



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1<sup>st</sup> October 2021 To 30<sup>th</sup> September 2022**

**Charity name: St Mark's PTA**

**Charity registration number: 1197682**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To advance the education of pupils in the school, by:</b> <b>Developing effective relationships between staff, parents and others associated with the school</b> <b>Engaging in activities and providing facilities and equipment which support the school and advance the education of pupils</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The PTA won 2 local grants in the year which funded new outdoor Trim Trail equipment.</b> <b>The PTA organise regular ongoing fundraising events – this year we held: the annual Christmas Market and Christmas Raffle, Whole School Film night, Whole School Disco, Cake Sale, BBQ at Football Event, the annual Morwenstow Patronal Festival, and a Uniform Sale.</b> <b>Near year end we received a very generous legacy payment.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees are aware of the Charity Commission's guidance on public benefit, and have taken it into account where relevant when making decisions throughout the year.</b> <b>For instance, the guidance was useful when successfully applying for local grants, helping us demonstrate what our charity does and the benefit of our work to the pupils, parents, teachers and wider community.</b>

## **Achievements and Performance**

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity raised £4,499 from our regular fundraising activities which was used to provide enrichment activities across the year – Music Workshops, Circus Day, Aspiration Roadshow, Storyteller Visit, Christmas Show (online), paint for a new mural, display aids for class libraries and main library, and various school trips.</p> <p>The emphasis was placed on benefitting all pupils within the school.</p> <p>In September the PTA received a very generous legacy donation of £108,630 which completely changes the opportunities available to the charity's beneficiaries going forwards.</p> <p>The trustees collaborated with parents to understand the priorities of all stakeholders regarding allocation of funds, following receipt of the legacy.</p>
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The PTA's financial position is very secure after consecutive years of small profits, and the major legacy money received near year end that totalled £108,630.</p> <p>Cash at bank at year end (unrestricted funds) totalled £115,711.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>Unrestricted funds of £115,711 held at bank at year end, due solely to the fact the legacy money was received at year end.</p> <p>Following receipt of legacy money, the charity will invest the majority into restricted savings accounts.</p> <p>We retain funds each year in the account to cover our small operational budget.</p>
Amount of reserves held	Para 1.22	£115,711 unrestricted funds at bank at year end
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A



## Structure, Governance and Management

Description of charity's trusts:		<b>All members of the committee are trustees of the charity and have control of the association and its funds. The minimum number of committee members is 2</b>
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Parentkind Model Constitution for Parent Teacher Associations in England and Wales, adopted 10<sup>th</sup> November 2021.</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Unincorporated Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are appointed or reappointed annually at the AGM held in September or October. Nominations for election to the committee may be made by any member of the association and seconded by another. Such nominations must have the consent of the nominee.</b>

## Reference and Administrative details

Charity name	St Mark's PTA
Other name the charity uses	N/A
Registered charity number	1197682
Charity's principal address	St Mark's C of E Acedemy Shop, Morwenstow, Bude, EX23 9PE

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Ruth Peters	Chair	Jan 22 to present	Committee
2	Mike Jackson	Treasurer	Jan 22 to present	Committee
3	Chloe Carey		Jan 22 to present	Committee
4	Layla Mellor	Secretary	Jan 22 to present	Committee
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17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/A		

**Name of trustees holding title to property belonging to the charity**

N/A

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Ruth Peters</i>	<i>Mike Jackson</i> <small>Mike Jackson (Jul 25, 2023 14:27 GMT+1)</small>
Full name(s)	Ruth Peters	Micheal Jackson
Position (eg Secretary, Chair, etc)	Chair	Treseurer
Date	25/7/23	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

St Mark's PTA

1197682

## Receipts and payments accounts

CC16a

For the period  
from

01/10/2021

To

30/09/2022

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Legacy	108,630	-	-	108,630	-
Grants	8,889	-	-	8,889	-
Donations	301	-	-	301	-
Fundraising	6,325	-	-	6,325	-
Sundry	300	-	-	300	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	124,445	-	-	124,445	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	124,445	-	-	124,445	-
<b>A3 Payments</b>					
Donations to School	2,918	-	-	2,918	-
Grant Payments to School	8,889	-	-	8,889	-
Cost of Fundraising Events	981	-	-	981	-
Fees	1	-	-	1	-
Memberships	72	-	-	72	-
Uniform Supplies	544	-	-	544	-
Stationery and Computer Supplies	18	-	-	18	-
Leaving Gift (Headteacher)	270	-	-	270	-
	-	-	-	-	-
<b>Sub total</b>	13,693	-	-	13,693	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	13,693	-	-	13,693	-
<b>Net of receipts/(payments)</b>	110,752	-	-	110,752	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	5,431	-	-	5,431	-
<b>Cash funds this year end</b>	116,183	-	-	116,183	-

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Natwest Current Account	115,712	-	-
	Cash Float	471	-	-
		-	-	-
	<b>Total cash funds</b>	<b>116,183</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Ruth Peters</i>	Ruth Peters	25/7/23
<i>Mike Jackson</i>	Michael Jackson	25/7/23



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
St Mark's PTA

**On accounts for the year  
ended**

30<sup>th</sup> September 2022

**Charity no  
(if any)**

1197682

**Set out on pages**

N/A

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

24/7/23

**Name:**

Adrian Evans

**Relevant professional  
qualification(s) or body  
(if any):**

CIMA (ACMA)

**Address:**

Linton Hills, Welcombe, Bideford, Devon, EX39 6HE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**