



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

CLEAN SLATE

On accounts for the year
ended

31ST MARCH 2024

Charity no
(if any)

1197726

Set out on pages

1 OF 2.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

18/07/24

Name:

LISA PRIOR.

Relevant professional
qualification(s) or body

N/A.

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last period
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grants	-	18,000	-	18,000	14,595
Contract	-	-	-	-	0
Charitable Trusts	763	15,650	-	16,413	24,882
Parish Councils	6,315	-	-	6,315	3,975
Fundraisers	972	630	-	1,602	285
Donations/Pledges	5,225	-	-	5,225	4,482
Client Contribution	45,411	-	-	45,411	26,640
Gift Aid	6,746	-	-	6,746	3,417
Furlough/Sundry	-	-	-	-	-
Sub total(Gross income for AR)	65,432	34,280	-	99,712	78,276
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	0	-	-	-	-
Total receipts	65,432	34,280	-	99,712	78,276
A3 Payments					
Salaries	46,323	19,280	-	65,603	74,528
Subcontract Fees	7,383	-	-	7,383	4,248
Rent	960	-	-	960	240
Telephone & Internet	376	-	-	376	288
Zoom Communication	171	16	-	187	202
Office Supplies	465	279	-	744	503
Postage	-	-	-	-	58
Fundraising Charges	606	-	-	606	561
Insurance	679	-	-	679	581
Accounts Audit & Payroll	420	-	-	420	423
IT & SOFTWARE	483	-	-	483	710
Subscriptions	100	-	-	100	340
Training	17	145	-	162	341
Volunteer Expenses	-	1,225	-	1,225	1,368
Work From Home Allowance	-	1,800	-	1,800	1,800
Travel Expenses	-	634	-	634	1,747
DBS Checks	-	283	-	283	303
Womens Support Group Sundry	100	20	-	120	865
Publicity & Sundry	2,084	293	-	2,377	90
Sub total	60,167	23,975	-	84,142	89,194
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	60,167	23,975	-	84,142	89,194
Net of receipts/(payments)	5,265	10,305	-	15,570	- 10,918
A5 Transfers between funds	- 7,454	7,454	-	-	-
A6 Cash funds last year end	5,234	8,243	-	13,477	24,395
Cash funds this year end	3,045	26,002	-	29,047	13,477



Trustees' Annual Report for the period

Period start date

1st April 2023

Period end date

31st March 2024

From

To

Section A

Reference and administration details

Charity name Clean Slate

Other names charity is known by

Registered charity number (if any) 1197726

Charity's principal address

The Chapel, Building 572 Brice Road

Upper Heyford

Oxon

Postcode

OX25 5TE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jo Baker	Chair		
2	Megan Foster	Secretary		
3	Rebecca Sutherland			
4	Amy Farrell			
5	Amanda Lovejoy		04/10/2023	
6	Penelope Buckler		26/05/2023	
7	Tanya Macdonald			
8	Gemma Roper			
9	Louise Yeomans			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Nadia Brown CEO

Section B Structure, governance and management**Description of the charity's trusts**

Type of governing document
(eg. trust deed, constitution)

Constitution Adopted on the 31st of January 2022 when changing to CIO originally constituted on 23/9/2009

How the charity is constituted
(eg. trust, association, company)

CIO

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed or reappointed annually at the Annual General Meeting held in February

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Board Trustees are responsible for the integral running of Clean Slate, and to ensure that services given are ethically and morally delivered. All disputes and complaints are dealt with by the Trustees if major or complex. This consists of a group of named individuals who are responsible to the charity and the Charities Commission.

There is a standing agenda item for:

- Safeguarding
- Complaints and Incidents
- Standards and Quality
- CEO report – (Service delivery update)

The CEO is a paid member of staff who is supported by two part-time coordinators. They oversee the general running of the whole service and are accountable to the Board of Trustees. The CEO seeks the views of users, staff, and volunteers when deciding on the activities we provide.

There is a safeguarding policy in place.

Criminal Records Bureau checks are carried out before commencement of employment or trusteeship and checks are carried out again in line with statutory requirements. All volunteers and Trustees are required to attend Inductions and undertake Level 1 Safeguarding before commencing their role.

Clean Slate is affiliated with The Survivors Trust. Members of the National Counselling Society & ACCPH, we have a long-running affiliation with Dorchester Living who allow us to run our services from their premises at a reduced rate.

All trustees give their time voluntarily and receive no remuneration or other benefits.

Summary of the objects of the charity set out in its governing document

To further or benefit Adults and Young People (the beneficiaries) in the UK, in particular in Cherwell and wider Oxfordshire, without distinction of sexual orientation, race or of political, religious or other opinions by associating together the said beneficiaries and voluntary and other organisations in a common effort to advance education, protect and preserve good physical and mental health, for the victims of Physical, Mental and Sexual Abuse.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year, we considered the Charity Commission's guidance on public benefit during our trustee meetings. The main activities are as follows:

- Counselling
- Peer to peer Emotional support
- Group support
- Freedom programme (Domestic Abuse Programme for women)
- Online support groups
- Educational courses around personal development.
- Volunteer development

These activities promote long-term emotional support for survivors of abuse in Oxfordshire. We aim to encourage individuals to explore their own mental health needs and adopt positive coping strategies for long term recovery.

To support Men, Women and their families who have been victim too or witnessed domestic, sexual, mental, emotional, and financial abuse regardless of personal background, faith, gender, or personal circumstances.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are extremely grateful for the many hours volunteers have spent listening, encouraging our clients, and working with the team. Without this valuable contribution of time, energy, and expertise, we would not have been able to achieve so much.

Our volunteers are the lifeblood of our charity. Contributions in kind from volunteers exceeded £150,000 this year, which is more than double the amount from previous years. This increase is a result of us increasing our number of volunteers in line with the growing number of referrals.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This year our achievements and performances have been:

- 366 Referrals
- 3265 counselling hours
- 295 clients accessed counselling.
- 3 x Freedom Programmes delivered.
- We have increased the number of women attending the women's support group regularly.
- 79 Qualified/Trainee Counsellors
- We have welcomed 2 trainee social workers from Brookes University who are completing their placements with us.
- Updated our Client Management System

Section E

Financial review

Brief statement of the charity's policy on reserves

Cash at bank on 31/3/2024 was £29047

£3045 - Unrestricted funds
£26002 - Restricted.

The charity faces its main financial risk with the potential loss of funding opportunities, and reduced donations, and contributions.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our primary sources of funding this year include contributions in kind from volunteers, grants, client contributions, charitable trusts, parish councils, and donations.

We use general funds to subsidise activity costs and hold a small, restricted fund to subsidise activity costs for individuals who would otherwise not be able to access the service.

The majority of the income is allocated to cover expenses related to charitable activities, including services, staffing, and volunteer development.

Grants & Donations Received

J A Pye	£ 1,000.00
Albert Hunt	£ 2,000.00
Asda Foundation	£ 450.00
Oxfordshire Community - OCVA	£ 3,000.00
Doris Field	£ 1,000.00
Lottery	£ 10,000.00
Co-op	£ 763.36
Platform Housing	£ 3,200.00

Magdalen Hospital	£ 2,000.00
Souter Charitable Trust	£ 4,000.00
Bartlett Taylor	£ 500.00
J A Pye	£ 1,500.00
TCPCC Community Fund	£ 5,000.00

Parish & Town Councils

Cumnor Parish Council
 Launton Parish Council
 Kennington Parish Council
 Lewknor Parish Council
 Wallingford Town Council
 Tetsworth Parish Council
 Steeple Barton Parish Council
 Eye & Dunsden Parish Council
 Easr Hagbourne Parish Council
 Bletchingdon Parish Council
 Chalgrove Parish Council
 Crowmarsh Parish Council
 Stanford Parish Council
 Drayton Abingdon Parish Council
 Witney Town Council
 Bix & Assen Parish Council
 Harwell Parish Council
 Aston Cote Shifford Parish Council
 Appleton with Eaton Parish Council
 East Hendred Parish Council
 Forest Hill with Shotover Parish
 Council
 Uffington Parish Council
 Caversfield Parish Council
 Heyford Park Parish Council
 Abingdon Town Council
 Didcot Town Council
 Chipping Norton Town Council
 Faringdon Town Council
 Hinton Waldrist PA
 Croperdy Parish Council

Section F

Other optional information

Future

The coming year we hope to

- Gain TST Standards
- Increase fundraising income.
- Promotion of self-paced courses
- Using social media to promote our services.
- Update our Volunteer Management System
- Develop a weekly male support group

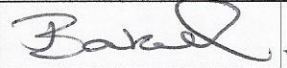

Long-term Goals

- Sourcing and securing additional space for counselling face-to-face.
- Funding strategy for new premises
- Become self-funded to not require access to grants which can be time-consuming.
- Develop a Youth provision

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Jo Baker	Megan Foster
Position (eg Secretary, Chair, etc)	Chair	Trustee
Date	27/6/2024	