

**ABERGELE MEN'S SHED**  
**Trustees Annual Report and Financial Statement**  
**for the period 1<sup>st</sup> October 2022 to 30<sup>th</sup> September 2023**

**Charity Registration Number:** 1197478      **Established:**  
31<sup>st</sup> January 2022

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**STATEMENT OF CHARITY PURPOSE AND  
ACTIVITIES**

1. Abergele Men's Shed (AMS) is a Foundation Charitable Incorporated Organisation (CIO) established on 31<sup>st</sup> January 2022.
2. The objective of the CIO is "To promote social inclusion for the public benefit of men living in the Abergele area, in particular but not exclusively, older men by preventing them from becoming socially excluded assisting them to integrate into society through the provision of premises in which men can meet jointly or individually to

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*undertake the share creative, social and recreational activities."*

3. In preparing this report, the Trustees have taken due regard for the guidance issued by the Charity Commission on public benefit (Charities SORP – FRS 102).
4. The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aim and objectives and in planning future activities.

### **ADDITIONAL ACTIVITIES**

5. AMS is an entirely voluntary organisation including Trustees (who are the members) and volunteers. Volunteers undertake to provide support for beneficiaries in the community whilst, at the same time, providing the volunteers with a sense of purpose, social interaction, teams work, physical and mental activity that will help combat isolation.
6. From the start of the period until July 2023 the AMS operation operated from rented premises at St. Michael's Hall, Groes Lwyd, Abergele. From August 2023 the operating base moved to the Worsleywear Unit, Tayna Business Park, Abergele.
7. The ethos for the work undertaken is to upcycle and recycle where ever possible. No charges are made for the services provided but instead contributions are requested to offset running costs.
8. The Charity does not wish to compete with local business. It focuses on repair and upcycling services that can benefit the community in a cost effective, non-competitive manner.
9. Contributions can be in the form of money, equipment or materials. Money goes towards running costs, such as rent or materials that have to be purchased. Donated equipment and materials are retained depending on their suitability. Any funds raised from the sale of equipment goes toward running costs. Retained materials are upcycled or recycled and sold.
10. Some services are in the form of commissions from external organisations who want to provide a benefit to their community or members of their organisation. Donations are accepted for commissions in lieu of payment and, where possible, recycled material is used.

### **ACHIEVEMENT AND PERFORMANCE**

11. The number of active volunteers during the period



- peaked at 35. The number is limited by opening hours (6 per week) and the availability of equipment.
12. During the period 38 services were provided ranging from small repairs to larger commissions at an average value of £93.60 per service.
  13. A partnership arrangement exists with Bryson Recycling who undertake the recycling and waste collection service to the local authority. In effect, Bryson Recycling, provide materials that can be recycled by the Men's Shed or which can enhance the services undertaken. For example, waste wood, paint or compost.
  14. Commissions have been obtained from the local TESCO supermarket for the provision of seating or planters that can be donated to local care homes or situated in public spaces be the benefit of the whole community.
  15. During the period 2 major public consultation events took place alongside several smaller events. The major consultation events took place at the Hafodunos Hall Spring Open Day, Llangernyw on the 20<sup>th</sup> May and outside the Tesco Superstore in Abergele over the 23<sup>rd</sup> and 24<sup>th</sup> June. On both occasions the events included the Abergele and District She Shed. All the events demonstrated overwhelming public support for the Men's Shed and its work for the community.

## **GOVERNANCE**

16. During the period there were four Trustees:
  - Joanne Hughes      appointed 13<sup>th</sup> January 2022
  - Alan Yates          appointed 13<sup>th</sup> January 2022
  - Sam Rowlands      appointed 13<sup>th</sup> January 2022
  - Paul Frost          appointed 15<sup>th</sup> October 2022
17. The Trustees met on 8 occasions at roughly 6-week intervals commencing December.
18. None of the Trustees received any payments or accepted any expenses during the period.
19. Attempts to recruit a suitable fifth Trustee during the period were unsuccessful.
20. A major focus for the Trustees was to improve the general governance of the Charity and the following policies were adopted.
  - Safeguarding Policy
  - Health and Safety Statement
  - Equality, Diversity and Inclusion Policy
  - Bilingual Policy
  - Volunteer Statement

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- Volunteer Information Statement
21. The Trustees also adopted a dynamic Corporate Risk Register that is reviewed at each of the Trustee meetings.
  22. The Trustees formed two sub-committees involving the volunteers. The Trustee representative on each of the sub-committees was Paul Frost.
    - Management Sub-committee: This sub-committee is responsible to the Trustees for the day to day operation of the charity and comprises a Chairman, Secretary and Treasurer formed from the volunteers. They meet on a monthly basis and have been overseeing the development of the 35, Market Street project. Members of the sub-committee attend Trustees meetings in a non-voting capacity to report progress.
    - Health and Safety Sub-committee: This sub-committee comprises the Management Sub-committee. They established and oversee a work place risk register. They also review ongoing working practices. The sub-committee meets at three monthly intervals.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

23. Registered Charity Number 1197478 (England and Wales)
24. Registered Office: 4 Primrose Hill Cottages, St George, Abergele LL22 9BT#
25. Phone No: 01745 824479
26. Website: <https://abergelemensshed.wales>

#### **ADVISORS**

27. Bankers      Barclays Bank, Rhyl  
68/70 High Street,  
Rhyl, Clwyd LL18 1EU
28. Construction Cost and Project Management  
Consultant      : Alun Williams BSc. MRICS  
13 Dulas Close  
Rhos-on-Sea  
Colwyn Bay LL284UR
29. Building Surveyor and Property Consultant      Graeme  
Rich  
Managing Director  
GAR Property Consultants Limited  
15 Plas Hesketh, ABERGELE, LL22 8FL

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## **FINANCIAL REVIEW**

### **Capital Assets**

30. AMS own a derelict building at Back 35 Market Street, Abergele. The intention is to seek grant aid to renovate the building as a permanent base and as a community hub. The building has planning consent as a Community Hub.
31. The building is registered with the Land Registry in the name of three of the Trustees. The building has planning consent as a community hub and has undergone structural and utility surveys to confirm it will be suitable for purpose.
32. During the period a National Lottery People and Places Development Grant (NLPPDG) was obtained amounting to £26,136. The grant allowed project plans and detailed costings to be drawn up for the 35, Market Street site.
33. Discharging the NLPPDG was another major focus for the Trustees with progress reports being made at each of the formal Trustee meetings.
34. During September 2023 the Development Grant was completed and an application was made to the National Lottery People and Places programme for a Capital Grant amounting to £499,996.00 (including VAT; contingency and inflation allowances) to refurbish the structure of Back 35 Market Street, Abergele.

### **Grants**

35. During the period four grants were received. Two grants were from government sources; one grant was from The National Lottery and one grant was from a third-party grant giving Charity:
36. **National Lottery People and Places Development Grant (£26,136.00)** in January 2023 to develop plans and costing for the development of Back 35 Market Street, Abergele as a community hub. This grant was a precursor to making a Capital Grant application to the National Lottery People and Places fund. The grant conditions and final payment were completed on 6<sup>th</sup> September in the amount of £19,859.50 representing an underspend of £6,276.50 which was retained by the Lottery.

Note: The Capital Grant application was submitted at the end of the period – application No: 20256866 in the amount of £499,996.00 – the decision for which is expected at the end of January 2024.

37. **Gwynt y Môr Community Fund for (£3,045.91)** during January 2023 to provide Health and Safety equipment meeting the recommendations of a Health and

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Safety consultant and the NW Fire and Rescue Business Fire Safety Compliance Officer. The grant was administered by Community and Voluntary Support Conwy.

38. **Regional Integration Fund (£7,362.00)** in March 2023 administered by Community and Voluntary Support Conwy on behalf of Welsh Government to set-up an independent Abergele She Shed. The grant period ran until November 30<sup>th</sup> 2023 so was still ongoing at the end of the period.

39. **Foyle Foundation (£4,300.00)** during April 2023 towards rent and website marketplace development. The website development was slow to take place as delays were met and eventually let down by the initial developer. Subsequently, website development took place at the end of the period and ultimately the site went public at the beginning of November 2023.

#### Taxation

40. During the period the charity applied for and received a VAT Exemption Certificate from HMRC. This will allow an application for VAT to be reclaimed over the past four years on eligible items of expenditure.

41. The charity is eligible for discretionary council tax/ rate relief for the premises it occupies. However, as both premises used during the period were shared, the rental negotiated was inclusive of rates and utilities.

#### Revenue

42. During the period expenditure was £31,130.24 and income, including grants, was £39,982.14 giving a surplus of £8,851.90 for the 12-month period. As this is the first full year of accounts, it is not possible to draw an accurate comparison from previous years.

43. Below are the full revenue accounts reported to and accepted by the Trustees for the period 1<sup>st</sup> October 2022 to 30<sup>th</sup> September 2023.

Report to the Trustees of the Revenue Accounts for Abergele Men's Shed  
covering the accounting year 1<sup>st</sup> October 2022 to 30<sup>th</sup> September 2023

Expenditure	Detail	Cost	Sub total
Fixed Costs	Rent (Men's Shed)	£4,336.00 <sup>1</sup>	
	Rent (She Shed)	£1,381.00 <sup>2</sup>	
	Electricity <sup>3</sup>		



	Water <sup>3</sup>	
	Heating Gas	£107.50 <sup>4</sup>
Insurance	Zurich	£201.97
Health and Safety	Gwynt y Mor Equipment	£3,054.58 <sup>5</sup>
	PPE	£182.68
Trustees expenses	Christmas dinner	£260.00
Advertising		£101.96
Certificates/ searches		£261.34
Translation		£38.22
Repair and Maintenance	Building	£780.00
	Equipment	£191.70
	Materials	£516.05
Sundry items		£0.00
	She Shed expenditure	£650.00 <sup>6</sup>
	Refreshments	£0.00
	Website	£0.00 <sup>8</sup>
	Donations out	£0.00
National Lottery	35 Market Street development	£19,067.24
<b>Sub total</b>		<b>£31,130.24</b>
<b>Expenditure Total</b>		<b>£31,130.24</b>

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Income	Detail	Income	
Membership		£105.00	
Tea Kitty		£398.08 <sup>7</sup>	
Christmas dinner		£218.00	
Project income	Donations	£2,292.00	
	Commissions	£1,220.00	
	Sales	£45.00	
General Income	Easyfunding	£101.14	
She Shed	Transfer	£1,035.51	
Grants	NLF Dev Grant	£19,859.50	
	Gwynt y Mor (H&S Equipment)	£3,045.91	
	RIF Grant	£7,362.00	
	Foyle Foundation Grant	£4,300.00	
<b>Income Total</b>		<b>£39,982.14</b>	
<b>Sub total</b>		<b>-£8,851.90</b>	
<u>Carried Forward from 2022</u>			
<u>v/e</u>		<u>£7,025.01</u>	
<b>Budget balance</b>		<b>£15,876.91</b>	

## Notes

1 Ten months at Groes Lwyd and 2 months at Tayna Business Park part funded by Foyle Foundation grant

2 From Feb 2023 funded by RIF

3 Included in rent agreement

4 Bottle gas for heating

5 Gwynt y Môr grant

6 RIF grant (balance carried over to following period)

7 Member attendance contributions

8 Website under development funded by Foyle Foundation – payment in next period

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### Retained / Committed Sums

44. The amount of £9,106.51 is retained from the period to meet ongoing commitments detailed below:

Amount	Comment
£5,571.00	Balance of RIF grant for set-up of She Shed/ or return to CVSC (para 38)
£2,500.00	Balance of Foyle Foundation grant to set-up and promote website (para 39)
£1,035.51	Held on behalf of She Shed pending confirmation of bank account details

### FUTURE PLANS

45. The major project for the forthcoming year is to develop the building at Back 35 Market Street. This is subject to a grant allocation from the National Lottery People and Places Capital programme. Plans, costings and specifications were submitted at the end of September 2023 and an outcome to the application is expected at the end of January 2024. The time line for the project to be completed is 12 months.
46. The National Lottery grant, if successful, only covers the refurbishment of the Back 35 Market Street building. If the grant application is successful the intention is to move all the Men's Shed equipment to the new building. However, it will be necessary to seek equipment to fit out elements of the building for which no suitable equipment is currently available. In line with the Charity's ethos of recycle and upcycle, consideration will be made over the months to secure quality second hand equipment. Alternatively, grant funds will be sought where recycling is not possible.
47. It is likely grant funding for fitting out Back 35 Market Street could require partnership funding from the resources of the Men's Shed. Consequently, it will be necessary to build a funding reserve. The best opportunity for this, at present, is to seek rent support for the coming period thus allowing general income to be allocated to a building reserve fund.
48. In pursuit of raising income the Charity will focus on diversifying its income sources. A major contributor to this will be the development of a website for which a grant has been obtained from the Foyle Foundation (para. 39). Development of this project is already under way and scheduled to be completed at the beginning of the next period. A quality website will raise the profile of the Charity and what it offers; provide a sales platform and act as a source of gaining increased membership.
49. During the period a She Shed was set up with assistance from the Regional Integration Fund grant. Development

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has been slow due to a number of factors including suitable accommodation, the inability to secure a separate bank account and engagement within the organisation being limited to fewer individuals than was originally indicated through public demand. Meanwhile the Men's Shed acts as bankers for the project. The project will be pursued bearing in mind the grant period ends in November/December 2023.

50. As the Charity develops its Capital assets there is a greater demand to improve the organisations governance. The first step will be to introduce a formal Trustee Induction programme.

51. Working as a charity with the objective to build capacity within the local social sector: Initial consideration has been given to undertake a Social Value analysis involving Bryson Recycling and, perhaps, a local Housing Association. Such a project would have benefits to all parties. The Charity wants to be able to measure and articulate the social value its work provides. Bryson recycling has contractual targets to meet regarding physical recycling but no measure, nationally, is made on the social value it creates in support of local voluntary organisations. Such a measure would help to promote its business profile. Local housing associations are already involved with measuring the social value they provide to their tenants, local community organisations and have existing links with Bryson Recycling. This is likely to be a longer-term project and consideration must be made to the timely nature of this aspiration in the current climate of change faced by Abergele Men's Shed.

Treasurer:                      Print Name  
..... JOSEPH MICHAEL BIRD .....  
.....

Signed  ..... 6<sup>th</sup> Feb 2024 Date  
.....

Reviewed by:                      Print Name  
..... MARK PENOLEBURY ACMA .....  
.....

Signed  ..... 6<sup>th</sup> Feb 2024 Date  
.....



ABERGELE MEN'S SHED  
ACCOUNT DETAILS 2022-2023

Description	Carried forward	October 2022	November 2022	December 2022	January 2023	February 2023	March 2023	April 2023	May 2023	June 2023	July 2023	August 2023	Sept 2023	Total 2022-2023
<b>Expenditure detail</b>														
Fixed Costs	Carried forward £7,025.01													
Rent (Men's Shed)		-£420.00	-£270.00		-£270.00	-£270.00	-£786.00		-£495.00	-£396.00	-£429.00	-£500.00	-£500.00	-£4,336.00
Rent (She Shed)		-£120.00	-£120.00			-£50.00	-£222.00		-£165.00	-£132.00	-£132.00	-£200.00	-£200.00	-£1,381.00
Electricity														£0.00
Water														£0.00
Gas									-£46.00		-£61.50			£0.00
Insurance														£0.00
Health & Safety														£0.00
Building														£0.00
Gwynn's Motor Equipment														£0.00
PPE														£0.00
Trustees Expenses														£0.00
Xmas dinner														£0.00
Advertising														£0.00
Certificates/ medals														£0.00
Translation														£0.00
Repair and Maintenance														£0.00
Equipment														£0.00
Replacements														£0.00
Materials														£0.00
Study/ Items														£0.00
She Shed expenditure														£0.00
Refreshments														£0.00
Machine														£0.00
Donations out														£0.00
National Lottery - 30 Market Street development														£0.00
<b>Sub total Expenditure</b>		-£540.00	-£698.90	£0.00	-£352.80	-£451.90	-£7,588.37	-£1,418.28	-£2,497.22	-£2,201.69	-£3,367.72	-£10,370.14	-£1,853.22	-£31,130.24
<b>Income detail</b>														
Membership (21 paid members @£5)		£5.00	£20.00	£40.00	£5.00	£0.00		£20.00	£5.00		£10.00			£105.00
Tea Party		£23.00	£32.00	£9.40		£40.00	£33.00	£37.68	£90.00	£30.00	£39.00	£43.00		£398.08
Xmas Dinner				£218.00										£218.00
Donations		£10.00	£40.00	£120.00	£20.00	£340.00	£250.00	£330.00	£340.00	£274.00	£350.00	£228.00		£2,292.00
Commissions														£0.00
Sales		£45.00												£45.00
Expanding		£17.93				£30.97			£15.51			£36.79		£101.14
She Shed transfer							£3,027.80	£1,038.70	£1,471.00	£1,179.50	£1,035.51	£1,120.50	£1,080.00	£13,859.40
NLE Dev Grant														£0.00
Gwynn's Motor (H&S equipment)							£3,045.91							£3,045.91
Gift Grant							£7,387.00							£7,387.00
Foye Foundation Grant										£4,300.00				£4,300.00
Tesco														£0.00
<b>Sub total Income</b>		£40.00	£154.93	£377.40	£235.00	£3,456.80	£10,677.80	£2,416.38	£1,921.51	£5,509.50	£12,294.51	£1,537.23	£1,351.00	£39,986.14
<b>Year end balance</b>														£15,876.91
<b>Running total</b>		£6,515.01	£3,991.04	£6,378.44	£6,270.64	£9,275.62	£12,365.05	£13,961.15	£12,787.44	£16,285.25	£25,217.04	£16,379.13	£15,876.91	

I certify that these accounts are a true reflection of A.M.S.' financial situation as 30.4.23.

M. B. REMINDER.

I certify that the spreadsheet agrees with the statements shown

M. B. REMINDER

M. B. REMINDER