

# **Treasurer's Report for Friends of Birchwood Charity Number 1197564**

Date: January 13th, 2025

## **Introduction:**

The following is the Treasurer's Report for the **Friends of Birchwood** for the period **01-10-2022 - 02-10-2023**. This report provides a summary of the FoBs financial position, including income, expenditures, and the current balance of funds.

## **1. Income:**

The total income received for the period was **£31,309.17**

. This amount includes:

- **Fundraising Events:** £2,816.00 (from events such as bake sales, auctions, and raffles)
- **Donations:** £1,425.00 (from parents, local businesses, and community members)
- **Inheritance :** £25,000.00 (from Ex Pupil)
- **Miscellaneous Income:** £42.00 (Bank Interest)

## **2. Expenditures:**

The PTA spent a total of **£9,412.00** during the same period. Expenditures include:

- **Teacher Grants and Support:** £1,632.00 (for classroom supplies, educational resources, and special projects)
- **Event Expenses:** £1,415.00 (costs associated with hosting fundraising events, including venue rental, food, decorations, etc.)
- **Student Enrichment Expenses:** £5,011.00 (Funds Transferred to School)
- **Administrative Costs:** £60.00 (bank fees, supplies, and accounting services)
- **Insurance and Miscellaneous:** £1,294.00

## **3. Current Financial Position:**

- **Opening Balance** (as of the last financial report): £2,554.00
- **Total Income:** £31,305.00

- **Total Expenditures:** £9,412.00
- **Closing Balance** (as of 2<sup>nd</sup> October 2023): £25,302.00

#### **4. Financial Outlook and Plans:**

We are currently in a strong financial position with a closing balance of £25,302.00, which will allow the FoB to continue funding essential programs for the school and community. We anticipate further fundraising efforts in the coming months, including the annual Bonanza and Christmas Disco, which are expected to contribute additional funds to support our initiatives.

Our priority for the next period will be to allocate funds for student enrichment activities. We also plan to maintain a reserve to cover unexpected expenses and ensure the sustainability of the FOB.

#### **5. Acknowledgments:**

We would like to thank all the parents, teachers, and community members who have contributed their time, efforts, and funds to support the FoB's mission. Your continued support is vital in helping us make a positive impact on our students and school community.

#### **Conclusion:**

The PTA's financial health remains strong, and we are on track to meet our goals for the year. Should there be any questions or further details required, please do not hesitate to contact the Treasurer.

Sincerely,  
Mrs. Lisa Bailey

FoB Treasurer

Agreed by Jade Stevens Chair to Friends of Birchwood.



## Section A Receipts and payments

### A1 Receipts

Donations and Sponsorship
Fundraising
Interest

***Sub total***(Gross income for AR)

<b>A2 Asset and investment sales, (see table).</b>

***Sub total***

***Total receipts***

### A3 Payments

Grant to School - Art Curriculum
Grant to School - Sensory Garden
Grant to School - Year 6 books
Grant to School - Other
Fundraising expenses
Bank Charges

***Sub total***

<b>A4 Asset and investment purchases, (see table)</b>

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*Sub total*

*Total payments*

*Net of receipts/(payments)*

A5 Transfers between funds

A6 Cash funds last year end

*Cash funds this year end*

**Section B Statement of assets and liabilities at the end of the year**

Categories

B1 Cash funds

B2 Other monetary assets

B3 Investment assets

B4 Assets retained for the charity’s own use

**B5 Liabilities**

Signed by one or two trustees on behalf of all the trustees

Friends of Birchwood	1197564
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## Receipts and payments accounts

For the period from	10/2/2022	To	10/1/2023
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Unrestricted funds	Restricted funds	Endowment funds	Total funds
to the nearest £	to the nearest £	to the nearest £	to the nearest £
1,425	25,000	-	26,425
2,816	-	-	2,816
42	-	-	42
	-	-	-
	-	-	-
			-
			-
			-
			-
4,283	25,000	-	29,283
-	-	-	-
-	-	-	-
-	-	-	-
4,283	25,000	-	29,283
	1,500	-	1,500
	1,000	-	1,000
132			132
	2,379	-	2,379
1,459	-	-	1,459
65	-	-	65
	-	-	-
	-	-	-
	-	-	-
	-	-	-
1,656	4,879	-	6,535
	-	-	-
			-
			-
	-	-	-

-	-	-	-
1,656	4,879	-	6,535
2,627	20,121	-	22,748
-	-	-	-
2,554	-	-	2,554
5,181	20,121	-	25,302

end of the period

	Unrestricted funds	Restricted funds
Details	to nearest £	to nearest £
Bank Account 40-52-40. 00034966	5,181	20,121
	-	-
	-	-
<b>Total cash funds</b>	<b>5,181</b>	<b>20,121</b>
(agree balances with receipts and payments account(s))	OK	OK
	Unrestricted funds	Restricted funds

Details	to nearest £	to nearest £
		-
	-	-
	-	-
	-	-
	-	-
	-	-

Details	Fund to which asset belongs	Cost (optional)
		-
		-
		-
		-
		-

Details	Fund to which asset belongs	Cost (optional)
		-
		-
		-



-
-
-
-
-
-

**Details**


**Fund to which liability  
relates**


**Amount due (optional)**

-
-
-
-
-

Signature


Print Name




CC16a

Last year

to the nearest £

-
-
-
-
-
-
-

-
-

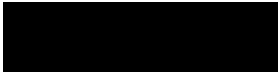
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Endowment funds

to nearest £

-
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-
-

OK
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Endowment funds

to nearest £

-
-
-
-
-
-

Current value  
(optional)

-
-
-
-
-

Current value  
(optional)

-
-
-

-
-
-
-
-
-

When due (optional)


Date of approval


Bank b/fwd	£ 2,554.27	Total	£ 2,554.27
Paid in		£ 29,273.75	-£ 3,315.08
Paid Out		-£ 6,536.01	£ 3,315.08
		£ 22,737.74	
Paid in - donation		£ 26,425.00	
Paid in - interest		£ 42.35	
Paid in - fundraising		£ 2,816.40	
		<b>£29,283.75</b>	
Paid out - expenses		-£ 1,524.65	
paid out - to school		-£ 5,011.36	
		<b>-£ 6,536.01</b>	
Opening		£ 2,554.27	
In		£ 29,283.75	
Out		-£ 6,536.01	
		£ 25,302.01	
Bank balance		£ 25,302.01	
		£ -	

S1		S2		S3		S4		S5		S6	
£	77.91	£	41.50	£	70.50	£	274.96	£	40.00	£	204.81
-£	5.00							-£	168.43	-£	24.92
£	2,637.18	£	2,678.68	£	2,749.18	£	3,024.14	£	2,895.71	£	3,075.60
£	2,627.18										
						£	150.00			£	150.00
£	77.91	£	41.50	£	70.50	£	134.96	£	40.00	£	54.81
<b>£</b>	<b>77.91</b>	<b>£</b>	<b>41.50</b>	<b>£</b>	<b>70.50</b>	<b>£</b>	<b>284.96</b>	<b>£</b>	<b>40.00</b>	<b>£</b>	<b>204.81</b>
-£	5.00							-£	168.43	-£	24.92
<b>-£</b>	<b>5.00</b>	<b>£</b>	<b>-</b>	<b>£</b>	<b>-</b>	<b>£</b>	<b>-</b>	<b>-£</b>	<b>168.43</b>	<b>-£</b>	<b>24.92</b>
£	-	£	-	£	-	-£	10.00	£	0.00	£	-
£	-	£	-	£	-	£	-	£	-	£	-

S7	S8	S9	S10	S11	S12
£ 70.06	£ 25,162.84	£ 551.34	£ 120.46	£ 687.50	£ 51.26
-£ 537.65	-£ 179.98	-£ 62.95	-£ 13.99	-£ 369.36	

£ 2,608.01 £ 27,590.87 £ 28,079.26 £ 28,185.73 £ 28,503.87 £ 28,555.13

	£ 25,000.00				
	£ 1.99		£ 13.74		
£ 70.06	£ 160.85	£ 551.34	£ 106.72	£ 687.50	£ 51.26
<b>£ 70.06</b>	<b>£25,162.84</b>	<b>£ 551.34</b>	<b>£ 120.46</b>	<b>£ 687.50</b>	<b>£ 51.26</b>
-£ 537.65	-£ 179.98	-£ 62.95	-£ 13.99	-£ 369.36	
<b>-£ 537.65</b>	<b>-£ 179.98</b>	<b>-£ 62.95</b>	<b>-£ 13.99</b>	<b>-£ 369.36</b>	<b>£ -</b>
£ 0.00	£ -	£ -	£ 0.00	£ -	£ 0.00
£ -	£ -	£ -	£ -	£ -	£ -

S13	S14	S15	S16	S17
£ 42.50	£ 3,397.02	£ 118.03	£ 521.21	£ 1,156.93
	-£ 3,358.47	-£ 168.50	-£ 4,926.86	-£ 34.98
£ 28,597.63	£ 28,636.18	£ 28,585.71	£ 24,180.06	£ 25,302.01

				£ 1,125.00
		£ 14.32		£ 12.30
£ 42.50	£ 81.94	£ 103.71	£ 521.21	£ 19.63
<b>£ 42.50</b>	<b>£ 81.94</b>	<b>£ 118.03</b>	<b>£ 521.21</b>	<b>£ 1,156.93</b>

	-£ 43.39	-£ 36.00	-£ 48.00	-£ 34.98
		-£ 132.50	-£ 4,878.86	
<b>£ -</b>	<b>-£ 43.39</b>	<b>-£ 168.50</b>	<b>-£ 4,926.86</b>	<b>-£ 34.98</b>

£ -	£ 3,315.08	£ -	£ -	£ -
£ -	-£ 3,315.08	£ -	£ -	£ -
	paid in £3335.08			
	unpaid £3315.08			
	£ 20.00			

Balance b/fwd		£ 2,554.27
	<b>Out</b>	<b>In</b>
Donation		£ 25,000.00
Interest received		£ 28.58
Grants		£ 1,957.91
School Fund		£ 3,335.08
Fundraising		£ 987.60
Transferred to school	£ 5,011.36	
Expenses	£ 4,401.00	
	£ 9,412.36	£ 31,309.17
Carried forward	£ 24,451.08	
Bank Balance	£ 25,302.01	
Difference	-£ 850.93	
School Transfer difference	£ -	
	-£ 850.93	



Transferred to School

£ 1,500.00

£ 1,000.00

£ 2,184.92

£ 193.94

£ -

£ 132.50

**£ 5,011.36**

£ 5,011.36

£ -

£ 36.00

£ 3,315.08

£ 3,500.00

£ 6,851.08

£ 6,851.08

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF CHARITY "Friends of Birchwood " NO 1197564  
FOR THE PERIOD ENDED 1<sup>st</sup> October 2023**

I report to the trustees on my examination of the accounts of "Friends of Birchwood" for the period ending 1<sup>st</sup> October 2023.

**Responsibilities and basis of report**

As the Charity Trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act, and carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Gail E Maisey ACMA (membership number 1-F4WB)  
GEM Accountancy  
17/12/2024