity to form a fresh revenue stream to support our work.

We will continue to build on the links we have established with our partners and to support multi-agency outreach where we can, there are also plans to develop the Wellbeing Cafe further, and Catherine is working on establishing a "Mindful Music" Dementia group within church, to run once a month on Wednesday afternoons. We are also working with children and families worker, Minerva, to provide health input to weekly the toddler and carer's group, Little Prints.

Louise Smith
Lead Parish Nurse

Safeguarding Report

At St Matthew's Church, Safeguarding is taken extremely seriously. I have continued to be Parish Safeguarding Officer, but safeguarding is seen as the responsibility of us all. We have Safeguarding Policies in place for Children and Vulnerable Adults, as well as for issues relating to Domestic Abuse. These can be viewed in the church porch, and are updated and ratified by the PCC on at least an

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annual basis. Relevant local contact numbers are also on display. Diocesan updates and newsletters are shared with Father Naylor and the PCC and are also displayed in the porch.

All current PCC members have a Disclosure and Barring Service (DBS) check in place at the appropriate level, and this also applies to any church employees or volunteers who are working with children and/or vulnerable adults. This includes those involved with the Parish Nursing Service, and the more recently formed Children and Families group. These checks are undertaken every 3 years and are all up to date or currently in process at St Matthew's. There is a training requirement for all members noted above to complete Basic and Foundation level training courses about safeguarding in the life of the church. Those in positions of additional responsibility, including Father Naylor, other officiating priests, church wardens, Parish Nurses, relevant volunteers, those involved in recruitment, home visitors, children's group leaders, choir leader/organist, and myself, have to complete further safeguarding training in the appropriate areas. All training is to be repeated every three years and we have a personal responsibility to keep up with this if our position is to be maintained.

A Safeguarding Team, currently made up of Father Naylor, Ian Burgess (Development Worker), Stuart Barfield (Church Warden), Louise Smith (Lead Parish Nurse), Minerva Fadoul (Children and Families worker), Holly Featherstone (Administrative Support) and myself as Safeguarding Officer meet regularly to ensure that all matters have been considered and everything is up to date. We have taken on board the Parish Safeguarding Digital Dashboard which will allow further accountability and awareness of required actions needing completion, along with a digital Parish Safeguarding Action Plan. This is again ratified by the PCC, and Safeguarding is a standing item at all PCC meetings.

Safeguarding issues have, rightly, had a high national profile, and we would want to offer reassurance that we are both aware of and contributing to, consultations relating to future developments which will aim to make church life at all levels, a safer place for all.

If anyone has safeguarding concerns, they can speak with Father Naylor or myself, the Parish Nurses or any PCC member. Any urgent issues should be referred to the emergency services as appropriate, or the relevant local agencies -

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local 24 hour council numbers for Sheffield and Rotherham are displayed in the porch. Urgent, out of hours safeguarding advice can also be obtained from 'thirtyone;eight' on 0303 003 11 11. The Diocesan Safeguarding Administrator, based at Church House in Rotherham is Debs Corker-Vaughan, and the local Safeguarding Advisor is Sian Checkley. Contact details are also on display in the latest newsletter, and they are happy to advise on any relevant matters. There is a clear safeguarding link on the church website.

Thirtyone;eight is an independent Christian Safeguarding Charity, which supports us with the administration of DBS checks and more general advice. Their website has a wealth of advice and resources, available to all. The name refers to Proverbs 31:8, which implores us to speak up for those people who cannot speak for themselves. We all share the common aim of "Creating safer places. Together".

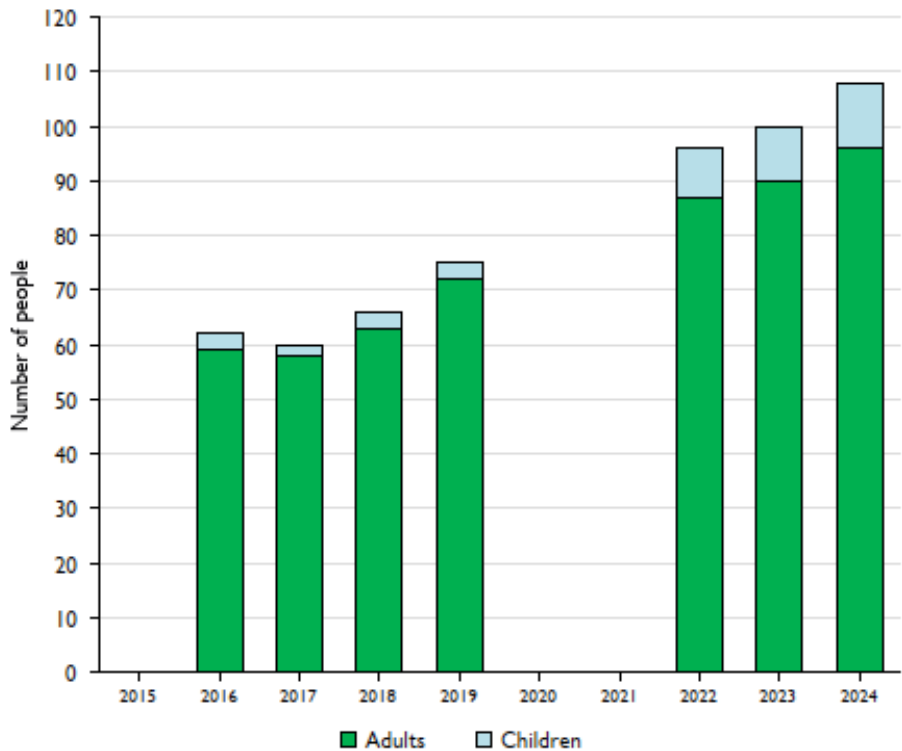
Carol Taylor
Safeguarding Officer

Parish statistics for 2024

Congregation size increased slightly this year, with 108 across the two Sunday Masses being the average in the year. You can see the growth of the congregation not just in the number of people around you each weekend but also in the returns to the Diocese from the past 8 years. The ministry towards children that Minerva has been leading has clearly brought returns as you can see in the increase in number of children in the graph below. We are blessed with our location to have a rich pool of Christians and those interested in the faith to join us and the welcoming atmosphere everyone contributes to has been vital for this success. Thank you to our team of welcomers, readers and those on the coffee and tea as well as those who organise all volunteers and run our outreach activities for the time you have contributed to achieve this success and increase the Kingdom of God in our city.

Dr Richard Dawidek & Joyce Linskill

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Moor Market Chapel

In 2024 we were again given the use of a stall for use as an outreach chapel during Lent and Advent. Every season we modify the decoration to make the area attractive and slightly different, with a display of accessible Christian information, 2 chairs for people to sit and rest and a facility for leaving prayers which are collected regularly and offered at a daily mass in church.

Shane and Chelsea helped Patrick and me to set up the stall for Advent, which was a great help. They are also willing to help with setting up the chapel for Lent this year if we are allocated a stall and the time is right. As in the previous 2 years

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the stall was facing the café area. This location has less footfall than the central area, so fewer prayers were left and we presume that the chapel was less well used, but some people have told us how much they appreciate the chapel being there, so it is definitely serving a purpose.

The Good Friday service was very well attended, as was the Christmas carol service.

I can't stress enough how fortunate we are to have this facility in a secular environment at no cost and with the goodwill of the staff. The ever - helpful market staff always support us; they are unfailingly pleasant and helpful and make us feel welcome. We are thankful for their co-operation and support. St Matthew's is really blessed in this enterprise but I think that many of our congregation don't know about it and I (we) need to promote it and support both our outreach there and the market traders in these difficult times. There is a real need for our presence in the market and hopefully we can rise to the challenge!

Joyce Linskill

Student Report and Scriptorium

Overview

The Scriptorium project has experienced remarkable growth over the past year, evolving into a vibrant community that bridges university students and young adults with the broader church family. This growth reflects both deepening spiritual engagement and strengthening community bonds.

Community Development

Starting with an initial group of 6 members, weekly attendance has now grown to consistently over 15 participants. This growth necessitated practical adaptations, including the addition of extra seating to accommodate our expanding community. The project's success stems largely from its welcoming atmosphere, fostered through shared meals, camaraderie and fellowship.

Leadership & Service

A dedicated team has emerged to support the Scriptorium's operations:

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- Some students – namely: Tomas, Brett, Meredith, and Jayden have taken on key responsibilities including lighting candles, ringing the bell, catering, and leading prayers.
- Several members have extended their service into broader church life, with Brett joining as an altar server and Meredith contributing to the choir.
- The establishment of the Sheffield Anglican Society at the University of Sheffield represents a significant student-led initiative, creating new pathways for faith exploration and service.

Spiritual Growth & Fellowship

The community's spiritual journey has been marked by several significant developments:

- A pilgrimage to Walsingham provided some participants with their first experience of this traditional spiritual practice.
- Regular social activities, including group hikes and coffee meetups, have strengthened bonds between members.
- Members actively support one another's endeavours, exemplified by attendance at various personal events and performances.

Future Vision

Looking ahead, our goals include:

- Growing participation 2x, with plans to utilize more of the lower gallery space in The Art House.
- Encourage participation on pilgrimages and spiritual journeys to deepen faith experiences.
- Continuing to nurture the welcoming, supportive environment that has been crucial to our success.

Godwin Omuya

Deanery Synod Report

This year in Deanery Synod we have heard discussions on many topics including Clergy Wellbeing, Energy efficiency and Net Zero, and getting to meet the new Diocesan Synod members.

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There is an enthusiasm for evangelism amongst the members and a collegiality amongst members. The Deanery was also consulted for the current round of Triennium funding.

It is a joy to be able to share with the Deanery joyful news of growth from St Matthew's and share our unique perspective in our diverse family of churches.

Ian has now completed his two years on Deanery Synod and Holly has completed five years. Elections for Deanery Synod members will take place next year.

News from around the Diocese...

- Vicky Vidler of St Chad's Woodseats will be Deanery Lay Chair.
- Angie Lauener at Holy Trinity Millhouses retired in June.
- Ben Shires was licensed at St James and St Peter's on 24th June.
- Prayers have been requested for St Oswald's, still in interregnum

Ian Burgess and Holly Featherstone
Deanery Synod Reps

St Matthew's House Ltd (The Art House at St Matthew's)

The focus for 2024 was on 'growth', having established a working cash-flow and a dedicated and enthusiastic team the charity created new courses and workshops within a more manageable timetable. The objective was to make (for the first time) an operational profit, this was achieved, with depreciation we will lodge a small loss.

Our aim to put in the steps required to be financially independent with public funding only to support our charitable projects and the preservation of the building is ongoing, but we can safely say we have achieved this with operational income and outgoings being positive.

We continued our Monday Morning Pottery Wellbeing Class with a new lead tutor, as no grants had been awarded, we supported the programme ourselves for a second year. It has returned to full capacity this year and have worked with participants' families to fund one to one supervision where needed.

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The Anderson Green Project on a Friday evening gained new funding from Sheffield City Council which enables it to run until March 2025. There were changes in the management of the project and closer ties developed with The Carver Street Parish Nurse Project.

Part of developing growth was considering the space within the building and how it can be used more effectively, this will be an ongoing schedule due to costs. The first stage was reconfiguring the Pottery Studios to provide more space, better flow and ability to house more equipment in the future.

The Cafe area was promoted as a space to book for events and meeting, this resulted in regular

bookings from The Yard Gallery for their dining experiences, a national government scheme to teach young people to cook and several meetings for the council, along with our regular use by Sheffield Young Carers as well as bookings from St Matthew's church.

A reception area in the main entrance was installed and Carver Street established as the main entrance. The Lower Gallery has been in conjunction with Open Up Sheffield as part of our sponsorship deal, this has resulted in engagement with new audiences and a varied and interesting exhibition programme.

The Brand has continued to be developed with its colour pallet used with the building as well as on the website and social media platforms.

The steps put in place this year will enable the charity to build on its external networks and relationships and ensure better efficiencies in its back-office processes and operational delivery.

Another very busy year which was supported by an excellent team has resulted in The Art House achieving its objective of making a solid base to develop further in 2025.

Ben Clowes

Strategic Director, The Art House / St Matthew's House Ltd.

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Treasurer's Report for the year ending 31st December 2023

The accounts for the second year have been prepared on an accrual basis. This year, new accounting software (ExpensePlus) was implemented to aid with management of the church accounts and to assist staff in logging expenses and invoices directly. You'll notice a difference in the format of the annual report as a result, as well as some new information that seems useful and is automatically collated. Please let me know what you think and if there's anything you think isn't represented here that you would like to see. Reading directly between last year's accounts and this year's might be difficult as a result, but will be straightforward for the 2025 accounts onwards.

Financial Report

It has been a good year for St Matthews in terms of overall financial health, but total income from all activities is reduced year-on-year again, particularly relating to grant income. This reflects a priority shift in 2024 from external funding sources (i.e. large grants) to internal campaigns such as Pave the Nave, which has been a great success. Looking to 2025, as the chancel work begins and we can ask for the release of pledged income, we should see a much stronger grant funding figure next year. The Parish Nursing project ends the year at a relatively low level but this reflects now that the project is up and running that operational expenditure is closely tied to incoming grant funding levels. We will look to some of the larger funding sources that assist with oncosts (i.e. salaries) to assist the financial position of the project towards the end of 2025.

Total receipts were £ 229,201 against a total expenditure of £ 204,002 broken down across funds as follows.

Unrestricted Funds

This is represented by the church General fund which took in £ 101,599 against expenditure of £ 103,083 leaving an operational deficit for the year of £ (1,483). This is minor and compares to £ 115,642 in unrestricted reserves with £ 30,003 in the General fund. Total donations to the church (all categories) increased to £ 67,797 and we have £ 20,103 of gift aid income (including some from December 2023 still to claim). This comprises £ 56,567 of regular donations with 66 named donors at year end. This compares to £ 49,200 with 56 standing orders last year

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so I thank all of our donors, by all means, for their increase in giving in 2024 to support the mission of the parish and allowing us to continue to grow.

Large expenditures include insurance for the church (£5,541), altar and church supplies to keep us outfitted to the highest standard (£5,896), utilities (£4,108), works to PCC buildings (£8,677), printing (£3,613). The Art House team and Ian have worked to install higher speed and cheaper broadband as well as negotiate favourable rates for printing going forwards. The supplier of electricity and gas was also changed to reduce our energy costs. Our biggest expenditures are the Common Fund payment to the Diocese at £25,395 and the Mission Development worker salary at £10,788. The latter increased in 2024 as the funding arrangement for the role changed to St Matthews PCC fully supporting the role 5 days a week. Ian is currently seconded to the Bishop of Beverley for 2 days a week which offsets some of the cost of these going into 2025.

For 2025, a budget has been set using Q4 2024 as business-as-usual in terms of donation income versus operational expenditure. Large outlays that have been built into this include a Mission Development worker at 0.6FTE (with +Beverley contributions assumed) and a restoration of the church bell. Otherwise, a roughly 4% uplift in some of the identified expenditures above along with a 10% uplift in planned giving are generally used in balancing the books.

Designated Funds

These include the **Regenerate** fund, which did not take in any grant income for the first time, but is having great success with the Pave the Nave campaign - £ 23,442 in donations (not including up to 25% additional from those eligible for Gift Aid). There was £ 33,010 in generous donations over the year and £ 6,720 in Gift Aid claimed in the year. Regenerate events across the year also took in over £ 4,000. This is a great effort to continue ticking along, demonstrating to grant funding organisations that we are not solely reliant on them as we move towards the first stage of works in 2025.

In July the PCC resolved to explore moving away from the Lloyds 95 day notice account (holding the bulk of Regenerate funds) due to adverse changes in the interest rate far below competitors, and also to reduce the risk of having over £ 250,000 of funds designated for the restoration in a single account. Notice was given in October with the account maturing in 2025, where higher interest rate

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notice accounts will be opened and up to £ 85,000 (the financial services compensation scheme limit) invested in each. For a modest outlay in administrative effort this should increase the amount of money Regenerate gets by >£ 1,000 compared to leaving the money with Lloyds. Around £ 6,720 of interest was earned by the notice account in 2024.

The designated **Mission** fund has been drawn down for the first time in a while to support outgoings that fell under a 'mission and evangelism' heading in day-to-day spending, with £ 1,952 spent this year. This covers a wide range of activities - books for new congregants, food for Alpha courses, mince pies at the carols service among others. Broadly, anything that helps the church put on a welcoming atmosphere for new people and visitors, and allows them to go deeper into the faith fits the remit.

The **Scriptorium** and **Children's Worker** funds were opened this year as designated funds. These started off with grant funding - Scriptorium received funding from the Diocese (£ 5,518) and Hollowford Trust (£ 500) towards activities aimed at young people. The CW is funded by money from the Church Burgesses Educational Foundation (£ 5,000) and the Diocese's Centenary Project (£ 6,000 paid in January 2025) These have had great success in 2024 and will form a core component of mission and evangelism in 2025. Funding will allow these to continue into at least Q2 2025 at which point we will have to look for other grant funding initiatives or other funding strategies to maintain their operation.

Specific Donations operated mostly on a money in - money out basis, taking kind donations for the new lectionary set and for a new Gold vestment. There is a balance of £ 948.15 awaiting expenditure on a new rose coloured frontal.

Restricted Funds

These are funds that the PCC has an obligation to spend for their given purposes and include Parish Nursing, Pilgrimage, Student Ministry, Agency Collections, the Richard Buckley fund and the Building Capacity grant (see 'Other Financial Reports'), Flowers.

Student Ministry did not see as much activity this year as the Scriptorium project (and fund) became the focus of student mission and evangelism. However we

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were able to support student pilgrims travelling to Walsingham for Adoremus as well as some of the traditional student events at the start of new terms. The closing balance of £ 2,636 is the result of an in-year surplus that can be used to support the growing student congregation, particularly widening engagement from Scriptorium towards pilgrimages and other events.

Agency Collections is our balance owed to the Sea Cadets for the Carol Service collection and to the Additional Curates Society for Lent 2024. I will send these onwards in 2025.

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REPORT OF THE CHURCH COUNCIL FOR 2024

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Other Financial Reports

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The Restricted 'Building Capacity Grant' fund has been empty for another year since being spent in 2023 and given its purpose has run its course (it was previously used to pay for an organist and the mission development worker) it has been closed following PCC resolution. The fund performed modestly in 2024 - with gains in the year of £ 4,117.

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REPORT OF THE CHURCH COUNCIL FOR 2024

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Dr Richard Dawidek
Treasurer

The accounts for the second year have been prepared on an accrual basis. This year, new accounting software (ExpensePlus) was implemented to aid with management of the church accounts and to assist staff in logging expenses and invoices directly. You'll notice a difference in the format of the annual report as a result, as well as some new information that seems useful and is automatically collated. Please let me know what you think and if there's anything you think isn't represented here that you would like to see. Reading directly between last year's accounts and this year's might be difficult as a result, but will be straightforward for the 2025 accounts onwards.

Financial Report

It has been a good year for St Matthews in terms of overall financial health, but total income from all activities is reduced year-on-year again, particularly relating to grant income. This reflects a priority shift in 2024 from external funding sources (i.e. large grants) to internal campaigns such as Pave the Nave, which has been a great success. Looking to 2025, as the chancel work begins and we can ask for the release of pledged income, we should see a much stronger grant funding figure next year. The Parish Nursing project ends the year at a relatively low level but this reflects now that the project is up and running that operational expenditure is closely tied to incoming grant funding levels. We will look to some of the larger funding sources that assist with oncosts (i.e. salaries) to assist the financial position of the project towards the end of 2025.

Total receipts were £ 229,201 against a total expenditure of £ 204,002 broken down across funds as follows.

Unrestricted Funds

This is represented by the church General fund which took in £ 101,599 against expenditure of £ 103,083 leaving an operational deficit for the year of £ (1,483). This is minor and compares to £ 115,642 in unrestricted reserves with £ 30,003 in the General fund. Total donations to the church (all categories) increased to £ 67,797 and we have £ 20,103 of gift aid income (including some from December 2023 still to claim). This comprises £ 56,567 of regular donations with 66 named donors at year end. This compares to £ 49,200 with 56 standing orders last year so I thank all of our donors, by all means, for their increase in giving in 2024 to support the mission of the parish and allowing us to continue to grow.

Large expenditures include insurance for the church (£5,541), altar and church supplies to keep us outfitted to the highest standard (£5,896), utilities (£4,108), works to PCC buildings (£8,677), printing (£3,613). The Art House team and Ian have worked to install higher speed and cheaper broadband as well as negotiate favourable rates for printing going forwards. The supplier of electricity and gas was also changed to reduce our energy costs. Our biggest expenditures are the Common Fund payment to the Diocese at £25,395 and the Mission Development worker salary at £10,788. The latter increased in 2024 as the funding arrangement for the role changed to St Matthews PCC fully supporting the role 5 days a

week. Ian is currently seconded to the Bishop of Beverley for 2 days a week which offsets some of the cost of these going into 2025.

For 2025, a budget has been set using Q4 2024 as business-as-usual in terms of donation income versus operational expenditure. Large outlays that have been built into this include a Mission Development worker at 0.6FTE (with +Beverley contributions assumed) and a restoration of the church bell. Otherwise, a roughly 4% uplift in some of the identified expenditures above along with a 10% uplift in planned giving are generally used in balancing the books.

Designated Funds

These include the **Regenerate** fund, which did not take in any grant income for the first time, but is having great success with the Pave the Nave campaign - £ 23,442 in donations (not including up to 25% additional from those eligible for Gift Aid). There was £ 33,010 in generous donations over the year and £ 6,720 in Gift Aid claimed in the year. Regenerate events across the year also took in over £ 4,000. This is a great effort to continue ticking along, demonstrating to grant funding organisations that we are not solely reliant on them as we move towards the first stage of works in 2025.

In July the PCC resolved to explore moving away from the Lloyds 95 day notice account (holding the bulk of Regenerate funds) due to adverse changes in the interest rate far below competitors, and also to reduce the risk of having over £ 250,000 of funds designated for the restoration in a single account. Notice was given in October with the account maturing in 2025, where higher interest rate notice accounts will be opened and up to £ 85,000 (the financial services compensation scheme limit) invested in each. For a modest outlay in administrative effort this should increase the amount of money Regenerate gets by >£ 1,000 compared to leaving the money with Lloyds. Around £ 6,720 of interest was earned by the notice account in 2024.

The designated **Mission** fund has been drawn down for the first time in a while to support outgoings that fell under a 'mission and evangelism' heading in day-to-day spending, with £ 1,952 spent this year. This covers a wide range of activities - books for new congregants, food for Alpha courses, mince pies at the carols service among others. Broadly, anything that helps the church put on a welcoming atmosphere for new people and visitors, and allows them to go deeper into the faith fits the remit.

The **Scriptorium** and **Children's Worker** funds were opened this year as designated funds. These started off with grant funding - Scriptorium received funding from the Diocese (£ 5,518) and Hollowford Trust (£ 500) towards activities aimed at young people. The CW is funded by money from the Church Burgesses Educational Foundation (£ 5,000) and the Diocese's Centenary Project (£ 6,000 paid in January 2025) These have had great success in 2024 and will form a core component of mission and evangelism in 2025. Funding will allow these to continue into at least Q2 2025 at which point we will have to look for other grant funding initiatives or other funding strategies to maintain their operation.

Specific Donations operated mostly on a money in - money out basis, taking kind donations for the new lectionary set and for a new Gold vestment. There is a balance of £ 948.15 awaiting expenditure on a new rose coloured frontal.

Restricted Funds

These are funds that the PCC has an obligation to spend for their given purposes and include Parish Nursing, Pilgrimage, Student Ministry, Agency Collections, the Richard Buckley fund and the Building Capacity grant (see 'Other Financial Reports'), Flowers.

Student Ministry did not see as much activity this year as the Scriptorium project (and fund) became the focus of student mission and evangelism. However we were able to support student pilgrims travelling to Walsingham for Adoremus as well as some of the traditional student events at the start of new terms. The closing balance of £ 2,636 is the result of an in-year surplus that can be used to support the growing student congregation, particularly widening engagement from Scriptorium towards pilgrimages and other events.

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Richard Dawidek

Treasurer

February 2025

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SHEFFIELD ST MATTHEW

Reports & Accounts

Financial Year Ending 31/12/2024

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Legal & Administrative Details
Trustees Report
Independent Examiners Report
Statement of Financial Activities
Statement of Financial Position
Statement of Cash Flows
Notes - Accounting Policies
Notes - Analysis of Income & Expenditure
Notes - Analysis of Net Assets Between Funds
Notes - Other

Legal & Administrative Details

Charity Name: THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF SHEFFIELD ST MATTHEW

Charity Number: 1197801

Charity Address: The Parish Office
St Matthew's House
8 Backfields
S1 4HJ

Trustees:

Carol Dawson Taylor

Caroline Mary Fisher

Dr Richard William Staveley Dawidek

Dr Stuart David Barfield

Father Alan Watson

Holly Fleur Featherstone

Ian James Burgess

Michaela Suckling

Minerva Faddoul

Stephen Geoffrey Linskill

The Reverend Grant Lambert Naylor

Key Management
Personnel:

Father Grant Naylor - Vicar/Chair of PCC
Dr Stuart Barfield - Churchwarden
Stephen Linskill - Churchwarden
Holly Featherstone - Secretary
Dr Richard Dawidek - Treasurer
Carol Taylor - Safeguarding Officer

Name & Address of
Primary Banker: Lloyds Bank,
1 High Street,
Sheffield,
South Yorkshire,
S1 2GA

Independent
Examiner: Kingfisher Accountants Limited
Company registration number: 08099764
A2 Patrick Tobin Business Park, Bolton Road,
Wath upon Dearne, Rotherham, S63 7LL

Trustees Report

Objects of the charity

The Purposes of the charity are set out in The Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The primary object of the Parochial Church Council (PCC) of the Ecclesiastical Parish of St Matthew Carver Street is the promotion of the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England.

St Matthew's PCC. has the responsibility of co-operating with the incumbent of the parish, in promoting the ecclesiastical parish, and the whole mission of the Church – pastoral, evangelistic, social and ecumenical.

The PCC is the Sole Member of St Matthew's House Ltd, a charity and company limited by guarantee, which trades as The Art House.

The PCC is responsible for the maintenance of the fabric of the church building; St Matthews, Carver Street, Sheffield is a Grade II listed building recognised as being of particular architectural and historic significance.

Summary of the charity's main activities and achievements

To further the above objects and vision, the charity's main activities and achievements were as follows:

The Trustees lead the charity in promoting in the ecclesiastical parish the whole mission of the Church.

A summary of the Churches activities throughout the year can be found in the 'St Matthews Annual Report 2024' accompanying this document.

In planning the activities, the trustees have applied the guidance on public benefit issued by the Charity Commission.

Structure, Governance and Management

The charity is constituted as set out in The Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).

The trustee body is made up of three ex-officio officers: The Vicar, and two Churchwardens who are members by virtue of their office. Two Deanery Synod Officers are also ex-officio members by virtue of their election as a member of General Synod. The other members are elected annually at the Annual Parochial Church Meeting (APCM). Since the AGM 2016, regular members are elected annually.

Financial Review

See 'Treasurers Report'

Funds in Deficit

The Pilgrimage fund shows a deficit of £(130) at year end. In April, a fund transfer was made relating to the report at APCM 2024 on mistakes with coach booking leading to an overspend. I have accrued deposits for Walsingham 2025 into that year so we can be confident this deficit shows the difference in money taken in vs expended on Pilgrimages in 2024 only. This is due to some of the supported places not being transacted yet from the Richard Buckley fund, a restricted fund with a gift from the Buckley family towards a new dishwasher for the Parish and for supporting pilgrimages in the congregation. I have raised for the February 2025 PCC meeting that a £130 transfer from the Richard Buckley Fund is made to Pilgrimage for the places we made assisted grants towards.

Investments Policy

N/A

Reserves Policy

The charity aims to hold a minimum of £18,000 (which is approximately 3 months of expenditure) as unrestricted cash or investment in the designated Legacy fund, so that the charity could continue to operate should income and / or expenditure vary adversely. This figure is to increase by 4% per year (adjusted on the 1st of January each year), starting from 2024 until further notice.

At the year end, the charity held unrestricted cash of £30,003 and the Legacy fund has a total of £85,639.

Responsibilities of Trustees under charity law

The trustees are responsible for preparing the trustees' annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the charity as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing these financial statements, the trustees are required to:

1. select suitable accounting policies and apply them consistently;
2. observe the methods and principles in the Charities SORP;
3. make judgements and estimates that are reasonable and prudent;
4. state whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
5. prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charity (Accounts and Reports) Regulations 2008. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signature

This report was approved by the trustees, and is signed on their behalf by:

Name DR RICHARD DAWIDEK

Signature

A handwritten signature in black ink, appearing to read 'RWS Dawidek', written over a horizontal line.

Date 22nd February 2022

Statement of Financial Activities

	Unrestricted	Restricted	Total	Prior Year
Incoming Resources				
Donations & Legacies	153,485	43,103	196,588	238,168
Charitable Activities	863	150	1,013	356
Investments	7,202	0	7,202	2,434
Trading Activities	6,481	0	6,481	7,023
Other	9,232	8,686	17,918	13,318
Total incoming resources	177,263	51,939	229,201	261,299
Resources Used				
Charitable Activities	132,688	70,813	203,502	187,987
Raising Funds	0	0	0	0
Governance Costs	500	0	500	0
Support	0	0	0	0
Other	0	0	0	0
Total resources used	133,188	70,813	204,002	187,987
Net Incoming / Outgoing Resources (before transfers)	44,075	-18,875	25,200	73,312
Fund Transfers In	7,350	1,241	8,591	24,672
Fund Transfers Out	5,716	2,875	8,591	24,672
Net Incoming / Outgoing Resources (before gains/losses)	45,708	-20,509	25,200	73,312
Investment Gains (or Losses)	4,117	0	4,117	23,703
Net Incoming / Outgoing Resources (before Asset Revaluation)	49,825	-20,509	29,317	97,015
Asset Revaluation	0	0	0	0
Net Movement of Funds	49,825	-20,509	29,317	97,015
Total Funds Brought Forward	345,411	33,434	378,844	281,829
Total Funds Carried Forward	395,236	12,925	408,161	378,844
Represented By				
General (Unrestricted)	30,003	0	30,003	32,202
Flowers (Restricted)	0	0	0	-167
Legacy (Designated)	85,639	0	85,639	59,261
Mission (Designated) (Designated)	421	0	421	2,253
Parish Nursing (Restricted)	0	7,898	7,898	29,927
Pilgrimage (Restricted)	0	-130	-130	-819
Richard Buckley Fund (Restricted)	0	2,201	2,201	2,901
Regenerate (Designated)	268,461	0	268,461	228,300
Specific Donations (Designated)	948	0	948	-2,138
Student Ministry (Restricted)	0	2,636	2,636	1,591
VDF Vicars Discretionary Fund (Designated)	2,157	0	2,157	2,974
Scriptorium (Designated)	906	0	906	0
Children's Ministry (Designated)	6,701	0	6,701	0
Agency Collections (Restricted)	0	320	320	0

Building Capacity Grant (Restricted)	0	0	0	0
Mission Development Fund (Designated)	0	0	0	19,243
Reserves (Designated)	0	0	0	3,317

Statement of Financial Position

	Unrestricted	Restricted	Endowment	Total	Prior Year
Current Assets					
Cash	308,441	9,541	0	317,982	294,215
Accounts Receivable	18,295	229	0	18,524	10,758
Prepayments	0	3,156	0	3,156	1,471
Total	326,736	12,926	0	339,662	306,444
Non-Current Assets					
Fixed Assets	0	0	0	0	0
Investments	85,639	0	0	85,639	81,522
Total	85,639	0	0	85,639	81,522
Non-Current Assets					
Accounts Payable	15,412	1	0	15,413	9,122
Deferred Income	1,728	0	0	1,728	0
Total	17,139	1	0	17,140	9,122
Non-Current Liabilities					
Long Term Loan / Mortgage	0	0	0	0	0
Total	0	0	0	0	0
Net Current Assets	309,597	12,925	0	322,522	297,322
Total Net Assets (Assets Minus Liabilities)	395,236	12,925	0	408,161	378,844
Represented By					
General (Unrestricted)	30,003	0	0	30,003	32,202
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Signature

These accounts have been approved by the trustees, and are signed on their behalf by:

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Date 22nd February 2025

Notes - Accounting Policies

Basis of Preparation

These financial statements have been prepared in accordance with the "Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) ("the Charities SORP"), with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland ("FRS 102") and with the Charities Act 2011. The charity meets the definition of a public benefit entity as set out in FRS 102.

The Charities (Accounts and Reports) Regulations 2008 (the '2008 Regulations') requires charities to prepare their accounts in accordance with 'Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005' but this accounting standard has since been withdrawn and has been replaced by the Charities SORP mentioned in the preceding paragraph. The charity has prepared these financial statements in accordance with the new Charities SORP; this departure from the 2008 Regulations is believed to be necessary for these financial statements to give a 'true and fair view'.

The principles adopted in the preparation of the financial statements are set out in the accounting policies below.

Going Concern

The Trustees consider THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SHEFFIELD ST MATTHEW a going concern at the date for approving the accounts. There are no material uncertainties that the charity can continue as a going concern for the next year.

Key Risks & Uncertainties

The charity is exposed to various risks, including operational, financial and reputational risks. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

Fund Accounting

Unrestricted income funds comprise those funds which the trustees are free to use for any purpose in furtherance of the charitable objects. Unrestricted funds include designated funds where the trustees, at their discretion, have set aside resources for a specific purpose. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or the term of specific appeal. Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Incoming Resources

All incoming resources are recognised once the charity has entitlement to the resources, it is probable that the resources will be received, and the monetary value of incoming resources can be measured with sufficient reliability.

All voluntary income from members of the charity are recognised as donations and are included in full, with associated Gift Aid receivable in the Statement of Financial Activities.

Grants where entitlement is not conditional on the delivery of specific performance by the charity are recognised when the charity becomes unconditionally entitled to the grant.

Income resources from charitable trading activities such as the letting of the building are accounted for when invoices are drawn up (as at the point of entitlement).

Volunteer time, the value of voluntary support for the work of the charity, is not included in the accounts but is described in the Trustees Annual Report.

Investment Income is included in the accounts when receivable

Resources Expended

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Governance Costs

Governance costs include costs associated with the independent examination of the financial statements, compliance with constitutional and statutory requirements and any other expenditure incurred on the strategic management of the charity. Governance costs are shown within 'Analysis of Expenditure' note.

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Tangible Fixed Assets

N/A

Pensions

The PCC pays contributions to staff pensions through a defined contributions Workplace Pension Scheme hosted by the National Employment Service Trust (NEST) . Contributions are charged to the statement of Financial Activities as they become payable in accordance with the rules of the scheme.

Operating Leases

N/A

Taxation

The charity is exempt from tax on its charitable activities.

Judgements and Key Sources of Estimation

The trustees do not consider that there are any material sources of estimation or uncertainty at the balance sheet date that could result in a material adjustment to the carrying values of assets and liabilities in the next reporting period.

Concessionary Loans

N/A

Notes - Analysis of Income & Expenditure

Analysis of Income

Current Year

	Unrestricted	Restricted	Endowment	Total	Prior Year
Incoming Resources					
Donations & Legacies					
Donations	107,931	7,885	0	115,815	88,998
Gift Aid	27,232	1,281	0	28,513	37,115
Grants	18,323	33,937	0	52,260	112,055
Charitable Activities					
Event Income	863	150	0	1,013	356
Investments					
Bank Interest	7,202	0	0	7,202	2,434
Trading Activities					
Rental Income	606	0	0	606	420
Sales	5,875	0	0	5,875	6,603
Other					
Other Income	9,232	8,686	0	17,918	13,318
Total incoming resources	177,263	51,939	0	229,201	261,299

Additional Income Notes

The switch to ExpensePlus for accounting software gave rise to a reappraisal of prior year income categories into the new category group headings as reported above when generating Prior Year figures. These categorisations are listed for record as follows and the Prior Year column here contains rounded values of these for comparison between 2023 accounts and 2024.

2023 Income Code	2024 SOFA Category	Amount 2023
Grants Received	Grants Received	£ 112,055
Plate and Wall Boxes	Donations	£ 2,914
Sundry Donation	Donations	£ 3,281
Online giving - card machine	Donations	£ 3,771
Other voluntary (GA)	Donations	£ 28,613
Planned Giving (Tax Efficient)	donations	£ 44,372
Other Planned (Not GA)	Donations	£ 5,693
Fundraising	Sales	£ 6,442
Events	Events	£ 356
Specific Donations New/restored	Donations	£ 250
Flowers	Donations	£ 100
Sales	Sales	£ 161
Interest Received	Bank Income	£ 2,434
Tax Relief	Gift Aid	£ 37,115

Church Hire	Rental Income	£	420
Art House ins. Reimbuse	Other	£	5,483
Walsingham	Other	£	6,850
National Walsingham	Other	£	365
Holy Land 2023	Other	£	620

Analysis of Expenditure

Current Year

	Unrestricted	Restricted	Endowment	Total	Prior Year
Resources Used					
Charitable Activities					
Activities	24,988	14,781	0	39,769	46,272
Admin	10,823	0	0	10,823	8,366
Advertising	882	43	0	926	1,252
Bank Charges	0	0	0	0	0
Depreciation	0	0	0	0	0
Event Costs	865	1,674	0	2,539	876
Gifts Given	3,381	1,373	0	4,754	4,869
Other Expenditure	28,862	65	0	28,927	28,677
Premises	33,894	0	0	33,894	41,534
Staff Costs	28,993	52,877	0	81,870	56,140
Governance Costs					
Governance Costs	500	0	0	500	0
Total resources used	133,188	70,813	0	204,002	187,986

Additional Expenditure Notes

The switch to ExpensePlus for accounting software gave rise a reappraisal of prior year expenditure categories into the new category group headings reported above when generating Prior Year figures. These categorisations are listed for record as follows and the Prior Year column here contains rounded values of these, for comparison between 2023 accounts and 2024.

2023 Expenditure Code	2024 SOFA Category	Amount 2023
Major works	Premises	£0
Minor building works	Premises	£2,531
Restoration and replacement	Premises	£4,480
Maintenance	Premises	£1,147
Organ repair	Premises	£1,132
Telephone	Premises	£906
Electricity	Premises	£4,894
Gas	Premises	£2,460
Water	Premises	£368
Insurance	Premises	£5,442
Ins - Art House	Premises	£5,867
Health and Safety	Premises	£152
Broadband	Admin	£372
Fundraising Costs	Admin	£3,373

Admin expenses	Admin	£465
Laity travel	Activities	£24
Flowers	Activities	£928
common Fund	Other	£23,400
Diocese Fees	Other	£0
Clergy Expenses	Activities	£1,949
Clergy Travel	Activities	£2,538
Visiting Clergy	Activities	£466
Childrens Ministry	Activities	£317
Governance	Governance	£0
Organist	Staff Costs	£6,361
Walsingham Future	Activities	£887
Mission and Evangelism	Activities	£1,698
St matthews festival	Event Costs	£296
Subscriptions	Other	£150
Gifts and Hosp	Gifts given	£2,238
Altar and church supplies	Premises	£12,150
Other Parochial	Other	£5,124
Printing	Admin	£2,162
Cleaning	Premises	£0
Office Supplies	Admin	£1,166
Student Events	Activities	£1,012
Website	Admin	£220
Postage	Admin	£199
Advertising	Advertising	£1,252
Donations to Charity	Gifts Given	£0
Professional Fees	Activities	£22,729
Walsingham Current	Activities	£6,160
Parish Nursing Salary	Staff Costs	£21,899
National Walsingham	Event costs	£580
PN Tax	Staff Costs	£4,335
PN Vol Costs	Staff Costs	£2,556
Dev Works Salary	Staff Costs	£13,718
PN Pension	Staff Costs	£2,400
Choir and Music	Activities	£1,715
Payroll VAS	Admin	£408
PN outreach	Activities	£2,729
PN Outreach	Gifts given	£932
PN Stall	Activities	£2,152
PN Stall resources	Activities	£963
PN Employment	Staff Costs	£4,865
Discretionary Charity	Gifts Given	£1,698

Notes - Analysis of Net Assets Between Funds

Current Year

	Unrestricted	Restricted	Endowment	Total	Prior Year
Current Assets	326,736	12,926	0	339,662	306,444
Non-Current Assets	85,639	0	0	85,639	81,522
Current Liabilities	17,139	1	0	17,140	9,122
Non-Current Liabilities	0	0	0	0	0
Total Net Assets (Assets Minus Liabilities)	395,236	12,925	0	408,161	378,844

Prior Year

	Unrestricted	Restricted	Endowment	Total	Prior Year
Current Assets	271,472	34,972	0	306,444	306,444
Non-Current Assets	81,522	0	0	81,522	81,522
Current Liabilities	7,583	1,538	0	9,122	9,122
Non-Current Liabilities	0	0	0	0	0
Total Net Assets (Assets Minus Liabilities)	345,411	33,434	0	378,844	378,844

Notes - Other

Volunteers

The charity benefits greatly from the voluntary contributions of time and money. Please refer to the trustees' report for further detail about volunteer contributions in the organisation.

Independent Examination Fees

Fees payable to the independent examiner for independent examination were: £416.67 + VAT (fee payable in the prior year: £400 + VAT).

Staff Costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

Gross wages and salaries: £ 57,921.27

Employers NI costs £ 3,028.86 ,

Employers Pension costs: £ 3,770.54

The average number of employees during the year was 6.

No employees received salaries at a rate of more than £60,000 per annum.

Trustee Remuneration

During the year 3 trustees received remuneration. The remuneration paid during the year was for the employees' role within the charity and not for their role as a trustee.

The total remuneration paid during the year is as follows:

Holly Fleur Featherstone, £2,374.96;

Michaela Suckling, £18,207.35;

Minerva Faddoul, £3,328.00

Trustee Expenses

During the year, 9 of the trustees incurred out-of-pocket expenses totalling £21,462.19.

All expenses were incurred for the day-to-day running of the charity's activities.

Trustee Donations

During the year the total aggregated donations made to the charity by the trustees was £19,367.98. There were no conditions attached to the donations.

Investments

	Unrestricted	Restricted	Endowment	Total	Prior Year
Market Value Brought Forward	81,522	0	0	81,522	81,522
Additions	27,268	0	0	27,268	0
Disposals	23,151	0	0	23,151	0
Gains (losses)	4,117	0	0	4,117	0
Market Value Carried Forward	85,639	0	0	85,639	81,522

Debtors

Accounts Receivable

Description	Amount
Donations	2,522
Gift Aid	6,833
Grants	6,000
Insurance Reimbursement from Art House (2023)	658
Mission Development Worker Salary from +Beverley) paid in February 2025	1,740
Rental Income	456
Trade Debtors	315
Total	18,524

Prepayments

Description	Amount
Parish Nurse Stall Rental Prepayment	2,181
Walsingham 2025 Deposits	975
Total	3,156

Creditors

Accounts Payable

Description	Amount
2024 Diocesan Fees for funerals	1,140
2024 Expense Claims	1,625
2024 Utilities	1,329
Governance (Independent Examiner)	500
Invoices Outstanding	30
Mission Development Worker Salary to Diocese	10,789
Total	15,413

Deferred Income

Description	Amount
Grants Received for 2025 (Scriptorium Mission Enabler Worker)	1,728
Total	1,728

Analysis of Charitable Funds

Current Year

Fund Name	Opening Balance	Income	Expenditure	Fund Transfers	Investment Gains (or Losses)	Closing Balance
Unrestricted						
General (Unrestricted)	32,202	101,600	103,083	-716	0	30,003
Total	32,202	101,600	103,083	-716	0	30,003
Designated						
Legacy (Designated)	59,261	0	0	0	26,378	85,639
Mission (Designated) (Designated)	2,253	0	1,832	0	0	421
Regenerate (Designated)	228,300	56,345	16,058	-125	0	268,461
Specific Donations (Designated)	-2,138	1,575	964	2,475	0	948
VDF Vicars Discretionary Fund (Designated)	2,974	1,428	2,244	0	0	2,157
Scriptorium (Designated)	0	5,518	4,612	0	0	906
Children's Ministry (Designated)	0	11,000	4,299	0	0	6,701
Mission Development Fund (Designated)	19,243	-172	83	0	-18,988	0
Reserves (Designated)	3,317	-30	14	0	-3,273	0
Total	313,209	75,663	30,105	2,350	4,117	365,233
Unrestricted Total	345,411	177,263	133,188	1,634	4,117	395,236
Restricted						
Flowers (Restricted)	-167	400	953	720	0	0
Parish Nursing (Restricted)	29,927	40,662	60,307	-2,384	0	7,898
Pilgrimage (Restricted)	-819	8,836	8,178	30	0	-130
Richard Buckley Fund (Restricted)	2,901	0	700	0	0	2,201
Student Ministry (Restricted)	1,591	1,708	662	0	0	2,636
Agency Collections (Restricted)	0	333	13	0	0	320
Building Capacity Grant (Restricted)	0	0	0	0	0	0
Total	33,434	51,939	70,813	-1,634	0	12,925
Restricted Total	33,434	51,939	70,813	-1,634	0	12,925
TOTAL	378,844	229,201	204,002	0	4,117	408,161

Fund Transfers

Description	From	To	Amount
General to Flowers to Clear Balance	General	Flowers	166
Miscoded Professional Fees Architect	Regenerate	General	500
Miscoded Prof Fees R2 option report	Regenerate	General	1,500
Gift Aid on Donations	General	Specific Donations	1,725
Fr Ommanney painting not covered by donations	General	Specific Donations	750
Miscoded Parish Nursing donations	General	Parish Nursing	60
Funeral Donation to Parish Nurses	General	Parish Nursing	371
Overspend to correct balance to £850	General	Pilgrimage	30
5% management charge on add'n grants over £34,500	Parish Nursing	General	1,000
Miscoded Donations + Gift Aid	Parish Nursing	Regenerate	1,875
Miscoded donations	General	Parish Nursing	60
General to Flowers to clear balance 2	General	Flowers	554

Fund Descriptions

Name	Description
General	Fund for day-to-day activities
Flowers	Restricted fund for flowers
Legacy	Funds from Legacies given to St Matthews for the operation of the church. For Investment and reserve
Mission (Designated)	A fund for mission and evangelism in the parish
Parish Nursing	The Parish Nursing Ministries UK project at St Matthews Carver Street - outreach, health advice and interventions, support and first aid
Pilgrimage	Activities relating to Pilgrimages (Walsingham, National, Northern etc)
Richard Buckley Fund	Legacy donation to support parishioners to attend Walsingham pilgrimages (and a new dishwasher which has already been purchased!)
Regenerate	The St Matthews Carver Street REGENERATE initiative - raising £776,000 for building a parish fit for mission in the 21st century
Specific Donations	Recording income and expenditure towards specific purposes
Student Ministry	Supports mission and evangelism for students - events, assistance for parish activities etc
VDF Vicars Discretionary Fund	Supports Charitable Work and discretionary charitable assistance within the parish
Scriptorium	Fund for financial movement for Scriptorium activities
Children's Ministry	Fund for children's ministry at St Matthews, started in 2024
Agency Collections	Collecting funds for externals, usually ACS
Building Capacity Grant	Closed fund from end of year 2023
Mission Development Fund	CCLA Deposit Fund from donations outside the congregation in previous years. Used as a reserve for Mission activities as reported in 2023.
Reserves	CCLA Deposit fund - used as a reserve

Transactions to Related Parties

There were no transactions related parties during the accounting period.

Prior Period Adjustment

There were no prior year adjustments.

For the SOFA in this years report, due to recategorisation of income and expenditure categories into ExpensePlus there are rounding discrepancies in the Prior Year totals when comparing to the published accounts of 2023. Opening balances were set at confirmed exact amounts (to the penny) when carried forward from 2023, so all fund balances and totals for this year can be considered a true and accurate reflection of the parish finances.

Other (Optional)

Against the General fund of the accounts there is an asset of £ 10,899 relating to a debt owed by St Matthews House. This is not currently recorded as an asset in the accounts, but remains payable on request.

Debt owed on 01/01/2024 £ 10,899 Repayments in year: nil Debt owed on 31/12/2024 £ 10,899

General

Unrestricted

Category	Amount
Income	
Card Machine Fees	-286
Events	90
Fundraising	40
Grants Received	1805
Legacy	0
Other Planned Income (not GA'ed)	6932
Other Voluntary Income (Gift Aided)	4263
Planned Giving (Tax Efficient)	45636
Plate and Wall Boxes	6189
Sum Up + GiveALittle (online + card machine)	3851
Sundry Donations	926
Interest Received	0
Art House Insurance Reimbursement	4857
Church Hire	606
Fees	1881
Mission Partnership Contributions	4350
Refunds received	331
Tax Relief	20104
Sales	25
Expenditure	
Fundraising costs	418
Mission & Evangelism	0
Student Events and Hospitality	5
Donations to Charity	150
Other Parochial Expenditure	3188
Admin Expenses incl salaries	1343
Administrative Software	464
Choir and Music Expenses	2751
Development Workers Salary	14241
Expenses - Clergy	730
Expenses - Travel (Clergy)	1660
Expenses - Travel (Laity)	38
Gifts and Hospitality	987
Organist	5890
Other staff salary	2021
Payroll Costs VAS	469
Visiting Clergy	483
Altar and church Supplies	5896
Common Fund	25395
Diocesan Fees	1140
Electricity	3598
Governance	500
Health and Safety	0
Maintenance	960
Major Works	1971
Minor Works	5908
Organ Repairs/Maintenance	726
Restoration & Replacement	72
St Matthews Festival	443
Advertising	574
Broadband	1244
Cleaning	523
Gas	2098
Insurance	5541
Insurance - Art House	4857
Office Supplies	1054
Postage	85
Printing	3613
Professional Fees	831
Subscriptions	170

Telephone Costs	284
Water Supply	483
Website	280

Flowers

Restricted

Income	
GA Flowers	255
NGA Flowers	145
Expenditure	
Flowers	953

Parish Nursing

Restricted

Income	
Events	0
Fundraising	0
Grants Received	33937
Other Planned Income (not GA'ed)	317
Other Voluntary Income (Gift Aided)	100
Planned Giving (Tax Efficient)	3828
Plate and Wall Boxes	89
SumUp + givealittle	0
Sundry Donations	1457
Tax Relief	935
Sales	0
Expenditure	
Fundraising costs	0
Mission & Evangelism	74
Donations to Charity	0
Other Parochial Expenditure	42
Parish Nursing Employment Costs	5742
Parish Nursing Outreach Gifts	1044
Parish Nursing Outreach Supplies	786
Parish Nursing Pension	3380
Parish Nursing Salary	34338
Parish Nursing Stall Rental	4675
Parish Nursing Stall Resources	810
Parish Nursing Tax (HMRC)	6759
Parish Nursing Volunteer Costs	2119
Admin Expenses incl salaries	538
Gifts and Hospitality	0
Discretionary Charitable Assistance	0
Professional Fees	0
Subscriptions	0

Mission Development Fund

Designated

Income	
Interest Received	-172
Expenditure	
Mission & Evangelism	83

Regenerate

Designated

Income	
Sales	2978
Sponsorship	50
Card Machine Fees	-110
Events	773
Fundraising	661
Grants Received	0
Nave Restoration	23443
Other Planned Income (not GA'ed)	150
Other Voluntary Income (Gift Aided)	9510

Planned Giving (Tax Efficient)	2575
Plate and Wall Boxes	0
Sponsorship	275
Sum Up + GiveALittle (online + card machine)	555
Sundry Donations	370
Interest Received	7403
Tax Relief	6721
Sales	991

Expenditure

Beer Festival Costs	1490
Fundraising costs	2270
Other Parochial Expenditure	65
Advertising	184
Postage	0
Professional Fees	12048

Building Capacity Grant

Restricted

Income

Interest Received	0
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Expenditure

Mission & Evangelism	0
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Pilgrimage

Restricted

Income

Other Voluntary Income (Gift Aided)	150
Interest Received	0
Holy Land 2023	-140
National Walsingham Festival	1060
Walsingham	7766
Sales	0

Expenditure

National Walsingham Festival	695
Other Parochial Expenditure	0
Walsingham Current Year	7483
Walsingham Future Year	0

Specific Donations

Designated

Income

Gift Aid Tax Relief	200
Other Planned Income (not GA'ed)	0
Other Voluntary Income (Gift Aided)	1100
Planned Giving (Tax Efficient)	0
Plate and Wall Boxes	0
Specific Donations (New/Restored Items)	275
Sum Up + GiveALittle (online + card machine)	0
Sundry Donations	0

Expenditure

Discretionary Charitable Assistance	0
Other Parochial Expenditure	0
Altar and church Supplies	964
Restoration & Replacement	0

Legacy

Designated

Income

Legacy	0
Specific Donations (New/Restored Items)	0
Sundry Donations	0

Interest Received	0
Tax Relief	0
Expenditure	
Discretionary Charitable Assistance	0
Mission & Evangelism	0
Other Parochial Expenditure	0
Altar and church Supplies	0
Maintenance	0
Major Works	0
Minor Works	0
Restoration & Replacement	0

Mission Development Fund

Restricted

Income	
n/a	
Expenditure	
Mission & Evangelism	1832

Richard Buckley Fund

Restricted

Income	
Donations	0
Interest Received	0
Expenditure	
Grants made	260
Other relevant expenditure	0
Pilgrimage costs	440

Student Ministry

Restricted

Income	
Online Giving - card machine	0
Other Planned Income (not GA'ed)	0
Other Voluntary Income (Gift Aided)	1000
Planned Giving (Tax Efficient)	240
Plate and Wall Boxes	0
Specific Donations (New/Restored Items)	0
Sundry Donations	10
Tax Relief	308
Fundraising	0
Grants Received	0
Events	150
Sales	0
Expenditure	
Student Events and Hospitality	539
Other Parochial Expenditure	24
Gifts and Hospitality	56
Advertising	43

Vicars Discretionary Fund

Designated

Income	
Online Giving - card machine	0
Other Planned Income (not GA'ed)	0
Other Voluntary Income (Gift Aided)	850
Planned Giving (Tax Efficient)	20
Plate and Wall Boxes	0
Sundry Donations	350
Tax Relief	208
Expenditure	

Discretionary Charitable Assistance	2244
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Scriptorium

Designated

Income	
Grants Received	5518
Online Giving - card machine	0
Other Voluntary Income (Gift Aided)	0
Sundry Donations	0
Sales	0
Expenditure	
Other Expenditure	10
Food and Drink	831
Scriptorium Books	192
Scriptorium Employee Expenses	250
Scriptorium Salary Payments	3258
Advertising	70

Children's Ministry

Designated

Income	
Events	0
Grants Received	11000
Online Giving - card machine	0
Other Voluntary Income (Gift Aided)	0
Planned Giving (Tax Efficient)	0
Sundry Donations	0
Sales	0
Expenditure	
Food and Drink	67
Mission and Evangelism	812
Other Parochial Expenditure	34
CW Salary	3328
Gifts and Hospitality	0
Travel	5
Advertising	54

Agency Collections

Restricted

Income	
Collections	294
Tax Relief	39
Expenditure	
Agency collections	13

Reserves

Designated

Income	
Sundry Donations	0
Interest Received	-30
Expenditure	
Restoration and Replacement	13

Summary Totals

	Amount
Opening Balance	378844
Income	229201
Expenditure	204002
Surplus (Income - Expenditure)	25200
Fund Transfers	0

Investment Gains	4117
Closing Balance	408161

Fund Name	Opening Balance	Income	Expenditure	Fund Transfers	Investment Gains (or Losses)	Closing Balance
General (Unrestricted)	32202.12	101599.81	103083.02	-716.37	0	30002.54
Flowers (Restricted)	-166.96	400	953.41	720.37	0	0
Legacy (Designated)	59261.17	0	0	0	26377.95	85639.12
Mission (Designated) (Designated)	2252.54	0	1831.55	0	0	420.99
Parish Nursing (Restricted)	29926.81	40662.25	60307.42	-2384	0	7897.64
Pilgrimage (Restricted)	-818.59	8836	8177.9	30	0	-130.49
Richard Buckley Fund (Restricted)	2901	0	699.56	0	0	2201.44
Regenerate (Designated)	228299.61	56344.58	16058.21	-125	0	268460.98
Specific Donations (Designated)	-2138.29	1575	963.56	2475	0	948.15
Student Ministry (Restricted)	1591.29	1707.5	662.3	0	0	2636.49
VDF Vicars Discretionary Fund (Designated)	2973.96	1427.5	2243.99	0	0	2157.47
Scriptorium (Designated)	0	5517.5	4611.5	0	0	906
Children's Ministry (Designated)	0	11000	4299.35	0	0	6700.65
Agency Collections (Restricted)	0	332.75	12.78	0	0	319.97
Building Capacity Grant (Restricted)	0	0	0	0	0	0
Mission Development Fund (Designated)	19242.83	-171.82	82.82	0	-18988.19	0
Reserves (Designated)	3316.75	-29.62	14.27	0	-3272.86	0
TOTAL	378844.24	229201.45	204001.64	0	4116.9	408160.95

22nd February 2025

St Matthews Church PCC Sheffield

Dear Sirs

Re: Limited Assurance Engagement for the year ended 31 December 2024

This letter confirms that an independent review of the accounting records maintained by St Matthews Church and a comparison of the Financial Statements presented with those records has been undertaken. It also includes consideration of any unusual items or disclosures in the Financial Statements, seeking any explanation of such matters along with the accompanying notes and information provided.

The procedures undertaken do not provide all of the evidence that would be required under an audit, and consequently I do not express an opinion on the truth and fairness of the Financial Statements.

In connection with my examination, no issues have come to my attention and therefore conclude that the accounting records and therefore Financial Statements have been prepared in accordance with the requirements of St Matthews Church.

Yours faithfully



Michelle Griffiths MAAT AATQB

Director

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st January 2023 To 31st December 2023

Charity name: The Parochial Church Council of the Ecclesiastical Parish of Sheffield St Matthew

Charity registration number: 1197801

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Purposes of the charity are set out in The Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Trustees lead the charity in promoting in the ecclesiastical parish the whole mission of the Church.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance of issued by the Charity Commission on Public Benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	I am happy to report another really super year at St Matthew's with significant growth in the numbers of people attending Mass and joining our community. I have been parish priest here for nine years now and I am greatly blessed by you all. Since 1855 we have sought to serve to worship God, serve the community and call people into the sacramental life and in many ways the work is the same as it always was. New members have been baptised, confirmed and reconciled to God. Members of the congregation have been married and have had children and are seeking to bring them up in the Catholic Faith. The congregation has sought to bless our wider community through good works and evangelism. I am delighted by how so many more of you are sharing your faith and inviting friends, family and colleagues to church. I have also noticed how families are striving to teach the faith to their children at home – this is so vitally important as our homes should be domestic churches. It's also been a great year of sharing our faith more on the streets. We had three wonderful street processions at Corpus Christi, The Assumption and our usual do for the Patronal. We were well received and our strategies for evangelizing the parish are bearing fruits. Thanks to the Holy Spirit and to you all being willing to share your faith on the street. Keep on keeping on! Everytime the church steps out onto the streets we literally prick the secular bubble and we can see the light of Grace penetrating the hearts of many. It's been a particular joy in the past year to have welcomed many high quality and godly visiting

		preachers. Chief amongst them Bishop Roger Jupp at Holy Week & Easter and Bishop Will Hazelwood 3 www.stmatthewscarverstreet.co.uk for the Catholic Evangelism Lecture and Patronal Festival. It was as ever kind of the diocesan bishop to join us for this and we thank Bishop Pete for his support. Bishop Stephen Race was with us to confirm in October and we thank God for raising up new candidates every year. The Parish Nursing Project and St Matthew's House have been going from strength to strength under the able leadership of Michaela and Ben. We are working on new projects as collaborations between the constituent parts of our organization. St Matthew's House, trading as the Art House, has grown stronger links to the ethos of the church and this is evidenced by the website and closer working relationships. It is also in a stronger financial position. The churchwardens, development worker and PCC have been a tremendous support to me. Thank you for all you do and for your assistance in making things work. Over the past year I have noticed how what we do is more integrated and how our fundraising blends in seamlessly with our missionary work. We have continued our fundraising for Regenerate and we anticipate that some of the work will be completed in 2024 with the majority of the work in 2025. I have been blessed by the support and assistance of Fr Watson and Fr Price in maintaining and growing the regular worshipping congregations of St Matthew's. The sacristy team, organist, servers and choir have all greatly contributed to the depth and dignity of our worship. Thank you for all you do! Fiona, thank you for growing the choir! Caroline and Holly have done so much to oversee and bless our finances. It takes a whole congregation to form a church of missionary disciples. As your priest I am here to support and equip you to be the church of Jesus Christ in the world. I am excited about the year ahead,
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		especially with our focus on rule of life. The Church is all of us. It is therefore us, in the name of Jesus, who are called to serve, bless and evangelise our community today. May God help us in this great commission. Our vocation is to grow personally in Jesus and share Jesus with others. This is not a specialism for a few but as the Holy Father Pope Francis says:with thousands of “To be Saints is not a privilege for the few. But a vocation for everyone!” My prayers for you all daily, Fr Naylor Vicar
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See § 'Treasurers Report' below
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Setting and approval of the reserves policy by the PCC has been deferred to 2024.
Amount of reserves held	Para 1.22	The church continues to hold a reserve fund with the CCLA at £3,316 and has unrestricted funds of £29,286 with Lloyds Bank. This would support expenditure of at least 5 months.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	There are no funds materially in deficit though closing balances on Pilgrimage, Specific Donations and Flowers will require either transfer from General, or are anticipated to be cleared by ongoing regular donations in 2024.z
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no concerns about the charity continuing as a going concern.

Treasurers Report

Overall Financial position

This year for the first time the accounts have been prepared on an accrual rather than on a receipts and payments basis. Figures for previous years are as originally reported.

Total income from all activities is £22,500 lower than in 2022, however this fall in income is related to the lower value of grant income received in the year which this year has reduced by £50,000 but this has been offset by a £27,500 increase in funds from other sources. Total receipts for the year across all funds were £261,299. This is broken down as follows Unrestricted funds managed as the Church General Fund, £99,020, £92,361 of Designated funds which is mainly represented by £79,400 held as the Regenerate fund, a fundraising project to repurpose the interior of the church planned to commence in 2024, and £69,218 of Restricted funds which includes £60,330 from our Parish Nursing outreach project, and also includes incoming receipts for pilgrimage mission activity.

Total expenditure for the year was £187,986, an increase of £39,000 on the previous year, predominately resulting from the following increases; £15,000 interim professional fees associated with the ongoing Regenerate project, additional employment costs £7,000, and £8,000 aligned to altar costs for the purchase of a statue, gong and ombrellino which were all funded by specific donations from parishioners. The overall split of expenditure was £99,625 on Unrestricted funds to support the day to day running of the Church, £38,284 Designated funds mainly fundraising costs, and £53,077 on Restricted funds to support our outreach and mission.

At 31/12/2023 the church currently had 5 bank accounts. Of these 2 are held with Lloyds which cover the general activities of the church and the restoration appeal totalling £294,215 (£224,699 31/12/2022), and 3 with the CCLA which are investment funds, with a value of £87,522 (£57,128 31/12/2022). This increase in the value of investments is due to the recognition in the accounts of the gain on the value of the Legacy fund held with the CCLA. On 5th December 2017 £33,558.86 from the Legacies Fund was invested in the CBF Church of England Investment Fund, a further £2,000 was invested pm 23rd January 2018. In previous years this has been shown in the accounts as the total amount invested of £35,588.86, without recognising the increase in the value of the shares, the current value of the shares at 31st December each year has been included in the notes to the

accounts. This year the value shown against the current asset has been increased to show the market value at 31st December 2023 of £59,261 and the increase of £23,702 over the previously reported amount has been shown as a movement on reserves under Gains on investment assets. Of the total gain of £23,702, £6,615 relates to the gain in this financial year.

In November 2023 the PCC applied to Lloyd's bank to open a 95-day notice account earning a higher rate of interest, to hold the majority of the funds raised to date for the Regenerate campaign with a view to moving £200,000 to this account. Due to delays in opening this account the transfer of funds was not made until January 2023.

Unrestricted funds (Church General Fund)

The Church General fund covers all the day to day income and expenditure of the church. Overall, our income shows an increase on the previous year income in the year of £17,000. This is in part due to claiming tax relief on donations to the restoration appeal that were made in previous years but also due to an increase in our planned giving of £7000 and increases of £2000 in both other donations and other sources of income. The figure for collections which includes giving through the plate, wall boxes and through the card machine has remained consistent with 2022.

As at December 2023 we now have 56 regular pledges to our General Fund bringing in £4100 per month, £49200 per year before any gift aid.

In terms of payments our biggest expenditure is still our contribution to the Diocese in the form of the Common fund payment at £23,400, in the coming 2024 year we have pledged to increase this by 8% to £25,395. Expenditure in the year was higher than the previous year by £15,000. In previous years costs of £23,000 for employing the mission development worker, organist, and all other related costs for the choir and organ were funded from the Building Capacity Fund which was fully utilised at the end of 2022, and these now sit within the General Fund. There are also £2000 of professional fees that should have been charged to the Regenerate fund which will be reflected in a funds transfer in 2024 to redress this.

Within our unrestricted total overall the PCC has set up some Designated funds to allow more transparency of certain items monies can be moved within and between these funds at the discretion of the PCC.

Mission Fund - £2,242 being donations received from outside the congregation this is intended to fund our wider outreach in the future.

Mission Development Fund- CCLA bank account with a balance of £19,242, it is hoped to keep this money available as an additional reserve should it be needed

Regenerate Fund - this fund was set up to manage donations fundraising and grants received along with the costs associated with the project to redevelop the Nave. After another successful year of applying for grants and fundraising the balance on this fund stands at £228,299. This reflects the monies that have actually been received to date, however much work has also gone into applying for grants where the money will only be received once certain stages of the project are completed. Further details of the funds "achieved" so far are contained within the separate Restoration report to the meeting.

Reserves Fund – CCLA bank account with a balance of £3,316.

Specific Donations Fund – this contains donations either for a specific item or where a general donation has been made towards repair and replacement of items as needed. At present this fund is currently showing as overspent, this will be redressed in 2024 by a transfer for the £1725 of Gift Aid claimed on donations currently held in the general fund and a further transfer of £750 from the General fund to cover the restoration of the painting of Fr Ommaney over and above the donations received from parishioners to cover this work. Additionally, the purchase of the new gold vestments has been made in 2023 but is being paid for by a parishioner later in 2024. The fund also contains a donation of £1000 for a new frontal to be purchased in 2024.

Vicars Discretionary Fund – current balance £2,923 this is used to support Charitable work within the parish this fund goes to the heart of what we do here in supporting those most in need. It is clear that

there is still a need for support as expenditure against this fund has increased by 50% on 2022, however this has been more than matched by generous donations from parishioners.

Legacies Fund – CCLA investment account current value £59,661 recognising all gains to date.

Restricted Funds

These funds can only be used for their specific purpose.

Building Capacity Fund – closed and balance of £1,331 taken to General Fund at start of 2023.

Student Ministry Fund – £1,591. The number of activities is now increasing as we are able to host more events to reflect the growing number of students St Matthews attracts. Expenditure has increased on last year whilst donations remain fairly constant, however the activities have been supported by the successful bid for a grant by the student team for £500 from the Diocese of Sheffield.

Parish Nursing Fund – £29,926 this is supported from a grant received in 2019 and has been successful in receiving substantially increased grant funding and also donations in this year compared to last. The fund pays for the costs of employing our Parish Nurses and covering the volunteer costs and outreach work the project delivers, including the provision of a stall in the Sheffield Moor Markets. A transfer was made from this fund to the general fund as a management fee for the other costs incurred in running this project.

Pilgrimage- provision of annual pilgrimage to Walsingham and other pilgrimages as they occur. This fund is currently showing as overspent by £880, however a prepayment was missed as part of the year end for the deposits for the coach and accommodation for the 2024 pilgrimage to Walsingham amounting to £850. This cost should be covered by the payments received from the pilgrims attending in 2024. At the end of 2024 any future year costs will be deferred into the next year giving a true balance on the fund which if in surplus will be carried forward to provide assisted places for those in need on future pilgrimages.

Flower funds – to provide the flowers for church from donations. It is hoped that the use of specific gift envelopes at Christmas and Easter will encourage the congregation to give towards the flower fund to enable us to keep the church beautifully decorated particularly at these seasons. At present Gift aid is not directly credited to this fund on donations but held in the General fund, any overspend on flowers at the end of the year as in this year of £166 is covered by a transfer in the future year from the General fund.

Richard Buckley fund - funded from a legacy donation in 2019 to be used to support young people attending Walsingham pilgrimages. This year it has not been necessary to utilise this fund to support places as sufficient other donations have been received within the pilgrimage fund. It remains at £2901 available for use in future years.

After 4 years as Treasurer, I have decided to step down this year. I felt that this was a good time as it would allow us to have the new person in place before we start on the re-ordering project itself. I intend to do a couple of months handover and I will remain available to provide any information and assistance as the rest of the year unfolds.

Caroline Fisher

Treasurer.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	As above.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustee body is made up of three exofficio officers: The Vicar, and two Churchwardens who are members by virtue of their office. Two Deanery Synod Officers are also ex-officio members by virtue of their election as is a member of General Synod. The other member are elected annually at the Annual General Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Parochial Church Council of the Ecclesiastical Parish of Sheffield St Matthew
Other name the charity uses	
Registered charity number	1197801

Charity's principal address	The Parish Office, 8 Backfields, Sheffield, S1 4HJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fr Grant Lambert Naylor	Chair		
2	Dr Stuart Barfield	Churchwarden		
3	Mr Stephen Linskill	Churchwarden		
4	Mrs Caroline Fisher	Treasurer		
5	Miss Holly Featherstone	Secretary		
6	Mrs Carol Taylor			
7	Mr Ian James Burgess			
8	Minerva Faddoul		16/04/203-31/12/2023	
9	Fr Alan Watson			
10	Michaela Suckling			
11	Dr Richard Dawidek		16/04/203-31/12/2023	
12	Ms Zoe Kilner Farr			
13	Ms Sandra Palmer			
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

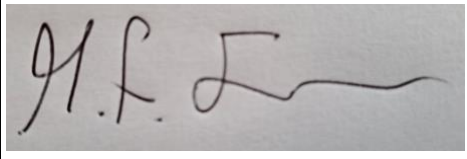
Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Holly Featherstone	
Position (eg Secretary, Chair, etc)	Secretary	
Date	11.10.2024	

St Matthews Church PCC Sheffield

End of Year Financial Statements

Year ending 31/12/2023

Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	146,939	60,911	—	207,850	259,695
Other trading activities	161	—	—	161	443
Investments	2,434	—	—	2,434	330
Other income	41,846	9,007	—	50,853	23,373
Total income	191,381	69,918	—	261,299	283,843
Expenditure on:					
Raising funds	94,638	3,501	—	98,139	88,084
Expenditure on charitable activities	—	—	—	—	—
Other expenditure	40,270	49,575	—	89,846	61,497
Total expenditure	134,909	53,077	—	187,986	149,582
Gains / losses on investment assets	23,702	—	—	23,702	—
Net income / (expenditure) resources before transfer	80,174	16,841	—	97,015	134,261
Transfers					
Gross transfers between funds - in	22,876	1,795	—	24,671	1,990
Gross transfers between funds - out	(21,833)	(2,838)	—	(24,671)	(1,990)
Other recognised gains / losses					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	81,218	15,797	—	97,015	134,261
Total funds brought forward	264,192	17,635	—	281,828	147,566
Total funds carried forward	345,410	33,433	—	378,844	281,828
Represented by					
Unrestricted					
General fund	32,202	—	—	32,202	34,717
Designated					
Legacy	59,261	—	—	59,261	35,558
Merchandise Fund	—	—	—	—	—
Mission (Designated)	2,252	—	—	2,252	2,252
Mission Development Fund	19,242	—	—	19,242	18,398
Regenerate	228,299	—	—	228,299	167,262
Reserves	3,316	—	—	3,316	3,171
Specific Donations New and Restored Items	(2,138)	—	—	(2,138)	1,500
Vicar's Discretionary Fund	2,973	—	—	2,973	1,331
Restricted					
Building Capacity Grants	—	—	—	—	1,113
Flowers	—	(166)	—	(166)	(75)
Parish Nursing	—	29,926	—	29,926	14,528
Pilgrimage	—	(818)	—	(818)	(2,720)
Student Ministry	—	1,591	—	1,591	1,888
The Richard Buckley Fund	—	2,901	—	2,901	2,901

Balance sheet

	Total funds	Prior year funds
Current assets		
Debtors	12,228	—
Investments	81,522	57,128
Cash at bank and in hand	294,215	224,699
	387,966	281,828
Liabilities		
Creditors: Amounts falling due in one year	9,122	—
	9,122	—
Net current assets less current liabilities	378,844	281,828
Total assets less current liabilities	378,844	281,828
Total net assets less liabilities	378,844	281,828
Represented by		
Unrestricted		
General fund	32,202	34,717
Designated		
Specific Donations New and Restored Items	(2,138)	1,500
Vicar's Discretionary Fund	2,973	1,331
Legacy	59,261	35,558
Mission Development Fund	19,242	18,398
Mission (Designated)	2,252	2,252
Reserves	3,316	3,171
Regenerate	228,299	167,262
Restricted		
Building Capacity Grants	—	1,113
Parish Nursing	29,926	14,528
Pilgrimage	(818)	(2,720)
The Richard Buckley Fund	2,901	2,901
Student Ministry	1,591	1,888
Flowers	(166)	(75)
Fellowship of St John (Dev Worker)	—	—
Funds of the church	378,844	281,828

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Social investments (programme related)						
Shares -	0	—	—	—	0	0
Shares -	—	—	0	—	0	0
Totals	0	—	0	—	—	—
Current assets - Cash at bank and in hand						
Lloyds Bank -	28,786	10,965	25,775	—	65,528	118,637
Restoration (Lloyds) -	500	220,693	7,493	—	228,687	106,061
Totals	29,286	231,658	33,269	—	294,215	224,699
Current assets - Debtors						
Accounts Receivable -	9,831	695	1,702	—	12,228	—
Totals	9,831	695	1,702	—	12,228	—
Current assets - Investments						
CCLA - Buildings Fund (reserves) -	—	3,272	—	—	3,272	3,171
CCLA - Mission Dev. Fund -	—	18,988	—	—	18,988	18,398
CCLA - Legacy Fund -	—	59,261	—	—	59,261	35,558
Totals	—	81,522	—	—	81,522	57,128
Liabilities - Agency accounts						
Agency collections -	—	—	638	—	638	—
Totals	—	—	638	—	638	—
Liabilities - Creditors: Amounts falling due in one year						
Accounts Payable -	6,916	667	899	—	8,484	—
Totals	6,916	667	899	—	8,484	—
Grand total	32,202	313,208	33,433	—	378,844	281,828

Fund movement by type

		Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
BCG - Building Capacity Gr							
Restricted		1,113	—	—	(1,113)	—	—
Sub-total for BCG		1,113	—	—	(1,113)	—	—
Flowers - Flowers							
Restricted		(75)	682	898	125	—	(166)
Sub-total for Flowers		(75)	682	898	125	—	(166)
Legacy - Legacy							
Designated		35,558	—	—	—	—	59,261
Sub-total for Legacy		35,558	—	—	—	—	59,261
MDF - Mission Development							
Designated		18,398	844	—	—	—	19,242
Sub-total for MDF		18,398	844	—	—	—	19,242
Mission - Mission (Designated)							
Designated		2,252	—	—	—	—	2,252
Sub-total for Mission		2,252	—	—	—	—	2,252
PN - Parish Nursing							
Restricted		14,528	60,330	43,207	(1,725)	—	29,926
Sub-total for PN		14,528	60,330	43,207	(1,725)	—	29,926
Pilgrimage - Pilgrimage							
Restricted		(2,720)	8,110	7,877	1,670	—	(818)
Sub-total for Pilgrimage		(2,720)	8,110	7,877	1,670	—	(818)
RBF - The Richard Buckley							
Restricted		2,901	—	—	—	—	2,901
Sub-total for RBF		2,901	—	—	—	—	2,901
Reserves - Reserves							
Designated		3,171	145	—	—	—	3,316
Sub-total for Reserves		3,171	145	—	—	—	3,316
RestApps - Regenerate							
Designated		167,262	79,400	21,316	2,953	—	228,299
Restricted		—	—	—	—	—	—
Sub-total for RestApps		167,262	79,400	21,316	2,953	—	228,299
SpfDon - Specific Donations N							
Designated		1,500	8,630	12,268	—	—	(2,138)
Sub-total for SpfDon		1,500	8,630	12,268	—	—	(2,138)
StudMin - Student Ministry							
Restricted		1,888	795	1,092	—	—	1,591
Sub-total for StudMin		1,888	795	1,092	—	—	1,591
VDF - Vicar's Discretionar							
Designated		1,331	3,341	1,698	—	—	2,973
Sub-total for VDF		1,331	3,341	1,698	—	—	2,973
General - General fund							
Unrestricted		34,717	99,020	99,625	(1,910)	—	32,202
Sub-total for General		34,717	99,020	99,625	(1,910)	—	32,202
Grand total		281,828	261,299	187,986	—	—	378,844

Analysis of income and expenditure

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Total</u> <u>Last year</u>
INCOME AND ENDOWMENTS						
Donations and legacies						
0850 - Grants Received	6,970	50,000	55,085	—	112,055	162,173
1001 - Plate + Wall boxes	2,914	—	—	—	2,914	4,653
1002 - Sundry Donations	757	889	1,635	—	3,281	6,933
1004 - Online Giving - card machine	3,653	118	—	—	3,771	4,579
1101 - Other Voluntary Income (GA)	4,151	20,773	3,688	—	28,613	22,481
1103 - Planned Giving (Tax Efficient)	43,652	600	120	—	44,372	39,589
1104 - Other Planned Income (not GA'ed)	5,381	—	312	—	5,693	4,174
1105 - Fundraising	1,478	4,963	—	—	6,442	13,675
1106 - Events	316	40	—	—	356	1,235
1111 - Specific Donations	—	250	—	—	250	—
New/Restored Items						
1112 - Flowers	30	—	70	—	100	200
1113 - Restoration Appeals	—	—	—	—	—	—
1119 - Legacy	—	—	—	—	—	—
Total	69,305	77,634	60,911	—	207,850	259,695
Other trading activities						
1120 - Sales	65	96	—	—	161	443
Total	65	96	—	—	161	443
Investments						
1020 - Interest received	—	2,434	—	—	2,434	330
Total	—	2,434	—	—	2,434	330
Other income						
0601 - Tax Relief	24,022	12,196	897	—	37,115	12,198
1107 - Church Hire	420	—	—	—	420	—
1110 - Sheff. Diocesan	—	—	—	—	—	—
1122 - Insurance Payout	—	—	—	—	—	—
1124 - Fees	—	—	—	—	—	1,456
2000 - Art House insurance reimb.	5,483	—	—	—	5,483	3,437
2001 - Mission Partnership	—	—	—	—	—	—
Contributions						
9003 - Durham 2022	—	—	—	—	—	149
9009 - Walsingham	—	—	6,850	—	6,850	6,012
9010 - National Walsingham Festival	115	—	250	—	365	120
9011 - Holy Land 2023	(390)	—	1,010	—	620	—
Total	29,650	12,196	9,007	—	50,853	23,373
INCOME TOTAL	99,020	92,361	69,918	—	261,299	283,843

EXPENDITURE

Raising funds

100 - Major Building Works	—	—	—	—	—	12,240
101 - Minor Building Works	2,531	—	—	—	2,531	—
102 - Restoration & Replacement	240	4,240	—	—	4,480	—
103 - Maintenance	1,147	—	—	—	1,147	444
104 - Organ repairs/maintenance	1,132	—	—	—	1,132	980
200 - Telephone costs	906	—	—	—	906	762
201 - Electricity	4,894	—	—	—	4,894	5,947
202 - Gas	2,460	—	—	—	2,460	2,139
203 - Water Supply	368	—	—	—	368	307
204 - Insurance	5,442	—	—	—	5,442	4,803
205 - Insurance - Art House	5,867	—	—	—	5,867	4,253
206 - Health & Safety	152	—	—	—	152	201
207 - Broadband	—	—	372	—	372	287
2249 - Fund raising costs	—	3,373	—	—	3,373	5,102
2411 - Administrative Expenses incl salaries	465	—	—	—	465	—
2416 - Laity Travel	24	—	—	—	24	51
2422 - Flowers	29	—	898	—	928	838
2425 - Common Fund	23,400	—	—	—	23,400	22,489
2429 - Diocese Fees	—	—	—	—	—	630
2430 - Clergy Expenses	1,949	—	—	—	1,949	423
2431 - Clergy Travel	2,451	87	—	—	2,538	1,640
2432 - Visiting Clergy	466	—	—	—	466	—
2445 - Childrens Ministry	317	—	—	—	317	131
2450 - Governance	—	—	—	—	—	—
300 - Organist	6,361	—	—	—	6,361	4,969
3000 - Walsingham Future Year	—	—	887	—	887	—
500 - Mission & Evangelism Costs	1,698	—	—	—	1,698	1,757
501 - St Matthew's Festival	296	—	—	—	296	474
502 - Subscriptions	150	—	—	—	150	150
504 - Gifts & Hospitality	2,217	—	21	—	2,238	2,244
505 - Altar & Church Supplies	4,122	8,028	—	—	12,150	4,493
506 - Other Parochial Expenditure	4,797	49	277	—	5,124	3,682
507 - Printing	2,162	—	—	—	2,162	5,049
508 - Cleaning	—	—	—	—	—	—
509 - Office Supplies	1,166	—	—	—	1,166	899
510 - Student Events & Hospitality	—	—	1,012	—	1,012	579
511 - Website	220	—	—	—	220	—
512 - Postage	124	74	—	—	199	107
513 - Advertising	837	382	32	—	1,252	—
Total	78,402	16,236	3,501	—	98,139	88,084

Expenditure on charitable activities

514 - Donations to Charity	—	—	—	—	—	—
Total	—	—	—	—	—	—

Other expenditure

2447 - Professional Fees	5,380	17,349	—	—	22,729	2,107
3009 - Walsingham Current Year	—	—	6,160	—	6,160	9,445
301 - Parish Nursing Salary	—	—	21,899	—	21,899	19,519
3010 - National Walsingham Festival	—	—	580	—	580	—
302 - Parish Nursing Tax (HMRC)	—	—	4,335	—	4,335	4,022
303 - Parish Nursing Volunteer Costs	—	—	2,556	—	2,556	—
304 - Dev. Workers Salary	13,718	—	—	—	13,718	10,028
305 - Parish Nursing Pension	—	—	2,400	—	2,400	2,211
306 - Choir and Music Expenses	1,715	—	—	—	1,715	1,341
307 - Payroll Costs VAS	408	—	—	—	408	—
400 - Parish Nursing Outreach Supplies	—	—	2,729	—	2,729	10,933
401 - Parish Nursing Outreach Gifts	—	—	932	—	932	—

402 - Parish Nursing Stall Rental	—	—	2,152	—	2,152	—
403 - Parish Nursing Stall Resources	—	—	963	—	963	—
404 - Parish Nursing Employment Costs	—	—	4,865	—	4,865	—
503 - Discretionary Charitable Assistance	—	1,698	—	—	1,698	1,336
Total	21,223	19,047	49,575	—	89,846	60,947
EXPENDITURE TOTAL	99,625	35,284	53,077	—	187,986	149,032
GRAND TOTAL	(604)	57,077	16,841	—	73,313	134,811

St Matthews Church PCC - Notes to the accounts for the year ending 31/12/2023

1. Accounting Policy

This is the first year that the accounts have been prepared on an accruals basis.

2. Debtors

Total Debtors of £12,229 are made up of :-

	£
Gift Aid reclaimable	8,861
DCMS vat relief	229
Prepayments	1,471
Accrued Interest	299
Accrued Income	97
Other Debtors	1273

3. Other Monetary Assets

Against the General fund of the accounts there is an asset of £10,899 relating to a debt owed by St Matthews House. This is not currently recorded as an asset in the accounts, but remains payable on request.

	£
Debt owed @ 01/01/2023	10,899
Repayments in year	nil
Debt owed @ 31/12/2023	10,899

4. Investments

On 5th December 2017 £33,558.86 from the Legacies Fund was invested in the CBF Church of England Investment Fund, a further £2,000 was invested pm 23rd January 2018.

In previous years this has been shown in the accounts as the total amount invested of £35,588.86, without recognising the increase in the value of the shares, the current value of the shares at 31st December each year has been included in the notes to the accounts. This year the value shown against the current asset has been increased to show the market value at 31st December 2023 of £59,261.17 and the increase of £23,702.31 over the previously reported amount has been shown as a movement on reserves under Gains on investment assets.

Of the total gain of £23,702.31 , £6,615 relates to the gain in this financial year.

5. Gift Aid

The total Gift Aid of £34,050.49 is made up as follows:-	£
Gift Aid claimed and received in the year to 31/12/2023	25,189.12
Gift Aid claimed but not paid at 31/12/2023	3,523.36
Gift Aid still to be claimed at 31/12/2023	5,338.01

Additionally with tax relief shown within the accounts of £31,115.78, is £3,065.29 which relates to DCMS Vat Relief for Listed Buildings

6. Liabilites

Sundry Creditors for church running costs £8.484

7. Employment Costs/Average number of employees

Employment Costs £36,19

Number of Employees 4

The church employs 2 Parish Nurses, a Parish Nursing administrator and an Organist. The Mission Development worker is employed by the Diocese of Sheffield.

St Matthews Church PCC Sheffield - Financial Summary by Fund for the year ending 31/12/2023

Unrestricted Funds	General fund	2023	2022	2021
	Planned Giving	49,033	42,833	38,179
	Collections	6,568	6,632	7,853
	Other Donations	4,909	2,194	1,386
	Tax Relief	24,022	12,198	10,423
	Grants	6,970	12,407	6,900
	Other Income	7,518	5,623	4,747
	Income Total	99,020	81,888	69,488
	Building Works	(2,531)	(12,240)	(1,060)
	Repairs & Maintenance	(1,388)	(444)	(3,170)
	Church Running Costs	(20,093)	(18,416)	(14,558)
	Clergy Travel & Expenses	(4,867)	(2,064)	(2,245)
	Common Fund	(23,400)	(22,490)	(22,490)
	Employment costs	(14,593)	0	0
	Gifts & Hospitality	(2,217)	(1,853)	(1,798)
	Mission & Evangelism	(1,994)	(2,224)	(2,315)
	Childrens Ministry	(317)	(132)	(269)
	Music Costs	(9,209)	0	0
	Other Expenses	(24)	(630)	(52)
	Publicity & Printing	(4,510)	(5,418)	(3,970)
	Professional Fees	(5,380)	(360)	(1,572)
	Sacristy Costs	(4,122)	(3,993)	(3,415)
	Misc expenses	(4,978)	(4,111)	(1,030)
	Expenditure Total	(99,625)	(74,375)	(57,943)
	Movement in Year	(605)	7,513	11,544
	Opening balance	34,717	25,212	11,592
	Transfers	(1,910)	1,991	2,076
	Closing balance	32,202	34,717	25,212
Unrestricted Funds TOTAL		32,202	34,717	25,212

Designated Funds

Mission (Designated)	2023	2022	2021
Income Total	0	0	350
Expenditure Total	0	0	0
Movement in Year	0	0	350
Opening balance	2,252	2,252	1,902
Closing balance	2,252	2,252	2,252

Mission Development Fund	2023	2022	2021
Income Total	844	239	9
Movement in Year	844	239	9
Opening balance	18,398	18,159	18,150
Transfers			
Closing balance	19,243	18,398	18,159

Regenerate	2023	2022	2021
Tax Relief	12,196	0	5,723
Grants	50,000	101,465	0
Donations	10,660	23,726	40,004
Fundraising	5,099	14,626	2,762
Interest	1,445	51	1
Income Total	79,400	139,868	48,490
Professional Fees	(17,349)	(1,748)	(18,300)
Other costs	(3,968)	(5,417)	(1,009)
Expenditure Total	(21,317)	(7,165)	(19,310)
Movement in Year	58,083	132,703	29,180
Opening balance	167,262	34,559	2,838
Transfers	2,954	0	2,521
Closing balance	228,299	167,262	34,559

Reserves	2023	2022	2021
Income Total	146	41	2
Movement in Year	146	41	2
Opening balance	3,171	3,130	3,128
Closing balance	3,316	3,171	3,130

Specific Donations	2023	2022	2021
Income Total	8,630	715	1,000
Expenditure Total	(12,269)	(500)	(1,533)
Movement in Year	(3,639)	215	(533)
Opening balance	1,500	1,285	1,818
Closing balance	(2,139)	1,500	1,285

Vicar's Discretionary Fund

	2023	2022	2021
Income Total	3,341	2,206	838
Expenditure Total	(1,698)	(1,058)	(1,229)
Movement in Year	1,643	1,148	(391)
Opening balance	1,331	183	574
Closing balance	2,973	1,331	183

Legacy

	2023	2022	2021
Gain/loss in year	23,702		
Gain/loss in previous years			
Opening balance	35,559	35,559	35,558
Closing balance	59,261	35,559	35,558

Designated Funds TOTAL

313,206	229,473	95,126
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Restricted Funds**Building Capacity Grant**

	2023	2022	2021
Income Total	0	8,900	9,400
Expenditure Total	0	(17,947)	(17,352)
Movement in Year	0	(9,047)	(7,952)
Opening balance	1,113	10,160	18,112
transfers	(1,113)		
Closing balance	0	1,113	10,160

Student Ministry

	2023	2022	2021
Grants	500		
Donations	295	165	1,015
Income Total	795	165	1,015
Expenditure Total	(1,093)	(729)	(902)
Movement in Year	(298)	(564)	113
Opening balance	1,888	2,452	2,339
Closing balance	1,591	1,888	2,452

Parish Nursing

	2023	2022	2021
Grants	54,585	38,901	28,986
Donations	5,746	3,389	3,486
Income Total	60,331	42,290	32,472
Employment & Volunteer Costs	(33,501)	(25,754)	(19,554)
Outreach Supplies	(2,729)	(10,933)	(11,892)
Outreach Gifts	(932)		
Stall Rental	(2,153)		
Stall Resources	(963)		
Volunteer costs	(2,557)		
Broadband	(372)	(288)	
Expenditure Total	(43,208)	(36,974)	(31,446)
Movement in Year	17,123	5,316	1,026
Opening balance	14,528	11,202	12,016
Transfers	(1,725)	(1,990)	(1,840)
Closing balance	29,926	14,528	11,202

Pilgrimage

	2023	2022	2021
Income Total	8,110	6,629	5,770
Expenditure Total	(7,878)	(9,844)	(5,666)
Movement in Year	232	(3,215)	104
Opening balance	(2,721)	494	(825)
Transfers	1,670		1,215
Closing balance	(819)	(2,721)	494

Flowers

	2023	2022	2021
Income Total	683	751	450
Expenditure Total	(899)	(838)	(358)
Movement in Year	(216)	(87)	92
Opening balance	(75)	12	(110)
Transfers	125	0	30
Closing balance	(166)	(75)	12

Richard Buckey Fund

	2023	2022	2021
Opening balance	2,901	2,901	2,901
Closing balance	2,901	2,901	2,901

Restricted Funds TOTAL	33,433	17,634	27,222
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TOTAL FUNDS	378,841	281,824	147,561
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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SHEFFIELD ST MATTHEW

INDEPENDENT EXAMINERS REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Independent Examiner's Report to the Trustees of the Parochial Church Council of the Ecclesiastical Parish of Sheffield St Matthew

Under the provisions of the Charities Act 2011 (the Act), I report on the financial statements of the Parochial Church Council of the Parochial Church Council of the Ecclesiastical Parish of Sheffield St Matthew year ended 31 December 2023.

The respective responsibilities of the Trustees and Independent Examiner:

As the Charity's Trustees you are responsible for the preparation of the Financial Statements; you consider that the audit requirements as detailed in Section 144(2) of the Act do not apply. It is my responsibility to state, on the basis of the procedures specified in the General Directions given by the Charity Commissioners under Section 145(5)(b) of the Act, whether particular matters have come to my attention.

Basis of the Independent Examiner's Report:

My examination was carried out under Section 145 of the Act in accordance with the General Directions given by Section 145(5)(b) of the Act. An examination includes a review of the accounting records maintained by the Charity and a comparison of the Financial Statements presented with those records. It also includes consideration of any unusual items or disclosures included in the Financial Statements and seeking explanation from the Trustees concerning any such matters. The procedures undertaken do not provide all of the evidence that would be required under an audit, and consequently I do not express an opinion on the truth and fairness of the Financial Statements.

Independent Examiner's Statement:

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that, in any respect, the requirements:

- a) To keep accounting records, in accordance with Section 130 of the Act; and
- b) To prepare Financial Statements which accord with the accounting records and to comply with the accounting requirements of the Charities Act 2011

have not been met, or to which, in my opinion, the attention of the Trustees or of the Members of the Society should be drawn to enable a proper understanding of the Financial Statements to be reached.

Signed



Date

28.03.2024

Name of Principal:

Michelle Griffiths

Name of Firm:

Kingfisher Accountants Limited

Professional Qualification:

MAAT AATQB

Address:

A2 Patrick Tobin Business Park
Bolton Road
Wath upon Dearne
Rotherham
S63 7LL

28th March 2024

St Matthews Church PCC Sheffield

Dear Sirs

Re: Limited Assurance Engagement for the year ended 31 December 2023

This letter confirms that an independent review of the accounting records maintained by St Matthews Church and a comparison of the Financial Statements presented with those records has been undertaken. It also includes consideration of any unusual items or disclosures in the Financial Statements, seeking any explanation of such matters along with the accompanying notes and information provided.

The procedures undertaken do not provide all of the evidence that would be required under an audit, and consequently I do not express an opinion on the truth and fairness of the Financial Statements.

In connection with my examination, no issues have come to my attention and therefore conclude that the accounting records and therefore Financial Statements have been prepared in accordance with the requirements of St Matthews Church.

Yours faithfully



Michelle Griffiths MAAT AATQB

Director

Accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1st January 2022 To 31st December 2022

Charity name: The Parochial Church Council of the Ecclesiastical Parish of Sheffield St Matthew

Charity registration number: 1197801

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Purposes of the charity are set out in The Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Trustees lead the charity in promoting in the ecclesiastical parish the whole mission of the Church.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance of issued by the Charity Commission on Public Benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	2022 has seen exciting developments in the life of our parish. New people have joined us and our numbers continue to grow. This past year has seen the most rapid growth in the parish in all of my time here, and I suspect the fastest growth for a very long time. Building on the 10% growth in Sunday Mass attendance in 2021, the Sunday Mass attendance has grown by over 28% in 2022. I have been truly astonished by that, and I believe that it is testimony to what the Holy Spirit is doing through you as God's people here. We had two wonderful confirmations. Bishop Tony of Wakefield was with us in May, and I just wanted to note here how grateful I am to him for his wonderful ministry during the vacancy in the See of Beverley. He has been a tower of strength, kindness, encouragement, and apostolic teaching. Bishop Stephen was appointed as our new bishop and consecrated towards the end of the year. He was with us on his first Sunday in December to Confirm an additional six candidates. Regarding vocations, Michael Dixon was ordained to the diaconate at Sheffield Cathedral and then married to Lydia here in July. He is serving his curacy under Fr Andrew Howard and is flourishing. Duncan Hegan was on placement with us from St Stephen's House during September and we were blessed by him - an outstanding candidate for the priesthood. Fr Wastie celebrated 40 years of Ordination to the Priesthood with a lovely concelebrated Mass in May. I am ever grateful to him and to Fr Watson for their continued support and

		ministry. Rex and Henry were married in France in the summer. A number of mothers in the congregation have had babies this year so we have had a bumper number of baptisms. Various people have grown into new lay ministries, taking on or continuing in new roles in the parish; without you we simply wouldn't be able to do what we do. We had a superb pilgrimage to Walsingham in May, always a highlight of the year, and a day pilgrimage to Durham in October. Travelling together enables us to grow together and many new friendships are being formed across the parish. People of different cultures and traditions meeting, becoming friends finding unity in Christ's body. Regenerate, our project to renew St Matthew's, has raised almost £400,000 we are now well over half way there. In raising money we have strived to have fun and be missional. A particular highlight for me was the skydive with Francesca... and I lived to tell the tale. Our concerts, triathlons, bake sales, fairs, and Beer Festival have all attempted to be more than fundraisers. We have sought to make them evangelistic opportunities for those outside of the walls of the church. This is so that they can encounter, the lively, spirit-filled and diverse community that St Matthew's is and more importantly who we worship: Jesus The Lord. This year we both celebrated Her Late Majesty the Queen's Platinum Jubilee and mourned her death a few months later. On both occasions the St Matthew's community rose to the challenge to be a focus of celebration and prayer. Concerning the latter I was proud of how our parish responded so quickly to the needs of the community to mourn, with civic dignitaries and citizens of the city joining us for the Solemn Requiem held just a few days after Her Majesty's death. Our Parish Nursing Project has gone from strength to strength under Michaela's
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		leadership and vision. New volunteers have been commissioned and are at work in the city. A particular highlight of the year was Parish Nursing Sunday where Stuart's excellent video about Michaela and Marjorie's (and team) work so impressed civic leaders, that they wanted to hear more and invited them to address the full council in session to share the work going on here. St Matthew's House Ltd, the Art House, has continued to weather well the difficult circumstances charities find themselves in post-covid landscape. Ben has joined the team as Strategic Lead and has made a massive difference to the organisation. Seeing it in the whole, with the work of the parish, seeking to serve the needs of the city. On St Matthew's Festival we had Bishop Tony deliver the Catholic Evangelism Lecture in the presence of The Rt Rev'd Pete Wilcox, Bishop of Sheffield. The following day we had the usual jamboree and celebration with the great, wonderful and joyous procession of witness through the streets. Our work amongst children has grown significantly. A few years ago we had no children at Mass, being a city centre parish it isn't really our demographics, but we prayed and the Lord did provide. I really do salute our parents who are doing such an amazing job at bringing their children up in The Faith. The saying goes that: 'it takes a village to bring up a child', well in our context that means that: 'it takes us all as a congregation to nurture our kids in The Faith.' I am blessed to lead a team of highly committed and faithful people. A particular thanks to my churchwardens Stephen and Stuart, Michaela and Parish Nursing team, Ian our development worker, the core team who meet with me regularly, the sacristy team, the PCC and everyone who makes St Matthew's tick. This next year will see us having to back-
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		fill a little in order to grow further. We need every member to step up, there will be news about new groups starting up, because as the congregation grows we will need smaller associations, house groups and guilds in order to deepen our discipleship. But key to maintaining momentum we must first: stop. Stop always to pray. Psalm 127 tells us that “Unless the Lord builds the house, those who build it labour in vain”. Never tire then of your devotions, and of leading a truly sacramental and rich catholic life. Every prayer offered, every confession made, every communion devoutly taken is a win for Christ and his Kingdom and a defeat for the devil and despair. Our heart, presence and engagement is needed at the heart of the City Centre more than ever. As the late Pope Emeritus Benedict XVI said: “Our mission is indispensable for the Church and the world. It demands complete fidelity to Christ, and to always be united with Him.” Fr Naylor Vicar & Chairman
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Total receipts for the year were £283,843 being on unrestricted funds managed as the Church General Fund, £81,888 £143,068 of Designated funds which is mainly represented by the Regenerate fund which is a fundraising project to repurpose the interior of the church planned to commence in 2024, and £58,886 of Restricted funds which includes our Parish Nursing outreach project and pilgrimage mission activity. Total expenditure for the year was £149,582 being split £74,374 on Unrestricted funds to support the day to day running of the Church, £8723 Designated funds as fundraising costs, and £66,484 on restricted funds to support our outreach and mission. The church currently has 5 bank accounts 2 held with Lloyds which cover the general activities of the church and the restoration appeal and 3 with the CCLA which are investment funds. The total across all these accounts is £281,823 at 31/12/2022 (£147,567 31/12/2021) Unrestricted funds (Church General Fund) The Church General fund covers all the day to day income and expenditure of the church. Overall our income shows an increased trend on the previous year income in the year was £12,400 up on 2021. This is in part due to an increase in the grant funding we have received but also due to an increase in our overall giving. After a successful giving campaign in October 21 and October 22 we have increase our planned giving in the last 2 years by £12,000 and since last year by £4,500. This steady increase in planned giving means that as a church we are in a far better position to plan for the future knowing we have a secured level of income to rely on. Whilst the figures for the plate & wall boxes are down on previous years the total for unplanned giving overall, to include plate & wall boxes, sundry donations and on line giving has remained at a constant £8200. We now have 54 regular pledges to our General Fund bringing in £3900 per month. In terms of payments our biggest expenditure is still our contribution to the Diocese in the form of the Common fund payment. Expenditure in the year was higher than the previous year by £16,000 of which just over £12,000 was repairs to the vestry roof (which was in part covered by the increase of £5000 grant funding from
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		the diocese) but also there has been an increase in the cost of £3000 in the electricity costs and it is expected that this cost will continue to increase in 2023 along with the cost of gas as the current tariff agreement comes to an end. We are a warm safe space in the city centre and have been successful in bidding for funding from the diocese to assist us with our energy costs, this money will be received in 2023 and will help mitigate these increases and allow us to keep the heating and lights on. Our spend on Printing and Online Advertising has increased to reflect the increased use of banners outside the church and online advertising on facebook to promote our presence and ministry and this has been reflected in the growth of our congregation over the last year. Overall the closing position on the General Fund has improved by £9,000 since last year to £34,716 which put us in a much better financial position when we come to apply for grants to support our Redevelopment project as we can show prudent financial management. Within our unrestricted total overall the PCC has set up some Designated funds to allow more transparency of certain items monies can be moved within and between these funds at the discretion of the PCC. Mission Fund contains donations received from outside the congregation this is intended to fund our wider outreach in the future. Mission Development Fund- CCLA bank account with a balance of £18,398 , it is hoped to keep this money available as an additional reserve should it be needed Regenerate Fund - this fund was set up to manage donations fundraising and grants received along with the costs associated with the project to redevelop the Nave. After a very successful year of applying for grants and fundraising the balance on this fund now stands at £167,262 as at 31/12/2022, this reflects the monies that have actually been received to date, however much work has also gone into applying for grants where the money will only be received once certain stages of the project are completed. Further details of the funds “achieved” so far are contained within the separate Restoration report to the meeting. Reserves Fund – CCLA bank account with a balance of £3,171 Specific Donations Fund – this contains donations either for a specific item or where a general donation has been made towards
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		repair and replacement of items as needed. This year the fund has been used to purchase a new green chasuble to match the set we already have, and £1000 of the balance is a carried forward legacy from the estate of Mary Wheatley which along with a further donation from her family received in 2023 will fund a new altar frontal. Vicars Discretionary Fund – used to support Charitable work within the parish this fund goes to the heart of what we do here in supporting those most in need. It is clear that there is still a need for support and donations out of this fund. Legacies Fund – this is an investment account with the CCLA On 5th December 2017 £33,558.86 from the Legacies Fund was invested in the CBF Church of England Investment Fund, a further £2,000 was invested on 23rd January 2018. At 31st December 2022 the mid-market value of this investment was £52,646 (31/12/2021 £57,958) Restricted Funds These funds can only be used for their specific purpose. Building Capacity Grant Fund – this fund was initially set up to employ our Mission Development worker from a grant. The fund will be exhausted in 2023 and this work has now be transferred into our General activity. Student Ministry Fund – The number of activities is now increasing as we are able to host more events to reflect the growing number of students St Matthews attracts. Parish Nursing Fund – this is supported from a grant received in 2019 and has been successful in receiving increased grant funding in this year compared to last. The fund pays for the costs of employing our Parish Nurse and for the outreach work the project delivers, including the provision of a staff in the Sheffield Moor Markets. A transfer was made from this fund to the general fund as a management fee for the other costs incurred in running this project. The closing balance on the fund is £14,528 but the work will continue into the future as further grant funding has be promised and there are plans to expand the project further Pilgrimage- provision of annual pilgrimage to Walsingham and other pilgrimages as they occur. Flower funds – to provide the flowers for church from donations.It is hoped that the use of specific gift
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		envelopes at Christmas and Easter will encourage the congregation to give towards the flower fund to enable us to keep the church beautifully decorated particularly at these seasons. Richard Buckley fund - funded from a legacy donation in 2019 to be used to support young people attending Walsingham pilgrimages.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	There is currently no set policy for holding reserves, the PCC will be moving to put a formal policy in place within the next financial year to maintain sufficient reserves to cover unrestricted expenses for a small number of months to cover emergency situations that may occur from time to time
Amount of reserves held	Para 1.22	Reserves on unrestricted funds held at 31/12/2022 equated to £30,909 being £27,738 held with Lloyds bank and £3,171 with the CCLA, this balance would currently support expenditure on unrestricted funds for 6 months.
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	None of the funds are materially in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no concerns about the charity continuing as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The Parochial Church Councils (Powers) Measure 1956 as amended and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969 as amended).
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	As Above
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The trustee body is made up of three ex-officio officers: The Vicar, and two Churchwardens who are members by virtue of their office. Two Deanery Synod Officers are also ex-officio members by virtue of their election as is a member of General Synod. The other member are elected annually at the Annual General Meeting.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The Parochial Church Council of the Ecclesiastical Parish of Sheffield St Matthew
Other name the charity uses	
Registered charity number	1197801
Charity's principal address	The Parish Office 8 Backfields Sheffield S1 4HJ

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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Fr Grant Lambert Naylor	Chair		
2	Dr Stuart Barfield	Churchwarden		
3	Mr Donald Lewin	Churchwarden	01/01/2022-24/04/2022	
4	Mr John White		01/01/2022-24/04/2022	
5	Mrs Caroline Fisher	Treasurer		
6	Mrs Carol Taylor			
7	Mrs Joyce Linskill			
8	Mr Stephen Linskill	Churchwarden (from 24/04/22)		
9	Miss Sandra Palmer			
10	Miss Holly Featherstone			
11	Miss Grace Stigant		01/01/2022-24/04/2022	
12	Mr Barry Kelly		01/01/2022-24/04/2022	
13	Mr Henry Vyse		01/01/2022-24/04/2022	
14	Dr Hey Long Ching			
15	Miss Elizabeth Lees		24/04/2022-31/12/2022	
16	Ms Zoe Kilner Farr		24/04/2022-31/12/2022	
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Caroline Mary Fisher

Position (eg Secretary,
Chair, etc)

Treasurer

Date

22/10/2023

St Matthews Church Carver Street Sheffield

End of Year Financial Statements

Year ending 31/12/2022

Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	207,089.90	52,605.98	—	259,695.88	157,093.79
Other trading activities	443.44	—	—	443.44	3.00
Investments	330.95	—	—	330.95	12.32
Other income	17,092.22	6,281.00	—	23,373.22	26,519.86
Total income	224,956.51	58,886.98	—	283,843.49	183,628.97
Expenditure on:					
Raising funds	79,652.94	8,431.90	—	88,084.84	79,412.09
Other expenditure	3,444.68	58,052.59	—	61,497.27	68,129.39
Total expenditure	83,097.62	66,484.49	—	149,582.11	147,541.48
Net income / (expenditure) resources before transfer	141,858.89	(7,597.51)	—	134,261.38	36,087.49
Transfers					
Gross transfers between funds - in	1,990.00	—	—	1,990.00	6,697.71
Gross transfers between funds - out	—	(1,990.00)	—	(1,990.00)	(6,697.71)
Other recognised gains / losses					
Gains / losses on investment assets	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	143,848.89	(9,587.51)	—	134,261.38	36,087.49
Total funds brought forward	120,343.60	27,223.38	—	147,566.98	111,479.49
Total funds carried forward	264,192.49	17,635.87	—	281,828.36	147,566.98
Represented by					
Unrestricted					
General fund	34,717.12	—	—	34,717.12	25,213.70
Designated					
Charity Fundraising	—	—	—	—	—
Launch Regenerate Appeal	—	—	—	—	—
Legacy	35,558.86	—	—	35,558.86	35,558.86
Merchandise Fund	—	—	—	—	—
Mission (Designated)	2,252.54	—	—	2,252.54	2,252.54
Mission Development Fund	18,398.53	—	—	18,398.53	18,159.68
Parish Lunches	—	—	—	—	—
Regenerate	167,262.49	—	—	167,262.49	34,559.74
Reserves	3,171.23	—	—	3,171.23	3,130.06
Specific Donations New and Restored Items	1,500.45	—	—	1,500.45	1,285.45
Vicar's Discretionary Fund	1,331.27	—	—	1,331.27	183.57
Restricted					
Building Capacity Grants	—	1,113.59	—	1,113.59	10,160.78
Charity Fundraising	—	—	—	—	—
Church Union	—	—	—	—	—
Confraternity of the Blessed Sacrament	—	—	—	—	—
Fellowship of St John (Dev Worker)	—	—	—	—	—
Flowers	—	(75.50)	—	(75.50)	11.54
Hollowford Trust	—	—	—	—	—
Music Fund(s)	—	—	—	—	—
Parish Nursing	—	14,528.70	—	14,528.70	11,203.04
Pilgrimage	—	(2,720.74)	—	(2,720.74)	493.86
Regenerate	—	—	—	—	—
SCBT - Parish Support Grant	—	—	—	—	—
Student Ministry	—	1,888.82	—	1,888.82	2,453.16
The Hollowford Trust (Walsingham '16)	—	—	—	—	—
The Richard Buckley Fund	—	2,901.00	—	2,901.00	2,901.00

Balance sheet

	Total funds	Prior year funds
Current assets		
Investments	57,128.62	56,848.60
Cash at bank and in hand	224,699.74	90,718.38
	281,828.36	147,566.98
Net current assets less current liabilities	281,828.36	147,566.98
Total assets less current liabilities	281,828.36	147,566.98
Total net assets less liabilities	281,828.36	147,566.98
Represented by		
Unrestricted		
General fund	34,717.12	25,213.70
Designated		
Charity Fundraising	—	—
Specific Donations New and Restored Items	1,500.45	1,285.45
Vicar's Discretionary Fund	1,331.27	183.57
Launch Regenerate Appeal	—	—
Legacy	35,558.86	35,558.86
Mission Development Fund	18,398.53	18,159.68
Mission (Designated)	2,252.54	2,252.54
Parish Lunches	—	—
Reserves	3,171.23	3,130.06
Regenerate	167,262.49	34,559.74
Merchandise Fund	—	—
Restricted		
Building Capacity Grants	1,113.59	10,160.78
Parish Nursing	14,528.70	11,203.04
Pilgrimage	(2,720.74)	493.86
The Richard Buckley Fund	2,901.00	2,901.00
Regenerate	—	—
SCBT - Parish Support Grant	—	—
Student Ministry	1,888.82	2,453.16
Confraternity of the Blessed Sacrament	—	—
Charity Fundraising	—	—
Church Union	—	—
Flowers	(75.50)	11.54
Fellowship of St John (Dev Worker)	—	—
The Hollowford Trust (Walsingham '16)	—	—
Hollowford Trust	—	—
Music Fund(s)	—	—
Funds of the church	281,828.36	147,566.98

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Social investments (programme related)						
Shares -	0.25	—	(0.25)	—	—	—
Totals	0.25	—	(0.25)	—	—	—
Current assets - Cash at bank and in hand						
Lloyds Bank -	27,737.77	73,264.19	17,636.12	—	118,638.08	67,673.38
Restoration (Lloyds) -	—	106,061.66	—	—	106,061.66	23,045.00
Totals	27,737.77	179,325.85	17,636.12	—	224,699.74	90,718.38
Current assets - Investments						
CCLA - Buildings Fund (reserves) -	6,945.00	(3,773.77)	—	—	3,171.23	3,130.06
CCLA - Mission Dev. Fund -	34.10	18,364.43	—	—	18,398.53	18,159.68
CCLA - Legacy Fund -	—	35,558.86	—	—	35,558.86	35,558.86
Totals	6,979.10	50,149.52	—	—	57,128.62	56,848.60
Grand total	34,717.12	229,475.37	17,635.87	—	281,828.36	147,566.98

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
BCG - Building Capacity Gr						
Restricted	10,160.78	8,900.00	17,947.19	—	—	1,113.59
Sub-total for BCG	10,160.78	8,900.00	17,947.19	—	—	1,113.59
CBS - Confraternity of the						
Restricted	—	—	—	—	—	—
Sub-total for CBS	—	—	—	—	—	—
CF - Charity Fundraising						
Designated	—	—	—	—	—	—
Restricted	—	—	—	—	—	—
Sub-total for CF	—	—	—	—	—	—
CU - Church Union						
Restricted	—	—	—	—	—	—
Sub-total for CU	—	—	—	—	—	—
Flowers - Flowers						
Restricted	11.54	751.00	838.04	—	—	(75.50)
Sub-total for Flowers	11.54	751.00	838.04	—	—	(75.50)
FoSJ - Fellowship of St Joh						
Restricted	—	—	—	—	—	—
Sub-total for FoSJ	—	—	—	—	—	—
HFT - The Hollowford Trust						
Restricted	—	—	—	—	—	—
Sub-total for HFT	—	—	—	—	—	—
HWF17 - Hollowford Trust						
Restricted	—	—	—	—	—	—
Sub-total for HWF17	—	—	—	—	—	—
Launch - Launch Regenerate Ap						
Designated	—	—	—	—	—	—
Sub-total for Launch	—	—	—	—	—	—
Legacy - Legacy						
Designated	35,558.86	—	—	—	—	35,558.86
Sub-total for Legacy	35,558.86	—	—	—	—	35,558.86
MDF - Mission Development						
Designated	18,159.68	238.85	—	—	—	18,398.53
Sub-total for MDF	18,159.68	238.85	—	—	—	18,398.53
MF - Music Fund(s)						
Restricted	—	—	—	—	—	—
Sub-total for MF	—	—	—	—	—	—
Mission - Mission (Designated)						
Designated	2,252.54	—	—	—	—	2,252.54

Sub-total for Mission	2,252.54	—	—	—	—	2,252.54
PN - Parish Nursing						
Restricted	11,203.04	42,289.98	36,974.32	(1,990.00)	—	14,528.70
Sub-total for PN	11,203.04	42,289.98	36,974.32	(1,990.00)	—	14,528.70
ParLunches - Parish Lunches						
Designated	—	—	—	—	—	—
Sub-total for ParLunches	—	—	—	—	—	—
Pilgrimage - Pilgrimage						
Restricted	493.86	6,781.00	9,995.60	—	—	(2,720.74)
Sub-total for Pilgrimage	493.86	6,781.00	9,995.60	—	—	(2,720.74)
RBF - The Richard Buckley						
Restricted	2,901.00	—	—	—	—	2,901.00
Sub-total for RBF	2,901.00	—	—	—	—	2,901.00
Reserves - Reserves						
Designated	3,130.06	41.17	—	—	—	3,171.23
Sub-total for Reserves	3,130.06	41.17	—	—	—	3,171.23
RestApps - Regenerate						
Designated	34,559.74	139,867.50	7,164.75	—	—	167,262.49
Restricted	—	—	—	—	—	—
Sub-total for RestApps	34,559.74	139,867.50	7,164.75	—	—	167,262.49
SCBTPSG - SCBT - Parish Suppor						
Restricted	—	—	—	—	—	—
Sub-total for SCBTPSG	—	—	—	—	—	—
Shop - Merchandise Fund						
Designated	—	—	—	—	—	—
Sub-total for Shop	—	—	—	—	—	—
SpfDon - Specific Donations N						
Designated	1,285.45	715.00	500.00	—	—	1,500.45
Sub-total for SpfDon	1,285.45	715.00	500.00	—	—	1,500.45
StudMin - Student Ministry						
Restricted	2,453.16	165.00	729.34	—	—	1,888.82
Sub-total for StudMin	2,453.16	165.00	729.34	—	—	1,888.82
VDF - Vicar's Discretionar						
Designated	183.57	2,206.00	1,058.30	—	—	1,331.27
Sub-total for VDF	183.57	2,206.00	1,058.30	—	—	1,331.27
General - General fund						
Unrestricted	25,213.70	81,887.99	74,374.57	1,990.00	—	34,717.12
Sub-total for General	25,213.70	81,887.99	74,374.57	1,990.00	—	34,717.12
Grand total	147,566.98	283,843.49	149,582.11	—	—	281,828.36

Analysis of income and expenditure

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
0850 - Grants Received	12,407.41	101,465.00	48,300.98	—	162,173.39	45,285.71
1001 - Plate + Wall boxes	4,653.02	—	—	—	4,653.02	6,667.51
1002 - Sundry Donations	1,579.63	4,940.00	414.00	—	6,933.63	34,320.26
1004 - Online general giving - paypal etc	1,978.84	2,600.99	—	—	4,579.83	1,205.54
1101 - Other Voluntary Income (GA)	614.50	18,596.00	3,271.00	—	22,481.50	27,229.00
1103 - Planned Giving (Tax Efficient)	38,959.34	510.00	120.00	—	39,589.34	35,000.00
1104 - Other Planned Income (not GA'ed)	3,874.00	—	300.00	—	4,174.00	3,514.00
1105 - Fundraising	—	13,675.91	—	—	13,675.91	2,871.77
1106 - Events	285.26	950.00	—	—	1,235.26	—
1111 - Specific Donations	—	—	—	—	—	—
New/Restored Items						
1112 - Flowers	—	—	200.00	—	200.00	—
1113 - Restoration Appeals	—	—	—	—	—	—
1119 - Legacy	—	—	—	—	—	1,000.00
Total	64,352.00	142,737.90	52,605.98	—	259,695.88	157,093.79
Other trading activities						
1120 - Sales	443.44	—	—	—	443.44	3.00
Total	443.44	—	—	—	443.44	3.00
Investments						
1020 - Interest received	0.33	330.62	—	—	330.95	12.32
Total	0.33	330.62	—	—	330.95	12.32
Other income						
0601 - Tax Relief	12,198.40	—	—	—	12,198.40	16,145.63
1107 - Church Hire	—	—	—	—	—	—
1110 - Sheff. Diocesan	—	—	—	—	—	—
1122 - Insurance Payout	—	—	—	—	—	—
1124 - Fees	1,456.00	—	—	—	1,456.00	650.00
2000 - Art House insurance reimb.	3,437.82	—	—	—	3,437.82	3,984.23
2001 - Mission Partnership Contributions	—	—	—	—	—	—
9003 - Durham 2022	—	—	149.00	—	149.00	—
9009 - Walsingham	—	—	6,012.00	—	6,012.00	5,740.00
9010 - National Walsingham Festival	—	—	120.00	—	120.00	—
Total	17,092.22	—	6,281.00	—	23,373.22	26,519.86
INCOME TOTAL	81,887.99	143,068.52	58,886.98	—	283,843.49	183,628.97

EXPENDITURE

Raising funds

100 - Major Building Works	12,240.00	—	—	—	12,240.00	209.90
101 - Minor Building Works	—	—	—	—	—	850.00
102 - Restoration & Replacement	—	—	—	—	—	1,533.00
103 - Maintenance	444.00	—	—	—	444.00	3,239.91
104 - Organ repairs/maintenance	—	—	980.80	—	980.80	1,647.20
200 - Telephone costs	762.38	—	—	—	762.38	598.00
201 - Electricity	5,947.66	—	—	—	5,947.66	2,762.95
202 - Gas	2,139.91	—	—	—	2,139.91	2,139.91
203 - Water Supply	307.39	—	—	—	307.39	390.00
204 - Insurance	4,803.49	—	—	—	4,803.49	4,682.90
205 - Insurance - Art House	4,253.75	—	—	—	4,253.75	3,984.23
206 - Health & Safety	201.45	—	—	—	201.45	—
207 - Broadband	—	—	287.57	—	287.57	—
2249 - Fund raising costs	—	5,102.69	—	—	5,102.69	2,913.98
2415 - Training	—	—	—	—	—	—
2416 - Laity Travel	—	—	51.35	—	51.35	52.25
2422 - Flowers	—	—	838.04	—	838.04	357.64
2425 - Common Fund	22,489.92	—	—	—	22,489.92	22,489.92
2429 - Diocese Fees	630.00	—	—	—	630.00	—
2430 - Clergy Expenses	423.45	—	—	—	423.45	712.53
2431 - Clergy Travel	1,640.49	—	—	—	1,640.49	1,617.61
2445 - Childrens Ministry	131.69	—	—	—	131.69	268.93
2450 - Governance	—	—	—	—	—	—
300 - Organist	—	—	4,969.09	—	4,969.09	5,429.29
3000 - Walsingham 2016	—	—	—	—	—	—
3001 - Lourdes 2016	—	—	—	—	—	—
500 - Mission & Evangelism Costs	1,748.76	—	8.99	—	1,757.75	1,336.68
501 - St Matthew's Festival	474.78	—	—	—	474.78	986.29
502 - Subscriptions - FiF	150.00	—	—	—	150.00	249.00
504 - Gifts & Hospitality	1,852.79	166.40	225.79	—	2,244.98	11,453.80
505 - Altar & Church Supplies	3,993.02	500.00	—	—	4,493.02	3,414.70
506 - Other Parochial Expenditure	3,682.60	—	—	—	3,682.60	769.00
507 - Printing & Online Adverts	4,477.67	81.25	490.55	—	5,049.47	3,498.31
508 - Cleaning	—	—	—	—	—	(7.80)
509 - Office Supplies	899.81	—	—	—	899.81	471.16
510 - Student Events	—	—	579.72	—	579.72	729.58
511 - Website	—	—	—	—	—	—
512 - Postage	40.98	66.61	—	—	107.59	631.22
Total	73,735.99	5,916.95	8,431.90	—	88,084.84	79,412.09

Other expenditure

2202 - Bank charges	—	—	—	—	—	—
2441 - Parish Shop Expenses	—	—	—	—	—	—
2447 - Professional Fees	360.00	1,747.80	—	—	2,107.80	19,902.96
3002 - Walsingham 2017	—	—	—	—	—	—
3003 - Walsingham 2018	—	—	—	—	—	—
3004 - Durham '17	—	—	—	—	—	—
3005 - Durham '18	—	—	—	—	—	—
3006 - Walsingham 2019	—	—	—	—	—	—
3007 - Durham20	—	—	550.00	—	550.00	—
3009 - Walsingham 2020	—	—	9,445.60	—	9,445.60	5,666.00
301 - Parish Nursing Salary	—	—	19,519.74	—	19,519.74	15,666.40
3010 - National Walsingham Festival	—	—	—	—	—	—
302 - Parish Nuring Tax (HMRC)	—	—	4,022.46	—	4,022.46	2,211.20
303 - Dev. Workers Salary (MP)	—	—	—	—	—	—
304 - Dev. Workers Salary (StM)	—	—	10,028.29	—	10,028.29	9,895.64
305 - Parish Nursing Pension	—	—	2,211.30	—	2,211.30	1,676.03
306 - Choir and Music Expenses	—	—	1,341.95	—	1,341.95	—
400 - Parish Nursing	—	—	10,933.25	—	10,933.25	11,892.10
503 - Charitable Donations	278.58	1,058.30	—	—	1,336.88	1,219.06
Total	638.58	2,806.10	58,052.59	—	61,497.27	68,129.39
EXPENDITURE TOTAL	74,374.57	8,723.05	66,484.49	—	149,582.11	147,541.48

GRAND TOTAL	7,513.42	134,345.47	(7,597.51)	—	134,261.38	36,087.49
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13th April 2023

St Matthews Church PCC Sheffield

Dear Sirs

Re: Limited Assurance Engagement for the year ended 31 December 2022

This letter confirms that an independent review of the accounting records maintained by St Matthews Church and a comparison of the Financial Statements presented with those records has been undertaken. It also includes consideration of any unusual items or disclosures in the Financial Statements, seeking any explanation of such matters along with the accompanying notes and information provided.

The procedures undertaken do not provide all of the evidence that would be required under an audit, and consequently I do not express an opinion on the truth and fairness of the Financial Statements.

In connection with my examination, no issues have come to my attention and therefore conclude that the accounting records and therefore Financial Statements have been prepared in accordance with the requirements of St Matthews Church.

Yours faithfully



Michelle Griffiths MAAT AATQB

Director