



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	1 st	April	2023		31 st	March	2024

Section A Reference and administration details

Charity name	Clayhidon Village Hall
Other names charity is known by	
Registered charity number (if any)	1197691
Charity's principal address	Clayhidon Village Hall
	Battle Street
	Clayhidon
Postcode	EX15 3PI

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Neil Carter	Chairperson		
2	David Trezies	Secretary		
3	David Bearne	Treasurer		
4	Anne Langford	Trustee		
5	Douglas Goodship	Trustee		
6	Valerie Slabbert	Trustee		
7	Bridget Drew	Trustee		
8				
9				
10				
11				
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13				
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15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Lynsdey James	9 High Street Wellington TA21 8QT

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Model Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by the Trustees

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">• policies and procedures adopted for the induction and training of trustees;• the charity's organisational structure and any wider network with which the charity works;• relationship with any related parties;• trustees' consideration of major risks and the system and procedures to manage them.	<p>The Trustees have completed an annual Fire Safety Assessment, Fire Equipment Check, Asbestos Survey and report and acted on recommendations</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Clayhidon in the County of Devon and the neighbourhood without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, including use for: (a) meetings, lectures and classes, and (b) other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Charity manages the Village Hall and facilitates the use by Parishioners. This includes the regular bookings by clubs and societies private hires for celebrations lectures and training courses

The management committee run Film Nights, Café mornings and Breakfast Clubs throughout the year

The local Art Group and Badminton Club use the hall weekly
The CIP project use the hall weekly

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We have a group of Volunteers who support Village Hall events including preparing the main hall and stage, table set up food preparation and bar management

We have a booking clerk and caretaker employed as a sub- contractor who oversees private hires and live events run by the Trustees also manages cleaning contractors

The caretaker is a member of the Hall management committee

The Trustees were mandated to further proposals to extend and refurbish the hall in 2017 This work has included preparing a planning application and refurbishment proposals for updating the hall heating system kitchen fittings

Summary of the main achievements of the charity during the year

The Charity secured lottery funding to facilitate upgrading of our dated Audio-Visual system with a ceiling mounted projector surround sound and hearing loop This has enhanced the experience of our users and met our statutory obligations

We have updated our Fire Safety Certificate completed a periodic Asbestos Report and Survey and implemented recommendations
Completed our 5 yearly electrical test and report
We have supported a full day First Aid Training course for the community

The Trustees commissioned a user survey to ensure we meet the needs of our community

The Treasurer has set up a 1 ear fixed term Charity Savings Account using surplus funds
from the current account of £25000 This will will generate sufficient interest
to cover the majority of our energy costs on the year

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity Current account and savings total £46325.78
This includes a Deposit account of £25000 with the Charity Bank
Trustees have set aside these funds for future drawdown and to generate an investment bonus at year end

The balance retained in the current account ensures adequate working capital to fund running costs and to meet our statutory obligations

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charities main source of funds is from hall hires and events managed by the Trustees. Additional funding has been sourced from the Parish Council and some private donations

Lottery funding was secured to allow updating of the current audio -visual system and to provide installation of a hearing loop

Section F

Other optional information

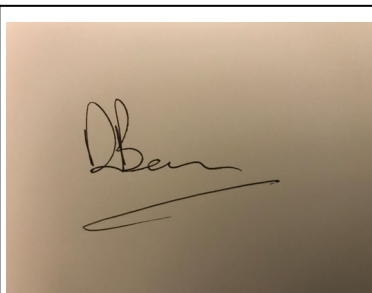
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)	David Bearne	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	31/08/24	

Clayhidon Village Hall
Accounts to 31 March 2024

	<u>2024</u>	<u>2023</u>
<u>Income</u>		
Hires	2,781.80	2,276.00
Parish Council Grant	-	2,000.00
Events	9,604.41	6,823.39
Interest	-	4.30
Donations	6,325.55	175.00
Misc	-	190.00
Film	-	426.70
	<u>18,711.76</u>	<u>11,895.39</u>
<u>Expenses</u>		
Water	113.18	75.23
Electricity	603.71	693.87
Maintenance	3,588.21	1,330.26
Bar Stocks	1,856.62	250.14
Events	2,487.14	3,098.36
Insurance	979.80	989.98
Annual Accounts	360.00	360.00
Misc & Prof	9,031.39	3,623.13
Film hire	494.98	532.94
Fixtures & Fittings	-	1,038.86
	<u>19,515.03</u>	<u>11,992.77</u>
<u>Surplus for the year</u>	(803.27)	(97.38)
<u>Opening Balances</u>		
Cash	200.00	200.00
Current Account	45,788.71	45,890.39
Deposit Account	1,140.34	1,136.04
	<u>47,129.05</u>	<u>47,226.43</u>
<u>Total Funds</u>	<u><u>46,325.78</u></u>	<u><u>47,129.05</u></u>
<u>Closing Balances</u>		
Cash	200.00	200.00
Current Account	21,125.78	45,788.71
Deposit Account	25,000.00	1,140.34
	<u><u>46,325.78</u></u>	<u><u>47,129.05</u></u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Clayhidon Village Hall

On accounts for the year
ended

31st March 2024

Charity no
(if any)

300795

Set out on pages

Attached

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2024**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

LJ James

Date:

3 May 2024

Name:

Lyndsey James

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

9 High Street
Wellington

Somerset TA21 8QT

Section B	Disclosure
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.