

Annual Report for Climate Action Hub Telford for the period April 2024- April 2025

Climate Action Hub Telford

Registered Charity Number: 1197678

Address: 18 Little Meadow Close, Admaston, Telford Shropshire TF5 0DN

Charity Objectives

The object of the CIO is the advancement of environmental protection or improvement. Specifically:

- For the benefit of the public in the Telford and Wrekin area the advancement of environmental protection, in particular, but not exclusively by the promotion of waste reduction, re-use, repair, recycling, use of recycled products and the use of surplus.
- To advance the education of the public about sustainable waste management and reducing their consumption of waste by working with other groups to provide education, advice and support about climate and ecological issues.

Governance

The charity is a Charitable Incorporated Organisation (CIO) governed by a constitution based on the 'Foundation' model and dated **19th December 2022**. We do not have any members. The only people able to make decisions about the charity are the trustees.

During the reporting period April 2024-April 2025 the trustees decided after July 2024 to no longer hold monthly public meetings via Zoom, the link to which was sent out to everyone on our mailing list in our newsletter (approx 200+ people). Minutes were taken of these meetings. Very few people outside of the trustees joined these meetings. It was felt to be more time effective to retain our monthly trustee meetings only where all topics could be discussed.

During this period trustee meetings were held once a month /every 6 weeks where the charity business is discussed including finances, recruitment of trustees and volunteers, communications and admin (including GDPR and IT issues), training and policy needs, services CAHT provides or intends to provide. Minutes are taken of these meetings.

Trustees

The charity's constitution allows it to have at least three charity trustees. There is no maximum number of charity trustees that may be appointed. The Appointed Trustees named in the Constitution can appoint a further 3 nominated trustees. 3 of the original appointed Trustees could serve a 2 year term with one appointed trustee serving a 4 year term. Nominated Trustees serve two year terms. Any charity trustee who has served for two consecutive terms may not be reappointed for a third consecutive term but may be reappointed after an interval of at least one year.

Charity's Trustees during the period of this report remained unchanged

At the end of the reporting period (April 2025) the Trustees were as follows:

Appointed Trustees:

Juliet Soria (Chair) in 3rd year of 4 year term. *First Term due to end after 4 years 3/12/25 at which point can be reappointed for another 4 year term.*

Fiona Morgan (Secretary) *Reappointed Trustee on 3/12/23 for another 2 year term at which point will need to stand down for a minimum of one year.*

Jane Bundy (Treasurer) *Reappointed Trustee on 3/12/23 for another 2 year term at which point will need to stand down for a minimum of one year.*

Nominated Trustees

Elizabeth Pinfield Wells. *First term ended after 2 years on 4/1/25. Was reappointed for another 2 year term which is due to end on 4/1/27.*

Ongoing attempts were made during 2025 to recruit more trustees due to 2 trustee's terms coming to an end in the next reporting period (December 2025) and needing to be replaced to avoid the charity no longer being constitutionally viable. This included existing trustees approaching potential candidates already known to them and via an online advert placed via NCVO on Trustees Unlimited website in August- September 2023 and a form on our website. This has not yet been successful and would continue into the next reporting period.

Volunteers

Over time we recruited volunteers to support us at our Sustainable Sunday events in 2024 and Sustainable Saturday events in 2025. Most of them are known to the Trustees already or via known connections. By April 2025 we had 13 volunteers who had supported us at least one of our events during the reporting period (doing washing up, assisting with serving, clearing dishes, assisting with setting up or putting away at the beginning and end of the event, assisting with managing the swap and eco library). Some other people completed a volunteer form but never attended an event (their details are deleted after a year). Volunteers complete a basic details form with emergency contact details. With their consent we add them to our volunteer WhatsApp group where volunteers are provided with details about the upcoming events and asked who can help at the event. This was set up to facilitate communication as people were not responding to emails.

Financial review

The Charity's main income comes from:

- donations from our own events e.g. Sustainable Sundays (2024) and Sustainable Saturdays (2025);
- donations from events we attend as stall holders organised by other organisations (e.g. Repair, Reuse, Recycle events held in partnership with Telford Repair Cafe up until October 2024)
- Donations and fundraisers from groups we have provided talks/activities to (e.g. Landau);
- Donations from Connected Mobile to thank us for collecting old mobiles which are given to them to reuse/repair.
- The Telford and Wrekin Council Climate Change grant that was successfully applied for in December 2022 to be spent over 12 months for the purposes of setting up a physical hub. Due to experienced challenges with achieving this during 2023 it was agreed with Telford

and Wrekin Council Sustainability Team (who manage the grant scheme) during autumn 2023 that we could amend the use of the grant to providing monthly Sustainable Sunday events in a community centre in Wellington for as long as the monies would last. This enabled us to fund our monthly Sustainable Sunday events throughout 2024 and our bi-monthly Sustainable Saturday events throughout 2025.

- Payments are also received from items donated at our events which are subsequently sent off to Terracycle recycling, Recycling for Good Causes, Empties Please, and Ziffit (the trading arm of World of Books a UK based B Corp company who reuse books, CDs and DVDs).

See financial report for April 2024-April 2025 for full details.

Achievements

- During the reporting period in 2024, CAHT continued to provide a minimum of one event a month (Sustainable Sundays at Belmont Hall) to the residents of Telford and Wrekin which are consistent with our charitable objectives, and often attended the monthly Telford Repair Cafes to provide a swap and reuse opportunity at these events (up to October 2024) and Transition Telford's Grow Local event (May 2024).
- During the reporting period in 2025 in order to make our workload more manageable, the trustees decided to reduce the offer to a Sustainable Saturday once every other month at Belmont Hall. We no longer attended the Telford Repair Cafe to provide a swap.
- Our events at Belmont Hall are thematic e.g. gardening, fashion, food, energy, Sustainable Christmas etc. We invited local groups to participate and provide activities/ advice/ information according to the events' themes. All events include a swap and giveaway, eco library (where people can borrow books on climate and environmental issues), plant based food and drink options (pay as you can), recycling facilities including Terracycle, Recycling for Good Causes who take stamps, jewellery, foreign currency etc, and Connected Mobile for whom we collect phones for them to reuse and recycle, leaflets of local groups engaged in environmental /sustainability initiatives. At all our events we discuss the purpose of reusing things with the public to reduce carbon emissions, save waste from going to landfill/incineration and help us to share resources.
- The events are held in one location: Belmont Hall which is central to Wellington, 5 minutes walk from the bus station and train station, next to a well used public car park with passing footfall heading to and from the town. The location has enabled us to attract new people to our events and break out beyond our regular attendees. At the events we tally the weight of items donated, and count the number of items taken to provide an indication of the amount of waste saved from landfill/rehomed. The plant based refreshments including hot and cold lunch options has encouraged people to attend and stay for longer. The cafe area became a place which facilitated social connections particularly for people attending by themselves. It also provided a learning experience about plant based food and alternatives which some people had not tried before. We have created recipe sheets for some of our favourite dishes which are available as flyers and on the website.
- We organised the Wellington Green Festival in August 2024 which was funded by Wellington Town Council and sponsored a film at Wellington Orbit on the same day.
- We continued to provide talks where requested from other local groups e.g. Landau which is an alternative provision for young people

Details of all our activities are presented on our website under the events and gallery pages.

<https://climateactionhub.org.uk/>

During the reporting period we sent out a newsletter once a month in 2024 reducing to approx. 6-8 weeks in 2025 via our mailing list of over 200+ people to notify them about our events and other eco and climate related events and opportunities happening locally that the readership may be interested in. We also advertise our events and photos of the event afterwards to social media (Facebook/Instagram).

17th January 2026

Expenditure 24/25

07.04.24	250	Oswestry XR printing		
08.04.24	15.59	monthly zoom	T&W Grant	
15.04.24	3.27	LGP Food for SS	T&W Grant	
16.04.24	32	Cooking equipment SS Jane's A	T&W Grant	
21.04.24	3.78	Milk for SS	T&W Grant	cash
23.04.24	46.64	Ingrediants SS	T&W Grant	paid to L P W
23.04.24	4.81	Ingrediants SS	T&W Grant	paid to J B
23.04.24	59.99	Micro soft	T&W Grant	
04.05.24	66.07	leaflets SS	T&W Grant	
07.05.24	185	Art work shop	T&W Grant	
07.05.24	20	Stand for Climate Fair		
07.05.24	15.59	Zoom	T&W Grant	
17.05.24	54.3	Meeting lunch		
17.05.24	15	Cash to Repair cafe pat testing		
20.05.24	71.35	Art materials	T&W Grant	
20.05.24	21.01	Food and Equip SS	T&W Grant	
20.05.24	50.99	Ink	T&W Grant	
20.05.24	54.55	Food SS	T&W Grant	
22.05.24	0.42	Sum up charge		
22.05.24	69.28	leaflets SS	T&W Grant	
25.05.24	6.1	SS food	T&W Grant	
03.06.24	250	SS ART work shop	T&W Grant	
03.06.24	68.87	SS printing	T&W Grant	
03.06.24	20.34	equipment	T&W Grant	
03.06.24	22.19	SS Food J bundy	T&W Grant	
03.06.24	49.15	SS Food L P Wells	T&W Grant	
07.06.24	15.59	Zoom	T&W Grant	
10.06.24	100.8	insurance		
27.06.24	16.5	Traval Fiona Morgan		
28.06.24	44	Morags bakes SS	T&W Grant	
07.07.24	15.59	Zoom	T&W Grant	
07.07.24	14.16	Film posters	GF	
12.07.24	14	SS Food	T&W Grant	
12.07.24	8.97	SS Food	T&W Grant	
12.07.24	12.65	SS Food	T&W Grant	
12.07.24	5.75	SS Food	T&W Grant	
12.07.24	3.99	SS Food LP Wells	T&W Grant	
12.07.24	10.97	SS Food J Bundy	T&W Grant	
15.07.24	25.05	SS Food J Soria	T&W Grant	cash
15.07.24	12.5	SS Equipment	T&W Grant	cash
15.07.24	24.99	ink cartridge F morgan		
18.07.25	22	SS Food		
19.07.25	61	Event insurance		
22.07.25	62.25	SS printing		
30.07.24	6.75	Batteries scales F Morgan		
01.08.24	66.58	Posters SS	T&W Grant	
02.08.24	60	Garden organic		
07.08.24	15.59	Zoom	T&W Grant	

19.08.24	120 Vegan film	
02.08.25	100 Shropshire boatmen GF	
02.09.24	10.63 Food SS	T&W Grant
09.09.24	15.59 Zoom	T&W Grant
15.07.24	37.06 SS Food J Soria	
26.09.24	31 Meeting drinks	
27.09.24	10.96 Food SS	T&W Grant
27.09.24	32.01 Food SS	T&W Grant
27.09.24	14.13 Food SS	T&W Grant
27.09.24	6.07 Food SS	T&W Grant
01.10.24	69.09 Posters SS	T&W Grant
07.10.24	15.59 Zoom Oct	T&W Grant
28.10.24	22.11 Food SS	T&W Grant
28.10.24	48.92 Food SS	T&W Grant
29.10.24	84.87 J B Milage YTD	T&W Grant
29.10.24	162.9 F M Milage YTD	T&W Grant
29.10.24	69.3 J S Milage YTD	T&W Grant
29.10.24	184.59 EPW Milage YTD	T&W Grant
29.10.24	585 Halloween and Xmsa Art	T&W Grant
29.10.24	65 Posters SS	T&W Grant
07.11.24	15.59 Zoom	T&W Grant
15.11.24	19.8 JB Milage OCT	T&W Grant
15.11.24	60 Garden organic	T&W Grant
15.11.24	280 Diasy Askins	T&W Grant
15.11.24	9.79 Food SS	T&W Grant
18.11.24	2.5 Food SS	T&W Grant
18.11.24	4.8 Food SS	T&W Grant
18.11.24	19 Charity Buckets	T&W Grant
18.11.24	25.89 Colourd Ink	T&W Grant
02.12.24	13.65 Food SS	T&W Grant
02.12.24	8.22 Food SS	T&W Grant
02.12.24	21.75 Food SS	T&W Grant
09.12.24	15.59 Zoom Dec	T&W Grant
10.12.24	98.27 Posters SS	T&W Grant
10.12.24	60.48 Posters SS	T&W Grant
12.12.24	13.45 Printer paper	
07.01.24	15.59 zoom Jan	T&W Grant
31.01.25	6 Community Grocery SS food	T&W Grant
31.01.25	7.87 LGP Food for SS	T&W Grant cash
31.01.25	12.24 Travel Liz Penfold	
31.01.25	9.9 Travel Jane Bundy	
31.01.25	4.5 Travel Fiona Morgan	
02.02.25	165.36 Banners ss	T&W Grant
02.02.25	94.86 Food SS	T&W Grant
07.02.25	15.59 Zoom Feb	T&W Grant
10.02.25	426 Belmont Hall hire	T&W Grant
21.02.25	73.77 leaflets SS	T&W Grant
28.02.25	14.4 Travel Jane Bundy	
28.02.25	11.7 Travel Fiona Morgan	

03.03.25	60 Dontation for Website Team pond	
24.03.25	16.31 SS Food LPW	
07.03.25	15.59 Zoom March	T&W Grant
24.03.25	60 Daniel WEbb site	
24.03.25	5 Food SS	
27.03.25	27.54 Liz maiage to date	
27.03.25	3.96 Canva	
05.04.25	8.5 Food SS	T&W Grant
05.04.25	3.87 Food SS	T&W Grant

5488.12

income 24/25

21.04.24	Sustainable sunday food donation	151.46	
21.04.24	Sustainable sunday swap donatio	87.75	
18.04.24	Green Festival Stand Payment	40	
09.05.24	World Books	13.02	
17.05.24	Swap Methodist Church	35.57	
19.04.24	Green Festival Stand Payment	50	
30.04.24	Green Festival Stand Payment	30	
23.04.24	Green Festival Stand Payment	40	
14.05.24	Green Festival Stand Payment	20	
20.05.24	Sustainable sunday food donation	95.94	
20.05.24	Sustainable sunday swap donatio	89.73	25.00 Sum up
20.05.24	The Junk Shop	25	
20.05.24	Empties pls	28.85	
25.05.24	Grow local	143.17	
02.06.24	Sustainable sunday food donation	58.09	
02.06.24	Sustainable sunday swap donatio	66.05	
04.06.24	World books	4.04	
12.06.24	World books	4.55	
19.06.24	Green Festival Stand Payment	20	
28.06.24	Leegomary Swap	33.36	
28.06.24	Empties pls	15.35	
10.07.24	Recycling for good causes	89.31	
15.07.24	Sustainable Sunday food donatio	63.95	
15.07.24	Sustainable sunday swap donatio	58.94	
08.07.24	Green Festival Stand Payment	10	
17.07.25	Green Festival Stand Payment	20	
22.07.24	Empties pls	89.31	
27.07.24	Raffle WGF	24	
27.07.24	SWAP WGF	86.37	
11.08.24	Sustainable sunday swap donatio	34.42	
11.08.24	Sustainable Sunday Food donatio	30.61	
31.08.24	Randley Swap	5.41	
02.09.24	Recycling for good causes	42.5	
22.09.24	Quiz SS	7	
22.09.24	Sustainable Sunday Food donatio	87.76	
22.09.24	Sustainable sunday swap donatio	55.13	
13.09.24	World books	16.38	
13.09.24	World books	6.91	
18.10.24	Donation Landau	155.64	
20.10.24	Sustainable sundayfood donation	79.32	
20.10.24	Sustainable sunday swap donatio	19.45	
20.10.24	Pumpkin Weight	5	
12.11.24	World books	2.12	
17.11.24	Sustainable Sundy Food Donation	107.77	
17.11.24	Sustainable Sundy Swap Donatio	52.61	
17.11.24	Sustainable Sunday Work shop	38.4	
26.11.24	Conected mobiles donation	25	
27.11.24	World books	4.47	

01.12.24	Sustainable Sunday Food Donation	87.16
01.12.24	Sustainable sunday swap donatio	57.83
01.12.24	Sustainable Sunday Art donations	27
20.12.24	Terracycle	60
27.01.25	Donation Fiona m	2.37
01.02.25	Sustainable Saturday	179.22
11.03.25	Donation Ian's book	6
		0
		2689.29