

**Melbourne Village Hall**  
**Charity Reg. No. 1197628**

**Treasurers Annual Report**  
**1<sup>st</sup> January - 31<sup>st</sup> December 2025**

1. The 2025 accounts reconcile.
2. The balance sheet shows a net gain over the year of £29.38
3. It should be noted that:
  - a. £400 indoor bowls Sept-Dec 2025 was received in January 2026
  - b. Fund raising events:
    - i. Swap & Play 16/3/25 (Mark Simpson) £100 profit
    - ii. Spring Fair 29/3/25 (Mark Simpson) £362.20 profit
    - iii. Cocktail Evening 4/4/25 £94 profit
    - iv. Barber Shop Concert 27/6/25 £595.76 profit
    - v. Quiz 17/10/25 £204.16 profit
    - vi. Christmas Fair refreshments 7/12/25 £259.44 profit
    - vii. Festive Concert 12/12/25 £349.35 profit
    - Total £1,964.91
  - c. Increased spend this year on utilities (electricity, water & broadband) (+ £580);
  - d. The clothes bank earned £506.20 (installed 16<sup>th</sup> September 2022)
  - e. The Melbourne Village Hall/FOS Donation Scheme earned £930 inc. Gift Aid.  
The greater proportion of this was funds raised specifically for the Village Hall by Mark Simpson-see events above. (2024 £360.53; 2023 £616.18)
4. During 2025 material items of expenditure have been:
  - a. Henry vacuum cleaner £202.28
  - b. EJS Electrical £900 (£360 5 year electrical inspection & £540 to replace sub standard RCDs fitted by JCS-toilet project)
  - c. Buildings and contents insurance £1,197.01
  - d. Required annual and bi-annual fire inspections £288.84
  - e. Cleaner's salary £2,108.87
  - f. Utilities: EON Next £2,970; Scottish Water £390
  - g. ERYC waste collection £165.06
  - h. BT Broadband £364.98
5. There were 63 private bookings earning £3,950.25 (inc. 4 for 2026). This compares to 79 in 2024 earning £4,425.
6. Regular users of the Hall during 2025 were the Post Office (Mondays), Melbourne Bowling Club (indoor & outdoor), Yorkshire Country Women (monthly 9 months of the year), Zumba Tuesdays term time (ceased March), Evolution Dance (children) Friday term time; Pilates Fridays term time; Fitness class Mondays term time; Yoga Mondays term time; Dance practice Tuesdays & Thursdays; Junior netball Wednesdays term time from November.

**Financial Analysis**

2025 has been a relatively steady state operating year.

However, in order to provide a reasonably accurate basis on which to inform financial viability & undertake reviews eg hire charges, certain points should be noted:

1. Unexpected material expenditure £540 for remedial electric works
2. Weekly Zumba ceased but new regular hirers Junior Netball (winter months) & an extra weekly private dance training (Tues & Thurs)
3. Fundraising events brought in significant income £1,964 profit
4. MVH/FOS donors have dropped to 3 donating £22/month
5. The number of private bookings and income has dropped from 2024

It should be noted there are many variables such as number of bookings (positive & negative), increasing running costs and unexpected maintenance. Children's parties are the mainstay of private bookings, many of which have a bouncy castle (2025-24 & 2024-21).

This insight clearly shows the importance of fundraising events & gives an indication that the Hall, with continued rigour on spend & active marketing, is on an even keel.

**Looking back at 2025**

\*Several very successful fundraiser events. 2 of which were organised by a local resident.

\*The joint online donation scheme with Melbourne Friends of School launched in July 2022 with an initial goal to raise £500/month. Despite efforts to sign up more people

the number of regular donors remained static at @11 until October 2024 & has now dropped to 3.

\*The conversion to a Charitable Incorporated Organisation completed at 23.59hrs 31<sup>st</sup> December 2024 & all assets were transferred. 2 new bank accounts were opened with HSBC & during January 2025 all monies were transferred & the old accounts closed.

\*The Village Hall Committee allows the grounds to be used by a weekly fish & chip van & a monthly pizza van. Neither generate income, but provide community services.

### **Looking ahead to 2026**

\*From 1<sup>st</sup> January 2025, the Village Hall became a Charitable Incorporated Organisation with trustees.

\*Despite valuable income from the joint MVH/FOS Donation Scheme, the clothes bank and fundraising events, rising running costs means the longterm viability of the Hall must remain under constant vigilance.

\*A review of hire charges, including any discounts, should be undertaken.

\*Electricity:

-Is the only means of heating etc impacting costs significantly.

-The contract is due for renewal in March 2026 & costs will increase.

-A quote for solar panels has been obtained & grant applications are in progress (Lottery & National PowerGrid).

\*New regular material item of spend is annual hedge cutting & ground works c£6-700.

\*Interior repainting is needed; quotes are £540 inc paint & £1,150 + paint.

\*Some of the Upvc window units in the main hall are blown. A grant from Statkraft is being sought to replace them.

Spend which may need to be considered:

1. Solar panels grant contribution

### **Recommendations**

1. The Committee prioritises monitoring the financial position and implications for the future viability of the Hall.
2. The Committee prioritises promoting the Hall as a community facility, and identifies income opportunities.
3. The Committee continues to identify and prioritise essential and improvement works for 2025, and considers the benefit of the latter before committing.

### **Action**

Melbourne Village Hall Trustees Committee is requested to:

1. Approve the accounts & annual report and;
2. Implement the recommendations.

***Michele Cooper*** Treasurer 16<sup>th</sup> February 2026

Melbourne Village Hall  
Charity Reg. No. 1197628  
Balance Sheet  
1<sup>st</sup> January - 31<sup>st</sup> December 2025

<b>Cash</b>	<b>£</b>	<b>(@ 31/12/24)</b>
HSBC Current account	1,046.03	(765.48)
HSBC Money Manager accounts	31,712.56	(32,014.66)
In hand	70.93	(20.00)
<b>Total cash</b>	<b>32,829.52</b>	<b>(32,800.14)</b>

<b>Equity</b>	
Opening balance	32,800.14
Net gain	+29.38
<b>Total equity</b>	<b>32,829.52</b>

<b>Reconciliation</b>	
Total equity	32,829.52
Total cash	32,829.52

**Notes:**

1. The balance sheet shows a gain over the year of £29.38
2. However, it should be noted that £400 related to indoor bowls Sept-Dec 2025 was received in January 2026

***Michele Cooper***

Treasurer 15th February 2026