



HEREFORDSHIRE GROWING POINT

Annual Report and Accounts for the year ending

31st May 2025



(Charity Number 1197491)

HON PRESIDENT: Tamsin Westhorpe

c/o Herefordshire Headway, Trenchard Avenue, Credenhill, Hereford, HR4 7DX

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**HEREFORDSHIRE GROWING POINT
(Charity No. 1197491)**

Annual Report for the Year ending 31st May 2025

The Trustees present their report for the year ended 31st May 2025

The Members of the Committee during the year were:

Chairman:	Laura Hone
Charity Manager:	Julian Reeves
Treasurer:	Andrew Huntley
Events:	Julie Cohn and Mary Knight
Minutes Secretary:	Caroline Lechmere

Trustees: Julie Cohn, Jeanie Falconer, Laura Hone, Candida Hopkinson, Andrew Huntley, Mary Knight, Caroline Lechmere, Nigel Morris, Janet Parry and Thomas Pearson

The charity was established in 1990 with, as its original governing instrument, a Constitution adopted on 29th April 1991. This Constitution was revised in 2014 and again in 2019. The charity's status was changed from an unincorporated charity to a CIO (Charitable Incorporated Organisation) in December 2022.

Officers and Members of the Committee are elected annually at the Annual General Meeting held in November.

The Aim and Objectives of Herefordshire Growing Point

The aim of Herefordshire Growing Point is to enable vulnerable and disabled people of all ages to enjoy the social and therapeutic benefits of horticultural activities.

The objectives of Herefordshire Growing Point are:

To provide relief and to promote social inclusion for the benefit of the public by horticultural therapy for those people who are vulnerable or socially excluded, through old age, illness or disability, either mentally or physically (whether permanently or temporarily) in Herefordshire and the areas adjoining Herefordshire, by:

- 1) The provision of organised horticultural therapy sessions to enhance the quality of life and mental wellbeing for this group of people, in garden settings or appropriate environments such as residential care, suited to individual need.
- 2) Promotion of social inclusion. Being part of a gardening group is a benefit for individuals who have limited opportunities for social engagement.
- 3) Promotion of healthy living, by growing, harvesting and cooking fruit and vegetables.
- 4) Promotion of public awareness of the benefits of social and horticultural therapy by means of social media, website and events.

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Disclosures within the Annual Report and Accounts.

Herefordshire Growing Point will include or disclose the following in its Annual Report and Accounts:

- ***A statement that summarises the remuneration policy.***
- ***A summary of payments to Trustees for expenses.***
- ***The actual salary and other benefits received by the Manager.***
- ***The number of Tutors and their total remuneration.***

These disclosures are given in the appendices at the end of Report and Accounts.

Review of the Year 2024-25

The 2024/25 year was one of welcoming new people to Herefordshire Growing Point, but also sadly saying goodbye to others. We welcomed new tutor Carlie McNevin, but had to say goodbye to Ursula Ashworth who had been a Growing Point tutor for many years and has now retired. We were also delighted to welcome three new Trustees – Candida Hopkinson, Thomas Pearson and Nigel Morris. All these new trustees have a variety of skills and experience which they are generously using to the benefit of the charity. On the other side of the coin, long-standing trustee Fiona Paterson retired after many years as a trustee. Fiona has been a huge help over the updating of the Constitution and also overseeing HGP's compliance with the necessary policies and procedures. We would also like to thank Michelle Audouard who was writing funding bids on behalf of the charity and Jill Davies who did so much to help update the Growing Point accounting systems. Finally, we would like to thank Huw Foxall who was the independent auditor of the Growing Point accounts for a number of years. He was meticulous and his comments were always to the point and accurate. They all deserve very grateful thanks from everyone connected with the charity.

The biennial Gardeners' Question Time fundraising event was held in March and was a great success. With the generous sponsorship of **Bengough Property** and including Gift Aid, the evening raised about £2500, so an excellent total. The Hampton Bishop hall was a first class venue and the panel consisting of Nick Dunn of F P Matthews/Trees for Life and James Madge, Head Gardener at The Laskett. All brilliantly chaired by Tamsin Westhorpe, the Growing Point Hon. President. All the questions were answered with not only knowledge, but humour as well, so the evening was both successful and useful! A light supper of bread, cheese and fruit was provided by some of the Trustees and volunteers, so a huge thank you is due to them all.

The art exhibition held in Leominster in May was a real joy to see. That gardeners had taken a huge amount of trouble to create their art works which were original, imaginative, skilfully created and

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full of life. All the visitors were enthusiastic and full of praise, so this was an excellent show case for what the Herefordshire Growing Point gardeners can achieve.



With the help of Development Manager, Amelia Carter and tutor Kate Barrett, Senior Tutor Jo Rigney is updating Herefordshire Growing Point's social media accounts. As a result, more posts are coming in from care homes and can be shared.

It was recognised that the IT systems need updating, so this process has started with the help of an external consultant.

Charity Manager's Report

This year has been one of consolidation and updating of our processes and procedures to ensure we are fully compliant with the required legislation and guidance which applies equally to large and small charities.

Our new staff members Amelia and Kate have taken the charity in new and exciting directions. We have been able to develop a schools gardening project on a piece of land behind Stretton Sugwas village hall. This has the potential to develop into a significant activity for us and possibly a new funding stream.

The Demonstration Garden has been transformed this year by beds full of flowers for cutting and arranging. We now also have many plants labelled to a professional standard thanks to our tutors.



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Repairs and maintenance have been ongoing with help from our wonderful volunteers and a bit of brick-laying by me.

Promotional talks this year were given to Burghill, Tupsley and Leominster Gardening Clubs.

HVOSS received a grant called the UKSP Fund to enable those who are excluded from employment to access training and learning opportunities to move them towards employment or volunteering. We put four of our gardeners and one volunteer onto the programme and created a series of basic gardening tasks that they were able to work through. This was also a useful networking opportunity.

We are delighted to have recruited a new peripatetic tutor, Angie Toes who after her induction programme will start to work in care homes across the county.

Our links to Headway are very much improved and our staff teams work much more closely together now for the benefit of our gardeners.

The Autumn Show was attended by over 60 people with the usual prize giving and delicious cakes provided by the Trustees. 'Gardeners of the Year' were Stanley House



and we commissioned a new trophy from 'Kate Create' for 'Best Smile of the Year' which was won by David Hughes. Pat Churchward, the High Sheriff, presented the prizes and it was wonderful that she was able to join us.

The financial climate continues to be very challenging and we are grateful for Amelia's continued efforts to strengthen our position.

I would like to add my personal thanks to our regular volunteers who work so hard in the garden to keep up with its general maintenance: Janet, Mary, Andy, Andrew, Gerard and Colin. Without their input I would have had no time to do anything else!

Charity Development Manager

This year has been a year of development for Herefordshire Growing Point. Growing Point was Herefordshire's first horticultural therapy charity and has seen strong and steady growth over the last thirty years. During that time, it has seen witnessed significant changes in the economic climate and also expectations in terms of regulation and compliance. This year a considerable amount of time has been spent solidifying the foundations of the organisation. We have introduced new systems and processes to ensure this wonderful organisation runs as efficiently as possible, whilst also keeping our wonderful gardeners safe.

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In 2021 within Herefordshire there were 1,050 people (of all ages) registered as having a learning disability at GP Practices. This represents a prevalence of 0.6% of the population, which is statistically significantly higher than in England and Wales.

Modelled estimates suggest that GP registers reflect less than a quarter of all adults with Learning Disability, and that the true number in Herefordshire is likely to be around 2.3%. This is predicted to increase by 8% by 2035, disproportionately in the number aged 65+.

Evidence also suggests that 80% of wheelchair users struggle to access outside space, although there is a wealth of research which indicates time in nature can have a profound impact on their physical and mental health. **We are the only horticultural therapy charity in the county who can support wheelchair users and people with very complex learning disabilities.** Our therapy garden is fully accessible as we have fully accessible toilets and highly experienced staff and volunteers to support our clients. We have wheelchair friendly paths and raised beds at appropriate heights to enable people to fully engage with gardening. For clients who have limited use of their arms and legs, they often enjoy time just sitting in the garden, socialising, listening to the birds and touching plants and soil.

Accessibility is at the heart of all we do and this year our focus has been on maximising accessibility and reaching out to individuals who could most benefit from our work. We do not believe in barriers to nature, our ethos is to identify how to overcome them! This is Herefordshire Growing Point's unique selling point.

With this in mind, we were forced to evaluate our current garden and its layout and planting. To maximise the therapeutic value our client's experience from the garden, we began redesigning the garden and making the necessary changes. The changes included redesigning our polytunnel to include accessible raised beds. The raised beds have been designed by our staff team and built to order and allow gardeners to have 360-degree access allowing them to grow and do more. We are extremely proud of this design. The raised beds have been repaired, repointed and replanted. Rather than homing shrubs, these beds are now home to annuals which have a more therapeutic value.



Each year Herefordshire Growing Point has a theme that influences the workshops and path of our year. This year's theme was "What Gardening Means to me". The year began with an exquisite art exhibition lead by our senior horticultural therapist Jo. Gardeners were supported/encouraged to create art reflecting the impact nature and the garden has on them. The exhibition was a huge success, and it we had a wonderful day out as an organisation visiting it with our clients.

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We were honoured to work with Miles Johnson, ceramic artist in the spring. Miles supported our gardeners in creating self-reflective bust encapsulating the impact gardening has on our clients. The results were incredible! More information to come.

Our schools project Dig It continued to grow and we were both inspired and moved by the impact of the project. See Kate's report for further information.

All of the magnificent work we do, would not be possible without the support of trusts and foundations. This year we'd like to thank the trusts, organisations and individuals below:

Herefordshire Community Foundation	Albert Hunt Charitable Trust
Bengough Property	An anonymous donor
NGS garden grant	Community First
Mumford Trust	Dr Heather Barrett-Mold OBE
Garfield Weston Charitable Trust	Herefordshire Roundtable
Nathan Tomkins Trust	Herefordshire WI
The Marsh Charitable Trust	HVOSS
The Sam Morley Charitable Trust	Igence Radar
W A Cadbury Charitable Trust	The Jordan Foundation
The Lions Club	The Linda Hone Charitable Trust
E F Bulmer Charitable Trust	The Street Foundation

Tutor Reports - Head Tutor, Jo Rigney's report

It has been another productive and inspiring year for Herefordshire Growing Point. A year filled with growth, creativity and community connections. Our gardens and our participants have continued to thrive through a varied and engaging programme of activities.

In June, we were delighted to welcome representatives from a local charity shop. Kate and Kellys visit were both enjoyable and fruitful, resulting in the generous donation of two much needed sun canopies for the garden. These have already proved invaluable in providing shade and comfort for our gardeners during the hot summer, even more exciting was their offer to sell our plants through their store. This was a fantastic opportunity to raise both funds and awareness for our charity. We are grateful for their continued support.

Another memorable highlight of the summer was a lovely garden visit to our Chair, Laura Hone's home. We enjoyed a ramble through her beautiful gardens, followed by an indulgent afternoon tea with freshly baked scones filled with strawberries and cream provided by the trustees and volunteers. The day provided a welcome opportunity for relaxation, connection among volunteers, staff and trustees as well as our gardeners.



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In October, we hosted our annual autumn show. This event was well attended and received warmly by visitors. A particular highlight was seeing our longtime supporter Hilary Ward, honoured with the High Sheriff's award for services and community - richly deserved recognition for her dedication and contribution to Herefordshire Growing Point.



As the weather turned colder, we adapted our greenhouse to ensure our activities could continue comfortably throughout the winter months. The shelving was removed to create space for a round table and a small heater, transforming the greenhouse into a cosy craft space. This simple change has made a big difference allowing our gardeners to stay creative, social and warm through the darker months.

In November we launched our Dig It project, an exciting new initiative working in partnership with two Herefordshire schools. The project aimed to introduce young people to the joys and therapeutic benefits of gardening, fostering connection to nature and well-being from an early age. Please see Kate Barrett's report for more details.

Spring 2025

February brought a generous donation of seeds from Chiltern seeds, which were gratefully received and quickly incorporated into our sowing schedule. These have been a wonderful addition as part of a wider garden redesign, helping us plan for a colourful and productive year. March was a particularly busy and exciting month. We held our first ever exhibition at the Stable Gallery in Leominster, showcasing an inspiring collection of mixed media artworks including pottery paintings and crafts, created by both our outreach participants and regular HGP gardeners.

The exhibition's theme "What gardening means to me" celebrated creativity, community and the deep personal connections participants have with nature.

Later that month, we hosted our "Gardeners Question Time" fund raising event which proved both enjoyable and successful. The evening brought together local gardening enthusiasts, supporters and volunteers for an engaging discussion and raised valuable funds to support our ongoing programmes.

Summer 2025

In May, we hosted a series of pottery sessions led by local ceramicist, Miles Johnson. These workshops were enthusiastically received by our gardeners who explored new skills and creative expression through clay. The project culminated in a special evening celebration, showcasing the

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beautiful sculptures produced and highlighting the therapeutic value of our work. The success of this collaboration has inspired us to repeat and expand it next year.



This year saw a noticeable increase in public engagement and awareness of HGP'S work. Through a combination of social media activity and community events, our profile continues to grow.

Social media: our online following increased steadily across Facebook and Instagram helped by strong engagement with posts from the Stable Gallery exhibition and the Miles Johnson pottery project. These stories resonated widely, showing the creativity and confidence are gardeners gain from their work.

Local press and publicity : The Autumn show and Sculpture evening generated local press coverage, shining a spotlight on the work we do. With further collaborations in the pipeline, we hope to grow our audience and raise our profile further.

Dig It Project, November 2024 to July 2025. Kate Barrett, Horticultural Therapy Tutor

Purpose

The purpose of the Dig It Project was to provide a therapeutic horticulture setting for children and young people with additional needs to be able to improve their agency, build resilience and enhance their self esteem through building knowledge of how to garden for wildlife. It was important that the garden became a place where the children felt safe, valued, accepted and seen.

Funding

Hereford W.I. £1000

Street Foundation £4000

Lions Club £1000

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Schools involved

Riverside Primary School – children were predominantly 9 to 11 years old, with occasionally a younger child of 7. Children had mild needs such as lack of social integration, anxiety, family deprivation.

Brookfield School

Young people were between 11 and 15 years old.

Challenging behaviour and mental health needs.

Outcomes/Impact

Sessions took place either at Stretton Sugwas Village Hall Wildlife Garden or HGP Therapy Garden.

Activities undertaken included:

Creating a wildlife habitat hedge

Building a Bug Palace

Building Dens

Managing the space – creating paths, raised beds etc

Installing bird boxes

Clearing out the pond

Craft activities

Art activities

General gardening activities included:

Seed sowing

Watering

Planting out

Weeding

Digging out raised bed in polytunnel so that new bed could be installed

Children enjoyed learning about plants and wildlife:

Dalaila said she knew nothing about gardening before she started at Dig It and now she feels she knows more about the names of plants and bugs etc.

Children increased in self-confidence and resilience.

Evidenced by extracts from our Critical Reflection Diaries

16.6.25**What signs of resilience or agency did you notice in the participants?**

Lucas, regulating himself and choosing jobs he was interested in. George gradually added more and more water to his can as he realised he could manage it. All wanted to finish the job of filling the pond.

Aiden stung by stinging nettles and used a dock leaf to relieve. Did not make a fuss.

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19.5.25**What went well?**

Everyone engaged. Some children brought little issues with them and teachers from school had time to chat to them and help them process. Freedom to deviate from 'lesson plans.'

17.3.25**What signs of progress in horticultural skills and knowledge did you notice?**

Girls very keen to sow seeds and take plants home with them. They were excited to have things they could grow at home.

**Herefordshire Growing Point's Policies**

The following policies are in place and updated on a regular basis.

Thanks are due to the Trustees for making sure Herefordshire Growing Point is fully compliant and up to date with all necessary policies.

Complaints	Reimbursement of trustees;
Conflicts of Interest	Remuneration;
Disciplinary	Risk Management;
Equality and Diversity	Safeguarding;
Health & Safety;	Social Media and Guidance
Grievance	Standing orders for Charity Meetings
Membership;	Volunteers.
Recruitment;	Whistleblowing

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Conclusion

The 2024/25 year presented totally different challenges from the previous year, because the difficulties of dealing with drought began to be apparent very early on. Luckily, this was to an extent mitigated by the water storage solutions that had been put in place in 2023. However, we still had to ask Headway for help and we are most grateful to them for this.

The necessary financial and IT systems have continued to be upgraded, so these are now really proving their worth.

The Leominster art exhibition was a particularly noteworthy event and the joy and pride the gardeners took in showcasing their work was inspiring.

The art exhibition could have taken place without the inspiration and hard work of the tutors and volunteers, so they deserve the highest praise. Although Growing Point is fortunate in the calibre of its volunteers, more are always needed, so we hope that successful events over the past year will have encouraged to come forward.

Finally, Herefordshire Growing Point wouldn't function without the hard work of the Manager, the Charity Development Manager, the tutors, the volunteers and the Trustees. All these people help with the many and varied tasks that seem to arise. Finally, everyone at Growing Point is grateful for the continuing help and support from Herefordshire Headway. Many thanks are due to all of them.

On behalf of the Trustees

Laura Hone

Laura Hone –
Chairman, Hereford Growing Point.

Date: 11th November 2025



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Appendix One. Treasurer's report for year end 31 May 2025

Total monetary assets held on 31 May 2025 were £62,752.39 (£78,180.69). For this 12-month period, income from 'charitable activities' were £78,492.15 (£84,203.25). Expenditure was £95,154.43 and there was a deficit for the year of £16,649.28. Figures in (brackets) refer to the previous 12-month period ending 31 May 2024 as a comparison.

Analysis of the financial record as follows:

1. **Income from charitable activities.**

- Course income. Course fee income for the year was £10,369 (£16,033.07).
- Donations. These were £7877.90 (£23,574.77). The previous year's total was exceptional because of two donations totalling £16,900. As always, we are so grateful for the support of businesses as well as stalwart individuals who have supported us with regular giving over many years.
- Fundraising. Our 'Gardeners Question Time' raised just over £2415.
- Charitable Trusts (recorded as 'Trust grants'). The total sum received was £57,500 (£41,800). £38,300 was for unrestricted use and £19,200 was restricted for designated use. We are so grateful because it would not be possible to provide our service without this support.

2. **Expenditure on charitable activities.**

- Course expenditure. The total expenditure for all costs relating to the gardening therapy sessions was £37,031.48 (£22,698.23). The costs include tuition (2 salaried staff and 2 self-employed tutors), travel costs, training, materials, and DBS checks. The increase in 'lecturing' costs of £29,177.86 (£18,872.50) reflects salary increases, increase in the hours worked and the enrolment of the 2 salaried staff in the Nest workplace pension scheme. The view of the trustees was that the salary increases recognise the hard work of our staff and to provide a pension scheme. In particular, the Schools Garden project would not have been possible without their commitment and enthusiasm.
 - Headway site. The total rent was £5280 (£5200). The cost of garden maintenance was £1713.03 (£970.83). This included a bulk order of compost for £960 at a discount price rather than rather than buying small quantities at higher prices.
 - Overhead costs. The total Overhead costs were £56,682.83 (£34,46.46). The principal reason is the employment of a self-employed consultant over the 12-month period to review and develop the charity.
 - Equipment. One refurbished laptop computer was purchased.
 - Introduction
 - Herefordshire Growing Point is committed to ensuring a proper balance between (1) paying our manager, tutors and others who work for us fairly and (2) for the careful stewardship of our charity funds to provide assurance that the charity is operating for the public benefit and in the interests of the charity.
 - **Remuneration Policy.** Remuneration is determined by collecting information about comparable roles in other voluntary sector organisations to use as a benchmark. There is one salaried employee, the Charity Manager, who is paid monthly. The Manager can claim the tutor remuneration and travel allowances if he is required to run a session in the absence of a tutor. Tutors are treated as self-employed workers and not as salaried employees.
3. **Accountancy policy.** The policy is to record the purchase of any asset as an operating cost in the year of purchase under 'expenditure on charitable activities'. The asset value of this charity is recorded under 'summary of assets' in the financial summary (Appendix 2).
4. **Financial Reserves.** On 31 May 2025, the cash reserves are held in five separate bank accounts. These are NatWest online a/c £636.33; NatWest Bankline a/c £25,707.39; Co-op bank account £2,500; COIF charity deposit a/c £12,239.37; Redwood Bank a/c £21,527.86. In addition, cash £141.44 is held in hand. Herefordshire Growing Point has no liabilities.

The independent examination of the accounts will be carried out by Mr David Woodward CA. The trustees appreciate the time already taken and the advice given by him in carrying out this examination.



Andrew Huntley, hon. treasurer for Herefordshire Growing Point; Charity Commission reg: 1197491

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Appendix 2 - Herefordshire Growing Point financial summary year end 31 MAY 2025

statement of receipts and payments y/end 31.05.2025 Charity Commission reg: 1197491

INCOME from Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total £ 31.05.2025	Total £ 31.05.2024
Course fee - bank receipts	7010.00		7010.00	12078.77
Course fee - cash receipts	3359.00		3359.00	3954.30
Fundraising	2415.37		2415.37	1550.00
Donations	7877.90		7877.90	23574.77
Trust Grants	38,300.00	19200.00	57500.00	41800.00
Refund	15.83		15.83	1245.41
Plant sales	314.05		314.05	
Total Receipts	59292.15	19200.00	78492.15	84203.25

EXPENDITURE on charitable activities

Session Lecturing	29277.86		29277.86	18872.50
Session materials & travel	3353.75		3353.75	2929.59
Volunteer travel	1449.45		1449.45	272.70
Training & DBS checks	873.87		873.87	18.78
Subscriptions	55.00		55.00	95.00
Schools garden project	1512.52		1512.52	0.00
Sculpture project	509.03		509.03	0.00
cash payments	0.00		0.00	339.66

Overhead costs

HGP management & development	37497.72		37497.72	20048.73
Consultancy : fundraising	1272.95		1272.95	715.00
PAYE/NIC	3612.47		3612.47	3102.14
Nest workplace pension	1972.52		1972.52	1133.20
Headway site rent	5280.00		5280.00	5200.00
Headway garden maintenance	1713.03		1713.03	970.83
Charity insurance	987.09		987.09	718.74
Bookkeeping & Accountancy software	2060.40		2060.40	1796.80
Telephone, website	1563.62		1563.62	1181.33
Office expenses	333.00		333.00	79.69
Autumn Show, Promotion & Publicity	363.05		363.05	170.00
misc expense	26.98		26.98	0.00

Vehicle & office equipment

Computers	339.99		339.99	785.00
Vehicle expenses	1087.13		1087.13	16488.27
Total Expenditure	95141.43	0.00	95141.43	74917.96

surplus (deficit) for the year	-16649.28
Cash in bank or in hand 01/06/2024	78180.69
Deposit interest: COIF/Redwood accs	1220.98
Total surplus (deficit) at 31/05/2025	62752.39

Reconciliation: cash in bank 31/05/25

	Online a/c	Bankline a/c	Coif/Redwood	Co-op Bank	Cash
TOTAL : £62752.39	636.33	25707.39	33767.23	2500.00	141.44

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statement of receipts and payments y/end 31.05.2025 Charity Commission reg: 1197491					
	Unrestricted Funds £	Restricted Funds £	Total 31.05.2025	Total 31.05.2024	
Monetary Assets					
Cash in bank (01.06.2024)	75060.69	3120.00	78180.69	70498.82	
surplus/(deficit) for the year	-16790.72		-16790.72	5641.55	
cash in hand	141.44		141.44	841.02	
Charities Deposit Fund interest	563.45		563.45	562.97	
Redwood 35 day account	657.53		657.53	636.33	
	59632.39	3120.00	62752.39	78180.69	
Summary of Assets					
Year ending 31 May 2025					
NatWest online account			636.33		
NatWest bankline account			25707.39		
Charities Deposit Fund (COIF)			12239.37		
Redwood 35 Day Account			21527.86		
Co-op bank account			2500.00		
Cash in hand			141.44		
			£ 62,752.39		
Funds allocation at 31/05/2025	Unrestricted Funds		54490.39		
	Restricted Funds		8262.00		
	Total Assets		£ 62,752.39		
Accounts prepared by:					
Hon.Treasurer	Andrew Hunsbury		date:	11.11.2025	
Independent Examiner	Stuart		date:	31.12.2025	
HGP restricted funds	at 31.05.2024	receipts to: 31/05/2025	payments to: 31/05/2025	£ balance at 31/05/2025	
EF Bulmer Trust		5000.00	3350.00	1650.00	
Community First		800.00	800.00	0.00	
Cray Trust		500.00	500.00	0.00	
Herefs Community Fdn		2000.00	1760.00	240.00	
Herefs Community Fdn		2800.00	2560.00	240.00	
HVOSS		2500.00	238.00	2262.00	
NHS Garden Grant		1600.00	1350.00	250.00	
Nathan Trust		1000.00	1000.00	0.00	
Clive Richards Foundation	1620.00	0.00	0.00	1620.00	
Street Foundation		2000.00	1000.00	1000.00	
Street Foundation		1000.00	0.00	1000.00	
Worshipful Co of Gardeners	1500.00	0.00	1500.00	0.00	
	3120.00	19200.00	14058.00	8262.00	
HGP accounts/AH/ 2024-2025					

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Appendix 3 : Pay - Salaries, tutor lecture fees and consultants fees paid**Pay Charity Manager salary (gross) and benefits year end 31/05/2025**

date	gross	Pension : employer's contribution
June	1886.80	41.00
July	1886.80	41.00
August	1886.80	41.00
September	1886.80	41.00
October	1886.80	41.00
November	1886.80	41.00
December	1886.80	41.00
January	1886.80	41.00
February	1886.80	41.00
March	1886.80	41.00
April	1953.10	41.00
May	1953.10	42.99
	<hr/> 22774.20	<hr/> 493.99

Payment of expenses to HGP Trustees year end 31.05.2025

date	expense	name	£
26/03/2025	Moneysoft	A Huntley	103.20

Pay to HGP tutors and staff salaries (gross) year end 31.05.2025

	date	tuition	Pension : employer's contribution
tutor	01/6 -30/11	825.00	
tutor	01/7 - 31/5	1210.00	
salared	01/6 - 31/5	16327.17	193.96
salared	01/6 - 31/5	12338.36	96.57

Pay bookkeeper (gross) year end 31.05.2025

date	amount
01/06 - 31/12	1742.40

Pay Charity Development Manager fee (gross) year end 31.05.2025

	date	fee
HGP development	01/6 - 31/5	18326.00
HGP fundraising	01/6 - 31/5	1272.95

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Appendix 4**HGP cash box summary year end 31.05.2025**

	dr	cr
01/06/2024 Cash		
b/f	841.02	
Cash		
received	951.27	
	1183.59	
	853.34	
	819.00	
	661.68	
Cash transfer to bank accounts		4468.88
Cash payments		699.58
TOTAL	5309.90	5168.46

Cash not banked	£
01/06/2025	141.44

APPENDIX 5

HGP Restricted Funds	at 31.05.2024	receipts to: 31/05/2025	payments to: 31/05/2025	£ balance at 31/05/2025
EF Bulmer Trust		5000		
Community First		800		
Cray Trust		500		
Herefs Community Fdn		2000		
Herefs Community Fdn		2800		
HVOSS		2500		
NGS Garden Grant		1600		
Nathan Tomkins Trust		1000		
Clive Richards Foundation	1620			
Street Foundation		2000		
Street Foundation		1000		
Worshipful Co of Gardeners	1500			
	£3120	£19200	0	0

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HEREFORDSHIRE GROWING POINT

Annual Report and Accounts for the year ending

31st May 2025



(Charity Number 1197491)

HON PRESIDENT: Tamsin Westhorpe

c/o Herefordshire Headway, Trenchard Avenue, Credenhill, Hereford, HR4 7DX

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**HEREFORDSHIRE GROWING POINT
(Charity No. 1197491)**

Annual Report for the Year ending 31st May 2025

The Trustees present their report for the year ended 31st May 2025

The Members of the Committee during the year were:

Chairman:	Laura Hone
Charity Manager:	Julian Reeves
Treasurer:	Andrew Huntley
Events:	Julie Cohn and Mary Knight
Minutes Secretary:	Caroline Lechmere

Trustees: Julie Cohn, Jeanie Falconer, Laura Hone, Candida Hopkinson, Andrew Huntley, Mary Knight, Caroline Lechmere, Nigel Morris, Janet Parry and Thomas Pearson

The charity was established in 1990 with, as its original governing instrument, a Constitution adopted on 29th April 1991. This Constitution was revised in 2014 and again in 2019. The charity's status was changed from an unincorporated charity to a CIO (Charitable Incorporated Organisation) in December 2022.

Officers and Members of the Committee are elected annually at the Annual General Meeting held in November.

The Aim and Objectives of Herefordshire Growing Point

The aim of Herefordshire Growing Point is to enable vulnerable and disabled people of all ages to enjoy the social and therapeutic benefits of horticultural activities.

The objectives of Herefordshire Growing Point are:

To provide relief and to promote social inclusion for the benefit of the public by horticultural therapy for those people who are vulnerable or socially excluded, through old age, illness or disability, either mentally or physically (whether permanently or temporarily) in Herefordshire and the areas adjoining Herefordshire, by:

- 1) The provision of organised horticultural therapy sessions to enhance the quality of life and mental wellbeing for this group of people, in garden settings or appropriate environments such as residential care, suited to individual need.
- 2) Promotion of social inclusion. Being part of a gardening group is a benefit for individuals who have limited opportunities for social engagement.
- 3) Promotion of healthy living, by growing, harvesting and cooking fruit and vegetables.
- 4) Promotion of public awareness of the benefits of social and horticultural therapy by means of social media, website and events.

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Disclosures within the Annual Report and Accounts.

Herefordshire Growing Point will include or disclose the following in its Annual Report and Accounts:

- ***A statement that summarises the remuneration policy.***
- ***A summary of payments to Trustees for expenses.***
- ***The actual salary and other benefits received by the Manager.***
- ***The number of Tutors and their total remuneration.***

These disclosures are given in the appendices at the end of Report and Accounts.

Review of the Year 2024-25

The 2024/25 year was one of welcoming new people to Herefordshire Growing Point, but also sadly saying goodbye to others. We welcomed new tutor Carlie McNevin, but had to say goodbye to Ursula Ashworth who had been a Growing Point tutor for many years and has now retired. We were also delighted to welcome three new Trustees – Candida Hopkinson, Thomas Pearson and Nigel Morries. All these new trustees have a variety of skills and experience which they are generously using to the benefit of the charity. On the other side of the coin, long-standing trustee Fiona Paterson retired after many years as a trustee. Fiona has been a huge help over the updating of the Constitution and also overseeing HGP's compliance with the necessary policies and procedures. We would also like to thank Michelle Audouard who was writing funding bids on behalf of the charity and Jill Davies who did so much to help update the Growing Point accounting systems. Finally, we would like to thank Huw Foxall who was the independent auditor of the Growing Point accounts for a number of years. He was meticulous and his comments were always to the point and accurate. They all deserve very grateful thanks from everyone connected with the charity.

The biennial Gardeners' Question Time fundraising event was held in March and was a great success. With the generous sponsorship of **Bengough Property** and including Gift Aid, the evening raised about £2500, so an excellent total. The Hampton Bishop hall was a first class venue and the panel consisting of Nick Dunn of F P Matthews/Trees for Life and James Madge, Head Gardener at The Laskett. All brilliantly chaired by Tamsin Westhorpe, the Growing Point Hon. President. All the questions were answered with not only knowledge, but humour as well, so the evening was both successful and useful! A light supper of bread, cheese and fruit was provided by some of the Trustees and volunteers, so a huge thank you is due to them all.

The art exhibition held in Leominster in May was a real joy to see. That gardeners had taken a huge amount of trouble to create their art works which were original, imaginative, skilfully created and

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full of life. All the visitors were enthusiastic and full of praise, so this was an excellent show case for what the Herefordshire Growing Point gardeners can achieve.



With the help of Development Manager, Amelia Carter and tutor Kate Barrett, Senior Tutor Jo Rigney is updating Herefordshire Growing Point's social media accounts. As a result, more posts are coming in from care homes and can be shared.

It was recognised that the IT systems need updating, so this process has started with the help of an external consultant.

Charity Manager's Report

This year has been one of consolidation and updating of our processes and procedures to ensure we are fully compliant with the required legislation and guidance which applies equally to large and small charities.

Our new staff members Amelia and Kate have taken the charity in new and exciting directions. We have been able to develop a schools gardening project on a piece of land behind Stretton Sugwas village hall. This has the potential to develop into a significant activity for us and possibly a new funding stream.

The Demonstration Garden has been transformed this year by beds full of flowers for cutting and arranging. We now also have many plants labelled to a professional standard thanks to our tutors.



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Repairs and maintenance have been ongoing with help from our wonderful volunteers and a bit of brick-laying by me.

Promotional talks this year were given to Burghill, Tupsley and Leominster Gardening Clubs.

HVOSS received a grant called the UKSP Fund to enable those who are excluded from employment to access training and learning opportunities to move them towards employment or volunteering. We put four of our gardeners and one volunteer onto the programme and created a series of basic gardening tasks that they were able to work through. This was also a useful networking opportunity.

We are delighted to have recruited a new peripatetic tutor, Angie Toes who after her induction programme will start to work in care homes across the county.

Our links to Headway are very much improved and our staff teams work much more closely together now for the benefit of our gardeners.

The Autumn Show was attended by over 60 people with the usual prize giving and delicious cakes provided by the Trustees. 'Gardeners of the Year' were Stanley House



and we commissioned a new trophy from 'Kate Create' for 'Best Smile of the Year' which was won by David Hughes. Pat Churchward, the High Sheriff, presented the prizes and it was wonderful that she was able to join us.

The financial climate continues to be very challenging and we are grateful for Amelia's continued efforts to strengthen our position.

I would like to add my personal thanks to our regular volunteers who work so hard in the garden to keep up with its general maintenance: Janet, Mary, Andy, Andrew, Gerard and Colin. Without their input I would have had no time to do anything else!

Charity Development Manager

This year has been a year of development for Herefordshire Growing Point. Growing Point was Herefordshire's first horticultural therapy charity and has seen strong and steady growth over the last thirty years. During that time, it has seen witnessed significant changes in the economic climate and also expectations in terms of regulation and compliance. This year a considerable amount of time has been spent solidifying the foundations of the organisation. We have introduced new systems and processes to ensure this wonderful organisation runs as efficiently as possible, whilst also keeping our wonderful gardeners safe.

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In 2021 within Herefordshire there were 1,050 people (of all ages) registered as having a learning disability at GP Practices. This represents a prevalence of 0.6% of the population, which is statistically significantly higher than in England and Wales.

Modelled estimates suggest that GP registers reflect less than a quarter of all adults with Learning Disability, and that the true number in Herefordshire is likely to be around 2.3%. This is predicted to increase by 8% by 2035, disproportionately in the number aged 65+.

Evidence also suggests that 80% of wheelchair users struggle to access outside space, although there is a wealth of research which indicates time in nature can have a profound impact on their physical and mental health. **We are the only horticultural therapy charity in the county who can support wheelchair users and people with very complex learning disabilities.** Our therapy garden is fully accessible as we have fully accessible toilets and highly experienced staff and volunteers to support our clients. We have wheelchair friendly paths and raised beds at appropriate heights to enable people to fully engage with gardening. For clients who have limited use of their arms and legs, they often enjoy time just sitting in the garden, socialising, listening to the birds and touching plants and soil.

Accessibility is at the heart of all we do and this year our focus has been on maximising accessibility and reaching out to individuals who could most benefit from our work. We do not believe in barriers to nature, our ethos is to identify how to overcome them! This is Herefordshire Growing Point's unique selling point.

With this in mind, we were forced to evaluate our current garden and its layout and planting. To maximise the therapeutic value our client's experience from the garden, we began redesigning the garden and making the necessary changes. The changes included redesigning our polytunnel to include accessible raised beds. The raised beds have been designed by our staff team and built to order and allow gardeners to have 360-degree access allowing them to grow and do more. We are extremely proud of this design. The raised beds have been repaired, repointed and replanted. Rather than homing shrubs, these beds are now home to annuals which have a more therapeutic value.



Each year Herefordshire Growing Point has a theme that influences the workshops and path of our year. This year's theme was "What Gardening Means to me". The year began with an exquisite art exhibition lead by our senior horticultural therapist Jo. Gardeners were supported/encouraged to create art reflecting the impact nature and the garden has on them. The exhibition was a huge success, and it we had a wonderful day out as an organisation visiting it with our clients.

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We were honoured to work with Miles Johnson, ceramic artist in the spring. Miles supported our gardeners in creating self-reflective bust encapsulating the impact gardening has on our clients. The results were incredible! More information to come.

Our schools project Dig It continued to grow and we were both inspired and moved by the impact of the project. See Kate's report for further information.

All of the magnificent work we do, would not be possible without the support of trusts and foundations. This year we'd like to thank the trusts, organisations and individuals below:

Herefordshire Community Foundation	Albert Hunt Charitable Trust
Bengough Property	An anonymous donor
NGS garden grant	Community First
Mumford Trust	Dr Heather Barrett-Mold OBE
Garfield Weston Charitable Trust	Herefordshire Roundtable
Nathan Tomkins Trust	Herefordshire WI
The Marsh Charitable Trust	HVOSS
The Sam Morley Charitable Trust	Igence Radar
W A Cadbury Charitable Trust	The Jordan Foundation
The Lions Club	The Linda Hone Charitable Trust
E F Bulmer Charitable Trust	The Street Foundation

Tutor Reports - Head Tutor, Jo Rigney's report

It has been another productive and inspiring year for Herefordshire Growing Point. A year filled with growth, creativity and community connections. Our gardens and our participants have continued to thrive through a varied and engaging programme of activities.

In June, we were delighted to welcome representatives from a local charity shop. Kate and Kellys visit were both enjoyable and fruitful, resulting in the generous donation of two much needed sun canopies for the garden. These have already proved invaluable in providing shade and comfort for our gardeners during the hot summer, even more exciting was their offer to sell our plants through their store. This was a fantastic opportunity to raise both funds and awareness for our charity. We are grateful for their continued support.

Another memorable highlight of the summer was a lovely garden visit to our Chair, Laura Hone's home. We enjoyed a ramble through her beautiful gardens, followed by an indulgent afternoon tea with freshly baked scones filled with strawberries and cream provided by the trustees and volunteers. The day provided a welcome opportunity for relaxation, connection among volunteers, staff and trustees as well as our gardeners.



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In October, we hosted our annual autumn show. This event was well attended and received warmly by visitors. A particular highlight was seeing our longtime supporter Hilary Ward, honoured with the High Sheriff's award for services and community - richly deserved recognition for her dedication and contribution to Herefordshire Growing Point.



As the weather turned colder, we adapted our greenhouse to ensure our activities could continue comfortably throughout the winter months. The shelving was removed to create space for a round table and a small heater, transforming the greenhouse into a cosy craft space. This simple change has made a big difference allowing our gardeners to stay creative, social and warm through the darker months.

In November we launched our Dig It project, an exciting new initiative working in partnership with two Herefordshire schools. The project aimed to introduce young people to the joys and therapeutic benefits of gardening, fostering connection to nature and well-being from an early age. Please see Kate Barrett's report for more details.

Spring 2025

February brought a generous donation of seeds from Chiltern seeds, which were gratefully received and quickly incorporated into our sowing schedule. These have been a wonderful addition as part of a wider garden redesign, helping us plan for a colourful and productive year. March was a particularly busy and exciting month. We held our first ever exhibition at the Stable Gallery in Leominster, showcasing an inspiring collection of mixed media artworks including pottery paintings and crafts, created by both our outreach participants and regular HGP gardeners.

The exhibition's theme "What gardening means to me" celebrated creativity, community and the deep personal connections participants have with nature.

Later that month, we hosted our "Gardeners Question Time" fund raising event which proved both enjoyable and successful. The evening brought together local gardening enthusiasts, supporters and volunteers for an engaging discussion and raised valuable funds to support our ongoing programmes.

Summer 2025

In May, we hosted a series of pottery sessions led by local ceramicist, Miles Johnson. These workshops were enthusiastically received by our gardeners who explored new skills and creative expression through clay. The project culminated in a special evening celebration, showcasing the

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beautiful sculptures produced and highlighting the therapeutic value of our work. The success of this collaboration has inspired us to repeat and expand it next year.



This year saw a noticeable increase in public engagement and awareness of HGP'S work. Through a combination of social media activity and community events, our profile continues to grow.

Social media: our online following increased steadily across Facebook and Instagram helped by strong engagement with posts from the Stable Gallery exhibition and the Miles Johnson pottery project. These stories resonated widely, showing the creativity and confidence are gardeners gain from their work.

Local press and publicity : The Autumn show and Sculpture evening generated local press coverage, shining a spotlight on the work we do. With further collaborations in the pipeline, we hope to grow our audience and raise our profile further.

Dig It Project, November 2024 to July 2025. Kate Barrett, Horticultural Therapy Tutor

Purpose

The purpose of the Dig It Project was to provide a therapeutic horticulture setting for children and young people with additional needs to be able to improve their agency, build resilience and enhance their self esteem through building knowledge of how to garden for wildlife. It was important that the garden became a place where the children felt safe, valued, accepted and seen.

Funding

Hereford W.I. £1000

Street Foundation £4000

Lions Club £1000

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Schools involved

Riverside Primary School – children were predominantly 9 to 11 years old, with occasionally a younger child of 7. Children had mild needs such as lack of social integration, anxiety, family deprivation.

Brookfield School

Young people were between 11 and 15 years old.

Challenging behaviour and mental health needs.

Outcomes/Impact

Sessions took place either at Stretton Sugwas Village Hall Wildlife Garden or HGP Therapy Garden.

Activities undertaken included:

Creating a wildlife habitat hedge

Building a Bug Palace

Building Dens

Managing the space – creating paths, raised beds etc

Installing bird boxes

Clearing out the pond

Craft activities

Art activities

General gardening activities included:

Seed sowing

Watering

Planting out

Weeding

Digging out raised bed in polytunnel so that new bed could be installed

Children enjoyed learning about plants and wildlife:

Dalaila said she knew nothing about gardening before she started at Dig It and now she feels she knows more about the names of plants and bugs etc.

Children increased in self-confidence and resilience.

Evidenced by extracts from our Critical Reflection Diaries

16.6.25**What signs of resilience or agency did you notice in the participants?**

Lucas, regulating himself and choosing jobs he was interested in. George gradually added more and more water to his can as he realised he could manage it. All wanted to finish the job of filling the pond.

Aiden stung by stinging nettles and used a dock leaf to relieve. Did not make a fuss.

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19.5.25**What went well?**

Everyone engaged. Some children brought little issues with them and teachers from school had time to chat to them and help them process. Freedom to deviate from 'lesson plans.'

17.3.25**What signs of progress in horticultural skills and knowledge did you notice?**

Girls very keen to sow seeds and take plants home with them. They were excited to have things they could grow at home.

**Herefordshire Growing Point's Policies**

The following policies are in place and updated on a regular basis.

Thanks are due to the Trustees for making sure Herefordshire Growing Point is fully compliant and up to date with all necessary policies.

Complaints	Reimbursement of trustees;
Conflicts of Interest	Remuneration;
Disciplinary	Risk Management;
Equality and Diversity	Safeguarding;
Health & Safety;	Social Media and Guidance
Grievance	Standing orders for Charity Meetings
Membership;	Volunteers.
Recruitment;	Whistleblowing

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Conclusion

The 2024/25 year presented totally different challenges from the previous year, because the difficulties of dealing with drought began to be apparent very early on. Luckily, this was to an extent mitigated by the water storage solutions that had been put in place in 2023. However, we still had to ask Headway for help and we are most grateful to them for this.

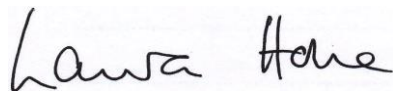
The necessary financial and IT systems have continued to be upgraded, so these are now really proving their worth.

The Leominster art exhibition was a particularly noteworthy event and the joy and pride the gardeners took in showcasing their work was inspiring.

The art exhibition could have taken place without the inspiration and hard work of the tutors and volunteers, so they deserve the highest praise. Although Growing Point is fortunate in the calibre of its volunteers, more are always needed, so we hope that successful events over the past year will have encouraged to come forward.

Finally, Herefordshire Growing Point wouldn't function without the hard work of the Manager, the Charity Development Manager, the tutors, the volunteers and the Trustees. All these people help with the many and varied tasks that seem to arise. Finally, everyone at Growing Point is grateful for the continuing help and support from Herefordshire Headway. Many thanks are due to all of them.

On behalf of the Trustees



Laura Hone –
Chairman, Hereford Growing Point.

Date: 11th November 2025



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Appendix One. Treasurer's report for year end 31 May 2025

Total monetary assets held on 31 May 2025 were £62,752.39 (£78,180.69). For this 12-month period, income from 'charitable activities' were £78,492.15 (£84,203.25). Expenditure was £95,154.43 and there was a deficit for the year of £16,649.28. Figures in (brackets) refer to the previous 12-month period ending 31 May 2024 as a comparison.

Analysis of the financial record as follows:

1. Income from charitable activities.

- Course income. Course fee income for the year was £10,369 (£16,033.07).
- Donations. These were £7877.90 (£23,574.77). The previous year's total was exceptional because of two donations totalling £16,900. As always, we are so grateful for the support of businesses as well as stalwart individuals who have supported us with regular giving over many years.
- Fundraising. Our 'Gardeners Question Time' raised just over £2415.
- Charitable Trusts (recorded as 'Trust grants'). The total sum received was £57,500 (£41,800). £38,300 was for unrestricted use and £19,200 was restricted for designated use. We are so grateful because it would not be possible to provide our service without this support.

2. Expenditure on charitable activities.

- Course expenditure. The total expenditure for all costs relating to the gardening therapy sessions was £37,031.48 (£22,698.23). The costs include tuition (2 salaried staff and 2 self-employed tutors), travel costs, training, materials, and DBS checks. The increase in 'lecturing' costs of £29,177.86 (£18,872.50) reflects salary increases, increase in the hours worked and the enrolment of the 2 salaried staff in the Nest workplace pension scheme. The view of the trustees was that the salary increases recognise the hard work of our staff and to provide a pension scheme. In particular, the Schools Garden project would not have been possible without their commitment and enthusiasm.
 - Headway site. The total rent was £5280 (£5200). The cost of garden maintenance was £1713.03 (£970.83). This included a bulk order of compost for £960 at a discount price rather than buying small quantities at higher prices.
 - Overhead costs. The total Overhead costs were £56,682.83 (£34,46.46). The principal reason is the employment of a self-employed consultant over the 12-month period to review and develop the charity.
 - Equipment. One refurbished laptop computer was purchased.
 - Introduction
 - Herefordshire Growing Point is committed to ensuring a proper balance between (1) paying our manager, tutors and others who work for us fairly and (2) for the careful stewardship of our charity funds to provide assurance that the charity is operating for the public benefit and in the interests of the charity.
 - **Remuneration Policy**. Remuneration is determined by collecting information about comparable roles in other voluntary sector organisations to use as a benchmark. There is one salaried employee, the Charity Manager, who is paid monthly. The Manager can claim the tutor remuneration and travel allowances if he is required to run a session in the absence of a tutor. Tutors are treated as self-employed workers and not as salaried employees.
3. **Accountancy policy**. The policy is to record the purchase of any asset as an operating cost in the year of purchase under 'expenditure on charitable activities'. The asset value of this charity is recorded under 'summary of assets' in the financial summary (Appendix 2).
4. **Financial Reserves**. On 31 May 2025, the cash reserves are held in five separate bank accounts. These are NatWest online a/c £636.33; NatWest Bankline a/c £25,707.39; Co-op bank account £2,500; COIF charity deposit a/c £12,239.37; Redwood Bank a/c £21,527.86. In addition, cash £141.44 is held in hand. Herefordshire Growing Point has no liabilities.

The independent examination of the accounts will be carried out by Mr David Woodward CA. The trustees appreciate the time already taken and the advice given by him in carrying out this examination.



Andrew Huntley, hon. treasurer for Herefordshire Growing Point; Charity Commission reg: 1197491

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Appendix 2 - Herefordshire Growing Point financial summary year end 31 MAY 2025

statement of receipts and payments y/end 31.05.2025 Charity Commission reg: 1197491

INCOME from Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total £ 31.05.2025	Total £ 31.05.2024
Course fee - bank receipts	7010.00		7010.00	12078.77
Course fee - cash receipts	3359.00		3359.00	3954.30
Fundraising	2415.37		2415.37	1550.00
Donations	7877.90		7877.90	23574.77
Trust Grants	38,300.00	19200.00	57500.00	41800.00
Refund	15.83		15.83	1245.41
Plant sales	314.05		314.05	
Total Receipts	59292.15	19200.00	78492.15	84203.25

EXPENDITURE on charitable activities

Session Lecturing	29277.86		29277.86	18872.50
Session materials & travel	3353.75		3353.75	2929.59
Volunteer travel	1449.45		1449.45	272.70
Training & DBS checks	873.87		873.87	18.78
Subscriptions	55.00		55.00	95.00
Schools garden project	1512.52		1512.52	0.00
Sculpture project	509.03		509.03	0.00
cash payments	0.00		0.00	339.66

Overhead costs

HGP management & development	37497.72		37497.72	20048.73
Consultancy : fundraising	1272.95		1272.95	715.00
PAYE/NIC	3612.47		3612.47	3102.14
Nest workplace pension	1972.52		1972.52	1133.20
Headway site rent	5280.00		5280.00	5200.00
Headway garden maintenance	1713.03		1713.03	970.83
Charity insurance	987.09		987.09	718.74
Bookkeeping & Accountancy software	2060.40		2060.40	1796.80
Telephone, website	1563.62		1563.62	1181.33
Office expenses	333.00		333.00	79.69
Autumn Show, Promotion & Publicity	363.05		363.05	170.00
misc expense	26.98		26.98	0.00

Vehicle & office equipment

Computers	339.99		339.99	785.00
Vehicle expenses	1087.13		1087.13	16488.27
Total Expenditure	95141.43	0.00	95141.43	74917.96

surplus (deficit) for the year	-16649.28
Cash in bank or in hand 01/06/2024	78180.69
Deposit interest: COIF/Redwood accs	1220.98
Total surplus (deficit) at 31/05/2025	62752.39

Reconciliation: cash in bank 31/05/25

	Online a/c	Bankline a/c	Coif/Redwood	Co-op Bank	Cash
TOTAL : £62752.39	636.33	25707.39	33767.23	2500.00	141.44

Hon. Patron: Tamsin Westhorpe

c/o Herefordshire Headway, Headway House, Trenchard Avenue, Credenhill, Hereford, HR4 7DX

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Appendix 2 - Herefordshire Growing Point financial summary year end 31 MAY 2025					
statement of receipts and payments y/end 31.05.2025 Charity Commission reg: 1197491					
	Unrestricted Funds £	Restricted Funds £	Total 31.05.2025	Total 31.05.2024	
Monetary Assets					
Cash in bank (01.06.2024)	75060.69	3120.00	78180.69	70498.82	
surplus/(deficit) for the year	-16790.72		-16790.72	5641.55	
cash in hand	141.44		141.44	841.02	
Charities Deposit Fund interest	563.45		563.45	562.97	
Redwood 35 day account	657.53		657.53	636.33	
	59632.39	3120.00	62752.39	78180.69	
Summary of Assets					
Year ending 31 May 2025					
NatWest online account			636.33		
NatWest bankline account			25707.39		
Charities Deposit Fund (COIF)			12239.37		
Redwood 35 Day Account			21527.86		
Co-op bank account			2500.00		
Cash in hand			141.44		
			£ 62,752.39		
Funds allocation at 31/05/2025	Unrestricted Funds		54490.39		
	Restricted Funds		8262.00		
	Total Assets		£ 62,752.39		
Accounts prepared by:					
Hon.Treasurer	Andrew Hunsbury		date: 11.11.2025		
Independent Examiner	Stewart		date: 31.12.2025		
HGP restricted funds	at 31.05.2024	receipts to: 31/05/2025	payments to: 31/05/2025	£ balance at 31/05/2025	
EF Bulmer Trust		5000.00	3350.00	1650.00	
Community First		800.00	800.00	0.00	
Cray Trust		500.00	500.00	0.00	
Herefs Community Fdn		2000.00	1760.00	240.00	
Herefs Community Fdn		2800.00	2560.00	240.00	
HVOSS		2500.00	238.00	2262.00	
NHS Garden Grant		1600.00	1350.00	250.00	
Nathan Trust		1000.00	1000.00	0.00	
Clive Richards Foundation	1620.00	0.00	0.00	1620.00	
Street Foundation		2000.00	1000.00	1000.00	
Street Foundation		1000.00	0.00	1000.00	
Worshipful Co of Gardeners	1500.00	0.00	1500.00	0.00	
	3120.00	19200.00	14058.00	8262.00	
HGP accounts/AH/ 2024-2025					

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Appendix 3 : Pay - Salaries, tutor lecture fees and consultants fees paid**Pay Charity Manager salary (gross) and benefits year end 31/05/2025**

date	gross	Pension : employer's contribution
June	1886.80	41.00
July	1886.80	41.00
August	1886.80	41.00
September	1886.80	41.00
October	1886.80	41.00
November	1886.80	41.00
December	1886.80	41.00
January	1886.80	41.00
February	1886.80	41.00
March	1886.80	41.00
April	1953.10	41.00
May	1953.10	42.99
	22774.20	493.99

Payment of expenses to HGP Trustees year end 31.05.2025

date	expense	name	£
26/03/2025	Moneysoft	A Huntley	103.20

Pay to HGP tutors and staff salaries (gross) year end 31.05.2025

	date	tuition	Pension : employer's contribution
tutor	01/6 -30/11	825.00	
tutor	01/7 - 31/5	1210.00	
salaries	01/6 - 31/5	16327.17	193.96
salaries	01/6 - 31/5	12338.36	96.57

Pay bookkeeper (gross) year end 31.05.2025

date	amount
01/06 - 31/12	1742.40

Pay Charity Development Manager fee (gross) year end 31.05.2025

	date	fee
HGP development	01/6 - 31/5	18326.00
HGP fundraising	01/6 - 31/5	1272.95

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Appendix 4**HGP cash box summary year end 31.05.2025**

	dr	cr
01/06/2024 Cash		
b/f	841.02	
Cash		
received	951.27	
	1183.59	
	853.34	
	819.00	
	661.68	
Cash transfer to bank accounts		4468.88
Cash payments		699.58
TOTAL	5309.90	5168.46

Cash not banked	£
01/06/2025	141.44

APPENDIX 5

HGP Restricted Funds	at 31.05.2024	receipts to: 31/05/2025	payments to: 31/05/2025	£ balance at 31/05/2025
EF Bulmer Trust		5000		
Community First		800		
Cray Trust		500		
Herefs Community Fdn		2000		
Herefs Community Fdn		2800		
HVOSS		2500		
NGS Garden Grant		1600		
Nathan Tomkins Trust		1000		
Clive Richards Foundation	1620			
Street Foundation		2000		
Street Foundation		1000		
Worshipful Co of Gardeners	1500			
	£3120	£19200	0	0

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Appendix 2 - Herefordshire Growing Point financial summary year end 31 MAY 2025

statement of receipts and payments y/end 31.05.2025 Charity Commission reg: 1197491

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Independent Examiner	Stewart		date: 31.12.2025	
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Street Foundation		1000.00	0.00	1000.00
Worshipful Co of Gardeners	1500.00	0.00	1500.00	0.00
	3120.00	19200.00	14058.00	8262.00
HGP accounts/AH/ 2024-2025				