

Trustees' Annual Report for the period

From 19/01/2023 to 05/04/2023

Charity name: Time Away

Charity registration number: 1197577

Objectives and Activities

Summary of the purposes of the charity as set out in its governing document	To relieve those in need by reason of ill health, disability or financial hardship in England and Wales
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Provision of whole family respite breaks in self-catering holiday accommodation.

Additional information (optional)

You may choose to include further statements where relevant about:

Policy on grant making	N/A
Policy on social investment including program related investment	N/A
Contribution made by volunteers	Time Away was supported by volunteers across a range of specialities to assists with its creation and ongoing development. There is no day to day reliance on volunteers to continue its operation.

Achievements and Performance

<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>In the first year of operation Time Away has built a strong relationship with donor organisations including Sykes Holidays and Forest Holidays. We have been pledged time in over 100 holiday properties which in turn have been provided to the families we support.</p> <p>During this reporting period we awarded 76 holidays to families. At the time of writing this report we have since provided over 133 holidays. Having surveyed these families after their Time Away we established the following:</p> <ul style="list-style-type: none"> - 75% said they felt better able to deal with their child's medical needs in the future following their Time Away. - 95% felt that they had more time for each other when compared to being at home. - 86% of families could not have afforded a holiday if it wasn't for the break awarded by Time Away - 96% of families managed to do things as a family which they do not have time to do at home. <p>Nearly 600 people directly benefitted from Time Away breaks.</p> <p>The impact on society as a whole is varied and wide ranging. Time Away families who have a break often explain how they come back rested and 'ready to start again'. Caring for a child with serious medical needs is exhausting and we passionately believe that society needs to provide them with a holistic support package. By looking after a struggling family when they need it most, we provide a sense of being cared for and not being left alone to 'get on with it'. Time Away aim to make the opportunity to have a break feel enjoyable and similar to any families experience of finding and booking a holiday. We provide a choice of properties rather than just one option in one location.</p> <p>By enabling a family time spent together we help create stronger familiar bonds and strengthen the family unit. This gives the family resilience which, in the long run, enables them, not health and social services, to provide the care their child needs long into the future.</p>
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Financial Review

Review of the charity's financial position at the end of the period	We are tremendously grateful for the support the charity has received both from fundraising activities and from charitable trusts. £6008.87 (unrestricted) was raised by several activities including sponsored walks and bike rides. £8000 (restricted) was received in grants from charitable trusts and funds. The charity spent £8237.44 on administrative costs.
Statement explaining the policy for holding reserves stating why they are held	The trustee's policy is to maintain free reserves in unrestricted funds to a minimum of £4000 in order to ensure that the governance costs are covered and that sufficient funds are available to continue the charities current activities.
Amount of reserves held	£5909.29 is presently held of which £5143.93 is unrestricted.
Reasons for holding zero reserves	N/A
Details of fund materially in deficit	N/A
Explanation of any uncertainties about the charity continuing as a going concern	N/A

Structure, Governance and Management

Description of charity's trusts:	N/A
Type of governing document (trust deed, royal charter)	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Trustees will be selected according to the skills, knowledge and experience required to carry out the purposes of the charity. Every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees.

Reference and Administrative details

Charity name	Time Away
Other name the charity uses	
Registered charity number	1197577
Charity's principal address	Berith Brewery Lane Farndon Chester CH3 6QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dominic Leeson	Chair	16/12/2022 - Present	
2	Alex Taylor	Treasurer	16/12/2022 - Present	
3	Damaris Darby		16/12/2022 - Present	
4	Selena O'Donnell		18/01/2023 - Present	
5				
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Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A

Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A
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Additional information (optional)**Names and addresses of advisers (Optional information)**

Name of chief executive or names of senior staff members (Optional information)

Alex Braun

Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

Other optional information

N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Dominic Leeson	Alex Taylor
Full name(s)	Dominic Leeson	Alex Taylor
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	29/01/2024	

Financial Accounts

Profit and Loss

Time Away

For the period 19 January 2022 to 5 April 2023

19 JAN 2022-5 APR
2023

Trading Income

Interest Income	132.00
Other Revenue	5.86
Total Trading Income	137.86

Gross Profit 137.86

Other Income

Fundraising Income	6,008.87
Major Donation Income	8,000.00
Total Other Income	14,008.87

Operating Expenses

Advertising & Marketing	94.59
Audit & Accountancy fees	119.96
Employers National Insurance	368.98
Equipment	189.97
General Expenses	39.39
Insurance	312.50
Legal Expenses	119.70
Pensions Costs	129.53
Postage, Freight & Courier	7.60
Printing	79.29
Salaries	6,736.13
Telephone & Internet	20.00
Website Costs	19.80
Total Operating Expenses	8,237.44

Net Profit 5,909.29

Balance Sheet

Time Away
As at 5 April 2023

5 APR 2023

Assets

Bank

TIME AWAY	6,575.54
Total Bank	6,575.54

Current Assets

Prepayments	62.50
Total Current Assets	62.50

Total Assets	6,638.04
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Liabilities

Current Liabilities

NIC Payable	427.23
PAYE Payable	237.60
Pensions Payable	63.92
Total Current Liabilities	728.75

Total Liabilities	728.75
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Net Assets	5,909.29
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Equity

Current Year Earnings	(1,144.36)
Retained Earnings	7,053.65
Total Equity	5,909.29