



Trustees Annual Report April 2022 – April 2023

Charity Name: Clwb Ein Harglwyddes

Charity Number: 1197655

Trustees:

- Olivia Elliott - 11 Bro Arfon, Upper Llandwrog, Caernarfon, LL54 7BH
- Kay O'Hanlon - Fachell Uchaf, Llanddeiniolen, Caernarfon, LL55 3AD
- Aimee Jones - 58 Penrhos Road, Bangor, Gwynedd, LL57 2AX
- Gilda Coelho Williams - 56 Min Y ddol, Bangor, LL57 1ND
- Kate Elizabeth Young - 5 Sylva Gardens North, Craig Y Don, Llandudno, LL30 1BP

Objectives and activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide quality child care to children aged between 2 and 11.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To provide a safe, stimulating and caring environment for children to play and develop personal and social skills. Day Care for 2 – 4 year olds After School Club for 3 to 11 year olds Holiday club for 2 to 11 year olds The service serves the families of Our Lady's School and the wider community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees have received guidance on their roles of trustee and have participated in several meetings and receive regular updates from the Responsible person.

Policy on grant making	Para 1.38	The Person in Charge and Responsible Person work closely with the local authority and National body Clybiau Plant Cymru to seek potential grants that may support the purchase of new resources or provide funded places for our most vulnerable families.
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Achievements and performance

Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Clwb Ein Harglwyddes, a small setting has successfully managed to sustain the business through financially challenging times in the last 4 years, working together to promote the service to the wider community, reduce working hours and seek to become more bilingual to allow the service to access more grants.</p> <p>Clwb Ein Harglwyddes allows many of our families to work, and for our youngest children in day care this may give many parents time to study.</p> <p>Funded places allow our most vulnerable children a safe space to play and receive regular snacks.</p> <p>The staff have actively worked to develop an improved outdoor space for children to explore and play.</p> <p>Staff have developed skills in online safety, Makaton and planning for child led learning.</p> <p>Staff continue to promote independence and encourage child voice in each of the sessions.</p>
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Financial review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The financial year 22 – 23 has been the most challenging for the service with a fall in service users due to the long term impact of Covid.</p> <p>We ended the year with a loss of £4358, leaving the closing bank balance at £5779, slightly eating into the reserves.</p> <p>However, a financial review and evaluation identified the loss was due to staffing costs and as a result staffing hours have been reduced for 23 – 24 to ensure this loss does not further impact on the reserves.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<p>The reserves should provide the charity with adequate financial stability and the means for it to meet its charitable objectives for the foreseeable future. The trustees propose to maintain the charity's reserves at a level which is at least equivalent to one months' operational expenditure. The trustees review the amount of reserves that are required to ensure that they are adequate to fulfil the charity's continuing obligations on a quarterly basis at their finance meeting.</p>
Amount of reserves held	Para 1.22	<p>Reserves at the end of the financial year were £5779</p>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<p>Clwb Ein Harglwyddes are working closely with Clybiau Plant Cymru to create Cash flow Forecasts and apply for sustainability grants.</p>
The charity's principal sources of funds (including any fundraising)		<p>All funds come directly from Fees paid by parents for the service. Some fees come in the form of grants from the Welsh Government which parents receive from the 30 Hours free child care scheme.</p>

Structure, governance and management

Type of governing document:	Para 1.25	Trustee Constitution Document
How is the charity constituted?	Para 1.25	Charity Incorporated Organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Adverts go out when a Trustee position is available. Letters of interest outlining skills and reasons for wanting to support the CIO. Trustees vote on trustee section.

Reference and administrative details

Charity name	Clwb Ein Harglwyddes
Registered charity number	1197655
Charity's principal address	C/O Our Lady's School, Caernarfon Road, Bangor LL57 2UT

Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report

Signed on behalf of the charity's trustees/directors

Name	Position	Signature	Date

CIWB EIN HARGLWYDDDES MONTHLY CASH FLOW 1ST APRIL 2022 - 1ST APRIL 2023														TOTALS	
TITLE	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH			
BALANCE BROUGHT FORWARD	10138.52	8506.37	9411.69	8592.32	7262.83	7820.52	7602.12	6666.34	6583.32	7186.74	5791.72	5287.73			
Days in service- TERM TIME	10	17	18	13	0	20	20	18	16	17	15	23	187		
Days in service - HOLIDAY	9	3	1	8	15	0	1	4	0	0	5	0	46		
Days closed	2	1	2	0	8	2	0	0	6	5	0	0	26		
Total fees ASC received BACS	520.00	539.50	556.00	756.00	132.00	340.00	1226.00	440.00	1058.50	894.00	454.00	687.00	7603.00		
Total fees ASC received CASH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	300.00	0.00	500.00		
Total fees DC received BACS	956.50	430.00	1399.50	1048.20	34.00	180.00	1662.00	2293.00	967.00	1390.00	977.00	1538.00	12875.20		
Total fees DC received CASH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Total fees HC received BACS	892.50	1552.00	282.00	514.00	2784.50	742.00	0.00	604.00	375.00	0.00	905.00	653.00	9304.00		
Total fees HC received CASH	0.00	540.00	0.00	0.00	575.00	0.00	580.00	0.00	0.00	0.00	0.00	0.00	1695.00		
Total 30 hrs scheme DC	1500.00	2100.00	0.00	1600.00	1500.00	1532.00	540.00	800.00	950.00	560.00	600.00	813.00	12495.00		
Grants/Fundraising	652.00	0.00	777.60	0.00	0.00	855.00	0.00	0.00	1000.00	0.00	500.00	26.00	3810.60		
Total Monthly Income Received	4521.00	5161.50	3015.10	3918.20	5025.50	3649.00	4008.00	4137.00	4350.50	3044.00	3736.00	3717.00	48282.80		
Staff costs Net Pay	3764.08	3456.71	3496.69	3742.97	4087.64	3450.18	3457.56	3613.89	3438.49	3307.13	3543.15	2924.77	42283.26		
Tax and NI costs	658.68	0	0	1127.35	0	0.00	1117.26	0.00	0.00	796.17	0.00	0.00	3699.46		
Pension costs	197.12	272.11	258.07	254.22	271.18	308.54	244.10	240.23	255.48	238.09	231.85	259.91	3030.90		
Total Staffing Expenditure	4619.88	3728.82	3754.76	5124.54	4358.82	3758.72	4818.92	3854.12	3693.97	4341.39	3775.00	3184.68	49013.62		
Invoice Payments	1399.1	377.92	0.00	0.00	0.00	30.00	0.00	0.00	0.00	40.00	370.00	0.00	2217.02		
Receipts Payments	134.17	149.44	79.71	123.15	108.99	78.68	124.86	365.90	53.11	57.63	94.99	40.35	1410.98		
Total Expenditure	6153.15	4256.18	3834.47	5247.69	4467.81	3867.40	4943.78	4220.02	3747.08	4439.02	4239.99	3225.03	52641.62		
Balance R - E	-1632.15	905.32	-819.37	-1329.49	557.69	-218.40	-935.78	-83.02	603.42	-1395.02	-503.99	491.97	-4358.82		
Rolling Balance (Bank Balance)	8506.37	9411.69	8592.32	7262.83	7820.52	7602.12	6666.34	6583.32	7186.74	5791.72	5287.73	5779.70			

CLWB EIN HARGLWYDDDES - ANNUAL SUMMARY				
	APRIL 2020 - 2021	APRIL 2021 - 2022	APRIL 2022 - 2023	APRIL 2023 - 2024
STARTING BANK BALANCE (RESERVES)	5886.08	3618.84	10138.52	
INCOME				
FEES	24804.19	46785.94	31977.2	
GRANTS/FUNDRAISING	16042.77	10261.08	3810.6	
DONATIONS	0	0	0	
30 HOURS SCHEME	0	0	12495	
TOTAL	40846.96	57047.02	48282.80	0.00
EXPENDITURE				
STAFFING (NET COSTS)	33186.54	38111.2	42283.26	
HMRC	2320.92	3249.05	3699.46	
PENSION	2567.73	2791.79	3030.9	
INVOICE PURCHASES	4448.36	5073.19	2217.02	
RECEIPT PURCHASES	740.65	1302.11	1410.98	
TOTAL	43264.2	50527.34	52641.62	0
TOTAL INCOME	40846.96	57047.02	48282.8	
TOTAL EXPENDITURE	43264.2	50527.34	52641.62	
BALANCE	-2417.24	6519.68	-4358.82	0
CLOSING BANK BALANCE (RESERVES)	3618.84	10138.52	5779.7	
SIGNED - TRUSTEE	<i>Kathleen</i>	KAY O'HANLON	5 JUNE 24	
SIGNED - RESPONSIBLE INDIVIDUAL	<i>Chris</i>	AIMEE JONES	5 JUNE 24	
SIGNED - INDEPENDENT VERIFIER	<i>I. O'Leary</i>	IAN CALLAGHAN	10 JUNE 24	

Each Signature Certifies that accounts have been

Matched against

→ Monthly Bank Statements

→ Receipts / Invoices

→ Payroll documents