



# **Costume & Textile Association**

**Charitable Incorporated Organisation (CIO):** Registered Charity Number: 1197727

## **Trustees Annual Report** **for the period 1 January to 31 December 2022**

**Address:** c/o Shirehall, 32 Market Avenue, Norwich, Norfolk NR1 3JQ

**Bankers:** Co-op Bank, PO Box 250, Delf House, Southway, Skelmersdale WN8 6WT

The C&TA was founded in 1989 as a registered charity, No. 1000730, and became a Charitable Incorporated Organisation (CIO), No. 1197727 on 31.01.2022

A committee of Trustees manage the affairs of the C&TA and may for that purpose exercise all the powers of the C&TA.

The accounts date from 01.01.2022, when the organisation was still a registered charity, and continue from February as a CIO.

### **The Objects of the C&TA are:**

To advance the education of the public in the history and development of costumes and textiles and the history and development of the costume and textiles industries and trades in Norfolk and Norwich, in particular but not exclusively through:

- a) the provision of public events, talks, displays and activities which promote a greater understanding of the history and manufacture of costumes and textiles in general;
- b) the provision of financial and other assistance to support the presentation and development of the Norfolk Museums Service's costume and textile collection;
- c) the promotion of research, the useful results of which will be published for the public benefit;
- d) the award of bursaries, prizes and grants to support students of textiles and fashion.

Over the last three decades The Costume and Textile Association members have contributed more than £120,000 to enable the Norfolk Museums Service to extend and improve its extensive costume and textile collection and to encourage scholarly research.

## Achievements in 2022

- Supported Norfolk Museums Service (NMS) by donating a Dove dress and Liberty cloak; Clabburn re-purposed shawl plus conservation box; two books about Gertrude Jekyll; a David McEwan shawl. Total £3,810
- Publication of the major work, *Norwich Textiles, A Global Story 1750-1840* by Michael Nix, which the C&TA have funded.
- Continued the C&TA Student Awards and the Helen Hoyte Student Awards for the Norwich University of the Arts with increased prize money.
- Enhanced the website with online membership, payment options, etc.
- Increased membership by creating online only fees for a global audience
- Attendance at various community-based textile related events in Norwich

## Membership

Membership of the C&TA is open to any individual who is interested in furthering its purposes. Online only memberships are available for those living in other parts of the UK and overseas.

## Structure and governance management

The Trustees shall manage the affairs of the C&TA and may for that purpose exercise all the powers of the C&TA. It is the duty of each Trustee:

to exercise his or her powers and to perform his or her functions as a Trustee in the way he or she decide in good faith would be most likely to further the purposes of the C&TA; and

to exercise, in the performance of those functions, such care and skill as is reasonable in the circumstances having regard in particular to any special knowledge or experience that he or she has or holds himself or herself as having.

The Trustees of the C&TA as a Charitable Incorporated Organisation are:

Joy Evitt	Chair and membership secretary
Pippa Lacey	Vice chair, online events, social media.
Pauline White	Secretary, Data Protection
Celia Sutton	Treasurer
Stephen Worth	Artistic director
Barbara Coe	Events and Volunteer co-ordinator
Mandy Jackson	Events
Prue Smith	Online Events
Caroline Whiting	Website, Publicity
Deirdre Bailey	Product Sales

The C&TA run a wide range of Costume and Textile related events, both in person and online, for members to enjoy. From ticket sales money is raised primarily to support the work of the Norfolk Museum Service (NMS). Fund raising is entirely reliant on membership fees and on members and the wider public attending events, talks and displays. Also from sales of C&TA books and publications, available for sale on the website and at events.

C&TA have a varied resource costume and textile collection that is used for fashion shows, to enhance displays and to stimulate interest.

During the recent Pandemic when the income stream was severely compromised, the online events programme was devised to keep members in touch, and for them to have events to look forward to with like minded people.

The Afternoon Chat events were particularly beneficial to those members living alone, at a time when we were not allowed to meet in person. They proved so successful that we have continued them.

The C&TA trustees have a wide range of abilities, skills and interests to draw on when devising the programmes of events. The trustees receive no remuneration for their tireless efforts, apart from expenses.

The C&TA works closely with NMS disseminating news and collaborating on some events for members. The list of donations since C&TA's inception are available on the website:

<https://www.ctacostume.org.uk/donations.html>

## **Financial Review**

During a recent financial review over the Covid period, the C&TA trustees agreed to move some funds from the investment account, to cover shortfalls in income:

CCLA Investment Management Ltd: CCLA is the UK's largest charity fund manager

COIF Charities Investment Fund: A long-term, sustainable investment solution which incorporates environmental, social and governance (ESG) considerations into the investment strategy. Suitable for all charities looking for a good level of distributions and protection from inflation. The fund aims to provide a long-term total return comprising growth in capital and distributions.

As part of the accounts held by the C&TA, we have certain sums reserved for specific purposes:

Geoffrey Squire Bursary, held bi-annually

The Bellerophon tapestry: a NMS treasure that needs restoration

Clabburn fund: given by the family in the name of the C&TA's founder, to engage eminent speakers for events

## **The Future**

The C&TA will continue to support NMS in their aims and ambitions

The C&TA will continue to support the Fashion and the Textile students at Norwich University of the Arts (NUA), through the C&TA student award and the Helen Hoyte student award, also by giving talks and demonstrations.

The C&TA will try to engage with members and the wider community as widely as possible bringing Costume and Textiles to the fore.

**Co-op Bank 2022****Costume & Textile Association****Registered Charity 1197727****CIO**

Balance b/f 01.01.2022

**4,529.60**

Balance per old account

31.12.22

**169.67**

Balance per new account

31.12.22

**6692.41****Bankings YTD**

Subscriptions	6445.13
In Person Events	8051.00
Online Events	3028.97
Donations	650.00
Books etc	298.50
Sundry	338.00
Transfers	0.00
Contra	0.00

**Payments YTD**

In Person Events	3213.25
Online Events	622.90
Refunds	125.00
NUA Prizes	1100.00
Post & Stationery	175.45
Admin	536.27
Miscellany	1105.55
Donations	3510.69
Bursaries	500.00
Insurance	400.00
Resources	1593.76
Sundry	2692.25
Room hire	904.00

**TOTAL IN: 18811.60****TOTAL OUT:****16479.12****YEAR TO DATE SURPLUS****2332.60****23341.20****COIF 2022**

31.12.2021	62293.32
Interest to Mar.	20.78
Interest to July.	135.33
Interest to Aug.	123.89
Interest to Dec.	327.78
<b>31.12.2022</b>	<b>62901.10</b>

**Reserves COIF**

General Reserve	7000.00
Clabburn Fund	9680.75
Bursary	4070.00
Textile Treasures Grant	0.00
Bellerophon Tapestry	1828.65

22579.40

Working Funds COIF

40321.70

Working Funds Co-op both accounts

6862.08

**69763.18****COIF INTEREST 2022**

Dec. 21	2.31
Jan. 22	5.58
February	12.89
March	22.03
April	28.16
May	39.51
June	45.63
July	51.45
August	72.44
September	87.66
October	106.34
November	133.78
<b>Total</b>	<b>607.78</b>

**23341.20**

Balance COIF

62901.10

Working Funds Co-op both accounts

6862.08

**69763.18**

Bankings	2022	Total	Subscriptions	In Person Events	Online Events	Books etc Admin.	Donations	Sundry	Contra	
	Subscriptions via cheque	530.00	530.00							
	Subscriptions direct	360.00	360.00							
	NUA prizes from H. Hoyte	350.00					350.00			
	Events in person (ticket sale)	326.00		326.00						
	Raffle (extra)	20.00						20.00		
	Book sales (Jarrold)	70.00				70.00				
JANUARY	TOTAL	1656.00	890.00	326.00	0.00	70.00	0.00	350.00	20.00	0.00
	Subscriptions by cheque	370.00	370.00							
	Subscriptions direct	268.00	268.00							
	Events in person	482.00		482.00						
	Events online	188.78			188.78					
FEBRUARY	TOTAL	1308.78	638.00	482.00	188.78	0.00	0.00	0.00	0.00	0.00
	Subscriptions by cheque	231.00	231.00							
	Subscriptions direct	56.00	56.00							
	Events in person	302.00		302.00						
	Events online	543.59			543.59					
	Donation	25.00					25.00			
MARCH	TOTAL	1157.59	287.00	302.00	543.59	0.00	0.00	25.00	0.00	0.00
	Subscriptions by cheque	20.00	20.00							
	Subscriptions direct	186.00	186.00							
	Events in person	401.00		401.00						
	Events online	0.00			0.00					
	Donation (Co-op Bank)	25.00					25.00			
APRIL	TOTAL	632.00	206.00	401.00	0.00	0.00	0.00	25.00	0.00	0.00
	Subscriptions by cheque	330.00	330.00							
	Subscriptions into bank	558.00	558.00							
	Events in person	0.00		0.00						
	Events online	167.32			167.32					
	Books	25.00				25.00				
	Admin	0.00								
	Donations	80.00					80.00			
	Unknown - subs?	140.00						140.00		
MAY	TOTAL	1300.32	888.00	0.00	167.32	25.00	0.00	80.00	140.00	0.00
	Subs by cheque - or donatic	100.00	100.00							
	Subscriptions into bank	125.00	125.00							
	Events in person	297.00		297.00						
	Events online	137.93			137.93					
	Books	80.00				80.00				
	Admin	0.00								
	Donations	150.00					150.00			
JUNE	TOTAL	889.93	225.00	297.00	137.93	80.00	0.00	150.00	0.00	0.00

	Subs by cheque	80.00	80.00								
	Subscriptions into bank	130.00	130.00								
	Events in person	264.00		264.00							
	Events online	185.48			185.48						
	Donations	20.00						20.00			
<b>JULY</b>	<b>TOTAL</b>	<b>679.48</b>	<b>210.00</b>	<b>264.00</b>	<b>185.48</b>	<b>0.00</b>	<b>0.00</b>	<b>20.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	Subs by cheque	60.00	60.00								
	Subs into bank	58.00	58.00								
	Events online	331.59			331.59						
<b>AUGUST</b>	<b>TOTAL</b>	<b>449.59</b>	<b>118.00</b>	<b>0.00</b>	<b>331.59</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	Subs by cheque	770.00	770.00								
	Subs into bank	1118.00	1118.00								
	Events in person	369.00		369.00							
	Books	30.00			30.00						
	Sundry (CS cheque test)	10.00							10.00		
<b>SEPTEMBER</b>	<b>TOTAL</b>	<b>2297.00</b>	<b>1888.00</b>	<b>369.00</b>	<b>0.00</b>	<b>30.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10.00</b>	<b>0.00</b>	<b>0.00</b>
	Subs by cheque	180.00	180.00								
	Subs into bank	241.00	193.00								
	Events in person	336.00		384.00							
	Events online	510.00			510.00						
	Books	48.50			48.50						
<b>OCTOBER</b>	<b>TOTAL</b>	<b>1315.50</b>	<b>373.00</b>	<b>384.00</b>	<b>510.00</b>	<b>48.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	Subs by cheque	125.00	125.00								
	Subs into bank	230.00	230.00								
	Events in person	2600.00		2600.00							
	Events online (Zoom/Paypa	422.26			422.26						
<b>NOVEMBER</b>	<b>TOTAL</b>	<b>3377.26</b>	<b>355.00</b>	<b>2600.00</b>	<b>422.26</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	Subs by cheque	40.00	40.00								
	Subs into bank	118.00	118.00								
	Subs via Square	209.13	209.13								
	Events in person	2626.00		2626.00							
	Events online	542.02			542.02						
	Books	45.00			45.00						
	Sundry - raffle	153.00							153.00		
	Sundry - buttons	15.00							15.00		
<b>DECEMBER</b>	<b>TOTAL</b>	<b>3748.15</b>	<b>367.13</b>	<b>2626.00</b>	<b>542.02</b>	<b>45.00</b>	<b>0.00</b>	<b>0.00</b>	<b>168.00</b>	<b>0.00</b>	<b>0.00</b>
<b>YEAR TO DATE</b>	<b>TOTAL</b>	<b>18811.60</b>	<b>6445.13</b>	<b>8051.00</b>	<b>3028.97</b>	<b>298.50</b>	<b>0.00</b>	<b>650.00</b>	<b>338.00</b>	<b>0.00</b>	<b>0.00</b>

2022 Payments		TOTAL	In Person Events	Online Events	Post & Stat	Miscellany	Donations	Admin	Insurance	Bursaries	Refunds	Resources	Sundry	Prizes	Room hire
		Costessey Town Council	46.00												46.00
		Joseph McBrinn (Zoom talk)	70.00												
JANUARY	TOTAL		116.00	0.00	70.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	46.00
		NUA prizes x3	350.00												350.00
		Pippa Lacey (Zoom)	143.88					143.88							
		Broadland Digital (Strangers Re	2050.00										2050.00		
		Barbara Coe: food/flowers	48.00	48.00											
		S.Worth (Folders & Dress)	60.00										60.00		
		Costessey Town Council	70.00												70.00
		Costessey Town Council	73.00												73.00
		Helen Hoyte prizes x3	350.00												350.00
FEBRUARY	TOTAL		3144.88	48.00	0.00	0.00	0.00	143.88	0.00	0.00	0.00	0.00	2110.00	700.00	143.00
		Agata Gomolka (Zoom talk)	70.00		70.00										
		Pippa Lacey (Zoom extension)	48.00		48.00										
		Costessey T C	13.00												13.00
		Stephen Worth (material)	19.04										19.04		
		Barbara Coe (food etc)	74.45	74.45											
		Insurance/BAFM mem'ship	400.00						400.00						
MARCH	TOTAL		624.49	74.45	118.00	0.00	0.00	0.00	0.00	400.00	0.00	0.00	0.00	19.04	13.00
		Costessey Town Council	119.00												119.00
		P. Lacey (cash for Fran Duroche	30.00		30.00										
		M. Jackson	5.52										5.52		
APRIL	TOTAL		154.52	0.00	30.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5.52	119.00
		Costessey Town Council	73.00												73.00
		History Wardrobe	788.00	788.00											
		Victoria Finlay	70.00		70.00										
		Catton Print (noticeboard)	46.31										46.31		
		Catton Print (AGM)	17.76										17.76		
		Postage (Membership JE)	21.76			21.76									
		123-Reg (via CS)	28.78										28.78		
MAY	TOTAL		1045.61	788.00	70.00	21.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	92.85	73.00
		Quaker dolls talk (exchange rat	73.30		73.30										
		P White (stamps)	26.40			26.40									
		Talk refund	33.00								33.00				
		B Coe (Flowers for auditor)	35.00										35.00		
		J Monahan (Bursary 2019)	500.00							500.00					
JUNE	TOTAL		667.70	0.00	73.30	26.40	0.00	0.00	0.00	0.00	33.00	0.00	35.00	0.00	0.00
		Costessey Town Council	61.00												61.00
		Divine Deco	834.00	834.00											
		B.Coe Cakes etc	57.68										57.68		
		Green, Gloves talk	70.00		70.00										
JULY	TOTAL		1022.68	834.00	70.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	57.68	0.00	61.00
		S. Worth (HODs)	81.09											81.09	
		P. Lacey (ink/paper)	34.95			34.95									
		Royal Mail - PO Box	378.00					378.00							
AUGUST	TOTAL		494.04	0.00	0.00	0.00	34.95	0.00	378.00	0.00	0.00	0.00	0.00	81.09	0.00
		Event refund	54.00								54.00				
		J Evitt (stamps etc)	61.06			61.06									
		S Worth (HoDs)	85.82										85.82		
		Costessey TC (room hire)	199.00												199.00
		Eastons Coaches	800.00	800.00											
		C Sutton (cheque test)	10.00										10.00		
		123-Reg	14.39					14.39							
SEPTEMBER	TOTAL		1224.27	800.00	0.00	61.06	0.00	0.00	14.39	0.00	0.00	54.00	0.00	95.82	199.00
		Costessey Town Council	15.00												15.00
		B Coe (Flowers, cakes)	63.25	63.25											

		P White (Misc. stamps)	400.00				400.00									
		Catton Print	670.60				670.60									
		J Evitt (stamps)	66.23			66.23										
		Forum (grant)	100.00					100.00								
		P Lacey (Refund for PayPal)	70.00			70.00										
		David E. McEwen (Shawl)	3000.00					3000.00								
<b>OCTOBER</b>	<b>TOTAL</b>		<b>4385.08</b>	<b>63.25</b>	<b>70.00</b>	<b>66.23</b>	<b>1070.60</b>	<b>3100.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15.00</b>
		J. Hatrick (Zoom talk)	70.00		70.00											
		C.Sutton (Books for Ruth)	20.69					20.69								
		Sue Ryder charity shop (Ruth)	390.00					390.00								
		Buttons (Wendy Beck)	25.00										25.00			
		Meridith Towne	537.50	537.50												
		Storage unit annual fee	1593.76									1593.76				
		Costessey town council	160.00													160.00
<b>NOVEMBER</b>	<b>TOTAL</b>		<b>2796.95</b>	<b>537.50</b>	<b>70.00</b>	<b>0.00</b>	<b>0.00</b>	<b>410.69</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1593.76</b>	<b>25.00</b>	<b>0.00</b>	<b>160.00</b>
		B.Coe (cakes etc)	68.05	68.05												
		P. Lacey (Zoom)	48.00		48.00											
		C. A. Watt (refund)	20.00								20.00					
		P. Lacey (Square test)	10.00								10.00					
		P Lacey (extra Paypal)	3.60		3.60											
		S. Worth (Queen Eliz)	14.40										14.40			
		H.H. prize-winners	400.00											400.00		
		Costessey TC	75.00													75.00
		B. Ayers (refund)	8.00								8.00					
		Fabric shop (Eye)	150.85										150.85			
		M. Jackson (fabric)	5.00										5.00			
<b>DECEMBER</b>	<b>TOTAL</b>		<b>802.90</b>	<b>68.05</b>	<b>51.60</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>38.00</b>	<b>0.00</b>	<b>170.25</b>	<b>400.00</b>	<b>75.00</b>
	<b>TOTAL</b>	<b>YEAR TO DATE</b>	<b>16479.12</b>	<b>3213.25</b>	<b>622.90</b>	<b>175.45</b>	<b>1105.55</b>	<b>3510.69</b>	<b>536.27</b>	<b>400.00</b>	<b>500.00</b>	<b>125.00</b>	<b>1593.76</b>	<b>2692.25</b>	<b>1100.00</b>	<b>904.00</b>