



Trustees' Annual Report for the period

From

Period start date

1st April 2022

To

Period end date

31st March 2023

Section A Reference and administration details

Charity name

Clayhidon Village Hall

Other names charity is known by

Registered charity number (if any)

1197691

Charity's principal address

Clayhidon Village Hall

Battle Street

Clayhidon

Postcode

EX15 3PL

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---|
| 1 | Neil Carter | Chairperson | | |
| 2 | David Trezies | Secretary | | |
| 3 | David Bearne | Treasurer | | |
| 4 | Anne Langford | Trustee | | |
| 5 | Douglas Goodship | Trustee | | |
| 6 | Valerie Slabbert | Trustee | | |
| 7 | Bridget Drew | Trustee | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|---------------|-----------------------------------|
| Accountant | Lynsdey James | 9 High Street Wellington TA21 8QT |
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Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Model Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods
(eg. appointed by, elected by)

Appointed by the Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is the provision and maintenance of a village hall for the use of the inhabitants of the Parish of Clayhidon in the County of Devon and the neighbourhood without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, including use for: (a) meetings, lectures and classes, and (b) other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Charity manages the Village Hall and facilitates the use by Parishioners. This includes the regular use by clubs and societies private hires for celebrations lectures and training courses

The management committee run Film Nights, Café mornings and Breakfast Clubs throughout the year

The local Art Group and Badminton Club use the hall on a regular basis

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity have a group of Volunteers who support Village Hall events including preparing the main hall and stage, table set up food preparation and bar management

The Charity have a booking clerk and caretaker employed as a sub-contractor who oversees private hires and live events run by the Trustees also manages cleaning contractors

The caretaker is a member of the Hall management committee

The Trustees were mandated to further proposals to extend and refurbish the hall in 2017 This work has included preparing a planning application and refurbishment proposals for updating the hall heating system kitchen fittings and improving thermal efficiency

Summary of the main achievements of the charity during the year

The Charity completed the updating of its constitution and transfer of title from the Old Trust Registration No 300795 to the new Charitable Incorporated Organisation Registration No 119769

This included full transfer of title of the hall and from the old trust to the new CIO

This met an objective to align the Constitution and management to satisfy Charity Commission guidance reduce the liability of Trustees and to ensure adequate provisions for winding up

This will also improve our chances to secure grant funding for the Village Hall extension and refurbishment as we now meet best practice

Section E

Financial review

Brief statement of the charity's policy on reserves

The Charity Current account and savings totalled £47129 .05
Major expenditure in the financial year included legal costs related to the transfer of Title and Land Registration

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charities main source of funds is from hall hires and events managed by the Trustees. Additional funding has been sourced from the Parish Council and private donations

Section F

Other optional information

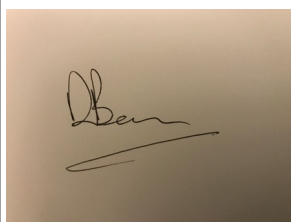
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

David Bearne

Position (eg Secretary, Chair, etc)

Treasurer

Date 10/06/24

Clayhidon Village Hall
Accounts to 31 March 2024

| | <u>2024</u> | <u>2023</u> |
|------------------------------------|-------------------------|-------------------------|
| <u>Income</u> | | |
| Hires | 2,781.80 | 2,276.00 |
| Parish Council Grant | - | 2,000.00 |
| Events | 9,604.41 | 6,823.39 |
| Interest | - | 4.30 |
| Donations | 6,325.55 | 175.00 |
| Misc | - | 190.00 |
| Film | - | 426.70 |
| | <u>18,711.76</u> | <u>11,895.39</u> |
| <u>Expenses</u> | | |
| Water | 113.18 | 75.23 |
| Electricity | 603.71 | 693.87 |
| Maintenance | 3,588.21 | 1,330.26 |
| Bar Stocks | 1,856.62 | 250.14 |
| Events | 2,487.14 | 3,098.36 |
| Insurance | 979.80 | 989.98 |
| Annual Accounts | 360.00 | 360.00 |
| Misc & Prof | 9,031.39 | 3,623.13 |
| Film hire | 494.98 | 532.94 |
| Fixtures & Fittings | - | 1,038.86 |
| | <u>19,515.03</u> | <u>11,992.77</u> |
| <u>Surplus for the year</u> | (803.27) | (97.38) |
| <u>Opening Balances</u> | | |
| Cash | 200.00 | 200.00 |
| Current Account | 45,788.71 | 45,890.39 |
| Deposit Account | 1,140.34 | 1,136.04 |
| | <u>47,129.05</u> | <u>47,226.43</u> |
| <u>Total Funds</u> | <u><u>46,325.78</u></u> | <u><u>47,129.05</u></u> |
| <u>Closing Balances</u> | | |
| Cash | 200.00 | 200.00 |
| Current Account | 21,125.78 | 45,788.71 |
| Deposit Account | 25,000.00 | 1,140.34 |
| | <u><u>46,325.78</u></u> | <u><u>47,129.05</u></u> |



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Clayhidon Village Hall

On accounts for the year
ended

31st March 2024

Charity no
(if any)

300795

Set out on pages

Attached

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2024**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

LJ James

Date:

3 May 2024

Name:

Lyndsey James

Relevant professional
qualification(s) or body
(if any):

FCA

Address:

9 High Street
Wellington

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|----------------------|
| Somerset TA21 8QT |
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| Section B | Disclosure |
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Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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