



# **Trustees Annual Report & Accounts**

**21st January - 31st December 2022**

Approved by the Trustees:

Joanna Forbes - Trustee & Chair

Peter Evans - Trustee & Treasurer

Katy Knight - Trustee



## **B30 & South Birmingham Foodbank: Annual Report 2021-22**

- **Overview**

The B30 and South Birmingham Foodbank was newly constituted as a CIO on 21 January 2022. It was previously known as B30 Foodbank and operated as part of The Cotteridge Church Charity. Over a period of 10 years the foodbank had grown into a large concern and required independent status.

B30 Foodbank was previously located at Cotteridge Church but due to Covid restrictions and the 'cost of living' crisis re-located to The Friends Meeting House, Cotteridge.

The biggest challenges during the period of this report have been the constant rise in the numbers of clients referred for emergency food, and the decrease in food donations. However, the increase in financial donations seen during the Covid period has been maintained, and financial reserves are healthy.

The charity's stated objective is **the prevention or relief of poverty through the provision of emergency food to people in the Birmingham area**. This objective has been met through the provision of emergency food to 10,877 people during the period of this report.

- **Governance and Management**

B30 and South Birmingham Foodbank (B30SBFB) is an independent charity (CIO1197620).

The Board of Trustees is made up of three trustees: Joanna Forbes Chair, Peter Evans Treasurer, and Katy Knight. Andrew Foster was Chair and Trustee until his resignation in February 2023.

The Project Manager Anne Cole. The Management Team is Sylvia Fox, Nicola Human, Roger Collins, Peter Evans and Jeanette Lunt, all of whom are volunteers.

B30SBFB is run entirely by part-time volunteers, most of whom are above retirement age. There are no full time or paid staff.

B30SBFB is affiliated to the Trussell Trust but run independently. B30SBFB is not a statutory service run by the local authority.

- **Operation**

B30SBFB is open to those referred for emergency food collection on Tuesday and Friday each week between 1.30 and 3.30pm.

Pre-packed food parcels are distributed from Cotteridge Friends Meeting House 23a Watford Road B30 1JB. B30SBFB has a hire agreement with the Meeting House for the use of two main rooms on Tuesday and Friday at the times above. No one from the foodbank is available outside these hours at the Meeting House as other hirers have use of the building.

Foodbank users need to be referred by a social worker, support worker or other professional who will issue a referral voucher or code.

Emergency food parcels contain enough long life and tinned food for 3 days. Food is pre-packed into carrier bags by volunteers. There is a choice of 'Meat' or 'Fish/Veg' or 'Veg' options. Other dietary requirements can be notified in advance on the foodbank voucher e.g. Diabetic, Gluten-Free etc. Parcels also contain basic toiletries and sanitary products are also included on request.

When collecting food parcels, foodbank users are referred to further sources of help and advice, including through local charity The Project which works in partnership with B30SBFB through a grant funded by the Trussell Trust.

- **Warehouse**

B30SBFB leases a warehouse at 17 Castle Road Kings Norton Business Park B30 2HZ. At the warehouse a team of volunteers professionally and diligently receives donations, date sorts every item, assesses stock levels, buys food to make up shortfalls in donations, stores and rotates stock, selects and packs food parcels as well as transporting them to the foodbank distribution location. Sylvia Fox leads the warehouse team who all contribute to a professional environment taking account of both health and safety in the workplace and food standards legislation.

- **Volunteers**

The team of volunteers is led by Nicola Human who ensures the recruitment, training, deployment and effectiveness in the variety of skills and tasks required across the foodbank. During the period covered by this report a total of 120 people volunteered with the foodbank in a variety of different roles. All volunteers receive full training for their role, and those who have contact with clients are required to undergo mandatory safeguarding training every three years.

- **Provision**

During the period of this report vouchers were issued to 5,391 people and emergency food was distributed to 10,877 people.

B30SBFB has 270 referral agents who issue foodbank vouchers to people in crisis. Of these, Birmingham City Council issued the highest number of vouchers.

- **Principal, risks and uncertainties**

The escalating cost of living appears to indicate that demand for emergency food will continue to rise. Benefits such as universal credit have a reduced value, so demand for emergency food is constantly rising. The high number of vulnerable clients collecting food means the management of distribution is increasingly difficult.

B30SBFB thanks all its volunteers, supporters, donors and referral agent partners. During 2022 you all helped B30SBFB provide emergency food to 10,877 local people in crisis. For our part, we regret that our services are needed at all in the 21<sup>st</sup> century.



# Annual Accounts

**21st January - 31st December 2022**

All Assets, Liabilities, Equipment & Stock as at 20th January 2022 were transferred from B30 Foodbank (The Cotteridge Church) to B30 & South Birmingham Foodbank (Registered Charity 1197620) for Nil Consideration.





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

Charity Name  
**B30 & South Birmingham Foodbank**

On accounts for the year  
ended

**31<sup>st</sup> December 2022**

Charity no  
(if any)

**1197620**

Set out on pages

**2 to 8**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> December 2022 / MM / YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe, that in any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

**11/10/2023**

Name:

**Kenneth Child**

Relevant professional  
qualification(s) or body  
(if any):

**F.C.C.A. (RETIRED)**

# B30 & South Birmingham Foodbank

## Annual Accounts - 21st January to 31st December 2022

### Statement of Financial Activity

|                                                                |      | Unrestricted<br>Funds | Designated<br>Funds | Restricted<br>Funds | Total<br>2022     | Funds<br>2021 |
|----------------------------------------------------------------|------|-----------------------|---------------------|---------------------|-------------------|---------------|
|                                                                | Note | £                     | £                   | £                   | £                 | £             |
| <b>Incoming Resources:</b>                                     |      |                       |                     |                     |                   |               |
| Donations and legacies                                         | 2(a) | 163,165.03            |                     | 51,517.70           | 214,682.73        |               |
| Income from Charitable Activities                              | 2(b) |                       |                     |                     |                   |               |
| Income from Investments                                        | 2(c) | 109.16                |                     |                     | 109.16            |               |
| Other Income                                                   | 2(d) |                       |                     |                     |                   |               |
| <b>Total Incoming Resources:</b>                               |      | <b>163,274.19</b>     |                     | <b>51,517.70</b>    | <b>214,791.89</b> |               |
| <b>Resources Expended:</b>                                     |      |                       |                     |                     |                   |               |
| Expenditure on Raising Funds                                   | 3(a) | 1,050.67              |                     |                     | 1,050.67          |               |
| Expenditure on Charitable Activities                           | 3(b) | 85,164.21             |                     |                     | 85,164.21         |               |
| Other Expenditure                                              | 3(c) |                       |                     |                     |                   |               |
| <b>Total Resources Expended:</b>                               |      | <b>86,214.88</b>      |                     |                     | <b>86,214.88</b>  |               |
| <b>Nett Income / (Expenditure):</b>                            |      | <b>77,059.31</b>      |                     | <b>51,517.70</b>    | <b>128,577.01</b> |               |
| (Before Fund Transfers)                                        |      |                       |                     |                     |                   |               |
| Gross Transfer(s) Between Funds:                               | 5    |                       |                     |                     |                   |               |
| <b>Movement in Funds:</b>                                      |      | <b>77,059.31</b>      |                     | <b>51,517.70</b>    | <b>128,577.01</b> |               |
| Funds Transferred in from B30 Foodbank<br>(Cotteridge Church): |      | 252,174.90            |                     | 553.72              | 252,728.62        |               |
| <b>Total Funds Carried Forward:</b>                            |      | <b>329,234.21</b>     |                     | <b>52,071.42</b>    | <b>381,305.63</b> |               |

# B30 & South Birmingham Foodbank

## Balance Sheet - 31st December 2022

|                                  |      | 2022              | Transferred<br>In @<br>21/01/2022 |
|----------------------------------|------|-------------------|-----------------------------------|
|                                  | Note | £                 | £                                 |
| <b>Fixed Assets</b>              |      |                   |                                   |
| Tangible Assets                  | 6(a) | 2,160.33          | 9,922.95                          |
|                                  |      | <b>2,160.33</b>   | <b>9,922.95</b>                   |
| <b>Current Assets</b>            | 7    |                   |                                   |
| Debtors & Pre-Payments           |      | 29,115.18         | 24,827.28                         |
| Bank Accounts & Cash in Hand     |      | 351,280.12        | 218,706.73                        |
|                                  |      | <b>380,395.30</b> | <b>243,534.01</b>                 |
| <b>Less: Current Liabilities</b> | 8    |                   |                                   |
| Creditors - Due Within One Year  |      | 1,250.00          | 728.34                            |
| <b>Net Current Assets</b>        |      | <b>379,145.30</b> | <b>242,805.67</b>                 |
|                                  |      |                   |                                   |
| <b>Total Assets:</b>             |      | <b>381,305.63</b> | <b>252,728.62</b>                 |
|                                  |      |                   |                                   |
| <b>Represented by Funds:</b>     | 9    |                   |                                   |
| <b>Unrestricted Funds:</b>       |      |                   |                                   |
| General Fund                     |      | 329,234.21        | 252,174.90                        |
| <b>Restricted Funds:</b>         |      |                   |                                   |
| Client Advice Fund               |      | 52,071.42         | 553.72                            |
|                                  |      |                   |                                   |
| <b>Total Foodbank Funds:</b>     |      | <b>381,305.63</b> | <b>252,728.62</b>                 |

The notional value of food stock held at 31st December 2022 was £38,041 (Calculated as 21,738 Kg valued at £1.75/kg as per Trussell Trust Guidelines)

# B30 & South Birmingham Foodbank

## Annual Accounts - 21st January to 31st December 2022

### Notes to the Financial Statements

Note

#### 1. Accounting Policies

##### Basis of Financial Statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2019), and the Companies Act 2006.

The financial statements have been prepared on a going concern basis. The Trustees are satisfied that the current level of funding is adequate to meet its financial obligations over the following 12 Months.

The B30 & South Birmingham Foodbank meets the definition of a Public Benefit Entity under FRS 102. Assets & Liabilities are initially recognised at historical cost or transaction value unless otherwise stated.

##### Fund Accounting

**Restricted funds** comprise revenue donations or grants for a specific Charitable activity intended by the donor and agreed by the Charity.

**Designated funds** are general funds set aside by the Charity for use in the future. B30 & South Birmingham Foodbank has not currently allocated any Designated Funds.

**Unrestricted funds** are income funds which are to be spent on the Charity's general purposes.

##### Incoming Resources

All Income is recognised once the Charity has entitlement to the Income, it is probable that the Income will be received and the amount of the Income can be measured reliably. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the Charity is entitled to the use of the resources, and any conditions linked to the grant have been met. All incoming resources are accounted for gross.

##### Resources Expended

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, and is accounted for gross. All expenditure is inclusive of irrecoverable VAT.

##### Fixed Assets

Individual Fixed Assets are initially recorded at cost, less any subsequent accumulated depreciation. Depreciation is provided on Tangible fixed assets at a rate of 33.1/3 % Straight Line p.a..

##### Reserves Policy

The Trustees are conscious that the need for the B30 & South Birmingham Foodbank in the community has, and will continue to increase at a very significant expansion rate. It is the policy of the Trustees to maintain sufficient fund reserves to cover a minimum of 2 years forward activity based on a continuously expanding situation. The Trustees are satisfied that the current level of reserves satisfies this requirement going forward, especially with respect to legally binding lease commitments.

# B30 & South Birmingham Foodbank

## Annual Accounts - 21st January to 31st December 2022

### Notes to the Financial Statements

#### 2. Incoming Resources

|                                              | Unrestricted<br>Funds | Designated<br>Funds | Restricted<br>Funds | Total<br>2022     | Funds<br>2021 |
|----------------------------------------------|-----------------------|---------------------|---------------------|-------------------|---------------|
| Note                                         | £                     | £                   | £                   | £                 | £             |
| <b>2(a) Voluntary Income:</b>                |                       |                     |                     |                   |               |
| Faith Group Donations                        | 6,087.58              |                     |                     | 6,087.58          |               |
| Corporate Donations                          | 53,436.27             |                     |                     | 53,436.27         |               |
| Charity Donations                            | 2,236.35              |                     |                     | 2,236.35          |               |
| Community Group Donations                    | 707.28                |                     |                     | 707.28            |               |
| Personal Donations                           | 86,598.56             |                     |                     | 86,598.56         |               |
| Contactless Donations                        | 1,184.50              |                     |                     | 1,184.50          |               |
| Anonymous Donations                          | 2,410.23              |                     |                     | 2,410.23          |               |
| Grants                                       | 800.00                |                     | 51,517.70           | 52,317.70         |               |
| HMRC Gift Aid & Gasds                        | 9,704.26              |                     |                     | 9,704.26          |               |
|                                              | <b>163,165.03</b>     |                     | <b>51,517.70</b>    | <b>214,682.73</b> |               |
| <b>2(b) Activities for Generating Funds:</b> |                       |                     |                     |                   |               |
|                                              |                       |                     |                     |                   |               |
|                                              |                       |                     |                     |                   |               |
| <b>2(c) Income from Investments:</b>         |                       |                     |                     |                   |               |
| Deposit Interest                             | 109.16                |                     |                     | 109.16            |               |
|                                              | <b>109.16</b>         |                     |                     | <b>109.16</b>     |               |
| <b>2(d) Other Income:</b>                    |                       |                     |                     |                   |               |
|                                              |                       |                     |                     |                   |               |
|                                              |                       |                     |                     |                   |               |
| <b>Total Incoming Resources:</b>             | <b>163,274.19</b>     |                     | <b>51,517.70</b>    | <b>214,791.89</b> |               |

The notional value of food donated to the Foodbank between 21st January & 31st December 2022 was £173,701 (Calculated as 99,258 Kg valued at £1.75/kg as per Trussell Trust Guidelines)

# B30 & South Birmingham Foodbank

## Annual Accounts - 21st January to 31st December 2022

### Notes to the Financial Statements

Note

#### 3. Resources Expended

|                                    | Unrestricted<br>Funds | Designated<br>Funds | Restricted<br>Funds | Total<br>2022    | Funds<br>2021 |
|------------------------------------|-----------------------|---------------------|---------------------|------------------|---------------|
|                                    | £                     | £                   | £                   | £                | £             |
| <b>3(a) Raising Funds:</b>         |                       |                     |                     |                  |               |
| Promotional Expenses               | 1,013.20              |                     |                     | 1,013.20         |               |
| Electronic Donation Fees           | 37.47                 |                     |                     | 37.47            |               |
|                                    | <b>1,050.67</b>       |                     |                     | <b>1,050.67</b>  |               |
| <b>3(b) Charitable Activities:</b> |                       |                     |                     |                  |               |
| Premises: Rent & Rates             | 38,300.41             |                     |                     | 38,300.41        |               |
| Utilities & Services               | 3,212.87              |                     |                     | 3,212.87         |               |
| Operating Expenses                 | 7,966.36              |                     |                     | 7,966.36         |               |
| Mobile Phone Expenses              | 882.54                |                     |                     | 882.54           |               |
| IT & Social Media                  | 990.39                |                     |                     | 990.39           |               |
| Administration, Legal & Fees       | 4,427.79              |                     |                     | 4,427.79         |               |
| Vehicle & Transport Expenses       | 4,907.48              |                     |                     | 4,907.48         |               |
| Stock Purchase                     | 16,713.75             |                     |                     | 16,713.75        |               |
| Bank Charges                       |                       |                     |                     |                  |               |
| Depreciation                       | 7,762.62              |                     |                     | 7,762.62         |               |
| Client Advice Provision            |                       |                     |                     |                  |               |
|                                    | <b>85,164.21</b>      |                     |                     | <b>85,164.21</b> |               |
| <b>3(c) Other Expenditure:</b>     |                       |                     |                     |                  |               |
|                                    |                       |                     |                     |                  |               |
|                                    |                       |                     |                     |                  |               |
| <b>Total Resources Expended:</b>   | <b>86,214.88</b>      |                     |                     | <b>86,214.88</b> |               |

The notional value of food distributed between 21st January & 31st December 2022 was £181,643 (Calculated as 103,796 Kg valued at £1.75/kg as per Trussell Trust Guidelines)

# B30 & South Birmingham Foodbank

## Annual Accounts - 21st January to 31st December 2022

### Notes to the Financial Statements

#### Note

#### 4. Personnel Costs

##### 4(a) Employment:

B30 & South Birmingham Foodbank did not incur any employment costs during the year.

##### Payments to Trustees & Volunteers:

Other than the re-imbursement of authorised expenditure actually incurred on behalf of the Charity, no other payments or expenses were paid to any Trustee or Volunteer or persons closely connected to them or third parties.

#### 5. Analysis of Transfer Between Funds

There were no transfers between Unrestricted, Designated or Restricted funds during 2022.

#### 6. Fixed Assets

##### 6(a) Tangible

|                                                                | Vehicles  | Warehouse<br>Fixtures &<br>Fittings | Warehouse<br>Handling<br>Equipment | Total     |
|----------------------------------------------------------------|-----------|-------------------------------------|------------------------------------|-----------|
|                                                                | £         | £                                   | £                                  | £         |
| <b>Fixed Assets at Cost:</b>                                   |           |                                     |                                    |           |
| Balance B/F from B30 Foodbank (Cotteridge Church) at 21/1/2022 | 17,316.12 | 13,846.67                           | 5,960.40                           | 37,123.19 |
| Add: 2022 Purchases at Cost                                    |           |                                     |                                    |           |
| Less: 2022 Disposals at Cost                                   |           |                                     |                                    |           |
| Balance Carried Forward:                                       | 17,316.12 | 13,846.67                           | 5,960.40                           | 37,123.19 |
| <b>Depreciation :</b>                                          |           |                                     |                                    |           |
| Balance B/F from B30 Foodbank (Cotteridge Church) at 21/1/2022 | 13,790.26 | 9,014.53                            | 4,395.45                           | 27,200.24 |
| Less: Cumulative Depreciation on Disposed Items                |           |                                     |                                    |           |
| Add: Depreciation Charge for Year (21st Jan - 31st Dec)        | 2,788.36  | 3,409.31                            | 1,564.95                           | 7,762.62  |
| Balance Carried Forward:                                       | 16,578.62 | 12,423.84                           | 5,960.40                           | 34,962.86 |
| Loss on Disposal - To Income & Expenditure A/c:                |           |                                     |                                    |           |
| <b>Nett Fixed Asset Value:</b>                                 |           |                                     |                                    |           |
| Nett Fixed Asset Value @ 31/12/2022                            | 737.50    | 1,422.83                            | 0.00                               | 2,160.33  |

##### 6(b) Investments

Other than Bank Deposit Accounts there were no Investments held during the year.

# B30 & South Birmingham Foodbank

## Annual Accounts - 21st January to 31st December 2022

### Notes to the Financial Statements

Note

#### 7. Current Assets

##### Debtors & Prepayments

|                                                           | £                |
|-----------------------------------------------------------|------------------|
| B30 Gift Aid Claim to 20/1/22                             | 10,559.22        |
| B30 & South Birmingham Gift Aid Claim to 31/12/22         | 9,701.17         |
| Prepaid Rent & Rates - 9 & 17 Castle Road @ 31/12/22      | Nil              |
| Prepaid Security Deposits - Units 9 & 17 Castle Road      | 7,226.00         |
| Prepaid Liability @ Stock Insurance - 44/52nds of £713.87 | 604.04           |
| Vehicles - Prepaid Tax - 3/12 of £550                     | 137.50           |
| Vehicles - Prepaid Insurance - 16/52 of £2883.56          | 887.25           |
| <b>Total Debtors &amp; Pre-Payments:</b>                  | <b>29,115.18</b> |

#### 8. Current Liabilities

##### Creditors (Amounts due within 1 Year)

|                         | £               |
|-------------------------|-----------------|
| Premises Rent Due       | 1,250.00        |
| <b>Total Creditors:</b> | <b>1,250.00</b> |

#### 9. Funds

##### General Fund - 'B30 & South Birmingham Foodbank'

Unrestricted income funds are general funds that are available for use as the Trustees discretion in furtherance of the objectives of the charity

##### Restricted Fund - 'Client Advice Fund'

Funded by Grant Funding from The Trussell Trust, to enable the provision of financial advice and guidance to client families in financial crisis. This activity is provided by funding 'The Project' to administer advice to clients referred to them by B30 & South Birmingham Foodbank.