

Charity Number: 1197679

EAST RIDING VILLAGE HALL NETWORK CIO
TRUSTEES' REPORT AND FINANCIAL STATEMENTS

Period ended 31 March 2024

Phoenix Accountancy and Business Consultancy Limited

EAST RIDING VILLAGE HALL NETWORK CIO
Contents to the Financial Statements
For the period ended 31 March 2024

Charity Number: 1197679

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TRUSTEES' ANNUAL REPORT
For the period ended 31 March 2024

The Trustees present their annual report together with the financial statements for the period to 31 March 2024.

The financial statements comply with the Charities Act 2011, the Constitution, and Charity Commission Guidance for Charities preparing their accounts on the Receipts and Payments basis.

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS

Charity name: East Riding Village Hall Network

Registered charity number: 1197679

Structure: Charitable Incorporated Organisation (CIO)

Principal address: Community Vision CIO
 Morley's Cottage
 Morley's Yard
 Beverley
 HU17 9BY

Trustees: At the date of this report the trustees were:

Kay Parker	Chair from	19 th November 2023
Jennifer Howard	Appointed	19 th November 2022
Geoffrey Catterick	Resigned	18 th November 2023
Elizabeth Branton	Appointed	1 st April 2022
Anita Liley	Appointed	1 st April 2022
Kathleen Mercer	Resigned	18 th November 2023
John Newlove	Appointed	1 st April 2022
Robert Thomson	Appointed	1 st April 2022
Caroline Scargill	Appointed	1 st April 2022
Shelia Copestake	Appointed	18 th November 2023

Bankers: Lloyds Bank
 Birmingham OSC
 4 Ariel House
 2138 Coventry Road
 Birmingham
 B26 3JW

Independent examiner: Rebecca Triffitt MAAT
 Phoenix Accountancy and Business Consultancy Limited
 Morley's Cottage, Morley's Yard
 Walkergate
 Beverley
 East Yorkshire
 HU17 9BY

TRUSTEES' ANNUAL REPORT (continued)
For the period ended 31 March 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity was established under a Constitution (Association model) dated 26th January 2022 and is a registered Charitable Incorporated Organisation (CIO).

Governing body

The responsibility to ensure appropriate governance and management of the charity is vested in the Trustees.

Appointment of Trustees

The appointment of trustees (members of the management committee) is in accordance with the constitution. The management committee consists of not more than twelve and not less than five members. All trustees retire at each annual general meeting and new trustees are elected at that meeting. Community Council to nominate one member of the management committee. The management committee has the power to co-opt individuals.

Trustee Induction and Training

New Trustees undergo induction, provided by the current Trustee Board. The induction includes a discussion about the role and responsibilities of Trustees, the activities, aims and objectives of the Charity, the structure of the organisation, Board of Trustees, general procedures of the organisation. New Trustees are introduced to the other Trustees, and are provided with the Charity Commissions 'Roles and Responsibilities of Trustees', the Constitution, the latest statutory financial statements, Annual Report, and financial reports provided to the Board of Trustees.

Organisational Structure

The Trustee Board manages the Charity, in its day to day operations and strategic decisions at its meetings. Trustees are aware that any conflicts of interest are declared and minuted.

TRUSTEES' ANNUAL REPORT (continued)
For the period ended 31 March 2024

OBJECTIVES AND ACTIVITIES**Objects**

As set out in the Constitution, the Charity's objects are:

Main objectives of the charity are:

For the public benefit to promote the efficiency and effectiveness of the management committees of rural community buildings in furtherance of their objects or any one of them mainly but not exclusively by:

- encouraging and sharing best practice of managing rural community buildings through networking, peer support, training and information;
- researching and, where possible, implementing cost saving and income generating initiatives;
- working at local, regional and national levels to raise the profile of rural community buildings within the area of benefit

Public benefit

The Trustees confirm that they have complied with the duty, contained in Section 4 of the Charities Act 2011, to have due regard to the guidance on public benefit issued by the Charity Commission. The charitable purpose of the charity within the meaning of the act is contained within its objects stated above.

ACHIEVEMENTS AND PERFORMANCE**Review of the financial period****Review of Activities 2023-24**

After the AGM, Kay Parker from Seaton Ross Village Hall was appointed as Chair having re-joined the ERVHN committee on 19 November 2023.

The trustees would like to express their thanks to retiring Chair, Geoff Catterick, for his leadership, enthusiasm and hard work for ERVHN over many years. Geoff led ERVHN from a difficult time where membership was falling to the successful network of today.

Events and Meetings

Zoom network meetings and face to face meeting are still popular with a wide range of topics being shared and discussed. We have completed training sessions including topics such as Finance, Business Planning and Effective Meetings. ERVHN also secured a stall at the Driffield Show which was well received by visitors to the show

TRUSTEES' ANNUAL REPORT (continued)
For the period ended 31 March 2024

Future Communities

Future Communities awarded ERVHN a £45,000 grant, over 3 years, to improve our support to halls, provision of events and training among our objectives.

A 'Halls for all' small funding project was launched in 2023 in line with our objectives outlined with Future Communities. Large halls took advantage of the £50 fund to hold existing or additional events at their halls. 102 events were held, supported by 540 volunteers with 4,479 people attending. An all-round success!

Services

We have fielded many questions from Village halls on varying topics and in a timely manner.

Hallmark accreditation is going well with an increase in halls applying for Hallmark 1 and many others renewing their Hallmark Accreditation. Thanks to John Newlove who drives our accreditation programme.

Membership

Our membership continues to grow. We now have 102 members. We continue to target non-members through marketing and events such as an ERVHN Conference to be held in May 2024.

New Trustee

We are incredibly pleased to welcome Sheila Copestake (Little Weighton Village Hall) as a new trustee member.

Representation

We are represented on the Rural Strategy and Safeguarding forums. Our partnership with Humber and Wolds Rural Action will continue in the upcoming year.

Management Committee and Volunteers

Huge thanks go to all volunteers within our management committee for their outstanding and ongoing commitment to ERVHN.

Our Membership

On behalf of all of us at ERVHN, thank you to you our members for your continued support and feedback over the past 12 months. Your thoughts and opinions are much appreciated.

I look forward to a successful 2024-25

TRUSTEES' ANNUAL REPORT (continued)
For the period ended 31 March 2024

FINANCIAL REVIEW**Financial regulations**

The financial statements have been prepared in accordance with the accounting policies set out on page 10 and comply with the Constitution, the Charities Act 2011, and Charity Commission Guidance for Charities preparing their accounts on the Receipts and Payments basis.

Financial results

Total income was £15,205, the majority of this came from a grant £10,000 and membership subscriptions £5,010. Total expenditure was £12,741. The surplus for the period was £2,464.

Policy on reserves

It is the aim of the Trustee Board to retain at least six months' core running costs in the unrestricted general fund to ensure a sufficient buffer to enable effective financial decision making and ensure there are reserves available for unexpected expenditure.

FUTURE PLANS

Continue to grow and support rural community buildings in their development with training and support with grant applications.

TRUSTEES' ANNUAL REPORT (continued)
For the period ended 31 March 2024

STATEMENT OF DISCLOSURE OF INFORMATION TO INDEPENDENT EXAMINER

We, the Trustees of the Charity who held office at the date of approval of these financial statements, each confirm so far as we are aware, that:

- ♦ there is no relevant information of which the Charity's Independent Examiner is unaware; and
- ♦ we have taken all the steps that we ought to have taken as Trustees in order to make ourselves aware of any relevant information and to establish that the Charity's independent examiners are aware of that information.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Charity law requires the trustees to prepare financial statements for each financial year which give a true picture of the transactions that have occurred in relation to the charity. The charity have prepared their accounts on the Receipts and Payments basis which is an acceptable format for a non-company charity with an income below £250,000.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

INDEPENDENT EXAMINER

Rebecca Triffitt MAAT of Phoenix Accountancy and Business Consultancy Limited, trading subsidiary of Community VISION (Voluntary Infrastructure Support Involving Organisations and Networks CIO) was the appointed Independent Examiner.

Approved by the Trustees on *27th June* 2024 and signed on their behalf by:

Kay Parker
Chair



**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF BASECAMP ADVENTURE TRUST**

I report on the accounts of the Charitable Incorporated Organisation for the period ended 31 March 2024 which are set out on pages 9 to 12.

Responsibilities and basis of report

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiners Statement:

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rebecca Triffitt MAAT
Phoenix Accountancy and Business Consultancy Limited
Morley's Cottage
Morley's Yard
Walkergate
Beverley
HU17 9BY



Date: 3/7/24

RECEIPTS AND PAYMENTS ACCOUNT
for the period ended 31 March 2024

Income	Notes	Unrestricted Funds	Restricted Funds	Total Funds	Unrestricted Funds	Restricted Funds	Total Funds
		2024	2024	2024	2023	2023	2023
Grants	4	-	10,000	10,000	-	-	-
Membership Fees		5,010	-	5,010	-	-	-
Sponsorship		195	-	195	-	-	-
Total Income		5,205	10,000	15,205	-	-	-
Expenditure							
HWRA Fees for Village Halls		2,500	-	2,500	-	-	-
Insurance		643	-	643	-	-	-
Stationery & Postage		144	-	144	-	-	-
Marketing		-	611	611	-	-	-
Training		-	4,376	4,376	-	-	-
Accounts Fees		157	-	157	-	-	-
Management meeting costs		36	60	96	-	-	-
Network meeting costs		178	10	188	-	-	-
Small Project/Grants		-	3,950	3,950	-	-	-
Hallmark expenses		76	-	76	-	-	-
Total Expenditure		3,734	9,007	12,741	-	-	-
Net Surplus/(Deficit)		1,471	993	2,464	-	-	-
Total monetary fund brought forward from incorporated charity		15,490	-	15,490	-	-	-
Total monetary funds carried forward		16,971	993	17,954	-	-	-

notes on pages 11 to 12 form an integral part of these accounts


STATEMENT OF ASSETS & LIABILITIES
at 31 March 2024

	<i>Notes</i>	2024 £	2023 £
MONETARY FUNDS			
Petty Cash		-	-
Lloyds Bank		17,954	-
		<u>17,954</u>	<u>-</u>
Comprising:			
Restricted	5	16,971	-
Unrestricted		993	-
		<u>17,954</u>	<u>-</u>
NON-MONETARY ASSETS AND LIABILITIES			
FIXED ASSETS			
Gazebo		155	-
Display Board		303	-
Projector & Project Screen		286	-
Flag Kits		338	-
		<u>1,082</u>	<u>-</u>
CREDITORS: amounts falling due within one year			
Accounts Fee		211	-
Trade Creditors		-	-
		<u>211</u>	<u>-</u>

The notes on pages 11 to 12 form an integral part of these accounts

Approved by the trustees on date 27th June 2024 and signed on their behalf by:

Kay Parker
 Caroline Scargill



Chairwomen
 Treasurer



NOTES TO THE FINANCIAL STATEMENTS
For the period ending 31 March 2024

1. ACCOUNTING POLICIES

Basis of preparation

The charity have prepared their accounts on the Receipts and Payments basis in line with Charity Commission guidance. This is an acceptable format for a non-company charity with an income below £250,000.

Going concern

The trustees consider the charity to be a going concern and the accounts have been prepared on this basis.

Fund accounting

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors. Restricted funds are accounted for separately to each other and to the core funding of the Charity.

General funds are unrestricted funds which are available for use at the discretion of the trustees in the furtherance of the general objectives of the charity and which have not been designated for other purposes

2. TRUSTEES REMUNERATION

- No remuneration directly or indirectly out of the funds of the charity was paid or payable for the year to any trustee.

3. EQUIPMENT

Equipment with a life-span over 1 year and with a cost of over £100 is capitalised in the Statement of Assets and Liabilities at original cost. All equipment purchased is included in the Receipts and Payments Account, equipment that does not meet the criteria above has not been included in the Statement of Assets and Liabilities.

4. GRANTS RECEIVED

All grants received were restricted.

	2024	2023
	£	£
East Riding Yorkshire Council	10,000	-
	10,000	-

NOTES ON THE FINANCIAL STATEMENTS
For the period ending 31 March 2024

4. RESTRICTED FUNDS

	<i>April 2023</i>	<i>Receipts</i>	<i>Payments</i>	<i>Transfer Between funds</i>	<i>March 2024</i>
	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>	<i>£</i>
East Riding of Yorkshire Council	-	10,000	(9,007)	-	993
Total restricted funds	-	10,000	(9,007)	-	993

A brief description of the restricted funds are shown below:

Future Communities Initiative Community Fund - ERYC

Restricted funding received from East Riding of Yorkshire Council to contribute towards the future communities' initiative community funds to help the village hall grown and development new opportunities.