



Trustees' Annual Report for the period

From 06/04/2024 To 05/04/2025

Charity name: Time Away

Charity registration number: 1197577

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To relieve those in need by reason of ill health, disability or financial hardship in England and Wales
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Provision of time in holiday accommodation.

Additional information (optional)

Policy on grant making	N/A
Policy on social investment including program related investment	N/A
Contribution made by volunteers	Time Away was supported by volunteers across a range of specialities to assist with its creation and ongoing development. There is no day to day reliance on volunteers to continue its operation.



Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>In the third year of operation Time Away has continued to maintain strong relationships with donor organisations including Sykes Holidays and Forest Holidays. We have been pledged time in over 100 holiday properties which in turn have been provided to the families we support. Time Away has also worked on building new relationships with additional donor organisations.</p> <p>During this reporting period we awarded 113 respite breaks to families. At the time of writing this report we have since awarded over 270 breaks. Having surveyed these families after their Time Away we established the following:</p> <ul style="list-style-type: none">- 100% felt that family relationships had improved and they had time to bond and do activities together.- 77% reported their child seeming happier.- 87% reported an improvement in their mental health.- 93% felt confident in their ability to meet their child's medical needs in the future. <p>Over 1000 people have directly benefitted from Time Away breaks.</p> <p>The impact on society as a whole is hard to determine but Time Away families who have a break often explain how they come back rested and 'ready to start again'. Caring for a child with serious medical needs is exhausting and we passionately believe that society needs to provide them with a holistic support package. By looking after a struggling family when they need it most, we provide a sense of being cared for, not being left alone to 'get on with it'. Time Away aim to make the opportunity to have a break feel enjoyable and similar to any family's experience of finding and booking a holiday. We provide a choice of properties rather than just one option in one location.</p> <p>By enabling a family time spent together we help create stronger familial bonds and strengthen the family unit. In time this gives the family resilience which, in the long run, enables them, not health and</p>
--	---



	social services, to provide the care their child needs long into the future.
--	--

Additional information

Performance of fundraising activities against objectives set	In the previous period Time Away set out to increase funds available to enable us to commit more hours to developing our offering. In this period Time Away engaged with specialist fundraising support which enabled us to achieve our fundraising goals. This helped to reduce the workload on staff, freeing them up to focus efforts in the areas where their skills were most needed.
--	--

Financial Review

Review of the charity's financial position at the end of the period	We are tremendously grateful for the support the charity has received from charitable trusts during this period. The charity's funds are in a healthy position at the end of the period which means we are able to develop our service to provide specialist adapted breaks for families facing greater mobility challenges.
Statement explaining the policy for holding reserves stating why they are held	The trustees policy is to maintain free reserves in unrestricted funds to a minimum of £10000 in order to ensure that operational costs are covered for a period of 3 months at normal service levels or 6 months at reduced capacity.
Amount of reserves held	£47659.12 is of unrestricted reserves is presently held.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

Structure, Governance and Management

Description of charity's trusts:	
Type of governing document	Constitution
How is the charity constituted?	CIO



Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Trustees will be selected according to the skills, knowledge and experience required to carry out the purposes of the charity. Every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.
---	--

Reference and Administrative details

Charity name	Time Away
Other name the charity uses	
Registered charity number	1197577
Charity's principal address	Berith Brewery Lane Farndon Chester CH3 6QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dominic Leeson	Chair	16/12/2022 - Present	
2	Alex Taylor	Treasurer	16/12/2022 - Present	
3	Damaris	Darby	16/12/2022 - Present	

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
---	-----



Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Name of chief executive or names of senior staff members (Optional information)

Alex Braun

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A



Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Dominic Leeson	Alex Taylor
Full name(s)	Dominic Leeson	Alex Taylor
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	15/4/2025	



Financial Accounts

Profit and Loss

Time Away

For the year ended 5 April 2025

2025

Turnover

Interest Income	502.64
Other Revenue	2.63
Total Turnover	505.27

Gross Profit

505.27

Administrative Costs

Advertising & Marketing	380.22
Audit & Accountancy fees	240.30
Consulting	3,865.94
Employers National Insurance	974.46
General Expenses	24.54
Insurance	63.96
Pensions Costs	493.75
Postage, Freight & Courier	164.90
Printing	155.90
Salaries	16,113.97
Telephone & Internet	10.00
Travel Expenses	335.23
Website Costs	34.56
Total Administrative Costs	22,857.73

Operating Profit

(22,352.46)

Other Income

Fundraising Income	28,600.00
Major Donation Income	33,715.00
Total Other Income	62,315.00

Profit on Ordinary Activities Before Taxation

39,962.54

Profit after Taxation

39,962.54



Balance Sheet

Time Away

As at 5 April 2025

5 APR 2025

Current Assets

Cash at bank and in hand	
TIME AWAY	47,513.73
Total Cash at bank and in hand	47,513.73
Prepayments	413.75
Total Current Assets	47,927.48

Creditors: amounts falling due within one year

NIC Payable	(31.43)
PAYE Payable	800.80
Wages Payable - Payroll	(118.88)
Total Creditors: amounts falling due within one year	650.49

Net Current Assets (Liabilities)	47,276.99
----------------------------------	-----------

Total Assets less Current Liabilities	47,276.99
---------------------------------------	-----------

Net Assets	47,276.99
------------	-----------

Capital and Reserves

Current Year Earnings	39,962.54
Retained Earnings	7,314.45
Total Capital and Reserves	47,276.99



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
TIME AWAY

On accounts for the year
ended

05/04/2025

Charity no
(if any)

1197577

Set out on pages

1 - 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 05 April 2025.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

William Burridge

Date:

05/06/2025

Name:

William Burridge ACA

Relevant professional
qualification(s) or body
(if any):

Institute of Chartered Accountants in England & Wales

Address:

WLB Accountancy Ltd, 20 Belgrave Road, Chester, CH3 5SB

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.