

# CLIFTONVILLE CULTURAL SPACE

England & Wales · Charity number 1197525

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2022-01-17

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Albion Road  
Cliftonville  
Margate  
CT9 2HP

**Phone** 07850107543

**Email** [info@cliftonvilleculturalspace.com](mailto:info@cliftonvilleculturalspace.com)

**Website** [www.cliftonvilleculturalspace.com](http://www.cliftonvilleculturalspace.com)

## Activities

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**Objects:** (1) TO PROMOTE, MAINTAIN AND ADVANCE THE EDUCATION OF THE PUBLIC IN THE ARTS GENERALLY, AMONG THE INHABITANTS OF THE CLIFTONVILLE, KENT AND THE SURROUNDING AREA AND THE ENCOURAGEMENT OF THE ARTS BY UTILISING ALL ART FORMS. (2) TO FURTHER OR BENEFIT THE RESIDENTS OF CLIFTONVILLE, KENT AND THE SURROUNDING AREA, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.

**Activities:** (1) TO PROMOTE, MAINTAIN AND ADVANCE THE EDUCATION OF THE PUBLIC IN THE ARTS GENERALLY, AMONG THE INHABITANTS OF THE CLIFTONVILLE, KENT AND THE SURROUNDING AREA AND THE ENCOURAGEMENT OF THE ARTS BY UTILISING ALL ART FORMS. (2) TO FURTHER OR BENEFIT THE RESIDENTS OF CLIFTONVILLE, KENT AND THE SURROUNDING AREA, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

## Geography

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- Kent

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£392,944	£191,396	-	-
2024-03-31	£136,984	£137,803	-	-
2023-03-31	£190,961	£86,449	-	-

## Trustees

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Name	Role	Appointed
<b>Stephen Miller</b>	Chair	2021-09-23
Joanna Alpe		2021-12-01
Lara Wilks Sloan		2025-03-01
Mia Pollak		2023-11-23
Olivia Schelts-Harris		2023-06-02
Zoe Carassik-Lord		2024-01-12

**CLIFTONVILLE CULTURAL SPACE**

England & Wales - Charity number 1197525

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# Accounts

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CHARITY REGISTRATION NUMBER: 1197525

**Cliftonville Cultural Space**  
**Unaudited Financial Statements**  
**31 March 2025**

Kemps  
Accountants  
42a High Street  
Broadstairs  
Kent  
CT10 1JT

# **Cliftonville Cultural Space**

## **Financial Statements**

**Period ended 31 March 2025**

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# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Year ended 31 March 2025

### Cliftonville Cultural Space

Trustees' Annual Report

Year ended 31 March 2025

The trustees of ARK, the operating name of the charity Cliftonville Cultural Space, are pleased to present their annual report together with the unaudited financial statements of the charity for the year ending 31<sup>st</sup> March 2025.

#### Reference and administrative details

**Registered charity name** Cliftonville Cultural Space

**Charity registration number** 1197525

**Principal office** Margate Synagogue  
Albion Road  
Margate  
Kent  
CT9 2HP

#### The trustees

S Miller (Chair)

O Schelts-Harris

M Bitton

J Alpe

Z Carassik-Lord

M Pollak

L Wilks -Sloan (appointed 01/03/25)

A Rawf (resigned 26/3/2025)

J Hollingsworth (resigned 23/1/2025)

#### Independent Examiners

Mr H C Kemp BSc FCA  
Chartered Accountant  
Kemps Accounting Solutions Ltd  
42a High Street  
Broadstairs  
Kent  
CT10 1JT

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Year ended 31 March 2025

### Structure, governance and management

Cliftonville Cultural Space is a Charitable Incorporated Organisation whose only voting members are its charity trustees. Our main governing document is our Constitution, adopted on 17th January 2022.

We are led by our Board of Trustees. New trustees are appointed by the Board of Trustees.

In undertaking their work, the trustees will identify any potential risks to the public and beneficiaries, seek to minimise any risks that are identified and ensure that these are no more than a minor consequence of carrying out the purpose of the charity.

The Trustees confirm that they have given due consideration to the Charity Commission's published guidance on the public benefit requirement under the Charity Act 2011 in reviewing the charity's aims and objectives and in planning future activities.

### Objectives and activities

The charity's objectives and activities are to:

- promote, maintain and advance the education of the public in the arts generally, among the inhabitants of Cliftonville, Kent and the surrounding area and the encouragement of the arts by utilising all art forms.
- further or benefit the residents of Cliftonville, Kent and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said residents and the local authorities, voluntary and other organisations to create an inclusive, cross-cultural, multi arts hub, which will provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of an arts and cultural centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

When planning activities for the year, the trustees have considered the commissioners guidance on public benefit.

### Our strategy and Theory of Change

#### 1) Our Vision

We envision Cliftonville as a vibrant, inclusive, and diverse neighbourhood. Cliftonville Cultural Space (aka ARK) provides an accessible and welcoming space that brings together the area's many communities, celebrating cultural richness and enabling shared experiences that foster connection, creativity, and pride in place.

#### 2) Our Mission

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Year ended 31 March 2025

We exist to bring people together through ambitious and engaging cultural programming that resonates locally and attracts visitors from across East Kent and beyond. We aim to empower local voices—especially those from traditionally marginalised communities—by co-creating experiences that reflect and celebrate their stories. Recognising the heritage of our building, we also embrace the experience of Jewish diaspora to deepen empathy and solidarity with all cultural groups in Cliftonville.

### 3) Our Values

- Empathy – Understanding and appreciating the experience of others.
- Respect – Valuing every person’s identity and culture.
- Inclusion – Creating space where everyone feels welcome and represented.
- Collaboration – Working together with openness, humility, and mutual support.
- Open-mindedness – Staying curious, reflective, and willing to learn. These values guide all our interactions, our programmes, and our partnerships.

### 4) What we do

To achieve our mission and vision, ARK does the following:

- Champions local creativity: We provide a platform to support and champion the aspirations of local creatives.
- Champions local culture: our ambitious, relevant and inclusive public programming reflects the area’s diversity and is designed with and for the community.
- Provides a safe, welcoming space: ARK is a safe, welcoming space for people to come together.
- Engages our communities – present and future: We programme a range of free, affordable and accessible events, including tailored provision for local children and young people.
- How we do it: We co-design our work by listening to what people need and value.
- Empower local involvement: We offer meaningful roles for people to shape and participate in our work, whether as staff, volunteers, performers or running their own activities within Ark’s space.
- Adopt an Asset-Based approach: We build on the skills and capabilities that already exist locally.

### 5) Who we work with

We are open to everyone in Cliftonville, East Kent and beyond. Yet within our home of Cliftonville, we also do targeted work with the following groups:

- Children and young people: we help children and young people embrace their creativity and learn about other cultures. We have a particular focus on children from the Roma community.
- Artists and Creatives: we actively support our thriving creative community, offering them both personal and professional development opportunities, as well as opportunities to improve our local area.
- Long-established locals: we recognise that while Cliftonville and Margate are rapidly changing, there is much to celebrate and feel proud about for those who have lived in the area for a long time
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# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Year ended 31 March 2025

- Refugees and migrants: we support refugees and migrants to build their confidence and improve their wellbeing.
- Older people: while we provide volunteering opportunities for all, we specifically work with older people, for whom volunteering can provide a sense of connection, confidence, and value in the community.

### 6) What will change – our intended outcomes

As a result of our work, we expect to see:

- Increased cultural appreciation: An enhanced appreciation of diverse cultures that contributes to reduced prejudice and greater social harmony.
- Improved wellbeing: A sense of belonging and fulfilment for participants and community members.
- Greater empowerment: More people feeling they have a stake in their community, with opportunities to shape and influence local life.

### 7) Our long-term impact

Ultimately, our work contributes to:

- A more integrated community – Where people from all backgrounds engage meaningfully with one another.
- Greater pride in place – Where residents feel connected to and proud of their neighbourhood.
- A more creative and aspirational community – Where aspirations are nurtured, talents celebrated, and futures reimaged.

### Staff

Jan Ryan, one of CCS's founders, remains its Chief Executive. She brings over 40 years experience as a creative producer; presenting work that is diverse, inclusive and socially engaged across the UK and overseas. As Chief Executive, Jan leads CCS' programming, fundraising and strategy.

Elinor Seath is Partnership and Engagement Manager with more than 20 years' experience of delivering community arts projects, and previously co-founder of Art4Space in Stockwell, London.

Nathan Jones looks after marketing, communications and branding for CCS to help us reach a growing and broad audience.

Martha Rumney delivers the cultural programme alongside Jan.

Thanet Bookkeeping continues to handle CCS' financial transactions and reporting.

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Year ended 31 March 2025

### Trustees

Our trustees for 2024 – 2025 were:

- Stephen Miller (Chair) has worked in management and leadership roles across the third sector for the past 20 years, specialising in community development and social enterprise. He is currently an independent consultant specialising in social impact, innovation and social research focussed on a greener, fairer and more inclusive society.
- Joanna Alpe brings a rich background in global business development for creative technology companies. She is currently Chief Commercial Officer at Bild Studios.
- Maurice Bitton managed the historic Bevis Marks Synagogue in the City of London for 20 years. He has extensive knowledge of how to run and maintain an historic building and is also involved with the Montefiore Synagogue in Ramsgate.
- Olivia Schelts-Harris (Secretary) is currently Head of Consultation and Participation at the Royal Borough of Kensington and Chelsea with a background in business development and community engagement in the voluntary and public sectors. She holds a Post Graduate Diploma in Voluntary Sector Management from Bayes Business School.
- Zoë Carassik is CEO of Pie Factory Music, a music and youth work charity based in a busy youth centre in Ramsgate, East Kent. Zoë is a passionate advocate for young people's rights, ensuring young people are front and centre of the cultural regeneration of Thanet and other areas of high deprivation.
- Mia Pollak has worked in the arts for over 20 years and is committed to inclusive arts engagement, platforming and supporting creativity. Mia is currently a Director of Margate Pride CIC, an arts-and-culture-led Pride, and brings extensive experience in art production.
- Lara Wilks-Sloan is a SEND and workplace mediator and a performer. In her previous roles she was Director of Fundraising at The Anne Frank Trust, and has worked for The Refugee Council, The Suzy Lamplugh Trust and has over 20 years experience of income generation.

Aram Rawf and Jason Hollingsworth both stood down as trustees over this period and we thank them for their service.

### Volunteers

Volunteers have been the backbone of ARK throughout 2024–2025, contributing across a wide spectrum of activities and the board are very grateful for their valuable contribution. Volunteer roles over this period have included invigilating exhibitions, running front of house and bar operations during performances, supporting marketing and documentation efforts, and assisting with building work logistics. Notably, volunteers have helped document the progress of major building upgrades, such as energy efficiency improvements and National Heritage Lottery Fund (NLHF)-funded renovations, with photographer Lisa Valder volunteering her expertise.

The volunteer database has grown, with new recruits joining following public call-outs and targeted training for specific programmes, such as food safety and safeguarding for the HAF children's activities. Volunteers have also played a key role in community engagement, leading garden tidy-up

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

### Year ended 31 March 2025

sessions, supporting after-school clubs, and facilitating creative workshops for local families and children. Their commitment has enabled Cliftonville Cultural Space to maintain a welcoming environment, deliver high-quality events, and foster deeper connections with the local community.

#### What we have achieved

Despite significant challenges, including extensive building works and periods of closure, Cliftonville Cultural Space has delivered a vibrant and diverse programme. Artistic highlights included the HOME festival for Refugee Week, KlezMargate, Making More Waves, Margate Film Festival, and a range of music, theatre, and family events. The venue has hosted successful partnerships with leading cultural organisations such as 1927 Theatre, Projekt Europa, and Playground, enhancing both artistic quality and social responsibility.

Building upgrades have focused on energy efficiency—installing PV panels, LED lighting, and heat pumps—alongside major renovations funded by NLHF, which included new WCs, kitchen refurbishments, acoustic improvements, and accessibility enhancements. These improvements have not only contributed towards future proofing the venue but have also increased its appeal for hires, weddings, and community events.

Financially, the organisation has secured substantial grants from Arts Council England, NLHF, Save the Children, and other funders, supporting both capital works and community programming. Earned income from hires, bar sales, and events has exceeded targets in several periods, despite the impact of building closures and the board are appreciative of the local communities' support over the year.

Our community engagement offer remained strong, with regular activities such as Wednesday Socials, Family Sundays, Drop-in Tuesdays, and the Vesele Deti after-school club for local Roma children. The venue has also delivered Jewish heritage workshops with local primary schools, creative sessions for families, and targeted outreach to migrant and refugee communities.

#### Social impact

ARK's social impact is rooted in its commitment to inclusivity, creativity, and community empowerment. The organisation's theory of change, developed with external consultants, underpins our approach to community engagement and programme evaluation. By providing accessible arts activities, supporting marginalised groups, and fostering partnerships with local schools and organisations, the venue has become a hub for cultural exchange and social cohesion.

Key social outcomes include increased participation from migrant, refugee, and Roma communities, improved access to arts for families with limited resources, and strengthened local networks through collaborative projects. Initiatives such as the after-school club, Family Sundays, and creative workshops have offered safe, nurturing spaces for children and families, while volunteer-led activities have empowered residents to take ownership of their environment.

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

### Year ended 31 March 2025

The venue's role as a Clean Up hub and its support for litter-picking and garden projects demonstrate a commitment to environmental stewardship and civic pride. Through targeted funding and strategic partnerships, Cliftonville Cultural Space continues to address barriers to participation, challenge discrimination, and celebrate the diverse stories of its community.

In early 2025, the board of trustees, staff and social impact consultants came together to create a theory of change for our organisation that reflected the different beneficiaries we work with, the activities we provide, the partners we do this with, and the outcomes of our work.

This theory of change is contained above, and we are excited to be using this to communicate with our key stakeholders, and inform the design of a new monitoring and evaluation framework to guide our effectiveness and maximise the value that we add to the cultural scene of Thanet.

### Partnerships and Collaborations

An important focus of our work during the past year has been on consolidating relationships with other arts and social organisations in the area to maximise our reach including:

#### Arts & Cultural Partners

- 1927 Theatre
- Bower Street Morris
- Catherine Bohart / Chumps Comedy
- Daylight Music
- Dogs in Jorts – a local independent creative who curates flea markets locally.
- Local musicians who have an international reach e.g. Fran and Flora, Jessica Lauren.
- House - venue network and touring initiative based in the South East of England
- LAsTheatre
- Looping the Loop – a community-focused theatre and live performance organisation based in Thanet
- Lunatraktors
- Margate Film Festival
- One Degree East
- Playground - an innovative programme of creative activities for young children and their families, with a strong focus on accessibility, inclusion, and high-quality engagement.
- Projekt Europa
- Rosslyn Court
- Shiva Nova
- Some Voices Choir
- Turner Contemporary

#### Community & Social Partners

- Care4Calais
- Citizens Advice Bureau
- Clean Up
- Funding for All

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Year ended 31 March 2025

- Institute Collective
- Kent Coast Volunteers
- KRAN (Kent Refugee Action Network)
- Napier Friends
- Polly Billington MP's Office
- Samphire
- Social Enterprise Kent
- Thanet Youth Network

### Education & Youth Partners

- Cliftonville Primary School
- KMPT Recovery College
- Northdown Primary School
- Palm Bay Primary School
- Porchlight
- Ramsgate Arts Primary
- Salmerstone Primary School

### Family & Inclusion Partners

- Beyond the Page
- Glenwood Hotel
- Mama to Mama
- Margate Creative Land Trust
- Medaille Trust
- Oasis Domestic Abuse Charity
- Save the Children
- Windmill Community Gardens

### Financial review and reserves policy

The total income for the period was £392,708 of which £231,198 is unrestricted. Donations to the Charity totalled £1,892 in the period. The net assets at the end of the period were £305,241 of which £116,549 were unrestricted.

Reserves are needed to bridge the gap between spending and receiving of resources and to cover unplanned emergency repairs and other expenditure. The trustees at Cliftonville Cultural Space consider the ideal level of reserves to be equivalent to three months operating costs as at 31st March 2025. This will ensure that at a minimum, the costs of running the charity are met if a situation should arise where funding has dried up, or we should run into financial difficulties. This amount is enough to keep on top of our low running costs but also ensures that we spend the majority of our funds on achieving our charitable goals.

The balance held as unrestricted funds at 31st March 2025 was £116,549

The trustees' annual report was approved on 09/03/26 and signed on behalf of the board of trustees by:

**Cliftonville Cultural Space**  
**Trustees' Annual Report** *(continued)*  
**Year ended 31 March 2025**



S Miller  
Trustee (Chair)

# Cliftonville Cultural Space

## Independent Examiner's Report to the Trustees of Cliftonville Cultural Space

Year ended 31 March 2025

I report on the financial statements for the year ended 31 March 2025, which comprise the statement of financial activities, statement of financial position and the related notes.

### Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act, and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr H Kemp BSc FCA  
Chartered Accountant  
Kemps Accounting Solutions Ltd  
42a High Street  
Broadstairs  
Kent  
CT10 1JT

Date 09/03/2026

## Cliftonville Cultural Space

### Statement of Financial Activities (including Income & Expenditure Account)

31 March 2025

	Note	2025 Unrestricted Funds £	2025 Restricted Funds £	2025 Total Funds £	2024 Total Funds £
<b>Incoming resources from generated funds:</b>					
Voluntary income:					
Donations	4	1,892	-	1,892	17,776
Grants		98,472	231,198	329,670	83,936
<b>Activities for generating funds:</b>					
Sales		61,146	-	61,146	35,272
<b>Other income:</b>					
Interest received		236	-	236	-
<b>Total incoming resources</b>		<b>161,746</b>	<b>231,198</b>	<b>392,944</b>	<b>136,984</b>
<b>Resources expended</b>					
<b>Cost of generating funds:</b>					
Charitable activities	5	134,390	52,506	186,896	134,293
Other expenditure	6	4,500	-	4,500	3,510
<b>Total expenditure</b>		<b>138,890</b>	<b>52,506</b>	<b>191,396</b>	<b>137,803</b>
<b>Net income /(expenditure)</b>		<b>22,856</b>	<b>178,692</b>	<b>201,548</b>	<b>(819)</b>
<b>Transfer between funds</b>		<b>75,799</b>	<b>(75,799)</b>	<b>-</b>	<b>-</b>
<b>Net Movement in funds</b>		<b>98,655</b>	<b>102,893</b>	<b>201,548</b>	<b>(819)</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		17,894	85,799	103,693	104,512
<b>Total funds carried forward</b>		<b>116,549</b>	<b>188,692</b>	<b>305,241</b>	<b>103,693</b>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 13 to 18 form part of these financial statements.

# Cliftonville Cultural Space

## Statement of Financial Position

31 March 2025

		2025	2025	2025	2024
		Unrestricted	Restricted	Total Funds	Total
		Funds	Funds	Funds	Funds
		£	£	£	£
<b>Fixed assets</b>	<b>10</b>				
Leasehold improvements		-	170,767	170,767	146,181
Fixtures and fittings		7,255	-	7,255	9,674
		<u>7,255</u>	<u>170,767</u>	<u>178,022</u>	<u>155,855</u>
<b>Current assets</b>					
Debtors	<b>11</b>	837	-	837	1,866
Cash at bank and in hand		99,742	188,692	288,434	64,489
		<u>100,579</u>	<u>188,692</u>	<u>289,271</u>	<u>66,355</u>
<b>Creditors: amounts falling due within one year</b>	<b>12</b>	(68,786)	(15,763)	(84,549)	(25,251)
<b>Net current assets</b>		<u>31,793</u>	<u>172,929</u>	<u>204,722</u>	<u>41,104</u>
Total assets less current liabilities		<u>39,048</u>	<u>343,696</u>	<u>382,744</u>	<u>196,959</u>
<b>Creditors: amounts falling due after one year</b>		-	(77,503)	(77,503)	(93,266)
<b>Movement between funds</b>		<u>75,799</u>	<u>(75,799)</u>	-	-
		<u>116,549</u>	<u>188,692</u>	<u>305,241</u>	<u>103,693</u>
<b>Funds of the charity</b>	<b>14</b>				
Unrestricted funds		116,549	-	116,549	17,894
Restricted funds		-	188,692	188,692	85,799
<b>Total charity funds</b>		<u>116,549</u>	<u>188,692</u>	<u>305,241</u>	<u>103,693</u>

These financial statements were approved by the board of trustees and authorised for issue on 09/03/2026, and are signed on behalf of the board by:



S Miller  
Trustee (Chair)

The notes on pages 13 to 18 form part of these financial statements.

**Cliftonville Cultural Space**  
**Notes to the Financial Statements**  
**Year ended 31 March 2025**

**1. General information**

The charity is a registered charity in England and Wales and is a Charitable Incorporated Organisation. The address of the principal office is Albion Road, Cliftonville, Margate, Kent CT9 2HP.

**2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Going concern**

There are no material uncertainties about the charity's ability to continue.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for a particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal and fall into one of two sub-classes: restricted income funds or endowment funds.

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

### Year ended 31 March 2025

#### 3. Accounting policies *(continued)*

##### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.
- Government grants towards capital projects are released over the primary lease period of the leasehold additions being constructed.

##### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

##### Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

3. **Accounting policies *(continued)***  
interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

### Tangible fixed assets

Tangible fixed assets are included at cost less depreciation and impairment. Depreciation has been calculated to write off the tangible fixed assets over their expected useful lives as follows:

- Leasehold improvements - Over the terms of the lease
- Fixtures and fittings - 25% on reducing balance

### 4. Voluntary income

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Donations	1,892	-	1,892	17,776
Grants	98,472	231,198	329,670	83,936
	<b>100,364</b>	<b>231,198</b>	<b>331,562</b>	<b>101,712</b>

### 5. Expenditure on charitable activities

	Note	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
<b>Charitable activities</b>					
Freelance contractors		9,001	-	9,001	64,272
Project costs		19,801	13,156	32,957	-
Direct expenses		13,775	-	13,775	1,793
		<b>42,577</b>	<b>13,156</b>	<b>55,733</b>	<b>66,065</b>
<b>Support Costs</b>					
Rent	13	3,125	-	3,125	3,355
Advertising & marketing		1,413	-	1,413	3,279
Core fees, including CEO		27,462	39,350	66,812	9,260
Sumup and Billetto fees		362	-	362	570
Consulting		2,754	-	2,754	6,870
General expenses		2,094	-	2,094	4,507
Insurance		4,617	-	4,617	2,079
Printing & stationery		-	-	-	592
Computer expense		2,423	-	2,423	1,147
Room hire		902	-	902	-
Cleaning		5,199	-	5,199	3,280
Light and heat		4,661	-	4,661	2,105
Repairs & maintenance		280	-	280	2,340
Telephone & internet		39	-	39	106
Depreciation F&F		2,419	-	2,419	3,226
Amortisation of leasehold		-	-	34,063	21,225
		<b>91,813</b>	<b>39,350</b>	<b>131,163</b>	<b>63,940</b>
<b>Total</b>		<b>134,390</b>	<b>52,506</b>	<b>186,896</b>	<b>134,293</b>

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

**6. Other expenditure**

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Accountancy fees	1,860	-	1,860	1,560
Bookkeeping fees	2,640	-	2,640	1,950
	<b>4,500</b>	<b>-</b>	<b>4,500</b>	<b>3,510</b>

**7. Independent examination fees**

	2025 £
Fees payable to the independent examiner for: Independent examination of the financial statements	<u>1,860</u>

**8. Staff costs**

The average number of persons employed by the charity during the year ended 31 March 2025, including the directors, amounted to Nil. (2024 Nil)

**9. Trustee remuneration and expenses**

There was no trustees' remuneration or other benefits for the year ended 31 March 2025. (2024 Nil)

There were no expenses paid to Trustees during the year ended 31 March 2025. (2024 Nil)

**10. Fixed Assets**

		Fixtures & Fittings	Leasehold Improvements
<b>Cost</b>	As at 1 April 2024	13,101	168,231
	Addition		58,649
	As at 31 March 2024	<b>13,101</b>	<b>226,880</b>
<b>Depreciation</b>	As at 1 April 2024	3,427	22,050
	Charge for the year	2,419	34,063
	As at 31 March 2025	<b>5,846</b>	<b>56,113</b>
<b>Net book value</b>	As at 31 March 2024	<u>9,674</u>	<u>146,181</u>
	As At 31 March 2025	<b>7,255</b>	<b>170,767</b>

**11. Debtors**

	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Total Funds 2024 £
Other debtor	837	-	837	1,866
	<b>837</b>	<b>-</b>	<b>837</b>	<b>1,866</b>

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2025

### 12. Creditors: amounts falling due within one year

	Unrestricted Funds 2025	Restricted Funds 2025	Total Funds 2025	Total Funds 2024 £
Other creditors	60,103	-	60,103	3,879
Deferred income	-	15,763	15,763	15,763
Accruals	8,683	-	8,683	5,609
	<b>68,786</b>	<b>15,763</b>	<b>84,549</b>	<b>25,251</b>

### 13. Operating Lease

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2025 £	2024 £
Within one year	5,000	-
Between one and five years	20,000	20,000
In more than five years	-	5,000
	<b>25,000</b>	<b>25,000</b>

The lease commencement date was 21 February 2023 with rent payments of £5,000 per annum commencing 21 February 2026 and a break date of 21 February 2031. In calculating the minimum lease payments due, the rent-free period is treated as a reduction to rental income over the remaining terms.

During the year ended 31 March 2025 lease payments recognised as an expense were £3,125 (2024 £3,125)

### 14. Analysis of charitable funds

	As At 1 April 2024 £	Income £	Expenditure £	Transfers £	As at 31 March 2025 £
<b>Unrestricted funds</b>					
General fund	17,894	161,746	138,890	75,799	116,549
	<b>17,894</b>	<b>161,746</b>	<b>138,890</b>	<b>75,799</b>	<b>116,549</b>

	As At 1 April 2024 £	Income £	Expenditure £	Transfers £	As at 31 March 2025 £
<b>Restricted funds</b>					
Architectural Heritage	75,799	-	-	(75,799)	-
Shared Prosperity	10,000	-	(10,000)	-	-
Jewish Heritage	-	10,000	(10,000)	-	-
National Lottery Heritage	-	124,492	(13,156)	-	111,336
Groundwork	-	77,356	-	-	77,356
Save the Children	-	19,350	(19,350)	-	-
	<b>85,799</b>	<b>231,198</b>	<b>(52,506)</b>	<b>(75,799)</b>	<b>188,692</b>

#### Restricted Funds –

Income is recognised in accordance with the accounting standards for capital governmental grants, being over the primary term of the lease.

**CLIFTONVILLE CULTURAL SPACE**

England & Wales - Charity number 1197525

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# Accounts

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CHARITY REGISTRATION NUMBER: 1197525

**Cliftonville Cultural Space**  
**Unaudited Financial Statements**  
**31 March 2024**

Kemps  
Chartered Accountant  
42a High Street  
Broadstairs  
Kent  
CT10 1JT

# Cliftonville Cultural Space

## Financial Statements

Period ended 31 March 2024

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# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Year ended 31 March 2024

The trustees of Cliftonville Cultural Space are pleased to present their annual report together with the unaudited financial statements of the charity for the year ending 31st March 2024.

### Reference and administrative details

**Registered charity name** Cliftonville Cultural Space

**Charity registration number** 1197525

**Principal office** Margate Synagogue  
Albion Road  
Margate  
Kent  
CT9 2HP

### The trustees

S Miller (Chair) (appointed 23/09/21)  
A Rawf (appointed 02/06/23)  
O Schelts-Harris (appointed 02/06/23)  
M Bitton (appointed 15/08/22)  
J Alpe (appointed 01/12/21)  
A Bolton (appointed 23/09/21)  
Z Carassik-Lord (appointed 12/01/24)  
M Pollak (appointed 23/11/2023)

### Independent Examiners

Kemps Accounting Solutions Ltd  
Chartered Accountants  
42a High Street  
Broadstairs  
Kent  
CT10 1JT

### Structure, governance and management

Cliftonville Cultural Space is a Charitable Incorporated Organisation whose only voting members are its charity trustees. Our main governing document is our Constitution, adopted on 17th January 2022.

We are led by our Board of Trustees. New trustees are appointed by the Board of Trustees.

In undertaking their work, the trustees will identify any potential risks to the public and beneficiaries, seek to minimise any risks that are identified and ensure that these are no more than a minor consequence of carrying out the purpose of the charity.

The Trustees confirm that they have given due consideration to the Charity Commission's published guidance on the public benefit requirement under the Charity Act 2011 in reviewing the charity's aims and objectives and in planning future activities.

### Objectives and activities

The charity's objectives and activities are to:

- promote, maintain and advance the education of the public in the arts generally, among the inhabitants of Cliftonville, Kent and the surrounding area and the encouragement of the arts by utilising all art forms.
- further or benefit the residents of Cliftonville, Kent and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinions, by

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

### Year ended 31 March 2024

associating together the said residents and the local authorities, voluntary and other organisations to create an inclusive, cross-cultural, multi arts hub, which will provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of an arts and cultural centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

When planning activities for the year, the trustees have considered the commissioners guidance on public benefit.

### **Achievements and performance**

During the summer of 2023 we undertook building work which included installing the building's first-ever heating system, building an accessible toilet and installing drapes to improve sound, among other developments. This significantly improved the accessibility, function and comfort of the building, enabling us to fully open the building for performances and events in September 2023.

We re-launched the building as ARK, in recognition of its growing use and embrace by our diverse community as a place where all feel welcome. ARK exists to bring people together, and promote understanding and appreciation of each other's cultures through the events we programme and the work we do in our local community. Our inaugural autumn/winter programme of performances and events was sold out.

During the past year, we have strengthened ARK's work through:

- progressing our community engagement work with disadvantaged young people, refugees, migrants and left-behind Margate residents. This included two major outreach projects, facilitating Jewish heritage workshops in local schools as well as our work with refugees, acting as a welcome hub and also hosting Refugee Week events.
- delivering free activities to more than 1500 people.
- established a regular rota of weekly classes and workshops, ranging from dance and yoga classes to drop-in art classes and a choir.
- expanding our team of staff to improve our marketing, cultural programming, bookings and hires, and technical support for performances.
- continued to diversify our board of trustees, bringing new skills, perspectives and experience into the organisation
- maintained and nurtured a loyal and supportive volunteer network
- We have continued to consolidate existing partnerships, as well as developing new partnerships, with local and regional arts, educational and social organisations.

Support from the Community Ownership Fund and the Aviva Crowdfunder enabled us to transform the former Margate synagogue into an inclusive, welcoming arts hub for Cliftonville's diverse communities.

### **Staff**

Jan Ryan, one of CCS's founders, remains its Chief Executive. She brings over 40 years experience as a creative producer; presenting work that is diverse, inclusive and socially engaged across the UK and overseas. As Chief Executive, Jan leads CCS' programming, fundraising and strategy.

Elinor Seath is Partnership and Engagement Manager with more than 20 years' experience of delivering community arts projects, and previously co-founder of Art4Space in Stockwell, London. She is now developing relationships across CCS' local and wider community, ensuring we create a relevant space that brings people together.

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Nathan Jones joined CCS in this period, contributing his skills as a digital and graphic artist. Nathan looks after marketing, communications and branding for CCS to help us reach a growing and broad audience.

Martha Rumney also joined CCS in this period of rapid expansion for the charity. She now produces the cultural programme alongside Jan. Before joining CCS, Martha spent over ten years working in the arts in London including for Rich Mix where she moulded the programme and supported a huge range of diverse artists.

Thanet Bookkeeping continues to handle CCS' financial transactions and reporting.

### **Trustees**

Our trustees for 2023 – 2024 were:

- Stephen Miller (Chair) has worked in management and leadership roles across the third sector for the past 20 years, specialising in community development and social enterprise. He is currently an independent consultant specialising in social impact, innovation and social research focussed on a greener, fairer and more inclusive society.
- Joanna Alpe brings a rich background in global business development for creative technology companies. She is currently Chief Commercial Officer at Bild Studios.
- Maurice Bitton managed the historic Bevis Marks Synagogue in the City of London for 20 years. He has extensive knowledge of how to run and maintain an historic building and is also involved with the Montefiore Synagogue in Ramsgate.

New Trustees who joined over this period were:

- Olivia Schelts-Harris (Secretary) is currently Head of Consultation and Participation at the Royal Borough of Kensington and Chelsea with a background in business development and community engagement in the voluntary and public sectors. She holds a Post Graduate Diploma in Voluntary Sector Management from Bayes Business School.
- Aram Rawf is a former district and town councillor for the Labour Party, and currently works with Samphire in Dover (an organisation that supports refugees in East Kent) reflecting his lived experience of the UK asylum system.
- Zoë Carassik is CEO of Pie Factory Music, a music and youth work charity based in a busy youth centre in Ramsgate, East Kent. Zoë is a passionate advocate for young people's rights, ensuring young people are front and centre of the cultural regeneration of Thanet and other areas of high deprivation.
- Mia Pollak has worked in the arts for over 20 years and is committed to inclusive arts engagement, platforming and supporting creativity. Mia is currently a Director of Margate Pride CIC, an arts-and-culture-led Pride, and brings extensive experience in art production.

Adam Bolton stood down as trustee over this period and we thank him for his service.

### **Volunteers**

As a small charitable organisation, we value and celebrate the contributions of our wonderful volunteers. Over 2023-24, our volunteers have helped with photographing public events, invigilating exhibitions, supporting workshops, decorating our community room and running the front of house and bar during performances. We have an extensive database of more than 100 volunteers, with a committed core group contributing over 450 hours of their time this year, including those with different abilities who we have been able to support and welcome into the CCS community.

Our volunteer programme includes training, a volunteer welcome pack, induction, skills audit and regular meetings.

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Year ended 31 March 2024

### What we have achieved

During 2023-24, there were three development themes to the work of Cliftonville Cultural Space – community engagement, partnerships and collaboration, and capital works focussed on enhancing the building's safety and usability.

### Community engagement

Our engagement strategy continues to focus on disadvantaged young people, refugees, migrants and left-behind Margate residents. During the past year we have delivered two major outreach projects:

- *Jewish heritage workshops in local schools:* we completed a programme of workshops about Jewish Heritage with four of Cliftonville's primary schools funded by the Tobias Hitman Trust to coincide with Succoth and Passover. Sessions took place in the local synagogue and in schools culminating in family workshops for participants. We brought the children back together over the Christmas holidays with projections of their work on the outside of CCS' building in a joint event with Pie Factory Music's Youth Choir. The feedback from the schools was extremely positive.
- *Welcoming in local refugees and migrants into our community:* This year we stepped up our work with refugees and migrants to promote community cohesion, and give displaced individuals connection and skills, focusing on a group of men from a range of countries now staying in a hotel in Cliftonville. We ran monthly *Home* events from our building open to anyone living in Margate, offering company, board games and nutritious culturally appropriate food (provided by local social enterprise the Perfect Place to Grow). Some of those refugees have since started to volunteer with CCS. In this period, we were the only organisation in Thanet to take part in the Refugee Week national initiative hosting performances and an exhibition featuring displaced communities. Around 300 people attended our events throughout the week with great feedback.

We are constantly testing our offer using feedback from the public, our peers and other stakeholders to evaluate and improve our work

### Partnerships and Collaborations

An important focus of our work during the past year has been on consolidating relationships with other arts and social organisations in the area to maximise our reach including:

#### Educational:

- Arts EdEx
- The Margate School
- Open School East
- Cliftonville Primary
- Drapers Mill Primary
- Northdown Primary
- Palm Bay Primary
- University of the Creative Arts
- University of Kent
- Nelson College

#### Arts Organisations:

- 1927 Theatre
- Jasmin Vardimon Dance
- LAS Theatre
- Looping the Loop

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Year ended 31 March 2024

- Pride
- Open School East

### Local Arts Venues:

- Rosslyn Court
- Turner Contemporary
- Tom Thumb
- Margate Arts Club
- Faith in Strangers
- Olbys
- Where Else?

### Social Engagement:

- Citizens Advice Bureau
- Beyond the Page
- Narcotics Anonymous
- Compass Charity
- Cliftonville Community Centre
- United Mothers
- Samphire
- MENCAP
- Margate Social Singing Choir
- PIE Factory Music
- The Mayor's Community Awards

### 3. Capital Project

Fundraising from the Community Ownership Fund and the Aviva Crowdfunder allowed us to start transforming the former Margate synagogue into an inclusive, welcoming arts hub for Cliftonville's diverse communities. Over 2023-24, building work included:

- Restoring the original wooden downstairs flooring
- Installing an accessible WC and repair upstairs toilets
- Updating the alarm system, installing a fire alarm and emergency lighting
- Running a heating system from the existing boiler so that the building can remain open in Winter and to prevent further damp damage
- Putting up drapes for warmth and sound insulation
- Repairing the ceiling in the main space and the window on the stairwell.
- Repairing guttering and ensure the building is weather proof
- Carrying out essential electrical works, replacing bulbs with LED versions
- Clearing lightwells

We also installed Cliftonville Voices as a semi- permanent exhibition in CCS' building.

### Social Impact

CCS's philosophy is premised on the belief our cultural programming should reinforce our community engagement and visa versa. Over 2023-2024, our charity was responsible for social impact through the following activities in line with our charitable objectives:

- Providing free activities to more than 1500 people
- Delivering 3 community projects
- Providing 10 free workshops for local children
- Working with 5 local schools
- Hosting and delivering 5 community consultation sessions
- Supporting 2 community initiatives
- Hosting an event celebrating the Roma community for International Roma Day
- Applying to 6 funders to deliver community projects extending our reach
- Hosting 1 fundraising event for our local foodbank

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

### Year ended 31 March 2024

#### Financial review and reserves policy

The total income for the period was £136,984 of which £101,121 is unrestricted. Donations to the Charity totalled £17,776 in the period. The net assets at the end of the period were £103,693 of which £17,894 were unrestricted.

Reserves are needed to bridge the gap between spending and receiving of resources and to cover unplanned emergency repairs and other expenditure. The trustees at Cliftonville Cultural Space consider the ideal level of reserves to be equivalent to three months operating costs as at 31st March 2025. This will ensure that at a minimum, the costs of running the charity are met if a situation should arise where funding has dried up, or we should run into financial difficulties. This amount is enough to keep on top of our low running costs but also ensures that we spend the majority of our funds on achieving our charitable goals.

The balance held as unrestricted funds at 31st March 2024 was £17,894.

The trustees' annual report was approved on 21/01/25 and signed on behalf of the board of trustees by:



S Miller  
Trustee (Chair)

# Cliftonville Cultural Space

## Independent Examiner's Report to the Trustees of Cliftonville Cultural Space

Year ended 31 March 2024

I report on the financial statements for the period ended 31 March 2024, which comprise the statement of financial activities, statement of financial position and the related notes.

### Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act, and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr H Kemp  
Kemps Chartered Accountants  
42a High Street  
Broadstairs  
Kent  
CT10 1JT

Date 29/01/25

## Cliftonville Cultural Space

### Statement of Financial Activities (including Income & Expenditure Account)

31 March 2024

	Note	2024 Unrestricted Funds £	2024 Restricted Funds £	2024 Total Funds £	2023 Total Funds £
<b>Incoming resources from generated funds:</b>					
Voluntary income:					
Donations	4	17,776	-	17,776	38,713
Grants		48,173	35,763	83,936	145,017
<b>Activities for generating funds:</b>					
Sales		35,272	-	35,272	1,331
<b>Other income:</b>					
Insurance claim		-	-	-	5,900
<b>Total incoming resources</b>		<b>101,221</b>	<b>35,763</b>	<b>136,984</b>	<b>190,961</b>
<b>Resources expended</b>					
<b>Cost of generating funds:</b>					
Charitable activities	5	103,068	31,225	134,293	82,534
Other expenditure	6	3,510	-	3,510	3,915
<b>Total expenditure</b>		<b>106,578</b>	<b>31,225</b>	<b>137,803</b>	<b>86,449</b>
<b>Net (expenditure) / income</b>		<b>(5,357)</b>	<b>7,065</b>	<b>(819)</b>	<b>104,512</b>
<b>Transfer between funds</b>		<b>(5,872)</b>	<b>5,782</b>	<b>-</b>	<b>-</b>
<b>Net Movement in funds</b>		<b>(11,229)</b>	<b>10,410</b>	<b>(819)</b>	<b>104,512</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		29,123	75,389	104,512	-
<b>Total funds carried forward</b>		<b>17,894</b>	<b>85,799</b>	<b>103,693</b>	<b>104,512</b>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 10 to 15 form part of these financial statements.

# Cliftonville Cultural Space

## Statement of Financial Position

31 March 2024

	2024 Unrestricted Funds £	2024 Restricted Funds £	2024 Total Funds £	2023 Total Funds £
<b>Fixed assets</b>				
10 Leasehold improvements	-	146,181	146,181	102,384
Fixtures and fittings	9,674	-	9,674	608
	<u>9,674</u>	<u>146,181</u>	<u>155,855</u>	<u>102,292</u>
<b>Current assets</b>				
11 Debtors	1,866	-	1,866	500
Cash at bank and in hand	15,842	48,647	64,489	10622
	<u>17,708</u>	<u>48,647</u>	<u>66,355</u>	<u>11,122</u>
<b>Creditors: amounts falling due within one year</b>				
12	(9,488)	(15,763)	(25,251)	(10,052)
<b>Net current assets</b>	<u>8,220</u>	<u>32,884</u>	<u>41,104</u>	<u>1,070</u>
Total assets less current liabilities	<u>17,894</u>	<u>179,065</u>	<u>196,959</u>	<u>103,362</u>
<b>Creditors: amounts falling due after one year</b>				
	-	(93,266)	(93,266)	-
	<u>17,894</u>	<u>85,799</u>	<u>103,693</u>	<u>104,512</u>
<b>Funds of the charity</b>				
14 Unrestricted funds	17,894	-	17,894	29,123
Restricted funds	-	85,799	85,799	75,389
<b>Total charity funds</b>	<u>17,894</u>	<u>85,799</u>	<u>103,693</u>	<u>104,512</u>

These financial statements were approved by the board of trustees and authorised for issue on 21/01/25, and are signed on behalf of the board by:



S Miller  
Trustee (Chair)

The notes on pages 10 to 15 form part of these financial statements.

**Cliftonville Cultural Space**  
**Notes to the Financial Statements**  
**Year ended 31 March 2024**

**1. General information**

The charity is a registered charity in England and Wales and is a Charitable Incorporated Organisation. The address of the principal office is Albion Road, Cliftonville, Margate, Kent CT9 2HP.

**2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Going concern**

There are no material uncertainties about the charity's ability to continue.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

### 3. Accounting policies *(continued)*

#### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.
- Government grants towards capital projects are released over the primary lease period of the leasehold additions being constructed.

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

### 3. Accounting policies *(continued)*

interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

### Tangible fixed assets

Tangible fixed assets are included at cost less depreciation and impairment. Depreciation has been calculated to write off the tangible fixed assets over their expected useful lives as follows:

- Leasehold improvements - Over the terms of the lease
- Fixtures and fittings - 25% on reducing balance

### 4. Voluntary income

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Donations	£17,776	-	£17,776	£38,713
Grants	£48,173	£35,763	£83,936	£145,017
	<b>£65,949</b>	<b>£35,763</b>	<b>£101,712</b>	<b>£183,730</b>

### 5. Expenditure on charitable activities

	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
<b>Charitable activities</b>					
Freelance contractors		54,272	10,000	64,272	54,886
Project costs		4,288	-	-	-
Direct expenses		1,793	-	1,793	3,208
		<b>60,353</b>	<b>10,000</b>	<b>66,065</b>	<b>58,094</b>
<b>Support Costs</b>					
Rent	13	3,355	-	3,355	325
Health & safety costs		-	-	-	4,927
Advertising & marketing		3,279	-	3,279	897
Core fees, artistic program		9,260	-	9,260	25
SumUp fees		570	-	570	6
Consulting		6,870	-	6,870	5,670
Charitable donations		-	-	-	500
Entertainment		-	-	-	75
General expenses		4,507	-	4,507	795
Insurance		2,079	-	2,079	71
Legal expenses		-	-	-	35
Operating lease payments		-	-	-	350
Printing & stationery		592	-	592	438
Computer expense		1,147	-	1,147	773
Room hire		-	-	-	50
Cleaning		3,280	-	-	-
Building repairs		-	-	3,280	5,258
Light and heat		2,105	-	2,105	-
Repairs & maintenance		2,340	-	2,340	2,566
Telephone & internet		106	-	106	208
Travel		-	-	-	187
Depreciation F&F		3,225	-	3,225	202
Amortisation of leasehold		-	21,225	21,225	1,082
		<b>42,715</b>	<b>21,225</b>	<b>63,940</b>	<b>24,440</b>
<b>Total</b>		<b>103,068</b>	<b>31,225</b>	<b>134,293</b>	<b>82,534</b>

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

### 6. Other expenditure

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Accountancy fees	1,560	-	1,560	2,520
Bookkeeping fees	1,950	-	1,950	1,395
	<b>3,510</b>	<b>-</b>	<b>3,510</b>	<b>3,915</b>

### 7. Independent examination fees

	2024 £
Fees payable to the independent examiner for: Independent examination of the financial statements	1,560

### 8. Staff costs

The average number of persons employed by the charity during the year ended 31 March 2024, including the directors, amounted to Nil. (2023 Nil)

### 9. Trustee remuneration and expenses

There was no trustees' remuneration or other benefits for the year ended 31 March 2024. (2023 Nil)

There were no expenses paid to Trustees during the year ended 31 March 2024. (2023 Nil)

### 10. Fixed Assets

		Fixtures & Fittings	Leasehold Improvements
<b>Cost</b>	As at 1 April 2023	810	103,916
	Addition	12,291	65,397
	As at 31 March 2024	<b>13,101</b>	<b>168,231</b>
<b>Depreciation</b>	As at 1 April 2023	202	825
	Charge for period	3,225	21,225
	As at 31 March 2024	<b>3,427</b>	<b>22,050</b>
<b>Net book value</b>	As at 31 March 2023	<b>608</b>	<b>102,834</b>
	As At 31 March 2024	<b>9,674</b>	<b>146,181</b>

### 11. Debtors

	Unrestricted Funds 2024 £	Restricted Funds 2023 £	Total Funds 2024 £	Total Funds 2023 £
Other debtor	1,866	-	1,866	500
	<b>1,866</b>	<b>-</b>	<b>1,866</b>	<b>500</b>

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

### 12. Creditors: amounts falling due within one year

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Other creditors	3,879	-	3,879	7,217
Deferred income	-	15,763	15,763	560
Accruals	5,609	-	5,609	2,275
	<b>9,488</b>	<b>15,763</b>	<b>21,251</b>	<b>10,052</b>

### 13. Operating Lease

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024 £	2023 £
Within one year	-	-
Between one and five years	10,000	10,000
In more than five years	15,000	15,000
	<b>25,000</b>	<b>25,000</b>

The lease commencement date was 21 February 2023 with rent payments of £5,000 per annum commencing 21 February 2026 and a break date of 21 February 2031. In calculating the minimum lease payments due, the rent-free period is treated as a reduction to rental income over the remaining terms.

During the year ended 31 March 2024 lease payments recognised as an expense were £3,125 (2023 £325)

### 14. Analysis of charitable funds

	As At 1 April 2023 £	Income £	Expenditure £	Transfers £	As at 31 March 2024 £
<b>Unrestricted funds</b>					
General fund	29,123	101,221	(106,578)	(5,872)	17,894
	<b>29,123</b>	<b>101,221</b>	<b>(106,578)</b>	<b>(5,872)</b>	<b>17,894</b>

	As At 1 April 2023 £	Income £	Expenditure £	Transfers £	As at 31 March 2024 £
<b>Restricted funds</b>					
Architectural Heritage	75,799	-	-	-	75,799
Shared Prosperity	-	10,000	-	-	10,000
Jewish Heritage	-	10,000	(10,000)	-	-
Community Ownership	(410)	15,763	(21,225)	5,872	-
	<b>75,389</b>	<b>35,763</b>	<b>(31,225)</b>	<b>5,872</b>	<b>85,799</b>

#### Restricted Funds –

The restricted Architectural Heritage Fund was to support RIBA stages 2 and 3.

The restricted Community Ownership fund is for improvements to the building and administrative support. Income is recognised in accordance with the accounting standards for capital governmental grants, being over the primary term of the lease.

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Year ended 31 March 2024

### 15. Analysis of net assets between funds

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Total Funds 2023 £
Fixed assets	9,674	146,181	155,855	103,442
Current assets	17,708	48,647	66,355	11,122
Creditors < 1 year	-	(18,290)	(18,920)	(10,052)
Creditors > 1 year	-	(93,266)	(93,266)	-
<b>Net assets</b>	<b>17,894</b>	<b>85,799</b>	<b>103,093</b>	<b>104,152</b>

### 16. Deferred Income

	Brought Forward 1 April 2023 £	Income Released 2024 £	Income Deferred 2024 £	Carried Forward 31 March 2024 £
Unrestricted Funds	560	560	-	0
Restricted Funds	-	-	109,029	109,029
<b>Total</b>	<b>-</b>	<b>-</b>	<b>109,029</b>	<b>109,029</b>

Deferred income brought relates to income received for room hire in advance and deferred in the year relates to capital governmental grants made in connection with the leasehold additions

**CLIFTONVILLE CULTURAL SPACE**

England & Wales - Charity number 1197525

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# Accounts

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# Cliftonville Cultural Space

## Trustees' Annual Report

Period ended 31 March 2023

The trustees of Cliftonville Cultural Space are pleased to present their annual report together with the unaudited financial statements of the charity for the year ending 31<sup>st</sup> March 2023.

### Reference and Administrative details

**Registered charity name:** Cliftonville Cultural Space

**Charity registration number:** 1197525.

**Principle office:** Margate Synagogue, Albion Road, Margate, Kent, CT9 2HP.

**The trustees:**

Joanna Alpe (appointed 01 December 2021)

Maurice Bitton (appointed 15 August 2022)

Adam Bolton (appointed 23 September 2021)

Stephen Miller (Chair) (appointed 23 September 2021)

**Accountant:**

Kemps

Chartered accountants

42a High Street, Broadstairs, Kent

CT10 1JT

## Structure, governance and management

Cliftonville Cultural Space is a Charitable Incorporated Organisation whose only voting members are its charity trustees. Our main governing document is our Constitution, adopted on 17<sup>th</sup> January 2022.

We are led by our Board of Trustees. New trustees are appointed by the Board of Trustees.

In undertaking their work, the trustees will identify any potential risks to the public and beneficiaries, seek to minimise any risks that are identified and ensure that these are no more than a minor consequence of carrying out the purpose of the charity.

## Objects and activities

The principal object of Cliftonville Cultural Space is:

- promote, maintain and advance the education of the public in the arts generally, among the inhabitants of Cliftonville, Kent and the surrounding area and the encouragement of the arts by utilising all art forms
- further or benefit the residents of Cliftonville, Kent and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said residents and the local authorities, voluntary and other organisations to create an inclusive, cross-cultural, multi arts hub, which will provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of an arts and cultural centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

When planning activities for the year, the trustees have considered the commissioners guidance on public benefit.

## What we have been doing

Following Cliftonville Cultural Space's registration with the Charity Commission in January 2022, and the successful outcome of several funding applications, we began the financial year in a strong position.

Support from the National Lottery Heritage Fund, Arts Council England and the Colyer Fergusson Charitable Trust enabled us to move from being an organisation run by volunteers to having a small paid team, supported by a board of experienced local trustees.

During the past year, we have strengthened CCS's infrastructure through:

- the appointment of core paid staff, making us more robust and resilient and placing us in a better position to apply for both capital and revenue funding

- diversifying our board of trustees thereby bringing new skills and experience into the organisation
- developing a loyal and supportive volunteer network
- involving a broad cross section of local people in the development of the organisation
- engaging with Cliftonville residents through the activities outlined above and regular consultations
- delivering two significant and successful community engagement projects
- building partnerships with other organisations focused on improving Cliftonville
- providing a welcoming and safe environment for Cliftonville's diverse communities, while celebrating the values of those who founded the building

Support from the Architectural Heritage Fund and the Ernest Hecht Charitable Foundation meant we could appoint the building design team in May and June. With further support from the Community Ownership Fund, and following consultations with local residents and an Access Group, we delivered RIBA stages 2 and 3. We submitted our application for planning permission in January 2023.

Although Kent County Council funding enabled us to get some essential fire precautions in place so that we were able to open the building with limited capacity from April 2022 and engage with residents (including children) through regular drop-in sessions and workshops, between mid-December 2022 and the end of March 2023, we were forced to close our doors since we had no heating. Community Ownership funding will help redress this as well as making our building more usable in other ways – such as installing an accessible WC and purchasing sound and lighting equipment.

## Who we are

### Staff

Jan Ryan, one of CCS's founders, and a creative producer and festival director with more than 40 years' experience of presenting work that is diverse, inclusive and socially engaged, was appointed CEO.

Elinor Seath, with more than 20 years' experience of delivering community arts projects, and previously co-founder of Art4Space in Stockwell, London, was taken on as Partnership and Engagement Manager.

We were also able to appoint Thanet Bookkeeping to handle payments and invoices and Take the Current consultancy to start work with us on our business plan, and developing our mission, vision, values and strategic objectives.

### Trustees

Our trustees for 2022 – 2023 were:

- Stephen Miller (Chair) has worked in management and leadership roles across the third sector for the past 15 years, specialising in community development and social enterprise. He is currently Director of Delivery and Impact at Power to Change.
- Adam Bolton (Secretary) has a 20-year career in the third sector, primarily in management roles in membership organisations and trade associations. He is currently Sales Director for the Recruitment and Employment Federation.
- Joanna Alpe brings a rich background in global business development for creative technology companies. She is currently Chief Commercial Officer at Bild Studios.
- Maurice Bittton managed the historic Bevis Marks Synagogue in the City of London for 20 years. He has extensive knowledge of how to run and maintain a historic building and is also involved with the Montefiore Synagogue in Ramsgate.

## **Volunteers**

As a small charitable organisation, we recognise the invaluable contributions from our volunteers who help in so many ways – including photographing public events, invigilating exhibitions and supporting workshops and helping maintain and clean the building and the outside area.

We have an extensive database of more than 100 volunteers, with a committed core group of 8 - 10, including those with different abilities who we have been able to support and welcome into the CCS community.

Our volunteer programme includes training, a volunteer welcome pack, induction, skills audit and regular meetings.

## **What we have achieved**

During 2022/23, there were three main pillars to the work of Cliftonville Cultural Space – community engagement, partnerships and collaboration, and the capital project to get the building safe and open.

## **Community engagement**

Our engagement strategy focuses on disadvantaged young people, refugees and migrants and left-behind Margate residents. During the past year we have delivered two major outreach projects.

*Cliftonville Voices*, a nine-month long oral history project celebrating the diversity, past and present, of our immediate neighbourhood, was the main focus of our engagement work. Led by Katie Blythe, Cliftonville Voices Manager, over 40 local people participated in the project between April and December 2022 – as members of the steering group, archivists, interviewers and interviewees. The subsequent exhibition was visited by over 300. It is currently at Margate Museum and can also be viewed online at [www.cliftonvillevoices.com](http://www.cliftonvillevoices.com).

“A fascinating and beautiful reminder that there is more that unites us than divides us!”  
*Cliftonville Voices* visitor

In December 2022, funding from Kent Community Foundation supported *Cliftonville Lights*, a celebration of light and community involving two local primary schools (Cliftonville and Drapers Mill) and local community groups. It resulted in animated drawings being projected on to the building in the lead up to the Winter Solstice, when our neighbours were joined by the Margate Social Singing Choir.

*Cliftonville Voices* and *Cliftonville Lights* were part of our Winter Festival which also included a Winter Art Fair, hosting work from sixteen local artists.

### **Partnerships and Collaborations**

An important focus of our work during the past year has been on establishing relationships with other arts and social organisations in the area. These have included the following:

Educational:

- Arts EdEx
- The Margate School
- Open School East
- Cliftonville Primary
- Drapers Mill Primary
- University of the Creative Arts
- University of Kent
- Nelson College

Arts Organisations:

- 1927 Theatre
- Jasmin Vardimon Dance
- LAS Theatre
- Looping the Loop
- Pride
- Power of Women
- Margate Bookie

Local Arts Venues:

- Rosslyn Court
- Turner Contemporary
- Tom Thumb
- Theatre Royal (in development)
- Margate Arts Club
- Faith in Strangers
- Olbys

- Elsewhere

#### Social Engagement:

- United Mothers
- Compas
- Cliftonville Community Centre
- Samphire
- Margate Museum
- Margate Social Singing Choir

#### **ARK – Cliftonville’s Cultural Space**

Following branding workshops with Alaina Crystal we decided on the name “Ark” for CCS’s building, since it conveyed refuge and safety, whilst acknowledging the building’s Jewish origins. Following a design competition with The Margate School, we commissioned local graphic artist Claire-Beth Gibson to design the logo for when we re-open our doors as ARK in September 2023.

#### [Financial Review and reserves policy](#)

The total income for the period was £190,961 of which £114,169 is unrestricted. Donations to the Charity totalled £38,713 in the period. The net assets at the end of the period were £3,083 of which £2,855 were unrestricted.

Reserves are needed to bridge the gap between spending and receiving of resources and to cover unplanned emergency repairs and other expenditure. The trustees at Cliftonville Cultural Space consider the ideal level of reserves to be equivalent to three months operating costs as at 31st March 2025. This will ensure that at a minimum, the costs of running the charity are met if a situation should arise where funding has dried up, or we should run into financial difficulties. This amount is enough to keep on top of our low running costs but also ensures that we spending the majority of our funds on achieving our charitable goals.

The organisation did not hold any reserves during this reporting period. This was largely attributable to the organisation not yet trading and thus unable to generate any unrestricted income to convert into reserves. The trustees are aware of the risks associated with a free level of reserves, and have developed plans to address this situation and build up reserves.

Whilst there were no reserves during 2022/23, the balance sheet remained healthy with sufficient runway to enable the organisation to complete our building redevelopment work, in order to then open for trading in September 2023. We aim to start building our reserves before the end of the next financial year.

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Stephen Miller	Adam Bolton
Full name(s)	Stephen Miller	Adam Bolton
Position	Chair	Secretary
Date	02/10/23	02/10/23

CHARITY REGISTRATION NUMBER: 1197525

**Cliftonville Cultural Space**  
**Unaudited Financial Statements**  
**31 March 2023**

Kemps  
Chartered Accountant  
42a High Street  
Broadstairs  
Kent  
CT10 1JT

# Cliftonville Cultural Space

## Financial Statements

Period ended 31 March 2023

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Statement of financial position	<b>8</b>
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# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Period ended 31 March 2023

The trustees of Cliftonville Cultural Space are pleased to present their annual report together with the unaudited financial statements of the charity for the period ending 31st March 2023.

### Reference and administrative details

**Registered charity name** Cliftonville Cultural Space

**Charity registration number** 1197525

**Principal office** Margate Synagogue  
Albion Road  
Margate  
Kent  
CT9 2HP

### The trustees

S Miller (Chair) (appointed 23/09/21)  
A Rawf (appointed 02/06/23)  
O Schelts-Harris (appointed 02/06/23)  
M Bitton (appointed 15/08/22)  
J Alpe (appointed 01/12/21)  
A Bolton (appointed 23/09/21)

### Independent Examiners

Kemps  
Chartered Accountant  
42a High Street  
Broadstairs  
Kent  
CT10 1JT

### Structure, governance and management

Cliftonville Cultural Space is a Charitable Incorporated Organisation whose only voting members are its charity trustees. Our main governing document is our Constitution, adopted on 17th January 2022.

We are led by our Board of Trustees. New trustees are appointed by the Board of Trustees.

In undertaking their work, the trustees will identify any potential risks to the public and beneficiaries, seek to minimise any risks that are identified and ensure that these are no more than a minor consequence of carrying out the purpose of the charity.

The Trustees confirm that they have given due consideration to the Charity Commission's published guidance on the public benefit requirement under the Charity Act 2011 in reviewing the charity's aims and objectives and in planning future activities.

### Objectives and activities

The charity's objectives and activities are to:

- promote, maintain and advance the education of the public in the arts generally, among the inhabitants of Cliftonville, Kent and the surrounding area and the encouragement of the arts by utilising all art forms.
- further or benefit the residents of Cliftonville, Kent and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said residents and the local authorities, voluntary and other organisations to create an inclusive, cross-cultural, multi arts hub, which will provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Period ended 31 March 2023

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of an arts and cultural centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

When planning activities for the year, the trustees have considered the commissioners guidance on public benefit.

### **Achievements and performance**

Following Cliftonville Cultural Space's registration with the Charity Commission in January 2022, and the successful outcome of several funding applications, we began the financial year in a strong position.

Support from the National Lottery Heritage Fund, Arts Council England and the Colyer Fergusson Charitable Trust enabled us to move from being an organisation run by volunteers to having a small paid team, supported by a board of experienced local trustees.

During the past year, we have strengthened CCS's infrastructure through:

- the appointment of core paid staff, making us more robust and resilient and placing us in a better position to apply for both capital and revenue funding
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# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Period ended 31 March 2023

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# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Period ended 31 March 2023

### Community engagement

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### Partnerships and Collaborations

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#### Educational:

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- Tom Thumb
- Theatre Royal (in development)
- Margate Arts Club
- Faith in Strangers
- Olbys
- Elsewhere

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Period ended 31 March 2023

### Social Engagement:

- United Mothers
- Compas
- Cliftonville Community Centre
- Samphire
- Margate Museum
- Margate Social Singing Choir

### ARK – Cliftonville’s Cultural Space

Following branding workshops with Alaina Crystal we decided on the name “Ark” for CCS’s building, since it conveyed refuge and safety, whilst acknowledging the building’s Jewish origins. Following a design competition with The Margate School, we commissioned local graphic artist Claire-Beth Gibson to design the logo for when we re-open our doors as ARK in September 2023.

### Financial review and reserves policy

The total income for the period was £190,961 of which £114,169 is unrestricted. Donations to the Charity totalled £38,713 in the period. The total funds at the end of the period were £104,512 of which £16,916 were unrestricted.

Reserves are needed to bridge the gap between spending and receiving of resources and to cover unplanned emergency repairs and other expenditure. The trustees at Cliftonville Cultural Space consider the ideal level of reserves to be equivalent to three months operating costs as at 31st March 2025. This will ensure that at a minimum, the costs of running the charity are met if a situation should arise where funding has dried up, or we should run into financial difficulties. This amount is enough to keep on top of our low running costs but also ensures that we spending the majority of our funds on achieving our charitable goals.

The organisation did not hold any reserves during this reporting period. This was largely attributable to the organisation not yet trading and thus unable to generate any unrestricted income to convert into reserves. The trustees are aware of the risks associated with a free level of reserves, and have developed plans to address this situation and build up reserves.

Whilst there were no reserves during 2022/23, the balance sheet remained healthy with sufficient runway to enable the organisation to complete our building redevelopment work, in order to then open for trading in September 2023. We aim to start building our reserves before the end of the next financial year.

The trustees' annual report was approved on <sup>28/09/23</sup> ..... and signed on behalf of the board of trustees by:



S Miller  
Trustee (Chair)

# Cliftonville Cultural Space

## Independent Examiner's Report to the Trustees of Cliftonville Cultural Space

Period ended 31 March 2023

I report on the financial statements for the period ended 31 March 2023, which comprise the statement of financial activities, statement of financial position and the related notes.

### Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act, and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr H Kemp  
Kemps Chartered Accountants  
42a High Street  
Broadstairs  
Kent  
CT10 1JT

Date ... 09/11/2023 .....

## Cliftonville Cultural Space

### Statement of Financial Activities (including Income & Expenditure Account)

31 March 2023

	Note	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £
<b>Incoming resources from generated funds:</b>				
Voluntary income:				
Donations	4	38,713	-	38,713
Grants		68,225	76,792	145,017
<b>Activities for generating funds:</b>				
Hire fees		1,331	-	1,331
<b>Other income:</b>				
Insurance claim		5,900	-	5,900
<b>Total incoming resources</b>		<b>114,169</b>	<b>76,792</b>	<b>190,961</b>
<b>Resources expended</b>				
<b>Cost of generating funds:</b>				
Charitable activities	5	72,163	10,371	82,534
Other expenditure	6	3,915	-	3,915
<b>Total expenditure</b>		<b>76,078</b>	<b>10,371</b>	<b>86,449</b>
<b>Net (expenditure) / income</b>		<b>38,091</b>	<b>66,421</b>	<b>104,512</b>
<b>Transfer between funds</b>		(8,968)	8,968	-
<b>Net Movement in funds</b>		<b>29,123</b>	<b>75,389</b>	<b>104,512</b>
<b>Reconciliation of funds</b>				
Total funds brought forward		-	-	-
<b>Total funds carried forward</b>		<b>29,123</b>	<b>75,389</b>	<b>104,512</b>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities.

The notes on pages 9 to 13 form part of these financial statements.

# Cliftonville Cultural Space

## Statement of Financial Position

31 March 2023

		2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £
<b>Fixed assets</b>	<b>10</b>			
Leasehold improvements		27,643	75,191	102,834
Fixtures and fittings		-	608	608
		<u>27,643</u>	<u>75,799</u>	<u>103,442</u>
<b>Current assets</b>				
Debtors	<b>11</b>	500	-	500
Cash at bank and in hand		11,032	(410)	10,622
		<u>11,532</u>	<u>(410)</u>	<u>11,122</u>
<b>Creditors: amounts falling due within one year</b>	<b>12</b>	(10,052)	-	(10,052)
<b>Net current assets</b>		<u>1,480</u>	<u>(410)</u>	<u>1,070</u>
Total assets less current liabilities		<u>29,123</u>	<u>75,389</u>	<u>104,512</u>
<b>Net assets</b>		<u>29,123</u>	<u>75,389</u>	<u>104,512</u>
<b>Funds of the charity</b>	<b>14</b>			
Unrestricted funds		29,123	-	29,123
Restricted funds		-	75,389	75,389
<b>Total charity funds</b>		<u>29,123</u>	<u>75,389</u>	<u>104,512</u>

These financial statements were approved by the board of trustees and authorised for issue on 28/09/23, and are signed on behalf of the board by:



S Miller  
Trustee (Chair)

The notes on pages 9 to 13 form part of these financial statements.

**Cliftonville Cultural Space**  
**Notes to the Financial Statements**  
**Period ended 31 March 2023**

**1. General information**

The charity is a registered charity in England and Wales and is a Charitable Incorporated Organisation. The address of the principal office is Albion Road, Cliftonville, Margate, Kent CT9 2HP.

**2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Going concern**

There are no material uncertainties about the charity's ability to continue.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Period ended 31 March 2023

### 3. Accounting policies *(continued)*

#### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Period ended 31 March 2023

### 3. Accounting policies *(continued)*

#### Tangible fixed assets

Tangible fixed assets are included at cost less depreciation and impairment. Depreciation has been calculated to write off the tangible fixed assets over their expected useful lives as follows:

- Leasehold improvements - Over the terms of the lease
- Fixtures and fittings - 25% on reducing balance

### 4. Voluntary income

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Donations	38,713	-	38,713
Grants	68,225	76,792	145,017
	<b>106,938</b>	<b>76,792</b>	<b>183,730</b>

Donations include £32,109.73 from Cliftonville Cultural Space CIC which was dissolved on 25 October 2022 having fulfilled its purpose to secure the lease over the former Synagogue at Albion Road, Cliftonville.

### 5. Expenditure on charitable activities

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
<b>Charitable activities</b>		<b>£</b>	<b>£</b>	<b>£</b>
Freelance contractors		50,587	4,299	54,886
Direct expenses		3,148	60	3,208
		<b>53,735</b>	<b>4,359</b>	<b>58,094</b>
<b>Support Costs</b>				
Rent	13	325	-	325
Health & safety		533	4,394	4,927
Advertising & marketing		837	60	897
Professional fees		25	-	25
SumUp fees		6	-	6
Consulting		5,670	-	5,670
Charitable donations		500	-	500
Entertainment		7	68	75
General expenses		795	-	795
Insurance		71	-	71
Legal expenses		35	-	35
Operating lease payments		350	-	350
Printing & stationery		438	-	438
Computer expense		773	-	773
Room hire		50	-	50
Building repairs		4,848	410	5,258
Repairs & maintenance		2,566	-	2,566
Telephone & internet		208	-	208
Travel		100	87	187
Depreciation		-	202	202
Amortisation of leasehold		291	791	1,082
		<b>18,428</b>	<b>6,012</b>	<b>24,440</b>
<b>Total</b>		<b>72,163</b>	<b>10,371</b>	<b>82,534</b>

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Period ended 31 March 2023

### 6. Other expenditure

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Accountancy fees	2,520	-	2,520
Bookkeeping fees	1,395	-	1,395
	<b>3,915</b>	<b>-</b>	<b>3,915</b>

### 7. Independent examination fees

	2023 £
Fees payable to the independent examiner for: Independent examination of the financial statements	1,500

### 8. Staff costs

The average number of persons employed by the charity during the period ended 31 March 2023, including the directors, amounted to Nil.

### 9. Trustee remuneration and expenses

There were no trustees' remuneration or other benefits for the period ended 31 March 2023.

There were no expenses paid to Trustee during the period ended 31 March 2023.

### 10. Fixed Assets

		Fixtures & Fittings	Leasehold Improvements
<b>Cost</b>	As at 1 April 2022	-	-
	Addition	810	103,916
	As at 31 March 2023	<b>810</b>	<b>103,916</b>
<b>Depreciation</b>	As at 1 April 2022	-	-
	Charge for period	202	1,082
	As at 31 March 2023	<b>202</b>	<b>1,082</b>
<b>Net book value</b>	As at 31 March 2022	-	-
	As At 31 March 2023	<b>608</b>	<b>102,834</b>

### 11. Debtors

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Other debtor	500	-	500
	<b>500</b>	<b>-</b>	<b>500</b>

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Period ended 31 March 2023

### 12. Creditors: amounts falling due within one year

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Other creditors	7,217	-	7,217
Deferred income	560	-	560
Accruals	2,275	-	2,275
	<u>10,052</u>	<u>-</u>	<u>10,052</u>

### 13. Operating Lease

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023 £
Within one year	-
Between one and five years	10,000
In more than five years	15,000
	<u>25,000</u>

The lease commencement date was 21 February 2023 with rent payments of £5,000 per annum commencing 21 February 2026 and a break date of 21 February 2031. In calculating the minimum lease payments due, the rent-free period is treated as a reduction to rental income over the remaining terms.

During the year ended 31 March 2023 lease payments recognised as an expense were £325

### 14. Analysis of charitable funds

	As At 1 April 2022 £	Income £	Expenditure £	Transfers £	As at 31 March 2023 £
<b>Unrestricted funds</b>					
General fund	-	114,169	(76,078)	(8,968)	29,123
		<u>114,169</u>	<u>(76,078)</u>	<u>(8,968)</u>	<u>29,123</u>
<b>Restricted funds</b>					
Architectural heritage	-	76,792	(9,961)	8,968	75,799
Community ownership	-	-	(410)	-	(410)
		<u>76,792</u>	<u>(10,371)</u>	<u>8,968</u>	<u>75,389</u>

#### Restricted Funds –

The restricted Architectural Heritage Fund was to support RIBA stages 2 and 3.

The restricted Community Ownership fund is in deficit at the year-end by £410 as costs have been incurred in advance of receipt of grant monies. The purpose of this fund is for improvements to the building and administrative support.

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Period ended 31 March 2023

### 15. Analysis of net assets between funds

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Fixed assets	27,643	75,799	103,442
Current assets	11,532	(410)	11,122
Creditors less than 1 year	(10,052)	-	(10,052)
<b>Net assets</b>	<b>29,123</b>	<b>75,389</b>	<b>104,512</b>

### 16. Deferred Income

	Brought Forward 1 April 2022 £	Income Released 2023 £	Income Deferred 2023 £	Carried Forward 1 March 2023 £
Unrestricted Funds	-	-	560	560
Restricted Funds	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>560</b>	<b>560</b>

Deferred income relates to income received for room hire in advance

CHARITY REGISTRATION NUMBER: 1197525

**Cliftonville Cultural Space**  
**Unaudited Financial Statements**  
**31 March 2023**

Kemps  
Chartered Accountant  
42a High Street  
Broadstairs  
Kent  
CT10 1JT

# Cliftonville Cultural Space

## Financial Statements

Period ended 31 March 2023

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Statement of financial position	<b>8</b>
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# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Period ended 31 March 2023

The trustees of Cliftonville Cultural Space are pleased to present their annual report together with the unaudited financial statements of the charity for the period ending 31st March 2023.

### Reference and administrative details

**Registered charity name** Cliftonville Cultural Space

**Charity registration number** 1197525

**Principal office** Margate Synagogue  
Albion Road  
Margate  
Kent  
CT9 2HP

### The trustees

S Miller (Chair) (appointed 23/09/21)  
A Rawf (appointed 02/06/23)  
O Schelts-Harris (appointed 02/06/23)  
M Bitton (appointed 15/08/22)  
J Alpe (appointed 01/12/21)  
A Bolton (appointed 23/09/21)

### Independent Examiners

Kemps  
Chartered Accountant  
42a High Street  
Broadstairs  
Kent  
CT10 1JT

### Structure, governance and management

Cliftonville Cultural Space is a Charitable Incorporated Organisation whose only voting members are its charity trustees. Our main governing document is our Constitution, adopted on 17th January 2022.

We are led by our Board of Trustees. New trustees are appointed by the Board of Trustees.

In undertaking their work, the trustees will identify any potential risks to the public and beneficiaries, seek to minimise any risks that are identified and ensure that these are no more than a minor consequence of carrying out the purpose of the charity.

The Trustees confirm that they have given due consideration to the Charity Commission's published guidance on the public benefit requirement under the Charity Act 2011 in reviewing the charity's aims and objectives and in planning future activities.

### Objectives and activities

The charity's objectives and activities are to:

- promote, maintain and advance the education of the public in the arts generally, among the inhabitants of Cliftonville, Kent and the surrounding area and the encouragement of the arts by utilising all art forms.
- further or benefit the residents of Cliftonville, Kent and the surrounding area, without distinction of sex, sexual orientation, race or of political, religious or other opinions, by associating together the said residents and the local authorities, voluntary and other organisations to create an inclusive, cross-cultural, multi arts hub, which will provide facilities in the interests of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents.

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Period ended 31 March 2023

In furtherance of these objects but not otherwise, the trustees shall have power:

To establish or secure the establishment of an arts and cultural centre and to maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity in furtherance of the above objects.

When planning activities for the year, the trustees have considered the commissioners guidance on public benefit.

### **Achievements and performance**

Following Cliftonville Cultural Space's registration with the Charity Commission in January 2022, and the successful outcome of several funding applications, we began the financial year in a strong position.

Support from the National Lottery Heritage Fund, Arts Council England and the Colyer Fergusson Charitable Trust enabled us to move from being an organisation run by volunteers to having a small paid team, supported by a board of experienced local trustees.

During the past year, we have strengthened CCS's infrastructure through:

- the appointment of core paid staff, making us more robust and resilient and placing us in a better position to apply for both capital and revenue funding
- diversifying our board of trustees thereby bringing new skills and experience into the organisation
- developing a loyal and supportive volunteer network
- involving a broad cross section of local people in the development of the organisation
- engaging with Cliftonville residents through the activities outlined above and regular consultations
- delivering two significant and successful community engagement projects
- building partnerships with other organisations focused on improving Cliftonville
- providing a welcoming and safe environment for Cliftonville's diverse communities, while celebrating the values of those who founded the building

Support from the Architectural Heritage Fund and the Ernest Hecht Charitable Foundation meant we could appoint the building design team in May and June. With further support from the Community Ownership Fund, and following consultations with local residents and an Access Group, we delivered RIBA stages 2 and 3. We submitted our application for planning permission in January 2023.

Although Kent County Council funding enabled us to get some essential fire precautions in place so that we were able to open the building with limited capacity from April 2022 and engage with residents (including children) through regular drop-in sessions and workshops, between mid-December 2022 and the end of March 2023, we were forced to close our doors since we had no heating. Community Ownership funding will help redress this as well as making our building more usable in other ways – such as installing an accessible WC and purchasing sound and lighting equipment.

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Period ended 31 March 2023

### Staff

Jan Ryan, one of CCS's founders, and a creative producer and festival director with more than 40 years' experience of presenting work that is diverse, inclusive and socially engaged, was appointed CEO.

Elinor Seath, with more than 20 years' experience of delivering community arts projects, and previously co-founder of Art4Space in Stockwell, London, was taken on as Partnership and Engagement Manager.

We were also able to appoint Thanet Bookkeeping to handle payments and invoices and Take the Current consultancy to start work with us on our business plan, and developing our mission, vision, values and strategic objectives.

### Trustees

Our trustees for 2022 – 2023 were:

- Stephen Miller (Chair) has worked in management and leadership roles across the third sector for the past 15 years, specialising in community development and social enterprise. He is currently Director of Delivery and Impact at Power to Change.
- Adam Bolton (Secretary) has a 20-year career in the third sector, primarily in management roles in membership organisations and trade associations. He is currently Sales Director for the Recruitment and Employment Federation.
- Joanna Alpe brings a rich background in global business development for creative technology companies. She is currently Chief Commercial Officer at Bild Studios.
- Maurice Bitton managed the historic Bevis Marks Synagogue in the City of London for 20 years. He has extensive knowledge of how to run and maintain a historic building and is also involved with the Montefiore Synagogue in Ramsgate.

### Volunteers

As a small charitable organisation, we recognise the invaluable contributions from our volunteers who help in so many ways – including photographing public events, invigilating exhibitions and supporting workshops and helping maintain and clean the building and the outside area.

We have an extensive database of more than 100 volunteers, with a committed core group of 8 - 10, including those with different abilities who we have been able to support and welcome into the CCS community.

Our volunteer programme includes training, a volunteer welcome pack, induction, skills audit and regular meetings.

### What we have achieved

During 2022/23, there were three main pillars to the work of Cliftonville Cultural Space – community engagement, partnerships and collaboration, and the capital project to get the building safe and open.

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Period ended 31 March 2023

### Community engagement

Our engagement strategy focuses on disadvantaged young people, refugees and migrants and left-behind Margate residents. During the past year we have delivered two major outreach projects.

Cliftonville Voices, a nine-month long oral history project celebrating the diversity, past and present, of our immediate neighbourhood, was the main focus of our engagement work. Led by Katie Blythe, Cliftonville Voices Manager, over 40 local people participated in the project between April and December 2022 – as members of the steering group, archivists, interviewers and interviewees. The subsequent exhibition was visited by over 300. It is currently at Margate Museum and can also be viewed online at [www.cliftonvillevoices.com](http://www.cliftonvillevoices.com).

“A fascinating and beautiful reminder that there is more that unites us than divides us!” Cliftonville Voices visitor

In December 2022, funding from Kent Community Foundation supported Cliftonville Lights, a celebration of light and community involving two local primary schools (Cliftonville and Drapers Mill) and local community groups. It resulted in animated drawings being projected on to the building in the lead up to the Winter Solstice, when our neighbours were joined by the Margate Social Singing Choir.

Cliftonville Voices and Cliftonville Lights were part of our Winter Festival which also included a Winter Art Fair, hosting work from sixteen local artists.

### Partnerships and Collaborations

An important focus of our work during the past year has been on establishing relationships with other arts and social organisations in the area. These have included the following:

#### Educational:

- Arts EdEx
- The Margate School
- Open School East
- Cliftonville Primary
- Drapers Mill Primary
- University of the Creative Arts
- University of Kent
- Nelson College

#### Arts Organisations:

- 1927 Theatre
- Jasmin Vardimon Dance
- LAS Theatre
- Looping the Loop
- Pride
- Power of Women
- Margate Bookie

#### Local Arts Venues:

- Rosslyn Court
- Turner Contemporary
- Tom Thumb
- Theatre Royal (in development)
- Margate Arts Club
- Faith in Strangers
- Olbys
- Elsewhere

# Cliftonville Cultural Space

## Trustees' Annual Report *(continued)*

Period ended 31 March 2023

### Social Engagement:

- United Mothers
- Compas
- Cliftonville Community Centre
- Samphire
- Margate Museum
- Margate Social Singing Choir

### ARK – Cliftonville’s Cultural Space

Following branding workshops with Alaina Crystal we decided on the name “Ark” for CCS’s building, since it conveyed refuge and safety, whilst acknowledging the building’s Jewish origins. Following a design competition with The Margate School, we commissioned local graphic artist Claire-Beth Gibson to design the logo for when we re-open our doors as ARK in September 2023.

### Financial review and reserves policy

The total income for the period was £190,961 of which £114,169 is unrestricted. Donations to the Charity totalled £38,713 in the period. The total funds at the end of the period were £104,512 of which £16,916 were unrestricted.

Reserves are needed to bridge the gap between spending and receiving of resources and to cover unplanned emergency repairs and other expenditure. The trustees at Cliftonville Cultural Space consider the ideal level of reserves to be equivalent to three months operating costs as at 31st March 2025. This will ensure that at a minimum, the costs of running the charity are met if a situation should arise where funding has dried up, or we should run into financial difficulties. This amount is enough to keep on top of our low running costs but also ensures that we spending the majority of our funds on achieving our charitable goals.

The organisation did not hold any reserves during this reporting period. This was largely attributable to the organisation not yet trading and thus unable to generate any unrestricted income to convert into reserves. The trustees are aware of the risks associated with a free level of reserves, and have developed plans to address this situation and build up reserves.

Whilst there were no reserves during 2022/23, the balance sheet remained healthy with sufficient runway to enable the organisation to complete our building redevelopment work, in order to then open for trading in September 2023. We aim to start building our reserves before the end of the next financial year.

The trustees' annual report was approved on <sup>28/09/23</sup> ..... and signed on behalf of the board of trustees by:



S Miller  
Trustee (Chair)

# Cliftonville Cultural Space

## Independent Examiner's Report to the Trustees of Cliftonville Cultural Space

Period ended 31 March 2023

I report on the financial statements for the period ended 31 March 2023, which comprise the statement of financial activities, statement of financial position and the related notes.

### Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the financial statements. The trustees consider that an audit is not required for this period under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

### Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act, and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act
- have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr H Kemp  
Kemps Chartered Accountants  
42a High Street  
Broadstairs  
Kent  
CT10 1JT

Date ... 09/11/2023 .....

# Cliftonville Cultural Space

## Statement of Financial Activities (including Income & Expenditure Account)

31 March 2023

	Note	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £
<b>Incoming resources from generated funds:</b>				
Voluntary income:				
Donations	4	38,713	-	38,713
Grants		68,225	76,792	145,017
<b>Activities for generating funds:</b>				
Hire fees		1,331	-	1,331
<b>Other income:</b>				
Insurance claim		5,900	-	5,900
<b>Total incoming resources</b>		<b>114,169</b>	<b>76,792</b>	<b>190,961</b>
<b>Resources expended</b>				
<b>Cost of generating funds:</b>				
Charitable activities	5	72,163	10,371	82,534
Other expenditure	6	3,915	-	3,915
<b>Total expenditure</b>		<b>76,078</b>	<b>10,371</b>	<b>86,449</b>
<b>Net (expenditure) / income</b>		<b>38,091</b>	<b>66,421</b>	<b>104,512</b>
<b>Transfer between funds</b>		<b>(8,968)</b>	<b>8,968</b>	<b>-</b>
<b>Net Movement in funds</b>		<b>29,123</b>	<b>75,389</b>	<b>104,512</b>
<b>Reconciliation of funds</b>				
Total funds brought forward		-	-	-
<b>Total funds carried forward</b>		<b>29,123</b>	<b>75,389</b>	<b>104,512</b>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

The notes on pages 9 to 13 form part of these financial statements.

# Cliftonville Cultural Space

## Statement of Financial Position

31 March 2023

		2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £
<b>Fixed assets</b>	<b>10</b>			
Leasehold improvements		27,643	75,191	102,834
Fixtures and fittings		-	608	608
		<u>27,643</u>	<u>75,799</u>	<u>103,442</u>
<b>Current assets</b>				
Debtors	<b>11</b>	500	-	500
Cash at bank and in hand		11,032	(410)	10,622
		<u>11,532</u>	<u>(410)</u>	<u>11,122</u>
<b>Creditors: amounts falling due within one year</b>	<b>12</b>	(10,052)	-	(10,052)
<b>Net current assets</b>		<u>1,480</u>	<u>(410)</u>	<u>1,070</u>
Total assets less current liabilities		<u>29,123</u>	<u>75,389</u>	<u>104,512</u>
<b>Net assets</b>		<u>29,123</u>	<u>75,389</u>	<u>104,512</u>
<b>Funds of the charity</b>	<b>14</b>			
Unrestricted funds		29,123	-	29,123
Restricted funds		-	75,389	75,389
<b>Total charity funds</b>		<u>29,123</u>	<u>75,389</u>	<u>104,512</u>

These financial statements were approved by the board of trustees and authorised for issue on 28/09/23, and are signed on behalf of the board by:



S Miller  
Trustee (Chair)

The notes on pages 9 to 13 form part of these financial statements.

**Cliftonville Cultural Space**  
**Notes to the Financial Statements**  
**Period ended 31 March 2023**

**1. General information**

The charity is a registered charity in England and Wales and is a Charitable Incorporated Organisation. The address of the principal office is Albion Road, Cliftonville, Margate, Kent CT9 2HP.

**2. Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

**3. Accounting policies**

**Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the entity.

**Going concern**

There are no material uncertainties about the charity's ability to continue.

**Judgements and key sources of estimation uncertainty**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

**Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes.

Designated funds are unrestricted funds earmarked by the trustees for particular future project or commitment.

Restricted funds are subjected to restrictions on their expenditure declared by the donor or through the terms of an appeal, and fall into one of two sub-classes: restricted income funds or endowment funds.

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Period ended 31 March 2023

### 3. Accounting policies *(continued)*

#### Incoming resources

All incoming resources are included in the statement of financial activities when entitlement has passed to the charity; it is probable that the economic benefits associated with the transaction will flow to the charity and the amount can be reliably measured. The following specific policies are applied to particular categories of income:

- income from donations or grants is recognised when there is evidence of entitlement to the gift, receipt is probable and its amount can be measured reliably.
- legacy income is recognised when receipt is probable and entitlement is established.
- income from donated goods is measured at the fair value of the goods unless this is impractical to measure reliably, in which case the value is derived from the cost to the donor or the estimated resale value. Donated facilities and services are recognised in the accounts when received if the value can be reliably measured. No amounts are included for the contribution of general volunteers.
- income from contracts for the supply of services is recognised with the delivery of the contracted service. This is classified as unrestricted funds unless there is a contractual requirement for it to be spent on a particular purpose and returned if unspent, in which case it may be regarded as restricted.

#### Resources expended

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

- expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.
- expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.
- other expenditure includes all expenditure that is neither related to raising funds for the charity nor part of its expenditure on charitable activities.

All costs are allocated to expenditure categories reflecting the use of the resource. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs are apportioned between the activities they contribute to on a reasonable, justifiable and consistent basis.

#### Financial instruments

A financial asset or a financial liability is recognised only when the entity becomes a party to the contractual provisions of the instrument.

Basic financial instruments are initially recognised at the amount receivable or payable including any related transaction costs, unless the arrangement constitutes a financing transaction, where it is recognised at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Period ended 31 March 2023

### 3. Accounting policies *(continued)*

#### Tangible fixed assets

Tangible fixed assets are included at cost less depreciation and impairment. Depreciation has been calculated to write off the tangible fixed assets over their expected useful lives as follows:

- Leasehold improvements - Over the terms of the lease
- Fixtures and fittings - 25% on reducing balance

### 4. Voluntary income

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Donations	38,713	-	38,713
Grants	68,225	76,792	145,017
	<b>106,938</b>	<b>76,792</b>	<b>183,730</b>

Donations include £32,109.73 from Cliftonville Cultural Space CIC which was dissolved on 25 October 2022 having fulfilled its purpose to secure the lease over the former Synagogue at Albion Road, Cliftonville.

### 5. Expenditure on charitable activities

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
<b>Charitable activities</b>		<b>£</b>	<b>£</b>	<b>£</b>
Freelance contractors		50,587	4,299	54,886
Direct expenses		3,148	60	3,208
		<b>53,735</b>	<b>4,359</b>	<b>58,094</b>
<b>Support Costs</b>				
Rent	13	325	-	325
Health & safety		533	4,394	4,927
Advertising & marketing		837	60	897
Professional fees		25	-	25
SumUp fees		6	-	6
Consulting		5,670	-	5,670
Charitable donations		500	-	500
Entertainment		7	68	75
General expenses		795	-	795
Insurance		71	-	71
Legal expenses		35	-	35
Operating lease payments		350	-	350
Printing & stationery		438	-	438
Computer expense		773	-	773
Room hire		50	-	50
Building repairs		4,848	410	5,258
Repairs & maintenance		2,566	-	2,566
Telephone & internet		208	-	208
Travel		100	87	187
Depreciation		-	202	202
Amortisation of leasehold		291	791	1,082
		<b>18,428</b>	<b>6,012</b>	<b>24,440</b>
<b>Total</b>		<b>72,163</b>	<b>10,371</b>	<b>82,534</b>

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Period ended 31 March 2023

### 6. Other expenditure

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Accountancy fees	2,520	-	2,520
Bookkeeping fees	1,395	-	1,395
	<b>3,915</b>	<b>-</b>	<b>3,915</b>

### 7. Independent examination fees

	2023 £
Fees payable to the independent examiner for: Independent examination of the financial statements	1,500

### 8. Staff costs

The average number of persons employed by the charity during the period ended 31 March 2023, including the directors, amounted to Nil.

### 9. Trustee remuneration and expenses

There were no trustees' remuneration or other benefits for the period ended 31 March 2023.

There were no expenses paid to Trustee during the period ended 31 March 2023.

### 10. Fixed Assets

		Fixtures & Fittings	Leasehold Improvements
<b>Cost</b>	As at 1 April 2022	-	-
	Addition	810	103,916
	As at 31 March 2023	<b>810</b>	<b>103,916</b>
<b>Depreciation</b>	As at 1 April 2022	-	-
	Charge for period	202	1,082
	As at 31 March 2023	<b>202</b>	<b>1,082</b>
<b>Net book value</b>	As at 31 March 2022	-	-
	As At 31 March 2023	<b>608</b>	<b>102,834</b>

### 11. Debtors

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Other debtor	500	-	500
	<b>500</b>	<b>-</b>	<b>500</b>

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Period ended 31 March 2023

### 12. Creditors: amounts falling due within one year

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Other creditors	7,217	-	7,217
Deferred income	560	-	560
Accruals	2,275	-	2,275
	<u>10,052</u>	<u>-</u>	<u>10,052</u>

### 13. Operating Lease

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023 £
Within one year	-
Between one and five years	10,000
In more than five years	15,000
	<u>25,000</u>

The lease commencement date was 21 February 2023 with rent payments of £5,000 per annum commencing 21 February 2026 and a break date of 21 February 2031. In calculating the minimum lease payments due, the rent-free period is treated as a reduction to rental income over the remaining terms.

During the year ended 31 March 2023 lease payments recognised as an expense were £325

### 14. Analysis of charitable funds

	As At 1 April 2022 £	Income £	Expenditure £	Transfers £	As at 31 March 2023 £
<b>Unrestricted funds</b>					
General fund	-	114,169	(76,078)	(8,968)	29,123
		<u>114,169</u>	<u>(76,078)</u>	<u>(8,968)</u>	<u>29,123</u>
<b>Restricted funds</b>					
Architectural heritage	-	76,792	(9,961)	8,968	75,799
Community ownership	-	-	(410)	-	(410)
		<u>76,792</u>	<u>(10,371)</u>	<u>8,968</u>	<u>75,389</u>

#### Restricted Funds –

The restricted Architectural Heritage Fund was to support RIBA stages 2 and 3.

The restricted Community Ownership fund is in deficit at the year-end by £410 as costs have been incurred in advance of receipt of grant monies. The purpose of this fund is for improvements to the building and administrative support.

# Cliftonville Cultural Space

## Notes to the Financial Statements *(continued)*

Period ended 31 March 2023

### 15. Analysis of net assets between funds

	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
Fixed assets	27,643	75,799	103,442
Current assets	11,532	(410)	11,122
Creditors less than 1 year	(10,052)	-	(10,052)
<b>Net assets</b>	<b>29,123</b>	<b>75,389</b>	<b>104,512</b>

### 16. Deferred Income

	Brought Forward 1 April 2022 £	Income Released 2023 £	Income Deferred 2023 £	Carried Forward 1 March 2023 £
Unrestricted Funds	-	-	560	560
Restricted Funds	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>560</b>	<b>560</b>

Deferred income relates to income received for room hire in advance