



Trustees Annual Report & Accounts

1st January - 31st December 2023

Approved by the Trustees:

Joanna Forbes - Trustee & Chair

Peter Evans - Trustee & Treasurer

Katy Knight - Trustee



B30 and South Birmingham Foodbank

Annual Report for year ending 31 December 2023

- **Overview**

The B30 and South Birmingham Foodbank was newly constituted as a CIO on 21 January 2022. It was previously known as B30 Foodbank and operated as part of The Cotteridge Church Charity. Over a period of 10 years the foodbank had grown into a large concern and required independent status.

B30 Foodbank was previously located at Cotteridge Church but due to Covid restrictions and the 'cost of living' crisis we re-located to The Friends Meeting House, Cotteridge.

The biggest challenges during the period of this report have been the constant rise in the numbers of clients referred for emergency food and the decrease in food donations.

The charity's stated objective is the 'prevention or relief of poverty through the provision of emergency food to people in the Birmingham area'. This objective has been met through the provision of emergency food to 14,475 people during the period of this report.

- **Governance and Management**

B30 and South Birmingham Foodbank (B30SBFB) is an independent charity (CO1197620).

The Board of Trustees is made up of three trustees: Joanna Forbes Chair, Peter Evans Treasurer, and Katy Knight (appointed Feb 2023). Andrew Foster was Chair and Trustee until his resignation in February 2023. Joanna Forbes is also a Trustee of The Sinfonia of Birmingham.

The Management Team is Anne Cole (Project Manager), Sylvia Fox, Nicola Human, Roger Collins, Peter Evans and Jeanette Lunt, all of whom are volunteers.

B30SBFB is run entirely by part-time volunteers, most of whom are above retirement age. There are no full time or paid staff.

B30SBFB is affiliated to the Trussell Trust but run independently. B30SBFB is not a statutory service run by the local authority.

- **Operation**

B30SBFB is open to those referred for emergency food collection on a Tuesday and Friday each week between 1:30 and 3:30 pm. Deliveries are not available.

Pre-packed food parcels are distributed from Cotteridge Friends Meeting House, 23a Watford Road B30 1JE. B30SBFB has a hire agreement with the Meeting House for the use of two main rooms on Tuesday and Friday at the times above. No one from the foodbank is available outside these hours at the Meeting House as other hirers have use of the building.

Foodbank users need to be referred by a social worker, support worker or other professional who will issue a referral voucher or code.

Emergency food parcels contain enough long life and tinned food for 3 days. Food is pre-packed into carrier bags by volunteers. There is a choice of Meat or Fish/Veg or Veg options. Other dietary requirements can be notified in advance on the foodbank voucher e.g. diabetic, gluten-free etc. These requests are met where possible. Parcels contain basic toiletries, and sanitary products are provided on request.

When collecting food parcels, foodbank users are referred to further sources of help and financial advice, including through local charity 'The Project' which works in partnership with B30SBFB through a grant funded by the Trussell Trust.

- **Warehouse**

B30SBFB leases a warehouse at 17 Castle Road Kings Norton Business Park B30 2HZ. At the warehouse a team of volunteers professionally and diligently receives donations, date sorts every item, assesses stock levels, buys food to make up shortfalls in donations using monetary donations, stores and rotates stock, selects and packs food parcels as well as transporting them to the foodbank distribution location. Sylvia Fox leads the warehouse team who all contribute to a professional environment, taking account of both health and safety in the workplace and food standards legislation.

- **Volunteers**

The team of volunteers is led by Nicola Human who ensures the recruitment, training, deployment and effectiveness in the variety of skills and tasks required across the foodbank. During the period covered by this report a total of 120 people volunteered at the foodbank in a variety of different roles, donating circa. 9,000 hours of activity across all operational roles. All volunteers receive full training for their role, and those who have contact with clients are required to undergo mandatory safeguarding training.

- **Provision**

During the period of this report vouchers were issued to 5,391 families, and emergency food was distributed to 14,475 people.

B30SBFB has 270 referral agents who issue foodbank vouchers to people in crisis. Of these, Birmingham City Council issued the highest number of vouchers.

- **Finance**

B30SBFB continues to be very solidly supported by all sections of the local community. Significant financial donations are received from Personal, Corporate, Community Group, Charity and Faith Group donors across all sectors, all ethnicities, all faiths and none. Understandably, in the current economic climate donations of food have continued to decrease, and we have been able to use financial donations to purchase sufficient food to enable us to continue offering emergency food supplies to local families in crisis (£60k in 2023). We already know that the amount of food we will need to purchase will increase very significantly during 2024 (Est. £125k) and beyond.

The Foodbank was granted a restricted fund grant from Trussell Trust covering 3 years from 2023, to fund the provision of a Financial Advice support worker for the benefit of our clients. This fund had a closing balance of £1,527 at the end of 2023 (Yr. 1).

We sincerely thank both our food and financial donors for their continued support of B30SBFB, without whom we could not continue to operate.

- **Reserves policy**

The charity raised the needed finance and met its income and expenditure liabilities with a surplus at the year-end on 31st December 2023.

- **Principal Risks and Uncertainties**

The escalating cost of living appears to indicate that demand for emergency food will continue to rise.

Benefits such as universal credit have a reduced value, so demand for emergency food is constantly rising.

The high number of vulnerable clients collecting food means the management of distribution is increasingly difficult.

B30SBFB thanks all its volunteers, supporters, donors and referral agent partners. During 2023 you all helped B30SBFB provide emergency food to 14475 local people in crisis.

- **Responsibilities of Trustees**

As the charity's trustees we are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

- **Audit Exemption**

For the financial year ended 31st December 2023, the Charity was entitled to exemption under section 477 of the companies Act 2006 relating to small companies. No members have required the company to obtain an audit of its accounts for the year to 31st December 2023 in accordance with section 476 of the Companies Act 2006.

For our part, we regret that our services are needed at all in the 21st century.



Annual Accounts

1st January - 31st December 2023





Examiners Report

1st January - 31st December 2023



Independent Examiner's Report to the trustees of the charity

Report by the Independent Examiner to the trustees on the accounts of the Charity for the year ended 31 December 2023. I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 December 2023.

Responsibilities of trustees

As the charity's trustees, you are responsible for the preparation of the accounts from the records retained in accordance with the requirements of the Charities Act 2011 ("the Act").

Having satisfied myself that the accounts of the Charity are not required to be audited for this year and therefore eligible for an independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Act. In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

The company's gross income exceeded £25,000 and I am qualified to undertake the examination by being a qualified member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were kept in accordance with section 130 of the Act; or
- the accounts accord with such records; or
- the accounts comply with relevant accounting requirements under Charities (Accounts & Reports) Regulations 2008 and other than the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Baljit Takhar ACCA
Taxlite Limited, Chartered Certified Accountants
6 Soho Road
Birmingham, B21 9BH
Date: 29 October 2024

B30 & South Birmingham Foodbank

Annual Accounts - 1st January to 31st December 2023

Statement of Financial Activity

		Unrestricted Funds	Designated Funds	Restricted Funds	Total 2023	Funds 2022
	Note	£	£	£	£	£
Incoming Resources:						
Donations and legacies	2(a)	209,069.54		-	209,069.54	214,682.73
Income from Charitable Activities	2(b)	-		-	-	
Income from Investments	2(c)	1,793.96		-	1,793.96	109.16
Other Income	2(d)	-		-	-	
Total Incoming Resources:		210,863.50		-	210,863.50	214,791.89
Resources Expended:						
Expenditure on Raising Funds	3(a)	300.24		-	300.24	1,050.67
Expenditure on Charitable Activities	3(b)	138,210.13		43,824.00	182,034.13	85,164.21
Other Expenditure	3(c)	-		-	-	
Total Resources Expended:		138,510.37		43,824.00	182,334.37	86,214.88
Nett Income / (Expenditure):		72,353.13		(43,824.00)	28,529.13	128,577.01
(Before Fund Transfers)						
Gross Transfer(s) Between Funds:	5	6,719.70		(6,719.70)		
Movement in Funds:		79,072.83		(50,543.70)	28,529.13	128,577.01
Total Funds Brought Forward		329,234.21		52,071.42	381,305.63	252,728.62
Total Funds Carried Forward:		408,307.04		1,527.72	409,834.76	381,305.63

B30 & South Birmingham Foodbank

Balance Sheet - 31st December 2023

		As at 31/12/2023	As at 31/12/2022
	Note	£	£
Fixed Assets	6		
Tangible Assets		53.34	2,160.33
		53.34	2,160.33
Current Assets	7		
Debtors & Pre-Payments		30,797.25	29,115.18
Bank Accounts & Cash in Hand		378,984.17	351,280.12
		409,781.42	380,395.30
Less: Current Liabilities	8		
Creditors - Due Within One Year		-	-
Net Current Assets		409,834.76	381,305.63
Total Assets:		409,834.76	381,305.63
Represented by Funds:	9		
Unrestricted Funds:			
General Fund		408,307.04	329,234.21
Restricted Funds:			
Client Advice Fund		1,527.72	52,071.42
Total Foodbank Funds:		409,834.76	381,305.63

The notional value of food stock held at 31st December 2023 was £25,034 (Calculated as 10,563 Kg valued at £2.37/kg as per Trussell Trust Guidelines). This is not shown as a liquid asset, as in a close down situation it would be donated to other foodbanks for Nil monetary consideration.

The Trustees acknowledge their responsibility for complying with the Act with respect to accounting records and for the preparation of accounts.

Approved by the Trustees on 29th October 2024 and signed on its behalf by:
Peter Evans - Treasurer

B30 & South Birmingham Foodbank

Annual Accounts - 1st January to 31st December 2023

Notes to the Financial Statements

Note

1. Accounting Policies

Basis of Financial Statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2019), and the Companies Act 2006.

The financial statements have been prepared on a going concern basis. The Trustees are satisfied that the current level of funding is adequate to meet its financial obligations over the following 12 Months.

The B30 & South Birmingham Foodbank meets the definition of a Public Benefit Entity under FRS 102. Assets & Liabilities are initially recognised at historical cost or transaction value unless otherwise stated.

Fund Accounting

Restricted funds comprise revenue donations or grants for a specific Charitable activity intended by the donor and agreed by the Charity.

Designated funds are general funds set aside by the Charity for use in the future. B30 & South Birmingham Foodbank has not currently allocated any Designated Funds.

Unrestricted funds are income funds which are to be spent on the Charity's general purposes.

Incoming Resources

All Income is recognised once the Charity has entitlement to the Income, it is probable that the Income will be received and the amount of the Income can be measured reliably. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the Charity is entitled to the use of the resources, and any conditions linked to the grant have been met. All incoming resources are accounted for gross.

Resources Expended

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, and is accounted for gross. All expenditure is inclusive of irrecoverable VAT.

Fixed Assets

Individual Fixed Assets are initially recorded at cost, less any subsequent accumulated depreciation. Depreciation is provided on Tangible fixed assets at a rate of 33.1/3 % Straight Line p.a..

Reserves Policy

The Trustees are conscious that the need for the B30 & South Birmingham Foodbank in the community has, and will continue to increase at a very significant expansion rate. It is the policy of the Trustees to maintain sufficient fund reserves to cover a minimum of 2 years forward activity based on a continuously expanding situation. The Trustees are satisfied that the current level of reserves satisfies this requirement going forward, especially with respect to legally binding lease commitments.

B30 & South Birmingham Foodbank

Annual Accounts - 1st January to 31st December 2023

Notes to the Financial Statements

2. Income & Endowments from:

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2023	Funds 2022
Note	£	£	£	£	£
2(a) Donations & Legacies:					
Faith Group Donations	7,202.93		-	7,202.93	6,087.58
Corporate Donations	40,702.74		-	40,702.74	53,436.27
Charity Donations	-		-	-	2,236.35
Community Group Donations	2,268.88		-	2,268.88	707.28
Personal Donations	82,552.80		-	82,552.80	86,598.56
Contactless Donations	44,258.03		-	44,258.03	1,184.50
Anonymous Donations	5,529.36		-	5,529.36	2,410.23
Unrestricted Grants	12,700.00		-	12,700.00	-
Restricted Grants	-		-	-	52,317.70
HMRC Gift Aid & Gasds	13,854.80		-	13,854.80	9,704.26
	209,069.54		-	209,069.54	214,682.73
2(b) Income from Charitable Activities:					
	-		-	-	-
	-		-	-	-
2(c) Income from Investments:					
Investment Income	1,793.96		-	1,793.96	109.16
	1,793.96			1,793.96	109.16
2(d) Other Income:					
Total Incoming Resources:	210,863.50		-	210,863.50	214,791.89

The notional value of food donated to the Foodbank between 1st January & 31st December 2023 was £218,469 (Calculated as 92,181 Kg valued at £2.37/kg as per Trussell Trust Guidelines)

B30 & South Birmingham Foodbank

Annual Accounts - 1st January to 31st December 2023

Notes to the Financial Statements

Note

3. Expenditure on:

	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2023	Funds 2022
	£	£	£	£	£
3(a) Raising Funds:					
Promotional Expenses	-		-	-	1,013.20
Electronic Donation Fees	300.24		-	300.24	37.47
	300.24		-	300.24	1,050.67
3(b) Charitable Activities:					
Premises: Rent & Rates	48,452.77		-	48,452.77	38,300.41
Utilities & Services	6,464.69		-	6,464.69	3,212.87
Operating Equipment	3,423.41		-	3,423.41	-
Operating Expenses	9,169.96		-	9,169.96	7,966.36
Mobile Phone Expenses	941.49		-	941.49	882.54
IT & Social Media	124.05		-	124.05	990.39
Administration, Legal & Fees	1,558.91		-	1,558.91	4,427.79
Vehicle & Transport Expenses	5,268.30		-	5,268.30	4,907.48
Stock Purchase	60,699.56		-	60,699.56	16,713.75
Bank Charges	-		-	-	-
Depreciation	2,106.99		-	2,106.99	7,762.62
Client Advice Provision	-		43,824.00	43,824.00	-
	138,210.13		43,824.00	182,034.13	85,164.21
3(c) Other Expenditure:					
Total Resources Expended:	138,510.37		43,824.00	182,334.37	86,214.88

The notional value of all donated & purchased food distributed between 1st January & 31st December 2023 was £301,455 (Calculated as 127,196 Kg valued at £2.37/kg as per Trussell Trust Guidelines)

B30 & South Birmingham Foodbank

Annual Accounts - 1st January to 31st December 2023

Notes to the Financial Statements

Note

4. Personnel Costs

4(a) Employment:

B30 & South Birmingham Foodbank did not incur any employment costs during the year.

Payments to Trustees & Volunteers:

Other than the re-imbursement of authorised expenditure actually incurred on behalf of the Charity, no other payments or expenses were paid to any Trustee or Volunteer or persons closely connected to them or third parties.

5. Analysis of Transfer Between Funds

The Financial Inclusion Grant (Yr 1) from The Trussell Trust (received end of 2022) included a Unrestricted element of £6,719.70 which was transferred from Restricted funds to unrestricted funds during 2023.

6. Fixed Assets

Tangible Assets:

	Vehicles	Warehouse Fixtures & Fittings	Warehouse Handling Equipment	Total
	£	£	£	£
Fixed Assets at Cost:				
Balance B/F at 1/1/2023	17,316.12	13,846.67	5,960.40	37,123.19
Add: 2023 Purchases at Cost				0.00
Less: 2023 Disposals at Cost				0.00
Balance Carried Forward:	17,316.12	13,846.67	5,960.40	37,123.19
Depreciation :				
Balance B/F at 1/1/2023	16,578.62	12,423.84	5,960.40	34,962.86
Less: Cumulative Depreciation on Disposed Items				
Add: Depreciation Charge for Year 2023	737.50	1,369.49		2,106.99
Balance Carried Forward:	17,316.12	13,793.33	5,960.40	37,069.85
Loss on Disposal - To Income & Expenditure A/c:				
Nett Fixed Asset Value:				
Nett Fixed Asset Value @ 31/12/2023	0.00	53.34	0.00	53.34

B30 & South Birmingham Foodbank

Annual Accounts - 1st January to 31st December 2023

Notes to the Financial Statements

Note

7. Current Assets

Investments

Other than Bank Deposit Accounts there were no Investments held during the year.

Debtors & Prepayments

	£
B30 Gift Aid Claim to 31/12/23	13,696.21
Prepaid Rent & Rates - 9 & 17 Castle Road @ 31/12/23	7,593.23
Prepaid Security Deposits - Units 9 & 17 Castle Road	7,226.00
Prepaid Liability @ Stock Insurance - 44/52nds of £1428.08	1,298.39
Vehicles - Prepaid Tax - 3/12 of £580	145.00
Vehicles - Prepaid Insurance - 16/52 of £2724.85	838.42
Total Debtors & Pre-Payments:	30,797.25

8. Current Liabilities

Creditors (Amounts due within 1 Year)

	£
None	0.00
Total Creditors:	0.00

9. Funds

General Fund - 'B30 & South Birmingham Foodbank'

Unrestricted income funds are general funds that are available for use as the Trustees discretion in furtherance of the objectives of the charity

Restricted Fund - 'Client Advice Fund'

Funded by Grant Funding from The Trussell Trust, to enable the provision of financial advice and guidance to client families in financial crisis. This activity is provided by funding 'The Project' to administer advice to clients referred to them by B30 & South Birmingham Foodbank.