

Sheffield Vineyard

Report and Accounts

19 January 2022 to 30 April 2023

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

Sheffield Vineyard
LEGAL & ADMINISTRATIVE DETAILS
FOR THE PERIOD ENDED 30 APRIL 2023

ADDRESS FOR CORRESPONDENCE	80 Brincliffe Edge Road Sheffield S11 9BW
GOVERNING DOCUMENT	Constitution dated 19 January 2022
CHARITY REGISTRATION NUMBER	1197569
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Dr Alexander Leslie Griffin Dr Karen Alison Griffin Georgina Emma Lambert Anne Marie Button John Phillip Lea-Wilson
INDEPENDENT EXAMINER	Sarah Crispin ACA Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

INDEX

Page 1	Legal & Administrative Details
Pages 2-4	Trustees' Report
Page 5	Independent Examiner's Report
Page 6	Receipts and Payments Account
Page 7	Statement of Assets & Liabilities
Pages 8-9	Notes to the Accounts

Sheffield Vineyard

REPORT OF THE TRUSTEES

FOR THE PERIOD ENDED 30 APRIL 2023

The Trustees have pleasure in submitting the Report and Accounts for the period ended 30 April 2023

Objects of the charity

The charity, which is a church, is governed by a constitution and is constituted as a charitable incorporated organisation. The charity's principal objects, as set out in its governing document, are "To advance the Christian religion for the public benefit in accordance with the Statement of Faith in such parts of the United Kingdom and the world through:

- The organisation and provision of Christian worship;
- The provision of such facilities and services as are appropriate for the Church, to enable it to fulfil its mission to the members of the Church, visitors to the Church and the local community and the wider community;
- The provision of facilities for Christian training and service;
- The support and provision of Christian evangelism and outreach;
- The provision of assistance to the wider Christian church in its ministries.

Summary of the charity's main activities and achievements

A DESCRIPTION OF WHO WE ARE AND WHAT WE WANT TO DO

We want our city to be full of people who are full of life. We are a growing group of people who love worshipping God in creative and relevant ways, and we want to actively impact the people of Sheffield with bucket loads of compassion and generosity.

OUR VISION STATEMENT

God has called us to establish a vibrant, biblically-based, regional Vineyard church rooted in Sheffield, which will, in the power of the Holy Spirit, worship God and communicate the gospel of Jesus in creative and relevant ways. We will make, train and equip disciples to be effective in extending God's kingdom and to show generosity and kindness towards the least, the lonely and the lost.

OUR VIRTUES

- All-encompassing worshippers. Our highest priority is to worship God because we believe that above all else, God is to be glorified. In song, and in every area of our lives, we give praise and honour to God.
- Wholehearted disciples. To be a disciple of Jesus is to journey towards becoming more like Him. We want discipleship to captivate every part of us, all the time, wherever we are.
- Authentic family. Jesus invites, gathers, accepts, embraces and welcomes everyone. We are rising to the challenge of being known as a church family by the way we love, serve, help and respect one another.
- Kingdom carriers. We carry the authority of the King and move in the power the Holy Spirit with faith and expectancy (and without being weird) to bring healing and faith in Him.
- Extravagantly generous & kind. God loves the least, the lonely and the lost. We want to actively impact the people of Sheffield, and beyond, with bucket loads of generosity and kindness.

A REVIEW OF LAST YEAR (May 2022- April 2023)

- We have established our own CIO and have written key policies.
- The number of people on our active records is 113 adults and 24 children (June 2023).
- Throughout the year we held Lifegroups (approximately 6 small groups of people that meet during the week).
- We created a new student ministry.
- Our foodbank has expanded. We distribute around 35 large food parcels each week serving around 200 people with a week's worth of food. This equates to 10,400 meals per year. We now also provide financial advice to people in financial difficulty who attend the foodbank.
- We expanded our Meals' project based in Shirecliffe; we provide cooked meals for people in need.
- Alex and Karen Griffin (Senior Pastors) took a sabbatical for 12 weeks which started in July.
- We celebrated the church's 10th Birthday in October.

OUR PLAN FOR THE YEAR AHEAD (May 2023 – April 2024)

Generally, our plan for the year ahead will be guided by our constant vision and virtues (see above).

Specifically, our aims for the coming year include:

- We aim to continue to grow our children's ministry.
- We aim to continue to grow our foodbank and are considering other ways to further assist the vulnerable, especially in light of the recent escalation in the cost of living.
- We aim to continue to grow our Meals ministry.
- We hope to purchase or rent a property.
- We will prepare to plant additional SV church communities in Sheffield.
- We aim to increase the amount of paid staff hours, and rates of pay commensurate with the cost of living increase.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Financial review

Sheffield Vineyard CIO was registered with the Charity Commission on 19 January 2022 but until the end of July 2023 our activities continued to be included in the Wharfedale Vineyard Christian Fellowship accounts (registered charity number 1071353).

During the year income increased from £0 to £6,569 per month in the final month (Note: this is because we initially didn't receive income into this bank account but throughout the year people transferred their giving across. Also, this is not including gift aid - we are in the process of back claiming gift aid from this period).

As a result, cash held by the charity increased from £0 in the first month to £43,206 by the final month of which £41,327 is unrestricted. (Note: this includes both people transferring their giving into this bank account and transfers from Wharfedale into this bank account.)

Reserves policy

The trustees have determined that the charity should aim to hold unrestricted cash of no less than £18,500 (which equates to about 3 months of unrestricted expenditure) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £41,327 and the charity is holding additional funds for the purpose of purchasing or leasing a building from which we can operate, and which will further enable us to pursue our aims and objective. We review our reserves each time we meet as a Trustee board, which is five times a year (Feb, April, June, Sept, Nov.)

Governance

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. Responsibility for the day-to-day operation of the charity has been delegated to a staff team led by Alex and Karen Griffin. New trustees are recruited and appointed by the existing trustees, by a majority vote. New trustees are appointed when appropriate. Suitable candidates, who are generally selected from within the church membership, are considered based on their skills, experience, and sympathy with the aims of the church. New trustees have the opportunity of reviewing appropriate documents, including the accounts, as part of their induction process.

Organisational structure

The day to day running of the church is delegated to the employed staff. The staff are led by Alex and Karen Griffin. The church also has a leadership group, which sets the vision of the church and considers ways to ensure the vision is met. The leadership team is led by Alex and Karen Griffin.

The leadership team comprises:

Alex and Karen Griffin
Rob and Sarah Swain
John and Rosie Lea-Wilson
Matt Richens

Relationships with other charities and related parties

Sheffield Vineyard is affiliated to Vineyard Churches UK & Ireland (VCUK&I) Charity no: 1099748. VCUK&I was formed with the purpose of joining together churches that hold common values and practices. It gives oversight to the pastors of Vineyard churches and facilitates church planting. It helps, serves, and strengthens the churches by leading, training, resourcing, administering and providing pastoral support to senior pastors. Sheffield Vineyard uses the name 'Vineyard' under license from VCUK&I.

Sheffield Vineyard gives 5% of its income to support the work of VCUK&I. This is part of the license agreement with VCUK&I and is in harmony with the charity's objectives

Risk statement

The charity is exposed to various risks - be they operational, financial or reputational. The trustees review the charity's activities regularly to identify significant risks and, where possible, they take appropriate measures to mitigate those risks.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

Georgina Lambert

Georgina Lambert

Date: 8 November 2023

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF

Sheffield Vineyard

I report to the trustees on my examination of the accounts of Sheffield Vineyard ('the charity') for the period ended 30 April 2023 on pages 6 to 9 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sarah Crispin

Sarah Crispin ACA
Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 9 November 2023

Sheffield Vineyard

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE PERIOD ENDED 30 APRIL 2023

	Notes	Unrestricted Funds		Restricted Funds	2023
		General Funds	Designated Funds		
		£	£	£	£
<i>Income receipts</i>					
Donations		48,836	-	-	48,836
Other grants		32,383	-	2,617	35,000
<i>Total receipts</i>		81,219	-	2,617	83,836
<i>Payments</i>					
Payments in relation to charitable activities undertaken directly	2	35,929	-	738	36,668
Grants paid in relation to charitable activities undertaken by others	3	3,962	-	-	3,962
<i>Total payments</i>		39,891	-	738	40,630
Net of receipts / (payments) before		41,328	-	1,879	43,206
Transfers between funds	5	(840)	840	-	-
<i>Net movement in funds</i>		40,488	840	1,879	43,206
Cash funds as at last year end		-	-	-	-
<i>Cash funds at this year end</i>	A	40,488	840	1,879	43,206

The notes on pages 8 - 9 form part of these accounts.

Sheffield Vineyard
STATEMENT OF ASSETS AND LIABILITIES
FOR THE PERIOD ENDED 30 APRIL 2023

	Notes	Unrestricted Funds		Restricted funds	2023
		General funds	Designated funds		
		£	£	£	£
A Cash funds					
Cash at bank with immediate access		40,488	840	1,879	43,206
		<u>40,488</u>	<u>840</u>	<u>1,879</u>	<u>43,206</u>
B Other monetary assets					
Gift aid due to charity		6,683	-	-	6,683
Rent paid in advance		850	-	-	850
Other debtors		3,000	-	-	3,000
		<u>10,533</u>	<u>-</u>	<u>-</u>	<u>10,533</u>

C Assets retained for charity's own use

	Current value
	£
Music and PA equipment	8,000
Computers and IT	704
	<u>8,704</u>

D Guarantees and secured debts

The charity has not given any guarantees and has not provided its assets as security for any liabilities.

The accounts were approved by the trustees and signed on their behalf by:

Georgina Lambert

Georgina Lambert

Date: 8 November 2023

The notes on pages 8 - 9 form part of these accounts.

Sheffield Vineyard
NOTES TO THE ACCOUNTS
FOR THE PERIOD ENDED 30 APRIL 2023

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>	Designated funds	Restricted Funds	Total 2023
	General funds £	£	£	£
2 Payments in relation to charitable activities undertaken directly				
Employment costs (see note 4)	24,923	-	-	24,923
Sunday ministry expenses	2,862	-	-	2,862
Youth and children's work	321	-	-	321
Events	1,862	-	-	1,862
Facilities	1,628	-	-	1,628
Licences & Subscriptions	1,177	-	-	1,177
Training & equipping	1,322	-	-	1,322
Missions	-	-	738	738
Admin	1,836	-	-	1,836
	<u>35,929</u>	<u>-</u>	<u>738</u>	<u>36,668</u>

All costs incurred by Sheffield Vineyard before July 2023 including staff employment costs were paid by The Wharfedale Vineyard Christian Fellowship on behalf of the charity and are therefore not included in the total costs shown above.

3 Grants paid in relation to charitable activities undertaken by others

Grants for:				
Vineyard Churches	2,061	-	-	2,061
S6 Foodbank	1,089	-	-	1,089
Other small grants to organisations	315	-	-	315
Grants to individuals	497	-	-	497
	<u>3,962</u>	<u>-</u>	<u>-</u>	<u>3,962</u>

4 Transactions with related parties

Alex Griffin served as a church leader and was paid £5,907 directly by the Charity and £1,169 by The Wharfedale Vineyard Christian Fellowship on behalf of the charity for serving in that capacity, not for serving as trustee; these payments are permitted by the charity's governing document.

Sheffield Vineyard
NOTES TO THE ACCOUNTS
FOR THE PERIOD ENDED 30 APRIL 2023

5 Movement of funds

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	-	81,219	(39,891)	(840)	40,488
Designated funds					
Sabbatical Saving Fund	-	-	-	840	840
	<u>-</u>	<u>-</u>	<u>-</u>	<u>840</u>	<u>840</u>
Restricted funds					
French Partnership Fund	-	2,617	(738)	-	1,879
	<u>-</u>	<u>2,617</u>	<u>(738)</u>	<u>-</u>	<u>1,879</u>
Total funds	<u>-</u>	<u>83,836</u>	<u>(40,630)</u>	<u>-</u>	<u>43,206</u>

The French Partnership Fund is to enable the plans of the Vineyard UK/France Partnership, namely, to plant and develop Vineyard churches in France. Our senior pastors lead the partnership. Sheffield Vineyard financially contributes to the partnership, alongside other Vineyard churches in the UK.

The Sabbatical Saving Fund is to enable the Senior Pastors to take a sabbatical every seven years. The sabbatical will typically last around 12 weeks and involves attending conferences and other churches. It also affords them some time to rest.