

# CALDERDALE VALLEY OF SANCTUARY

England & Wales · Charity number 1197764

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2022-02-02

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St. Augustines Centre  
Hanson Lane  
Halifax  
HX1 5PG

**Phone** 07857 140207

**Email** [hello@calderdale.cityofsanctuary.org](mailto:hello@calderdale.cityofsanctuary.org)

**Website** <https://calderdale.cityofsanctuary.org/>

## Activities

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**Objects:** OUR PURPOSE IS TO ADVANCE EQUALITY AND DIVERSITY FOR THE PUBLIC BENEFIT FOR PEOPLE SEEKING SANCTUARY BY COLLABORATING AS A NETWORK OF INDIVIDUALS AND ORGANISATIONS AND PROMOTING ACTIVITIES THAT FOSTER UNDERSTANDING BETWEEN PEOPLE FROM DIVERSE BACKGROUNDS AND WELCOME PEOPLE WHO HAVE MADE CALDERDALE THEIR HOME. TO PROMOTE SOCIAL INCLUSION FOR THE PUBLIC BENEFIT BY PREVENTING PEOPLE IN CALDERDALE FROM BECOMING SOCIALLY EXCLUDED, AND RELIEVING THE NEEDS OF THOSE PEOPLE WITHIN CALDERDALE WHO ARE SOCIALLY EXCLUDED BY REASON OF THEIR REFUGEE OR ASYLUM SEEKER STATUS AND ASSISTING THEM TO INTEGRATE INTO SOCIETY.

**Activities:** Calderdale Valley of Sanctuary is a network of organisations (members) and individuals (supporters) who work together to make Calderdale a place of welcome for refugees and those seeking asylum. Our activities vary and depend on the expertise and interests of our members and supporters. Every year Calderdale Valley of Sanctuary co-ordinates Refugee Week across the Borough.

## Classification

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- **How:** Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

## Geography

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- Calderdale

## Finances

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| Period end | Income  | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-03-31 | £33,198 | £36,530     | -      | -         |
| 2024-03-31 | £28,587 | £19,263     | -      | -         |
| 2023-03-31 | £34,570 | £28,740     | -      | -         |

## Trustees

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| Name                               | Role  | Appointed  |
|------------------------------------|-------|------------|
| LAURA IRIS BEESLEY                 | Chair | 2023-07-18 |
| Christopher David Collier          |       | 2025-03-13 |
| Christopher James Foley            |       | 2024-10-16 |
| Hina Gillani                       |       | 2025-03-13 |
| May Htut Pan Moe                   |       | 2025-05-06 |
| Rebekah Ann Hellewell              |       | 2023-07-18 |
| Stela Namazzi                      |       | 2025-03-13 |
| Theja Manoharie Godakande Arachchi |       | 2025-03-13 |

**CALDERDALE VALLEY OF SANCTUARY**

England & Wales - Charity number 1197764

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# Accounts

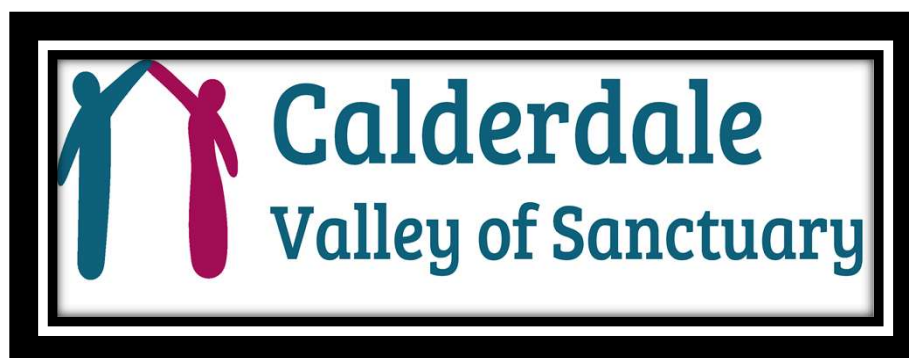
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# **Calderdale Valley of Sanctuary**

Charity number 1197764

## **Annual Report and Financial Statements**

**for the year ended 31 March 2025**



# **Calderdale Valley of Sanctuary**

## **Annual Report and Financial Statements for the year ended 31 March 2025**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# Calderdale Valley of Sanctuary

## Trustees' report for the year ended 31 March 2025

### Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

| <b>Name</b>                             | <b>Position</b>   | <b>Dates</b>                    |
|---|-------------------|---------------------------------|
| Laura Beesley                           | Chair             |                                 |
| Bilikisu Eleyinmi                       |                   |                                 |
| Rebekah Ann Hellewell                   |                   |                                 |
| Christopher James Foley                 | Treasurer         | Appointed 16 October 2024       |
| May Htut Pan Moe                        |                   | Appointed 6 May 2025            |
| Lin Gao                                 |                   | Appointed 25 April 2025         |
| Christopher David Collier               |                   | Appointed 13 March 2025         |
| Stela Namazzi                           |                   | Appointed 13 March 2025         |
| Hina Gillani                            |                   | Appointed 13 March 2025         |
| Theja Manoharie Godakande Arachchi      |                   | Appointed 13 March 2025         |
| Folashade Ganiyat Ifekoya               |                   | Resigned 13 April 2025          |
| Nurgul Zhamentikova                     |                   | Resigned 10 May 2024            |
| Obomate Benibo                          |                   | Resigned 13 March 2025          |
| <b>Charity number</b>                   | 1197764           | Registered in England and Wales |
| <b>Registered and principal address</b> | <b>Bankers</b>    |                                 |
| St. Augustine's Centre                  | Co-operative Bank |                                 |
| Hanson Lane                             | PO Box 250        |                                 |
| Halifax                                 | Skelmersdale      |                                 |
| HX1 5PG                                 | WN8 6WT           |                                 |

### Independent examiner

Alan Dodd FCCA

### West Yorkshire Community Accountancy Service CIO

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) association formed on 2 February 2022 and is governed by a constitution.

### Method of recruitment and appointment of trustees

The trustees of the charity are appointed by the members at the AGM.

# **Calderdale Valley of Sanctuary**

## **Trustees' report (continued) for the year ended 31 March 2025**

### **Objectives and activities**

#### **The charity's objects**

To advance equality and diversity for the public benefit for people seeking sanctuary by collaborating as a network of individuals and organisations and promoting activities that foster understanding between people from diverse backgrounds and welcome people who have made Calderdale their home.

To promote social inclusion for the public benefit by preventing people in Calderdale from becoming socially excluded, and relieving the needs of those people within Calderdale who are socially excluded by reason of their refugee or asylum seeker status and assisting them to integrate into society.

#### **The charity's main activities**

Calderdale Valley of Sanctuary has continued to facilitate, enable and grow the network of organisations and residents who support our aim to make Calderdale a place of welcome for people seeking asylum and refugees.

This has been achieved through a variety of methods including creating videos demonstrating what our members do to welcome people seeking sanctuary, Creating a video focussing on the strengths of people seeking sanctuary, taking part in campaigns to highlight the huge challenges that the current political and legal system presents to those seeking asylum, raising awareness locally of these issues and connecting members to create events which have a greater and wider impact.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular equality and diversity.

#### **Achievements and performance**

This financial year has seen a significant increase in the activities of Calderdale Valley of Sanctuary and its members resulting in an impact across the Borough

A 30% increase in membership organisations. March 2025, we had 121 members

The launch of Brave Boxes of Sanctuary with Ed Shift and distributed to families who arrive in Calderdale seeking asylum

A wide-ranging Refugee Week 2024 with more partners engaged than in 2023 and the delivery of the powerful play Refuge Island seen by 600 secondary school children

The reaccreditation of Hebden Bridge Picture house as a Cinema of Sanctuary.

Publication of our Calderdale Valley of Sanctuary organisational strategy and evaluation framework.

Participation in a range of Borough wide events including Tales of a Child, The Food Gathering and The Yorkshire Integration Festival 2024.

Publication of the research "Supporting healthy aging in women aged over 55 who seek asylum" with our partners The University of Manchester, Age UK and Rainbow Haven.

A well-attended celebration and AGM.

St Augustine's CE school became our second school of Sanctuary. Congratulations!

A series of awareness raising sessions tailored to the specific requirements of our member organisations to increase understanding of the experiences of people seeking sanctuary in Calderdale.

An increase in volunteers with lived experience of the asylum system.

# Calderdale Valley of Sanctuary

## Trustees' report (continued) for the year ended 31 March 2025

### Financial review

The net payments for the year were £3,332, including net receipts of £459 on unrestricted funds and net payments of £3,791 on restricted funds.

### Reserves policy

The charity's free reserves, at the year end were £1,473.

Our reserves policy takes into consideration that we raise the vast majority of our funding through grant funding where we clearly articulate where the funds will be spent.

Reserves are maintained at a level that enables the charity to manage financial risk, ensuring that financial commitments can be met as they fall due.

#### 1) Maintain an appropriate cash forecast

We will maintain a minimum 12 month rolling cash forecast, detailing the spend across all donor trusts, whether restricted or unrestricted, ensuring that the charity can continue to meet its financial obligations.

#### 2) Restricted Funding

We will ensure that each tranche of restricted funding is regularly monitored to ensure that the funds are fully utilised in the areas that were specified in the grant application.

#### 3) Unrestricted Funding

We will look to build up an unrestricted funding reserve of up to £1,000 so that we can respond to any opportunities that present themselves at short notice, after ensuring that reserves are sufficient to make redundancy payments to employees should the charity plan to cease trading.

Approved by the board of trustees on 26/08/2025

Signed:  (Trustee)

Name: Laura Beesley

# **Calderdale Valley of Sanctuary**

## **Independent examiner's report to the trustees of Calderdale Valley of Sanctuary**

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2025, which are set out on pages 6 to 9.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: ..... 

Name: Alan Dodd FCCA

27/8/2025

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Calderdale Valley of Sanctuary**  
**Receipts and payments account**  
**for the year ended 31 March 2025**

|                                      | Notes | 2025<br>Unrestricted<br>funds<br>£ | 2025<br>Restricted<br>funds<br>£ | 2025<br>Total<br>funds<br>£ | 2024<br>Total<br>funds<br>£ |
|--------------------------------------|-------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| <b>Receipts</b>                      |       |                                    |                                  |                             |                             |
| Grants and donations                 | (2)   | 459                                | 32,739                           | 33,198                      | 28,402                      |
| Other income                         |       | -                                  | -                                | -                           | 185                         |
| <b>Total receipts</b>                |       | <u>459</u>                         | <u>32,739</u>                    | <u>33,198</u>               | <u>28,587</u>               |
| <b>Payments</b>                      |       |                                    |                                  |                             |                             |
| Salaries NI and pensions             |       | -                                  | 17,498                           | 17,498                      | 8,172                       |
| Subcontractors                       |       | -                                  | 5,489                            | 5,489                       | 1,635                       |
| Professional fees                    |       | -                                  | 450                              | 450                         | 298                         |
| Payroll fees                         |       | -                                  | 288                              | 288                         | 366                         |
| Room hire                            |       | -                                  | 300                              | 300                         | 797                         |
| Staff expenses                       |       | -                                  | 657                              | 657                         | 252                         |
| Trustee expenses                     |       | -                                  | 1,183                            | 1,183                       | 755                         |
| Marketing, website and publicity     |       | -                                  | 1,414                            | 1,414                       | 532                         |
| Refugee week                         |       | -                                  | 855                              | 855                         | 3,820                       |
| Design and print costs               |       | -                                  | 476                              | 476                         | -                           |
| Training                             |       | -                                  | 4,150                            | 4,150                       | 437                         |
| Events and activities                |       | -                                  | 370                              | 370                         | 1,067                       |
| Running costs                        |       | -                                  | 2,187                            | 2,187                       | 252                         |
| Equipment                            |       | -                                  | 29                               | 29                          | 280                         |
| Independent examination              |       | -                                  | 600                              | 600                         | 600                         |
| Volunteer costs                      |       | -                                  | 584                              | 584                         | -                           |
| <b>Total payments</b>                |       | <u>-</u>                           | <u>36,530</u>                    | <u>36,530</u>               | <u>19,263</u>               |
| <b>Net receipts / (payments)</b>     |       | 459                                | (3,791)                          | (3,332)                     | 9,324                       |
| <b>Fund balances brought forward</b> |       | <u>1,014</u>                       | <u>14,142</u>                    | <u>15,156</u>               | <u>5,832</u>                |
| <b>Fund balances carried forward</b> | (3)   | <u>1,473</u>                       | <u>10,351</u>                    | <u>11,824</u>               | <u>15,156</u>               |

**Calderdale Valley of Sanctuary**  
**Statement of assets and liabilities**  
**as at 31 March 2025**

|                         | 2025         | 2025          | 2025          | 2024          |
|-------------------------|--------------|---------------|---------------|---------------|
|                         | Unrestricted | Restricted    | Total         | Total         |
|                         | £            | £             | £             | £             |
| <b>Cash funds</b>       |              |               |               |               |
| Cash at bank            | 1,473        | 10,351        | 11,824        | 15,156        |
| <b>Total cash funds</b> | <u>1,473</u> | <u>10,351</u> | <u>11,824</u> | <u>15,156</u> |

**Assets retained for the charity's own use**

Laptop  
 Sony Vlog video camera with accessories  
 ASVS X415 Laptop  
 Apple iPhone SE

**Liabilities**

|                 |            |
|-----------------|------------|
|                 | 2025       |
|                 | £          |
| Accruals        | 600        |
| Other creditors | 63         |
|                 | <u>663</u> |

The financial statements were approved by the board of trustees on **26/08/2025**

Signed:  (Trustee)

Name: **Laura Beesley**

# **Calderdale Valley of Sanctuary**

## **Notes to the accounts**

### **for the year ended 31 March 2025**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Calderdale Valley of Sanctuary**  
**Notes to the accounts continued**  
**for the year ended 31 March 2025**

| 2 Grants and donations                     | 2025               | 2025             | 2025          | 2024          |
|--|--------------------|------------------|---------------|---------------|
|  | Unrestricted funds | Restricted funds | Total funds   | Total funds   |
|  | £                  | £                | £             | £             |
| Brelms Trust                               | -                  | 6,000            | 6,000         | 5,000         |
| Community Foundation for Calderdale (CFFC) | -                  | 7,315            | 7,315         | 7,952         |
| Locala Community                           | -                  | 1,423            | 1,423         | -             |
| National Lottery Community Fund            | -                  | 18,001           | 18,001        | -             |
| Calderdale MBC                             | -                  | -                | -             | 12,700        |
| The Wharfedale Foundation                  | -                  | -                | -             | 2,500         |
| Other donations                            | 459                | -                | 459           | 250           |
|  | <u>459</u>         | <u>32,739</u>    | <u>33,198</u> | <u>28,402</u> |

| 3 Restricted funds              | Balance b/f   | Incoming      | Outgoing      | Transfers | Balance c/f   |
|---------------------------------|---------------|---------------|---------------|-----------|---------------|
|                                 | £             | £             | £             | £         | £             |
| Brelms Trust                    | 4,260         | 6,000         | 6,022         | -         | 4,238         |
| CFFC General Grant              | 2,982         | -             | 650           | -         | 2,332         |
| CFFC Culture Dale               | -             | 2,460         | 2,460         | -         | -             |
| Locala Community                | -             | 1,423         | 1,423         | -         | -             |
| CFFC Support & Integration 23   | 4,820         | -             | 4,820         | -         | -             |
| CFFC Support & Integration 24   | -             | 4,855         | 4,855         | -         | -             |
| National Lottery Community Fund | -             | 18,001        | 14,220        | -         | 3,781         |
| The Wharfedale Foundation       | 2,080         | -             | 2,080         | -         | -             |
|                                 | <u>14,142</u> | <u>32,739</u> | <u>36,530</u> | <u>-</u>  | <u>10,351</u> |

| Fund name                       | Purpose of restriction  |
|---------------------------------|---|
| Brelms Trust                    | To cover the core costs of the organisation.                            |
| CFFC General Grant              | To deliver specific activities as part of refugee week.                 |
| CFFC Culture Dale               | To expand and build upon the initial success of the Writers Refuge.     |
| Locala Community                | Working with EdShift to provide Brave Boxes to young migrants.          |
| CFFC Support & Integration 23   | To develop networks and partnerships with our members and supporters.   |
| CFFC Support & Integration 24   | To develop networks and partnerships with our members and supporters.   |
| National Lottery Community Fund | To cover the core costs of the organisation and fund specific projects. |
| The Wharfedale Foundation       | Deliver mentoring to writers who are seeking sanctuary.                 |

**4 Related party transactions**

**Trustee expenses**

During the year 4 trustees were paid a total of £1,159, in respect of travel £279 and telephone and internet £880 (previous year: 4 trustees, £755 - £50 travel, £525 telephone and internet and £180 childcare costs).

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**CALDERDALE VALLEY OF SANCTUARY**

England & Wales - Charity number 1197764

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# Accounts

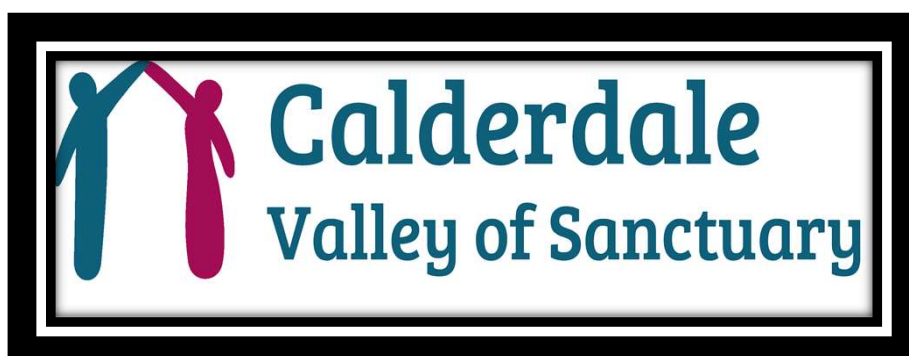
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# Calderdale Valley of Sanctuary

Charity number 1197764

## Annual Report and Financial Statements

for the year ended 31 March 2024



# **Calderdale Valley of Sanctuary**

## **Annual Report and Financial Statements for the year ended 31 March 2024**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Calderdale Valley of Sanctuary**

## **Trustees' report for the year ended 31 March 2024**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

| <b>Name</b>               | <b>Position</b> | <b>Dates</b>                    |
|---------------------------|-----------------|---------------------------------|
| Laura Beesley             | Chair           |                                 |
| Obomate Benibo            | Secretary       |                                 |
| Bilikisu Adams            |                 |                                 |
| Rebekah Ann Hellewell     |                 |                                 |
| Folashade Ganiyat Ifekoya |                 |                                 |
| Lauren Iredale            |                 | Resigned 18 July 2023           |
| Nurgul Zhamentikova       | Treasurer       | Resigned 10 May 2024            |
| <b>Charity number</b>     | 1197764         | Registered in England and Wales |

### **Registered and principal address**

St. Augustine's Centre  
Hanson Lane  
Halifax  
HX1 5PG

### **Bankers**

Co-operative Bank  
PO Box250  
Skelmersdale  
WN8 6WT

### **Independent examiner**

Alan Dodd FCCA

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) association formed on 2 February 2022 and is governed by a constitution.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM.

# Calderdale Valley of Sanctuary

## Trustees' report (continued) for the year ended 31 March 2024

### Objectives and activities

#### The charity's objects

To advance equality and diversity for the public benefit for people seeking sanctuary by collaborating as a network of individuals and organisations and promoting activities that foster understanding between people from diverse backgrounds and welcome people who have made Calderdale their home.

To promote social inclusion for the public benefit by preventing people in Calderdale from becoming socially excluded, and relieving the needs of those people within Calderdale who are socially excluded by reason of their refugee or asylum seeker status and assisting them to integrate into society.

#### The charity's main activities

Calderdale Valley of Sanctuary has continued to facilitate, enable and grow the network of organisations and residents who support our aim to make Calderdale a place of welcome for people seeking asylum and refugees.

This has been achieved through a variety of methods including creating videos demonstrating what our members do to welcome people seeking sanctuary, Creating a video focussing on the strengths of people seeking sanctuary, taking part in campaigns to highlight the huge challenges that the current political and legal system presents to those seeking asylum, raising awareness locally of these issues and connecting members to create events which have a greater and wider impact.

#### Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular equality and diversity.

#### Achievements and performance

During the past year Calderdale Valley of Sanctuary has made significant progress as both an organisation and as a network of engaged members (organisations) and supporters (residents).

Below we have highlighted a number of these milestones achieved with our partners and helping to deliver the warm welcome for people seeking sanctuary in Calderdale.

- 1) Calderdale Council Library service achieves Library of sanctuary status.
- 2) Refugee Week 2023 involved more partners and events than previous years. Gulwali Passarly (an author who is a refugee) spoke and present the Library of Sanctuary award. A remarkable arts installation based on the theme of compassion was created on a landmark site in Halifax following detailed engagement at St Augustine's Centre and implemented by local group Sand in your eye.
- 3) Secured 3-year funding from The National Lottery Community Fund to enable us to continue employ our part time Membership Engagement Lead. This role has proved instrumental in increasing both the number of members and those who are actively engaged in our work.
- 4) 68% increase in members (organisations) to a total of 70.
- 5) A wide range of new partnerships including Calderdale Valley of Sanctuary and EdShift resulting in a new project of Brave Boxes of Sanctuary for young people and their families seeking asylum or refugees and a photographic exhibition on the theme of 'home'.
- 6) Launch of a free workshop for schools with one of our supporters called Connection; Time to rethink Migration following a successful pilot at Brighouse Sixth form college.
- 7) Research with the University of Manchester into the experiences and aspirations for women over the age of 50 who are seeking asylum or refugees.

# **Calderdale Valley of Sanctuary**

## **Trustees' report (continued) for the year ended 31 March 2024**

### **Achievements and performance (continued)**

- 8) Engagement with The Cranfield Trust to support our Board of Trustees to become more effective.
- 9) Highly skilled volunteers with vital skills in relation to finance and administration joined our team and provided much needed capacity, energy and expertise.
- 10) New funding streams to support Refugee Week and the Brave Boxes.
- 11) Building networks in the Lower Valley in partnership with our member Curious Motion.

### **Financial review**

The net receipts for the year were £9,324, including net receipts of £250 on unrestricted funds and net receipts of £9,074 on restricted funds.

### **Reserves policy**

The charity's free reserves, at the year end were £1,014.



Approved by the board of trustees on 18/7/2024

Laura Beesley (Trustee)

# Calderdale Valley of Sanctuary

## Independent examiner's report to the trustees of Calderdale Valley of Sanctuary

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2024, which are set out on pages 6 to 9.

### Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:  .....

Name: Alan Dodd FCCA

25/7/2024

### West Yorkshire Community Accountancy Service CIO

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Calderdale Valley of Sanctuary**  
**Receipts and payments account**  
**for the year ended 31 March 2024**

|                                      | Notes | 2024<br>Unrestricted<br>funds<br>£ | 2024<br>Restricted<br>funds<br>£ | 2024<br>Total<br>funds<br>£ | 2023<br>Total<br>funds<br>£ |
|--------------------------------------|-------|------------------------------------|----------------------------------|-----------------------------|-----------------------------|
| <b>Receipts</b>                      |       |                                    |                                  |                             |                             |
| Grants and donations                 | (2)   | 250                                | 28,152                           | 28,402                      | 12,950                      |
| Transfer on incorporation            |       | -                                  | -                                | -                           | 21,621                      |
| Other income                         |       | 185                                | -                                | 185                         | -                           |
| <b>Total receipts</b>                |       | <b>435</b>                         | <b>28,152</b>                    | <b>28,587</b>               | <b>34,571</b>               |
| <b>Payments</b>                      |       |                                    |                                  |                             |                             |
| Salaries NI and pensions             |       | -                                  | 8,172                            | 8,172                       | -                           |
| Subcontractors                       |       | -                                  | 1,635                            | 1,635                       | 14,017                      |
| Professional fees                    |       | -                                  | 298                              | 298                         | 6,400                       |
| Payroll fees                         |       | -                                  | 366                              | 366                         | -                           |
| Room hire                            |       | -                                  | 797                              | 797                         | 178                         |
| Staff expenses                       |       | -                                  | 252                              | 252                         | -                           |
| Trustee expenses                     |       | -                                  | 755                              | 755                         | 128                         |
| Marketing, website and publicity     |       | -                                  | 532                              | 532                         | 1,870                       |
| Refugee week                         |       | -                                  | 3,820                            | 3,820                       | -                           |
| Design and print costs               |       | -                                  | -                                | -                           | 1,353                       |
| Training                             |       | -                                  | 437                              | 437                         | 653                         |
| Events and activities                |       | 185                                | 882                              | 1,067                       | 1,910                       |
| Running costs                        |       | -                                  | 252                              | 252                         | 169                         |
| Equipment                            |       | -                                  | 280                              | 280                         | 2,061                       |
| Independent examination              |       | -                                  | 600                              | 600                         | -                           |
| <b>Total payments</b>                |       | <b>185</b>                         | <b>19,078</b>                    | <b>19,263</b>               | <b>28,739</b>               |
| <b>Net receipts / (payments)</b>     |       | <b>250</b>                         | <b>9,074</b>                     | <b>9,324</b>                | <b>5,832</b>                |
| <b>Fund balances brought forward</b> |       | <b>764</b>                         | <b>5,068</b>                     | <b>5,832</b>                | <b>-</b>                    |
| <b>Fund balances carried forward</b> | (3)   | <b>1,014</b>                       | <b>14,142</b>                    | <b>15,156</b>               | <b>5,832</b>                |

**Calderdale Valley of Sanctuary**  
**Statement of assets and liabilities**  
**as at 31 March 2024**

|                         | 2024         | 2024          | 2024          | 2023         |
|-------------------------|--------------|---------------|---------------|--------------|
|                         | Unrestricted | Restricted    | Total         | Total        |
|                         | £            | £             | £             | £            |
| <b>Cash funds</b>       |              |               |               |              |
| Cash at bank            | 1,014        | 14,142        | 15,156        | 5,832        |
| <b>Total cash funds</b> | <u>1,014</u> | <u>14,142</u> | <u>15,156</u> | <u>5,832</u> |

**Assets retained for the charity's own use**

Laptop  
 Sony Vlog video camera with accessories  
 ASVS X415 Laptop  
 Apple iPhone SE

**Liabilities**

|                 | 2024       |
|-----------------|------------|
|                 | £          |
| Accruals        | 600        |
| Other creditors | 175        |
|                 | <u>775</u> |

The financial statements were approved by the board of trustees on 18/7/2024

Laura Beesley (Trustee)



# **Calderdale Valley of Sanctuary**

## **Notes to the accounts**

### **for the year ended 31 March 2024**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

The accounts for the previous period were prepared for the period from 2 February 2022 to 31 March 2023

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Calderdale Valley of Sanctuary**  
**Notes to the accounts continued**  
**for the year ended 31 March 2024**

| 2 Grants and donations                     | 2024                    | 2024                  | 2024             | 2023             |
|--|-------------------------|-----------------------|------------------|------------------|
|  | Unrestricted funds<br>£ | Restricted funds<br>£ | Total funds<br>£ | Total funds<br>£ |
| Calderdale MBC                             | -                       | 12,700                | 12,700           | 12,700           |
| Community Foundation for Calderdale (CFFC) | -                       | 7,952                 | 7,952            | -                |
| Brelms Trust                               | -                       | 5,000                 | 5,000            | -                |
| Wharfedale Foundation                      | -                       | 2,500                 | 2,500            | -                |
| Other donations                            | 250                     | -                     | 250              | 250              |
|  | <u>250</u>              | <u>28,152</u>         | <u>28,402</u>    | <u>12,950</u>    |

| 3 Restricted funds           | Balance b/f<br>£ | Incoming<br>£ | Outgoing<br>£ | Transfers<br>£ | Balance c/f<br>£ |
|------------------------------|------------------|---------------|---------------|----------------|------------------|
| The Wharfedale Foundation    | -                | 2,500         | 420           | -              | 2,080            |
| CFFC Support & Integration   | -                | 4,970         | 150           | -              | 4,820            |
| CMBC Stronger Neighbourhoods | 5,068            | 12,700        | 17,768        | -              | -                |
| Brelms Trust                 | -                | 5,000         | 740           | -              | 4,260            |
| CFFC General Grant           | -                | 2,982         | -             | -              | 2,982            |
|                              | <u>5,068</u>     | <u>28,152</u> | <u>19,078</u> | <u>-</u>       | <u>14,142</u>    |

| Fund name                    | Purpose of restriction  |
|------------------------------|---|
| The Wharfedale Foundation    | Deliver mentoring to writers who are seeking sanctuary  |
| CFFC Support & Integration   | To develop networks and partnerships with our members and supporters                            |
| CMBC Stronger Neighbourhoods | To deliver our vision of creating a welcome for those seeking asylum and refugees in Calderdale |
| Brelms Trust                 | For running costs   |
| CFFC General Grant           | To deliver specific activities as part of refugee week  |

**4 Related party transactions**

**Trustee expenses**

During the year 4 trustees were paid a total of £755, in respect of travel £50, telephone and internet £525 and £180 childcare costs (previous year: 2 trustees, £128 - £59 travel, £45 telephone and internet and £24 childcare costs).

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

**CALDERDALE VALLEY OF SANCTUARY**

England & Wales - Charity number 1197764

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# Accounts

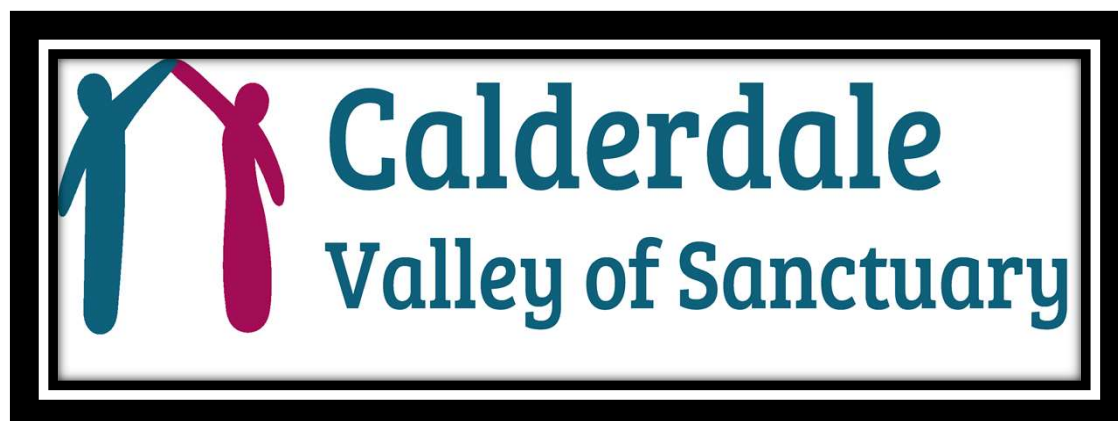
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# **Calderdale Valley of Sanctuary**

Charity number 1197764

## **Annual Report and Financial Statements**

**for the period 2 February 2022 to 31 March 2023**



West Yorkshire Community Accounting Service

# **Calderdale Valley of Sanctuary**

## **Annual Report and Financial Statements for the period 2 February 2022 to 31 March 2023**

| <b>Contents</b>                     | <b>Page</b> |
|-------------------------------------|-------------|
| Trustees' report                    | 2 to 4      |
| Examiner's report                   | 5           |
| Receipts and payments account       | 6           |
| Statement of assets and liabilities | 7           |
| Notes to the accounts               | 8 to 9      |

**Prepared by West Yorkshire Community Accountancy Service CIO**

# Calderdale Valley of Sanctuary

## Trustees' report for the period 2 February 2022 to 31 March 2023

### Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

| <b>Name</b>               | <b>Position</b> | <b>Dates</b>              |
|---------------------------|-----------------|---------------------------|
| Laura Beesley             | Chair           | Appointed 2 February 2022 |
| Nurgul Zhamentikova       | Treasurer       | Appointed 14 October 2022 |
| Obomate Benibo            | Secretary       | Appointed 4 November 2022 |
| Bilikisu Adams            |                 | Appointed 2 February 2022 |
| Rebekah Ann Hellewell     |                 | Appointed 2 February 2022 |
| Folashade Ganiyat Ifekoya |                 | Appointed 2 February 2022 |
| Lauren Iredale            |                 | Appointed 2 February 2022 |

**Charity number** 1197764 Registered in England and Wales

### **Registered and principal address**      **Bankers**

St. Augustine's Centre  
Hanson Lane  
Halifax  
HX1 5PG

### **Independent examiner**

Alan Dodd FCCA

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) association formed on 2 February 2022 and is governed by a constitution. Prior to becoming a CIO, the organisation operated as an unincorporated community association.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are appointed by the members at the AGM.

# **Calderdale Valley of Sanctuary**

## **Trustees' report (continued) for the period 2 February 2022 to 31 March 2023**

### **Objectives and activities**

#### **The charity's objects**

To advance equality and diversity for the public benefit for people seeking sanctuary by collaborating as a network of individuals and organisations and promoting activities that foster understanding between people from diverse backgrounds and welcome people who have made Calderdale their home.

To promote social inclusion for the public benefit by preventing people in Calderdale from becoming socially excluded, and relieving the needs of those people within Calderdale who are socially excluded by reason of their refugee or asylum seeker status and assisting them to integrate into society.

#### **The charity's main activities**

Calderdale Valley of Sanctuary has continued to facilitate, enable and grow the network of organisations and residents who support our aim to make Calderdale a place of welcome for people seeking asylum and refugees.

This has been achieved through a variety of methods including creating videos demonstrating what our members do to welcome people seeking sanctuary, Creating a video focussing on the strengths of people seeking sanctuary, taking part in campaigns to highlight the huge challenges that the current political and legal system presents to those seeking asylum, raising awareness locally of these issues and connecting members to create events which have a greater and wider impact.

#### **Public benefit statement**

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular equality and diversity.

#### **Achievements and performance**

Calderdale valley of sanctuary has had some milestone during the year, we have been able to meet our set targets and in some cases exceed them.

- Working very closely with Libraries. Raising awareness amongst their staff and their services and how they can support people seeking sanctuary
- Beech Hill Primary School became the first School of Sanctuary in Calderdale and is now supporting and mentoring other schools who are interested
- The establishment of 3 networks.
- We have a growing and active Schools Network.
- A Food Network bringing together members who focus activities around sharing food
- Culture Network bringing together arts organisations and ensuring that the voice of people seeking sanctuary informs other culture networks
- Trustee recruitment-we now have 7 trustees and 4 with experience of the asylum system. This experience and insight is key to ensuring that we remain focussed on the changes that make a real difference to the lives of those making Calderdale their home
- A successful co-ordination of refugee week 2022, an ongoing planning and co-ordination of the upcoming refugee week 2023.

# Calderdale Valley of Sanctuary

## Trustees' report (continued) for the period 2 February 2022 to 31 March 2023

### Achievements and performance (continued)

- Achieving charitable status.
- The success of “I am skilful, I am talented” video project, funded by Wharfedale Foundation. This focussed on strength based stories and the skills and expertise that people seeking sanctuary bring to our communities. A key part of the project was training a group of people seeking sanctuary to be able to film and edit video footage . The project was highlighted in national coverage
- 12 High Quality Videos featuring our Members, as part of Calderdale Welcomes You Project.
- Regular, high-quality Monthly newsletter with double the “ of the national industry standard.
- 500% increase of supporters, and 100% increase in Members.

### Financial review

The net receipts for the period were £5,832, including net receipts of £764 on unrestricted funds and net receipts of £5,068 on restricted funds after transfers.

### Reserves policy

The charity's free reserves, at the period end were £764.

The trustees have not adopted a formal reserves policy. There are very few overhead costs, and the majority of core expenditure is met from the Stronger Neighbourhoods restricted grant. The trustees will explore whether adequate unrestricted reserves can be obtained in future grant applications.

Approved by the board of trustees on 08/09/2023.....

Signed:  (Trustee)

Name: Laura Beesley.....

# **Calderdale Valley of Sanctuary**

## **Independent examiner's report to the trustees of Calderdale Valley of Sanctuary**

I report to the charity trustees on my examination of the accounts of the CIO for the period 2 February 2022 to 31 March 2023, which are set out on pages 6 to 9.

### **Responsibilities and basis of report**

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: .....

Name: Alan Dodd FCCA

Date: .....

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Calderdale Valley of Sanctuary**  
**Receipts and payments account**  
**for the period 2 February 2022 to 31 March 2023**

|                                      | Notes | 2023<br>Unrestricted<br>funds<br>£ | 2023<br>Restricted<br>funds<br>£ | 2023<br>Total<br>funds<br>£ |
|--------------------------------------|-------|------------------------------------|----------------------------------|-----------------------------|
| <b>Receipts</b>                      |       |                                    |                                  |                             |
| Grants and donations                 | (2)   | 250                                | 12,700                           | 12,950                      |
| Transfer on incorporation            |       | 511                                | 21,110                           | 21,621                      |
| <b>Total receipts</b>                |       | <u>761</u>                         | <u>33,810</u>                    | <u>34,571</u>               |
| <b>Payments</b>                      |       |                                    |                                  |                             |
| Subcontractors                       |       | -                                  | 14,017                           | 14,017                      |
| Professional fees                    |       | -                                  | 6,400                            | 6,400                       |
| Room hire                            |       | -                                  | 178                              | 178                         |
| Trustee expenses                     |       | -                                  | 128                              | 128                         |
| Marketing, website and publicity     |       | -                                  | 1,870                            | 1,870                       |
| Design and print costs               |       | -                                  | 1,353                            | 1,353                       |
| Training                             |       | -                                  | 653                              | 653                         |
| Events and activities                |       | -                                  | 1,910                            | 1,910                       |
| Running costs                        |       | -                                  | 169                              | 169                         |
| Equipment                            |       | -                                  | 2,061                            | 2,061                       |
| <b>Total payments</b>                |       | <u>-</u>                           | <u>28,739</u>                    | <u>28,739</u>               |
| <b>Net receipts / (payments)</b>     |       | 761                                | 5,071                            | 5,832                       |
| <b>Transfers between funds</b>       | (3)   | 3                                  | (3)                              | -                           |
| <b>Net movement in funds</b>         |       | <u>764</u>                         | <u>5,068</u>                     | <u>5,832</u>                |
| <b>Fund balances brought forward</b> |       | -                                  | -                                | -                           |
| <b>Fund balances carried forward</b> | (3)   | <u>764</u>                         | <u>5,068</u>                     | <u>5,832</u>                |

**Calderdale Valley of Sanctuary**  
**Statement of assets and liabilities**  
**as at 31 March 2023**

|                         | 2023         | 2023         | 2023         |
|-------------------------|--------------|--------------|--------------|
|                         | Unrestricted | Restricted   | Total        |
|                         | £            | £            | £            |
| <b>Cash funds</b>       |              |              |              |
| Cash at bank            | 764          | 5,068        | 5,832        |
| <b>Total cash funds</b> | <u>764</u>   | <u>5,068</u> | <u>5,832</u> |

**Assets retained for the charity's own use**

Laptop  
 Sony Vlog video camera with accessories  
 ASVS X415 Laptop  
 Apple iPhone SE

**Liabilities**

|          |            |
|----------|------------|
|          | 2023       |
|          | £          |
| Accruals | 600        |
|          | <u>600</u> |

The financial statements were approved by the board of trustees on .....

Signed: ..... (Trustee)

Name: .....

# **Calderdale Valley of Sanctuary**

## **Notes to the accounts**

### **for the period 2 February 2022 to 31 March 2023**

#### **1 Accounting policies**

##### **Basis of accounting**

The trustees have taken advantage of section 133 of the Charities Act 2011 and have prepared the accounts on a receipts and payments basis.

These accounts have been prepared for the period from 2 February 2022 to 31 March 2023

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

**Calderdale Valley of Sanctuary**  
**Notes to the accounts continued**  
**for the period 2 February 2022 to 31 March 2023**

| 2 Grants and donations | 2023               | 2023             | 2023          |
|------------------------|--------------------|------------------|---------------|
|                        | Unrestricted funds | Restricted funds | Total funds   |
|                        | £                  | £                | £             |
| Calderdale MBC         | -                  | 12,700           | 12,700        |
| Other donations        | 250                | -                | 250           |
|                        | <u>250</u>         | <u>12,700</u>    | <u>12,950</u> |

| 3 Restricted funds      | Balance b/f | Incoming      | Outgoing      | Transfers  | Balance c/f  |
|-------------------------|-------------|---------------|---------------|------------|--------------|
|                         | £           | £             | £             | £          | £            |
| Wharfedale Foundation   | -           | 4,000         | 3,998         | (2)        | -            |
| CFFC - Dev Worker       | -           | 7,812         | 7,812         | -          | -            |
| Stronger Neighbourhoods | -           | 21,997        | 16,929        | -          | 5,068        |
| CFFC - Here I am        | -           | 1             | -             | (1)        | -            |
|                         | <u>-</u>    | <u>33,810</u> | <u>28,739</u> | <u>(3)</u> | <u>5,068</u> |

**Fund name**

**Purpose of restriction**

Wharfedale Foundation

To produce a video for those seeking asylum or refugee status, and to help to train sanctuary seekers. Small underspend transferred to unrestricted funds.

CFFC - Dev Worker

Funding from the Community Foundation for Calderdale (CFFC) to support a development worker to improve communications and membership engagement.

Stronger Neighbourhoods

Funding towards the core costs of running the charity, extended to March 2024.

CFFC - Here I am

As a part of Refugee Week, towards an arts project to welcome refugees. Small underspend transferred to unrestricted funds.

**4 Related party transactions**

**Trustee expenses**

During the period, 2 trustees were paid a total of £128 (including £59 travel, £45 telephone and £24 for childcare costs).

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during the period.