



Costume & Textile Association

Charitable Incorporated Organisation (CIO): Registered Charity Number: 1197727

Trustees Annual Report for the period 1 January to 31 December 2024

Address: c/o Shirehall, 32 Market Avenue, Norwich, Norfolk NR1 3JQ

Bankers: Co-op Bank, PO Box 250, Delf House, Southway, Skelmersdale WN8 6WT

The C&TA was founded in 1989 as a registered charity, No. 1000730, and became a Charitable Incorporated Organisation (CIO), No. 1197727 on 31.01.2022

A committee of Trustees manage the affairs of the C&TA and may for that purpose exercise all the powers of the C&TA.

The accounts date from 01.01.2024 – 31.12.24.

The Objects of the C&TA are:

To advance the education of the public in the history and development of costumes and textiles and the history and development of the costume and textiles industries and trades in Norfolk and Norwich, in particular but not exclusively through:

- a) the provision of public events, talks, displays and activities which promote a greater understanding of the history and manufacture of costumes and textiles in general;
- b) the provision of financial and other assistance to support the presentation and development of the Norfolk Museums Service's costume and textile collection;
- c) the promotion of research, the useful results of which will be published for the public benefit;
- d) the award of bursaries, prizes and grants to support students of textiles and fashion.

Over the last three decades the Costume and Textile Association members have contributed more than £135,000 to enable the Norfolk Museums Service to extend and improve its extensive costume and textile collection and to encourage scholarly research.

Achievements in 2024

- Supported NMS by donating a Dove dress: £170, a copy of the Longhorn sheep book: £25, a donation of £400.
- Memorandum of Understanding with NMS updated and agreed – to run for the next three years.
- Held a major exhibition in celebration of its 35th anniversary during Norfolk Makers Festival 13 - 21 April 2024. The exhibition was held in the Gallery space at Norwich Forum and received great acclaim during the festival.
- Continued to fund the C&TA Student Awards and the Helen Hoyte Student Awards for the Norwich University of the Arts.
- Launched the 2025 bi-annual Geoffrey Squire bursary award.
- Funded the digitisation of the Helen Hoyte Claxton Opera Designs held at the Norfolk Record Office
- Copies of the Shawl colouring book sold at cost price to Art at work. An HLF funded project to improve mental health researching the history of Norwich's textiles industry.
- Enhanced the website to give members a better online experience.
- Continued to increase membership due to the acclaimed 35th anniversary exhibition with 100 new members joining during 2024.
- Attendance at several community-based textile related events in and around Norwich in liaison with partner organisations.
- Gained a new C&TA committee member and two active members to help with the resource collection.
- Amended and reprinted the membership leaflet.
- Created a GDPR register of conflicts of interest, as suggested by the Charity Commission

Membership

Membership of the C&TA is open to any individual who is interested in furthering its purposes. Online only memberships are available for those living in other parts of the UK and overseas.

Structure and governance management

The Trustees shall manage the affairs of the C&TA and may for that purpose exercise all the powers of the C&TA. It is the duty of each Trustee:

to exercise his or her powers and to perform his or her functions as a Trustee in the way he or she decide in good faith would be most likely to further the purposes of the C&TA; and

to exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to any special knowledge or experience that he or she has or holds himself or herself as having.

The Trustees of the C&TA as a Charitable Incorporated Organisation are:

Caroline Whiting	Chair, Website, Publicity
Pippa Lacey	Vice chair, online events, social media.
Pauline White	Secretary, Data Protection
Eunice Warren	Treasurer
Stephen Worth	Artistic director
Barbara Coe	Events and Volunteer co-ordinator
Mandy Jackson	Events

Deirdre Bailey Product Sales
Jenny Fletcher Website & Miscellany

The C&TA run a wide range of Costume and Textile related events, both in person and online, for members to enjoy. From ticket sales money is raised primarily to support the work of the Norfolk Museum Service (NMS). Fund raising is entirely reliant on membership fees and on members and the wider public attending events, talks and displays. C&TA books and publications, are available for sale on the website and at events.

The C&TA have a varied resource costume and textile collection that is used for fashion shows, to enhance displays and to stimulate interest.

The online events programme continues to great acclaim.

The free Crafty Chat sessions help contribute to members wellbeing. Costume Detectives sessions enable members to analyse and document historic dressmaking and tailoring techniques.

The C&TA trustees have a wide range of abilities, skills and interests to draw on when devising the programmes of events. The trustees receive no remuneration for their tireless efforts, apart from expenses.

The C&TA works closely with NMS disseminating news and collaborating on some events for members. The list of donations since C&TA's inception are available on the website:

<https://www.ctacostume.org.uk/donations.html>

Financial Review

CCLA Investment Management Ltd: CCLA is the UK's largest charity fund manager and is where the majority of the C&TA's funds are held.

COIF Charities Investment Fund: A long-term, sustainable investment solution which incorporates environmental, social and governance (ESG) considerations into the investment strategy. Suitable for all charities looking for a good level of distributions and protection from inflation. The fund aims to provide a long-term total return comprising growth in capital and distributions.

As part of the accounts held by the C&TA, we have certain sums reserved for specific purposes:

Geoffrey Squire Bursary, held bi-annually

The Bellerophon tapestry: a NMS treasure that needs restoration

Clabburn fund: given by the family in the name of the C&TA's founder, to engage eminent speakers for events

The Future

The C&TA will continue to support NMS in their aims and ambitions

The C&TA will continue to support the Fashion and the Textile students at Norwich University of the Arts (NUA), through the C&TA student award and the Helen Hoyte student award. We will also continue with the bi-annual bursary and by holding events, giving talks and demonstrations, using our resources whenever possible.

The C&TA will try to engage with members and the wider community as widely as possible to promote the Costume and Textile heritage of Norwich and Norfolk.



Receipts and payments accounts

CC16a

For the period
from

01/01/2024

To

31/12/2024

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	2,660	-	-	2,660	5,750
In person events	12,698	-	-	12,698	12,907
Online events	3,349	-	-	3,349	3,909
Book sales & cards	1,835	-	-	1,835	4,105
Donations	3,131	-	-	3,131	352
Sundry, admin, refunds	492	-	-	492	-
Square sales	9,224	-	-	9,224	3,729
Bank transfer	-	-	-	-	210
Deposit interest	3,364	-	-	3,364	2,757
Sub total (Gross income for AR)	36,753	-	-	36,753	33,719
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	36,753	-	-	36,753	33,719
A3 Payments					
In person events	4,486	-	-	4,486	10,074
Online events	800	-	-	800	557
Printing	1,490	-	-	1,490	-
Postage, stationery	1,398	-	-	1,398	1,052
Miscellany publication	1,345	-	-	1,345	847
Donations	-	-	-	-	2,900
Admin costs	362	-	-	362	353
Insurance	543	-	-	543	400
Bursary, award prizes	1,700	-	-	1,700	1,410
Refunds	73	-	-	73	135
Resources	465	-	-	465	1,683
Sundry	90	-	-	90	5,227
Room hire, storage	3,776	-	-	3,776	1,066
Sub total	16,528	-	-	16,528	25,704
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	16,528	-	-	16,528	25,704
Net of receipts/(payments)	20,225	-	-	20,225	8,015
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	77,778	-	-	77,778	69,763
Cash funds this year end	98,003	-	-	98,003	77,778

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds				
	Co-Op Bank Community Direct Plus account	28,982	-	-
CCXX R1 accounts (SS)	COIF: Charity deposit fund 1	69,021	-	07/10/2025 -

	-	-	-
Total cash funds	98,003	-	-

(agree balances with receipts and payments account(s))

B2 Other monetary assets

Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities

Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Eunice Warren</i>	EUNICE WARREN	07/10/2025
<i>PC White</i>	PAULINE WHITE	08/10/25



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COSTUME & TEXTILE ASSOCIATION

The Costume & Textile Association Trustees consider that a full audit of their accounts is not required this year. An independent examiner has been appointed, whose statement follows:

"The Costume & Textile Association accounts for the year 2024 have been examined against the records presented to me.

In connection with my examination, I believe that these accounts represent an accurate record of the transactions for the financial year 1 January 2024 to 31 December 2024."

SIGNED

J. Parton

EXAMINER

JENNY PARTON

DATE

18/4/25

SIGNED

Eunice Warren

C&TA TREASURER

EUNICE WARREN

DATE

20 Mar 2025

SIGNED

Caroline Whiting

C&TA CHAIR

CAROLINE WHITING

DATE

18-4-25