



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 1st January 2024

to 31st December 2024

Charity name: International Collaboration for Community Health Nursing Research (ICCHNR)

Charity registration number: 1197492

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>ICCHNR was registered in 1995 and operated as Former Charity Number 1042880 up to 31.12.2022. In 2022 ICCHNR was approved as a CIO, Charity, Number, 1197492</p> <p>The charity was set up to achieve the following objectives:</p> <ul style="list-style-type: none"> a. Demonstrate the value of community health care nursing research for improving the quality of health care. b. Advance and share knowledge of community health care nursing practice through research. c. Increase personal commitment by community nurses to evidence-based practice. d. Encourage the appropriate use of research for community nursing. e. Promote awareness of the contribution of community health care nursing to healthy public policies and alliances. <p>ICCHNR's objectives as a Foundation Charitable Incorporated Organisation are to:</p> <ul style="list-style-type: none"> a. Advance education for the benefit of the public concerning community health nursing with a view to improving the quality of such care for the benefit of the public. b. Promote research into community health nursing and to disseminate the useful results of such research.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the	Para 1.17 and 1.19	Working in partnership with other global and local community nursing organisations including the Queen's Nursing Institute (QNI) and the Queen's Nursing Institute Scotland

activities, projects or services identified in the accounts.		(QNIS) with a particular emphasis on Low- and Middle-Income countries (LMICs) to disseminate and generate evidence and research-based practice through organising conferences; awarding small grants to community nurses to undertake research projects and attend ICCHNR's international conferences; organise the annual Lisbeth Hockey Memorial Lecture.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees are made aware of their responsibilities and attention drawn to the Charity Commission guidance on public benefit. Each Trustee is required to complete an Annual Declaration of Interest.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	The ICCHNR Management Committee (up to 15 members) and wider membership (52 individual members; 3 institutional members) are drawn upon to contribute to the achievement of the Charity's aims.
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Recruitment Drive to increase membership to reflect diversity; Strengthening Partnership working and funding opportunities with the Queen's Nursing Institute (QNI).</p> <p>Delivery of the 5th Lisbeth Hockey Memorial Lecture, December 2024: <i>'From the Arctic Circle to Outback Australia: Weaving People Together with Culture in Healthcare'</i>, by Dr Nina Sivertsen, in conjunction with Flinders University, Adelaide, Australia; Review of Communication and Marketing Strategy; Website Review and Renewal; Planning and coordination of International Community Nursing Conference scheduled for April 15-17, 2025: <i>'The Race to Address Health Inequalities: Community Nurses in the Lead'</i> in conjunction with QNI and City St. George's, University of London; Publicising fellowships to attend the conference and encouraging potential delegates to apply and submit abstracts as a key strategy to support community nurses in LMICs. Supporting project development and dissemination among ICCHNR members; Ongoing commitment to raising and maintaining the profile of community nurses worldwide with a particular emphasis on LMICs.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The Trustees held a Strategy Away Day in July 2024 to review ICCHNR's strategy work completed in 2023 and revise our vision and mission statement to accurately reflect organisational values, activities and goals.
Performance of fundraising activities against objectives set	Para 1.41	ICCHNR and QNI made a joint bid to the Burdett Trust for Nursing to increase the number of scholarships available to community nurses in LMICs to enable them to attend the 2025 ICCHNR International Conference. The bid was successful and the funds subsequently awarded in June 2024 supported 20 scholarships.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	1/1/2024 - 31/12/2024: Total Income: £6,677 Total Expenditure: £9,913 Net Loss: £ 3,236
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	To draw on the reserves to fund regular administrative support, organisation of conferences, public lectures, project awards to community nurses; scholarships for community nurses from LMICs.
Amount of reserves held	Para 1.22	Opening Reserves: £26, 573 Closing Reserves: £ 23,337
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Charitable endowments and donations (Grand Duo Charitable Trust Fund); membership subscriptions; Partnership working; Charity funding (Burdett Trust) for scholarships and 2025 international conference
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Ability to recruit a substantial cohort of younger generation national and international community nurses to reflect the diversity of the global workforce to ensure and sustain a dynamic, diverse and active membership.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Foundation constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charitable Incorporated Organisation (CIO)
Trustee selection methods including details of any constitutional provisions e.g., election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Call for applications from global and national community nursing organizations and networks. Candidates submit CVs and are shortlisted and interviewed by a panel selected to represent ICCHNR to include and/or any combination of the President, Co-Directors, Chair and Trustees. Once formally appointed and confirmed in writing, Trustees sign a Declaration Letter. These methods are followed as a standard operating procedure.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Pre-interview briefings and meetings. Individual Induction on request for new Trustees and management committee members. Induction Packs are under consideration.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Trustees meet formally 4 times per Annum. Minutes and key actions are documented for each meeting. Wider networks include the ICCHNR Management Committee (up to 15 members) and wider ICCHNR membership (currently 52 individual and 3 organisational members: QNI, QNIS and the Wales Centre for Primary and Emergency Care Research (PRIME Centre Wales))
Relationship with any related parties	Para 1.51	We have active relationships with professional nursing, community nursing and health visitor organisations in UK and internationally.
Other		

Reference and Administrative details

Charity name	International Collaboration for Community Health Nursing Research
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Other name the charity uses	ICCHNR
Registered charity number	1197492
Charity's principal address	Centre for Health Services Studies University of Kent Canterbury CT2 7NZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dr Emina Hadziabdic Associate Professor Linnaeus University Sweden	Trustee		ICCHNR President, Co-Directors and Trustees
2	Dr Yvonne Parry, Associate Professor Flinders University, Australia	Trustee		
3	Dr Deborah Stamps Founder and chief executive officer of Deborah Stamps Consulting, LLC, New York	Trustee		
4	Professor Pam Smith Emerita Professor, Nursing Studies, University of Edinburgh	Chair of Trustees		
5	Professor Gina Higginbottom, Emeritus Professor of Ethnicity and Community Health University of Nottingham	Co-Director and Trustee		
6	Professor Sally Kendall Professor of Community Nursing and Public Health University of Kent	Co-Director and Trustee		
7	Professor Rosamund Bryar Professor Emeritus Community and Primary Care Nursing, City University	Interim Treasurer and Trustee		

8	Ms Mary Goldie Buntingford, Herts	Treasurer and Trustee	12/3/2024-14/07/2024	
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Corporate trustees – names of the directors at the date the report was approved

Director name		
Professor Sally Kendall	Co-Director ICCHNR	
Professor Gina Higginbottom	Co-Director ICCHNR	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
	N/A	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how these falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Professors Sally Kendall MBE and Gina Higginbottom MBE, Co-Directors; Dr Barbara Stilwell, President

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Pamela A. Smith</i>	
Full name(s)	Pamela Ann Smith	
Position (eg Secretary, Chair, etc)	Chair of Trustees	
Date	21 October 2025	

SUMMARY OF RECEIPTS & PAYMENTS 2024				
INCOME		£	£	
Subscriptions		2,203		
Donations		4,100		
Bank Interest		374		
TOTAL INCOME			6,677	
EXPENDITURE				
Conference Costs				
Hotel Deposit	(872)			
VFairs	(4,226)			
Oxford Abstracts	(708)			
sub total Events		(5,806)		
Overhead Costs				
Staff Costs	(3,538)			
Website Costs	(550)			
Domain Easily	(19)			
sub total Overhead Costs		<u>(4,107)</u>		
TOTAL EXPENDITURE			<u>(£9,913)</u>	
<u>NET LOSS *</u>		-	<u>(£ 3,236)</u>	
BANK BALANCES		Opening 1/1/24	Closing 31/12/24	Movement

Current Account		145	247	
Reserve Account		26,428	23,090	
TOTAL		26,573	23,337	<u>(3,236)</u>

*The loss for 2024 resulted from expensing some advance costs for the 2025 Conference. We anticipate that the 2025 conference will give rise to a surplus.