

Trustees' Annual Report for the period

From 06/04/2023 To 05/04/2024

Charity name: Time Away

Charity registration number: 1197577

Objectives and Activities

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|--|---|
| Summary of the purposes of the charity as set out in its governing document | To relieve those in need by reason of ill health, disability or financial hardship in England and Wales |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Provision of time in holiday accommodation. |

Additional information (optional)

You may choose to include further statements where relevant about:

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| Policy on grant making | N/A |
| Policy on social investment including program related investment | N/A |
| Contribution made by volunteers | Time Away was supported by volunteers across a range of specialities to assists with it's creation and ongoing development. There is no day to day reliance on volunteers to continue it's operation. |

Achievements and Performance

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|--|---|
| <p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p> | <p>In the second year of operation Time Away has continued to maintain strong relationships with donor organisations including Sykes Holidays and Forest Holidays. We have been pledged time in over 100 holiday properties which has in turn have been provided to the families we support. Time Away has also worked on building new relationships with additional donor organisations.</p> <p>During this reporting period we awarded 87 respite breaks to families. At the time of writing this report we have since awarded over 238 breaks. Having surveyed these families after their Time Away we established the following:</p> <ul style="list-style-type: none"> - 100% felt that family relationships had improved and they had time to bond and do activities together. - 77% reported their child seeming happier. - 89% reported an improvement in their mental health. - 92% felt that their wellbeing had improved following the break. <p>Over 1000 people have directly benefitted from Time Away breaks.</p> <p>The impact on society as a whole is hard to determine but Time Away families who have a break often explain how they come back rested and 'ready to start again'. Caring for a child with serious medical needs is exhausting and we passionately believe that society needs to provide them with a holistic support package. By looking after a struggling family when they need it most we provide a sense of being cared for, not being left alone to 'get on with it'. Time Away aim to make the opportunity to have a break feel enjoyable and similar to any families experience of finding and booking a holiday. We provide a choice of properties rather than just one option in one location.</p> <p>By enabling a family time spent together we help create stronger familial bonds and strengthen the family unit. In time this gives the family resilience which, in the long run, enables them, not health and social services, to provide the care their child needs long into the future.</p> |
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Financial Review

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| Review of the charity's financial position at the end of the period | We are tremendously grateful for the support the charity has received both from fundraising activities and from charitable trusts. The charity's funds are stable, comfortably meeting our obligations. We have put in place a new programme to increase funds raised to enable us to develop our offering. |
| Statement explaining the policy for holding reserves stating why they are held | The trustees policy is to maintain free reserves in unrestricted funds to a minimum of £4000 in order to ensure that the governance costs are covered and that sufficient funds are available to continue the charities current activities. |
| Amount of reserves held | £7314.45 of unrestricted reserves is presently held. |
| Reasons for holding zero reserves | N/A |
| Details of fund materially in deficit | N/A |
| Explanation of any uncertainties about the charity continuing as a going concern | N/A |

Structure, Governance and Management

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|---|--|
| Description of charity's trusts: | |
| Type of governing document | Constitution |
| How is the charity constituted? | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Trustees will be selected according to the skills, knowledge and experience required to carry out the purposes of the charity. Every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Time Away |
| Other name the charity uses | |
| Registered charity number | 1197577 |
| Charity's principal address | Berith Brewery Lane Farndon Chester CH3 6QT |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|----------------|-----------------|-----------------------------------|---|
| 1 | Dominic Leeson | Chair | 16/12/2022 - Present | |
| 2 | Alex Taylor | Treasurer | 16/12/2022 - Present | |
| 3 | Damaris Darby | Trustee | 16/12/2022 - Present | |
| 4 | | | | |
| 5 | | | | |

Corporate trustees – names of the directors at the date the report was approved

| | | |
|---------------|--|--|
| Director name | | |
| N/A | | |
| | | |

Name of trustees holding title to property belonging to the charity

| | | |
|--------------|-----------------------------------|--|
| Trustee name | Dates acted if not for whole year | |
| N/A | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|-----|
| Description of the assets held in this capacity | N/A |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A |
| Details of arrangements for safe custody and segregation of such assets | N/A |

| | |
|-------------------------------|--|
| from the charity's own assets | |
|-------------------------------|--|

Additional information (optional)**Name of chief executive or names of senior staff members (Optional information)**

| |
|------------|
| Alex Braun |
|------------|

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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|-----|
| N/A |
|-----|

Other optional information

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| N/A |
|-----|

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|--|----------------|-------------|
| Signature(s) | Dominic Leeson | Alex Taylor |
| Full name(s) | Dominic Leeson | Alex Taylor |
| Position (eg Secretary, Chair, etc) | Chair | Treasurer |
| Date | 03/02/2025 | |

Financial Accounts

Profit and Loss

Time Away

For the period 6 April 2023 to 5 April 2024

6 APR 2023-5 APR
2024

Turnover

| | |
|-----------------------|---------------|
| Interest Income | 526.48 |
| Other Revenue | 3.75 |
| Total Turnover | 530.23 |

Gross Profit

530.23

Administrative Costs

| | |
|-----------------------------------|------------------|
| Audit & Accountancy fees | 193.50 |
| Consulting | 124.40 |
| Employers National Insurance | 829.27 |
| Equipment | 853.99 |
| General Expenses | 40.00 |
| Insurance | 382.37 |
| Pensions Costs | 431.71 |
| Printing | 38.99 |
| Salaries | 14,936.67 |
| Telephone & Internet | 30.00 |
| Website Costs | 62.34 |
| Total Administrative Costs | 17,923.24 |

Operating Profit

(17,393.01)

Other Income

| | |
|---------------------------|------------------|
| Fundraising Income | 74.17 |
| Major Donation Income | 18,724.00 |
| Total Other Income | 18,798.17 |

Profit on Ordinary Activities Before Taxation

1,405.16

Profit after Taxation

1,405.16

Balance Sheet

Time Away
As at 5 April 2024

5 APR 2024

Current Assets

| | |
|---------------------------------------|-----------------|
| Cash at bank and in hand | |
| TIME AWAY | 7,412.17 |
| Total Cash at bank and in hand | 7,412.17 |
| Prepayments | |
| | 63.96 |
| Total Current Assets | 7,476.13 |

Creditors: amounts falling due within one year

| | |
|---|---------------|
| NIC Payable | (5.28) |
| PAYE Payable | 94.00 |
| Wages Payable - Payroll | 72.96 |
| Total Creditors: amounts falling due within one year | 161.68 |

Net Current Assets (Liabilities) **7,314.45**

Total Assets less Current Liabilities **7,314.45**

Net Assets **7,314.45**

Capital and Reserves

| | |
|-----------------------------------|-----------------|
| Current Year Earnings | (3,220.27) |
| Retained Earnings | 10,534.72 |
| Total Capital and Reserves | 7,314.45 |