

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY EAST MOLESEY

Charity registration number: 1197566

Annual Report and Accounts for the year ended 31 December 2022

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Trustees' Annual Report for the period

From 1st January 2022 To 31st December 2022

Charity name: THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY EAST MOLESEY

Charity registration number: 1197566

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Under the Parochial Church Council powers measure (1956) as amended and Church representation rules that came into force on 2 nd Jan 1956, the PCC has the responsibility of cooperating with the incumbent, in promoting in the ecclesiastical parish, the whole mission of the church, pastoral, evangelistic, social and ecumenical. The PCC is also specifically responsible for the maintenance of the church complex of St Mary's, St Mary's Road, East Molesey, Surrey, KT8 0ST.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	When planning our activities for the year, the Incumbent and PCC consider the parish vision: Love Jesus, love others, serve the world. Our main focus is: <ul style="list-style-type: none">• Sunday weekly worship; learning about the Gospel; and developing knowledge and trust in Jesus.• Provision of pastoral care for people living in the parish.• Developing mission and encouraging discipleship through courses, community support and discipleship groups
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit when considering new and ongoing activities.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Our main workforce consists of volunteers, without whom we would not be able to operate. They contribute to the children and youth ministry, serving in our café, supporting with pastoral care and running courses.
Other		

Achievements and Performance

	SORP reference	
	Para 1.20	The church benefits the wider community through our café, which opens three times a week and provides a unique space in the local community for young families to gather. Attendance has rapidly grown over the past year and we are now also offering lunches and operating as a warm hub. We also run very popular parent and toddler/baby groups weekly. The Community Support role has been developed to connect with the local community, and we provide regular Bereavement Support, wellbeing activities such as a weekly walk around the local area and working with groups, such as the Mary Frances Trust and Carers Connected to provide support. We have adopted a local care home where some of our volunteers have befriended residents and we conduct a short service for residents at the home every month.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	Most of our activities are not primarily for fundraising, however we did hold a Quiz Night to raise funds for one of our Mission Partners – Tear Fund, and we secured grants to help with energy costs from Surrey County Council under the warm hub scheme, and the Diocese.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Following a successful campaign to increase planned giving in the final quarter of the year and having reserved £15K for a major heating breakdown (which was then fully covered by our insurance) we are pleased to report a small surplus of £244.88
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The PCC is currently working on a formal reserves policy which will be adopted for 2023. There was no formal reserve policy for 2022 but we aim to hold 3months operating costs in reserve
Amount of reserves held	Para 1.22	£58,009 as at 31/12/2022
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The main sources of funds are from regular planned giving from our congregation, on which we claim gift aid where applicable, with some activities funded by grants
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Trust deed
How is the charity constituted?	Para 1.25	Unincorporated organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	PCC members are the charity trustees. The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and all members of the Roll are eligible to stand for election to the PCC.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY EAST MOLESEY
Other name the charity uses	
Registered charity number	1197566
Charity's principal address	St Mary's Church St Mary's Road East Molesey Surrey KT8 0ST

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nathaniel Kurz	Vicar		
2	Toby Allen	Church Warden		
3	Diane Simms	Treasurer		
4	Timothy Blair	PCC member		
5	Hugh Jagger	PCC member		
6	Kate Lee	PCC member		
7	Sujith Ransi	PCC member		
8	Alan Ritchie	PCC member	Resigned July 2022	
9	Joanna Rogers	PCC member		
10	Andrew Saul	PCC member		
11				
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17				
18				
19				
20				

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
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Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Nathaniel William KURZ	Toby Charles Roderick Allen
Position (eg Secretary, Chair, etc)	Vicar	Church Warden
Date		

Independent Examiner's Report to the PCC of St Mary's East Molesey

I report on the accounts for the year ended 31st December 2022 that are set out on pages 10-12 with accompanying notes to the accounts Appendix 1.

Respective Responsibilities of the PCC and Independent Examiner

The PCC is responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the church is not subject to audit and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act:
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the PCC as a body. My work has been undertaken so that I might state to the PCC those matters that I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to any other than the church and the PCC as a body for my examination work, for this report or for the statements I have made.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations for you, the trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts provide a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with s.130 of the 2011 Act; or to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed:..... **Date**.....

Barry Hitchens ASA (retired), 24 Effingham Road, Long Ditton KT6 5JZ

See attached PDF file for signature*

St Mary's Church East Molesey PCC Charity

Statement of Financial Activities for the year ended 31 December 2022

	Notes	Unrestricted funds 2022	Restricted funds 2022	Total funds 2022	Unrestricted funds 2021	Restricted funds 2021	Total funds 2021
Income							
Donations							
Planned giving		80,024.97		80,024.97	89,675		89,675
Donations & one-off giving		20,954.13		20,954.13	31,273		31,273
Grants & Trusts	2	1,086.50	3,000.00	4,086.50	1,000	3,000	4,000
Legacies				0.00			0
Gift Aid recovered		13,984.52		13,984.52	18,218		18,218
Job Retention Scheme				0.00	10,844		10,844
		116,050.12	3,000.00	119,050.12	151,010	3,000	154,010
Income from Charitable activities							
Income from weddings & funerals		528.37		528.37	1,185		1,185
Income from activities for generating funds	3	63,162.17		63,162.17	42,098		42,098
		63,690.54	0.00	63,690.54	43,283	0	43,283
Investment Income		169.92	1,438.53	1,608.45	45	1,391	1,437
Total receipts		179,910.58	4,438.53	184,349.11	194,338	4,391	198,730
Expenditure							
Expenditure on charitable activities							
Tithe & Charitable Giving		10,706.00		10,706.00	11,254		11,254
Clergy & Staff Costs	4	49,371.43		49,371.43	43,397		43,397
Ministry Costs		7,682.86		7,682.86	8,265		8,265
Charitable activities		8,684.57	7,556.23	16,240.80	4,411	2,225	6,635
Church Running Expenses		19,403.14		19,403.14	15,812		15,812
Church Building Costs	5	-2,472.50		-2,472.50	29,404		29,404
Parish Share		84,437.01		84,437.01	73,964		73,964
Fees re West End Project		0.00		0.00	1,329		1,329
Governance Costs	6	1,853.19		1,853.19	0		0
Total payments		179,665.70	7,556.23	187,221.93	187,834	2,225	190,059
Net income / expenditure		244.88	-3,117.70	-2,872.82	6,504	2,166	8,670
Total funds brought forward		57,853.99	12,955.58	70,809.57	51,350	10,789	62,139
Total funds carried forward		58,098.87	9,837.88	67,936.75	57,854	12,956	70,810

**St Mary's Church East Molesey PCC
Charity**

**Balance Sheet as at
31 December 2022**

	Notes	As at 31/12/22	As at 31/12/21
Current assets			
Debtors			
Accounts Receivable		651.32	0
Prepayments		0.00	286
Sundry debtors		2,909.52	11,025
		<u>3,560.84</u>	<u>11,311</u>
Cash at bank and in hand			
Barclays Account		39,462.63	47,169
Barclays Business Savings Account		35,142.41	20,113
CCLA (CBF) Deposit Account		10,411.98	10,271
		<u>85,017.02</u>	<u>77,554</u>
Total Current assets		<u>88,577.86</u>	<u>88,865</u>
Liabilities			
Creditors: Amounts falling due within one year			
Provision Reserve		0.00	15,000
Accounts Payable		1,017.58	915
Accruals		10,725.00	
Prepayments received		8,412.25	
Sundry creditors		486.28	2,141
		<u>20,641.11</u>	<u>18,056</u>
Total Liabilities		<u>20,641.11</u>	<u>18,056</u>
Net current assets		<u>67,936.75</u>	<u>70,810</u>
Total assets less liabilities		<u>67,936.75</u>	<u>70,810</u>
Funds of the Charity			
Unrestricted		58,098.87	57,854
Restricted		9,837.88	12,956
Total funds	7	<u>67,936.75</u>	<u>70,810</u>

The notes in Appendix 1 form part of these financial statements

Approved by the Parochial Church Council
and signed on its behalf by the Chairman
of the Trustees:

Name:

Date:

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY EAST MOLESEY

Charity registration number: 1197566

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Charity registration number: 1197566

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Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit when considering new and ongoing activities.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Our main workforce consists of volunteers, without whom we would not be able to operate. They contribute to the children and youth ministry, serving in our café, supporting with pastoral care and running courses.
Other		

Achievements and Performance

	SORP reference	
	Para 1.20	The church benefits the wider community through our café, which opens three times a week and provides a unique space in the local community for young families to gather. Attendance has rapidly grown over the past year and we are now also offering lunches and operating as a warm hub. We also run very popular parent and toddler/baby groups weekly. The Community Support role has been developed to connect with the local community, and we provide regular Bereavement Support, wellbeing activities such as a weekly walk around the local area and working with groups, such as the Mary Frances Trust and Carers Connected to provide support. We have adopted a local care home where some of our volunteers have befriended residents and we conduct a short service for residents at the home every month.

Additional information (optional)

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Performance of fundraising activities against objectives set	Para 1.41	Most of our activities are not primarily for fundraising, however we did hold a Quiz Night to raise funds for one of our Mission Partners – Tear Fund, and we secured grants to help with energy costs from Surrey County Council under the warm hub scheme, and the Diocese.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Following a successful campaign to increase planned giving in the final quarter of the year and having reserved £15K for a major heating breakdown (which was then fully covered by our insurance) we are pleased to report a small surplus of £244.88
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Amount of reserves held	Para 1.22	£58,009 as at 31/12/2022
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The main sources of funds are from regular planned giving from our congregation, on which we claim gift aid where applicable, with some activities funded by grants
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document	Para 1.25	Trust deed
How is the charity constituted?	Para 1.25	Unincorporated organisation
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	PCC members are the charity trustees. The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and all members of the Roll are eligible to stand for election to the PCC.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY EAST MOLESEY
Other name the charity uses	
Registered charity number	1197566
Charity's principal address	St Mary's Church St Mary's Road East Molesey Surrey KT8 0ST

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nathaniel Kurz	Vicar		
2	Toby Allen	Church Warden		
3	Diane Simms	Treasurer		
4	Timothy Blair	PCC member		
5	Hugh Jagger	PCC member		
6	Kate Lee	PCC member		
7	Sujith Ransi	PCC member		
8	Alan Ritchie	PCC member	Resigned July 2022	
9	Joanna Rogers	PCC member		
10	Andrew Saul	PCC member		
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20				

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
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Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Nathaniel William KURZ	Toby Charles Roderick Allen
Position (eg Secretary, Chair, etc)	Vicar	Church Warden
Date		

Independent Examiner's Report to the PCC of St Mary's East Molesey

I report on the accounts for the year ended 31st December 2022 that are set out on pages 10-12 with accompanying notes to the accounts Appendix 1.

Respective Responsibilities of the PCC and Independent Examiner

The PCC is responsible for the preparation of the accounts. They consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the church is not subject to audit and is eligible for independent examination it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act:
- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the PCC as a body. My work has been undertaken so that I might state to the PCC those matters that I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to any other than the church and the PCC as a body for my examination work, for this report or for the statements I have made.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations for you, the trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts provide a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with s.130 of the 2011 Act; or to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed:..... **Date**.....

Barry Hitchens ASA (retired), 24 Effingham Road, Long Ditton KT6 5JZ

See attached PDF file for signature*

St Mary's Church East Molesey PCC Charity

Statement of Financial Activities for the year ended 31 December 2022

	Notes	Unrestricted funds 2022	Restricted funds 2022	Total funds 2022	Unrestricted funds 2021	Restricted funds 2021	Total funds 2021
Income							
Donations							
Planned giving		80,024.97		80,024.97	89,675		89,675
Donations & one-off giving		20,954.13		20,954.13	31,273		31,273
Grants & Trusts	2	1,086.50	3,000.00	4,086.50	1,000	3,000	4,000
Legacies				0.00			0
Gift Aid recovered		13,984.52		13,984.52	18,218		18,218
Job Retention Scheme				0.00	10,844		10,844
		116,050.12	3,000.00	119,050.12	151,010	3,000	154,010
Income from Charitable activities							
Income from weddings & funerals		528.37		528.37	1,185		1,185
Income from activities for generating funds	3	63,162.17		63,162.17	42,098		42,098
		63,690.54	0.00	63,690.54	43,283	0	43,283
Investment Income		169.92	1,438.53	1,608.45	45	1,391	1,437
Total receipts		179,910.58	4,438.53	184,349.11	194,338	4,391	198,730
Expenditure							
Expenditure on charitable activities							
Tithe & Charitable Giving		10,706.00		10,706.00	11,254		11,254
Clergy & Staff Costs	4	49,371.43		49,371.43	43,397		43,397
Ministry Costs		7,682.86		7,682.86	8,265		8,265
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Parish Share		84,437.01		84,437.01	73,964		73,964
Fees re West End Project		0.00		0.00	1,329		1,329
Governance Costs	6	1,853.19		1,853.19	0		0
Total payments		179,665.70	7,556.23	187,221.93	187,834	2,225	190,059
Net income / expenditure		244.88	-3,117.70	-2,872.82	6,504	2,166	8,670
Total funds brought forward		57,853.99	12,955.58	70,809.57	51,350	10,789	62,139
Total funds carried forward		58,098.87	9,837.88	67,936.75	57,854	12,956	70,810

**St Mary's Church East Molesey PCC
Charity**

**Balance Sheet as at
31 December 2022**

	Notes	As at 31/12/22	As at 31/12/21
Current assets			
Debtors			
Accounts Receivable		651.32	0
Prepayments		0.00	286
Sundry debtors		2,909.52	11,025
		<u>3,560.84</u>	<u>11,311</u>
Cash at bank and in hand			
Barclays Account		39,462.63	47,169
Barclays Business Savings Account		35,142.41	20,113
CCLA (CBF) Deposit Account		10,411.98	10,271
		<u>85,017.02</u>	<u>77,554</u>
Total Current assets		<u>88,577.86</u>	<u>88,865</u>
Liabilities			
Creditors: Amounts falling due within one year			
Provision Reserve		0.00	15,000
Accounts Payable		1,017.58	915
Accruals		10,725.00	
Prepayments received		8,412.25	
Sundry creditors		486.28	2,141
		<u>20,641.11</u>	<u>18,056</u>
Total Liabilities		<u>20,641.11</u>	<u>18,056</u>
Net current assets		67,936.75	70,810
Total assets less liabilities		<u>67,936.75</u>	<u>70,810</u>
Funds of the Charity			
Unrestricted		58,098.87	57,854
Restricted		9,837.88	12,956
Total funds	7	<u>67,936.75</u>	<u>70,810</u>

The notes in Appendix 1 form part of these financial statements

Approved by the Parochial Church Council
and signed on its behalf by the Chairman
of the Trustees:

Name:

Date:

Independent Examiner's Report to the PCC of St Mary's East Molesey

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Respective Responsibilities of the PCC and Independent Examiner

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- follow the procedures laid down in the General Directions given by the Charity Commissioners section 145 (5) (b) of the 2011 Act; and
- state whether particular matters have come to my attention.

This report, including my statement, has been prepared for and only for the PCC as a body. My work has been undertaken so that I might state to the PCC those matters that I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to any other than the church and the PCC as a body for my examination work, for this report or for the statements I have made.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the church and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations for you, the trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts provide a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matters have come to my attention:

1. which give me reasonable cause to believe that, in any material respect, the requirements to keep accounting records in accordance with s.130 of the 2011 Act; or to prepare accounts which accord with these accounting records have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

Signed: _____

Barry Hitchens

Date: _____

15/3/23

Barry Hitchens ASA (retired), 24 Effingham Road, Long Ditton KT6 5JZ