

Saxmundham Art Station

REGISTERED NUMBER 10227051
CHARITY NUMBER 1197450

STATEMENT OF ACCOUNTS
AMENDED

For the year ended 30 June 2023

Saxmundham Art Station

ESTABLISHED BY DEED

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

Registered Address: 48 High Street
Saxmundham
Suffolk
IP17 1AB

Trustees: Paul Richards
Susan Barnet
Lucy Holmes
Amy Stein
Catherine Thorpe

Independent Examiners: Triple Bottom Line Accounting Ltd
The Enterprise Centre
University of East Anglia
Norfolk
NR4 7JT

Saxmundham Art Station

REGISTERED NUMBER 10227051
CHARITY NUMBER 1197450

STATEMENT OF ACCOUNTS

For the year ended 30 June 2023

INDEX

	Page
TRUSTEE'S REPORT	1 to 13
INDEPENDENT EXAMINER'S REPORT	14 to 15
STATEMENT OF FINANCIAL ACTIVITIES	16
BALANCE SHEET	17 to 18
NOTES TO THE ACCOUNTS	19 to 24

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

TRUSTEE'S REPORT FOR THE YEAR ENDED 30 June 2023

The trustees, who are also the directors for the purposes of company law, present their report and the unaudited financial statements of the charity for the year ended 30th June 2023.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Companies Act 2006 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Saxmundham Art Station is governed by its Memorandum and Articles of Association incorporated 11th June 2016, as amended by a special resolution registered at Companies House on 18th December 2021.

Reference and administrative details

Registered charity name	Saxmundham Art Station
Charity registration number	1197450
Company registration number	1022 7051
Principal office	48 High Street, Saxmundham, Suffolk, IP17 1AB
Registered office	48 High Street, Saxmundham, Suffolk, IP17 1AB

Trustees

The trustees who served us during the year and at the date of approval were as follows:

Susan Barnet

Laurence Edwards (resigned 5th December 2023)

Lucy Holmes (appointed 4th September 2023)

Paul Richards

Amy Stein (appointed 5th December 2023)

Catherine Thorpe (appointed 6th March 2023)

Established by Deed

Senior Management

Clare Palmier, Director

Verity Slade, Programme Manager until 13th December 2023

Emily Cannell Programme Manager from 1st February 2023

Bank

Triodos Bank, Deanery Road, Bristol, BS1 5AS

Independent Examiner

Peter Ellington, Triple Bottom Line Accounting, The Enterprise Centre, University of East Anglia, Norwich, Norfolk, NR4 7TJ

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

TRUSTEE'S REPORT FOR THE YEAR ENDED 30 June 2023

Objectives and Activities

The charity's objectives ("Objects") are specifically restricted to the following:

1. To advance the arts and culture for the benefit of the public, particularly but not exclusively, by promoting and facilitating access to, creation of and exhibitions of the visual arts and other art forms;
2. To advance education for the public benefit, particularly (but not exclusively) in relation to the visual arts
3. To provide for the recreation of children, young people and adults for the benefit of the public by providing facilities, space and services to them in the interest of social welfare with the object of improving their conditions of life; and
4. To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and providing activities to assist their integration into society.

For the purpose of this clause 'socially excluded' means being excluded from society, or part of society, as a result of one or more of the following: ill health (mental or physical); disability; unemployment; financial hardship; poor educational or skills attainment.

About Saxmundham Art Station (known as The Art Station)

The Art Station is a dynamic, inclusive, arts organisation, offering an engaging free high-quality Art and Learning Programme - exhibitions, events, talks, screenings, tours and creative sessions and workshops for all ages in our community. Our activities bring people together around creativity, offering enjoyable new creative experiences; providing volunteering, work placements, work experience for a community that has little access to recreation, local facilities or cultural opportunities.

Our presence and activities increase the development of the creative industries and the cultural and creative economy locally and supports access to creative careers for young people.

We are developing a supportive network that develops creative practice as well as sustainable careers through offering affordable workspace, an engaging art and learning programme which gives access to and encourages discourse about contemporary practice, creative mentoring, local freelance employment, careers support, peer crits, and support in making applications. Our programme supports the development of creative digital technology and making this accessible to audiences and participants.

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

TRUSTEE'S REPORT FOR THE YEAR ENDED 30 June 2023

We offer activity in our base at the telephone exchange, our new space at the old bank and in other venues locally in the town and in other venues as appropriate to the programme.

We work with partner organisations to insure the impact of our work is effective and that we reach people who might experience more challenges to accessing culture and creativity.

Public Benefit

In shaping our objectives for the year and planning our activities, the trustees have considered the Charity Commission's guidance on Public Benefit including, The Public Benefit Requirement (PB1), Running a Charity (PB2) and Reporting (PB3).

Trustees Report

The Art Station's work over the last year has grown and developed as we continue to develop our programme and presence in Saxmundham and East Suffolk. Our organisation and activities are a valued and appreciated feature of the local cultural ecology and our impact is being acknowledged by partner organisations, funders and our community and our work acknowledged and highlighted in East Suffolk's new cultural strategy – (Feb 2023). Art Station launched the new Sax Arts Fest in June 2023 which was a great success and will now become an annual event – bringing in over 2500 people into town – local community and new visitors – creating a warm and welcoming atmosphere and launching the museum quality exhibition Heads and Tails which brought audience from across the UK and visitors from Europe. Art Station continues to champion our local creatives and cultural community as well as bringing artists from across the UK and this year from other countries across the world so there is an opportunity for people in Suffolk to see high quality work from a wide range of both emerging and established artists.

The financial challenges for small charities including The Art Station have continued this year with the continuing Ukraine war, energy crisis, inflation, cost of living increases and across the charity sector there has been much doom and gloom. Despite this challenge Art Station is engaging its communities and growing its audience and participants by delivering a high-quality programme. We are grateful to all our funders who have invested in our activities during this year, some for the first time and acknowledge their vital support and recognition. Securing longer term and multi-year funding remains a priority. Increasing potential income streams and developing new partnerships over the next year will enable us to grow our programme and offer more to our community and to achieve some financial security and build necessary reserves.

Negotiations securing ground floor space for our programme remains a priority. Meanwhile we have been offering activities in other venues and at partner sites to ensure accessibility and this has offered an opportunity and an advantage, enabling us to connect with people in other buildings who might not venture into the Art Station.

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

TRUSTEE'S REPORT FOR THE YEAR ENDED 30 June 2023

Director's Report (Clare Palmier)

What a brilliant year we've had! Art Station has built on the work achieved since we relaunched our programme in May 2021 and delivered another exciting programme across the year, working with new partner organisations, engaging with our community and extending the reach of our audience and participants and further increasing our profile. The team has developed skills and experience together in order to effectively plan, develop and deliver the programme and we've been delighted to welcome Emily Cannell to the team in Feb 2023. We've supported volunteers and work experience students within our team who have been a great asset and who've enjoyed and gained from their experience. We have developed our initial partnerships with Saxmundham Museum, Saxmundham Library, Community Fridge, Britten Pears Arts, First Light Festival and Saxmundham Town Council in order that we can most effectively deliver our programme and increase our impact.

Our Flag Project began the year with a display of community and artist flags along the high street transforming the town with their colour and vibrance. When they came down it was clear how naked and bare the street looked! Our Flag Project exhibition showed work by local and established artists including a beautiful archive video work "Here is a Gale Warning" by the late Rose Finn-Kelcey.

Our programme has included two high profile exhibitions: Dirty Work Part One and Part Two co-curated with William Cobbing, a UK ceramicist showing internationally and Heads and Tales, our first big solo show, by artist Abigail Lane. Dirty Work was our first experience of working with high profile artists showing internationally and importing work from Europe. Thanks go to Mtec for their support with this complicated post-Brexit process and for the kind donation from their corporate trust. Heads and Tails was a huge show of an extensive body of work. Both these shows brought in audience from Europe, cities across the UK and were an opportunity to show museum-quality work here in Saxmundham for our local community.

With both Dirty Work and Heads & Tails, the Art Station approach has been integral – how can we offer communication of the ideas and preoccupations of the work through other related activities which expand, enhance, and offer access to the work. We offered talks with the artists – Clare Twomey in conversation with William Cobbing; or with other connected creatives as with the Julia Blackburn conversation with Professor Freddie Robins in relation to Heads and Tails, embroidery, and Julia's book on John Craske. We also offered creative ceramics sessions (Dirty Work) and bird-making sessions (Heads & Tails) for different age groups – adults with learning disabilities, children and families, secondary school students, older women.

We supported digital work and younger artists through the exhibition Player Piano – curated by Bob Bicknell-Knight. Work by six young artists: Kara Chin, Kumbirai Makumbe, Catinca Malaimare, Emily Mulenga, Petra Szemán and Rafał Zajko – all showing internationally, was curated in a show which offered our audience access to contemporary digital work and technology in a stunning, mesmerising work. It was fascinating and enriching to have this energetic work in our building offering audiences engagement in practice and ideas currently within creative technology.

Super awesome exhibition and innovative work to be shown in a rural space!
Such an exciting range of work – the video pieces felt so immersive and hypnotic. Thank you!
Fantastic and diverse work – great to see it in Saxmundham – Well done to everyone involved.
Interesting and thought-provoking work...great to see challenging art works in East Suffolk.

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

TRUSTEE'S REPORT FOR THE YEAR ENDED 30 June 2023

After an open submission and recruitment, we offered a residency to composer Theo Alexander in partnership with Britten Pears Arts. Theo worked at both sites and was supported with mentoring and tech help from across the two organisations. The new work in progress was installed and performed in the project space and offered as part of the Winter Celebration. An inspired composition and combination of old-style tape players and live music created a mesmerising and hypnotic experience. Through live performance we engaged audience in innovative work which develops art practice – here in Saxmundham.

We continued to offer weekly enrichment sessions for SET Saxmundham across the year (20 half day sessions) engaging a group of students Years 7 to 10 in different practices and ideas. This is an opportunity they don't have in school to work directly with professional creatives and to understand how they might progress to a career in the creative industries.

Development of the East Suffolk LCEP continued and a consultation focusing on secondary school students and teachers took place resulting in data which showed clearly the need for more creative activities for young people and CPD for art teachers locally and a supportive creative network for art teachers in a climate where the arts in many schools are felt to be devalued and budgets greatly reduced. The next step is to fund, recruit and support an LCEP co-ordinator to start putting in place activities and communications – the initial needs of the network.

Art Station is developing our support for younger and emerging artists. We hosted the first Art Station Graduate Award exhibition for two recent graduates Melisa Novotna and Patrisiya Banova from BA(Hons) Fine Art at University of Suffolk – in partnership with the University. The young artists were selected from their degree show and this was an opportunity to create their first professional show outside of further education and to a new audience.

Our focus on the environment and our local natural heritage has engaged many different groups of people, through nature walks with artists and creatives both locally in and around Saxmundham and through bringing people into the AONB area, improving access by increasing people's confidence with walking and a familiarity and ownership of our natural heritage. Through supporting contact with nature and creativity, we are offering inclusive recreation and social connection for local people. An environmental survey led by artists Emily Knock and Liz Waugh mapped species along the path of the River Fromus – with support from artists Anna Ilsey and Jevan Watkins Jones leading nature walks and participants. Our aim is to increase our focus on creativity and our local natural heritage – in order to provide further opportunities for community recreation, social connections and engage our community in both enjoying and preserving habitats and species and acknowledging the presence and historical relevance of River Fromus.

Our regular activities – Art Station Film (monthly) and Wiggly Weds (weekly) continue to engage inclusively and develop relationships with children and families and older people.

Art Station has been integral to the success of the Winter Celebration in December – delivered for a second time in Dec 2022. Both the performance by Theo Alexander and the opening of Animal, Vegetable, Mineral curated by Annabel Dover and Karen Densham were integral to the success of the event and offering engagement to a wide audience. Animal, Vegetable Mineral was a huge show of hundreds of artists' works and collected artefacts using the building and many cabinets. Many artists and groups from the community were included and the works were brought together in a skillful curation.

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

TRUSTEE'S REPORT FOR THE YEAR ENDED 30 June 2023

In June 2023 we delivered the inaugural Sax Arts Fest – a day of art, music, food and free activities. We received unanimous positive feedback from the event which brought in over 2500 people and created a warm welcome to our community and visitors. These annual events really characterise Saxmundham as a creative, cultural, and exciting town where things happen and also introduce people to different sites and buildings in the town. They are also an opportunity to work with partner organisations across the town, creating a strong sense of community and enjoyable purpose.

We continue to support our 8 creatives in their affordable workspace studios and because of demand we have the ambition to take on more space to offer more studios, and studios of different sizes. Artists were pleased to be able to offer open studios at both our annual events, which introduced new people and buyers to their work. We have offered links to business advice which have led to funding and offered support on funding applications.

We need long-term core funding going forwards to ensure the organisation can continue to grow and thrive and that the team and venue is adequately resourced. Art Station is currently negotiating in order to take on permanent accessible ground floor space in Saxmundham to ensure we can offer a fully accessible programme here in our town.

Our profile and presence is growing through effective use of our website and social media channels, promoting through partner networks as well as ensuring that hard copy assets are used as appropriate for our community.

Our impact in offering inclusive access to creativity this year has increased through our growing reach within our community and increase in participation as our profile has grown. We have increased our overall audience through offering a high-quality programme which has brought in new audience and visitors who in turn have increased spend on the high street, a positive and essential impact of the cultural economy in East Suffolk. We have supported access to innovative practice enabling practice to thrive and develop here.

Our free, exciting programme has introduced people to new ideas, art, artists, and creatives, right here in Saxmundham.

I would like to thank all our brilliant staff, trustees, freelance artist educators, volunteers, audience and participants and our funders for making The Art Station happen in the best possible way and our combined forces for creating positive cultural experiences here in East Suffolk. Looking forward to our next year!

Clare Palmier

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

TRUSTEE'S REPORT FOR THE YEAR ENDED 30 June 2023

Achievements & Performance

Art and Learning Programme Participation Numbers Year End June 2023 – summary

Overall audience/participation 7088

Breakdown:

Exhibitions: 3550

Enrichment sessions for young people; 60 students (20 half day sessions)

Creative workshops/sessions: 120 people

Wiggly Weds after school for children and families: 60 (30 sessions)

Nature Walks: 120 people (children and families)

Holiday sessions for children; 80 children (12 days of activities)

Volunteers: 15 (50 person days)

Summer Art Tour: 25 participants

Talks live: 45 people

Talks Online: 250

Online audience – video and website participation: 500 interactions of significant duration

Art Station Film: 250 participants

Mentoring Session: 10 artists mentored

Supported creatives in workspaces: 8

Annual festivals not including exhibition audience: 2000

Freelancers employed: 61

Art Station achievements Year End June 2023

Children and young people

After School Sessions: We've run 30 free creative after school weekly Wiggly Wednesdays sessions for children 4 - 11 and their families at Saxmundham Library. These free inclusive sessions bring together local children and families for enjoyment and creative learning with professional artists.

We've provided 12 creative activity days during Easter, Summer, and Half-term Holidays for children 8-13 with a packed schedule of fun activities and a cooked healthy lunch provided. It's really important that people can access free activities as families have no budget at all for extras and this is an effective way of including families who have socio-economic challenges.

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

TRUSTEE'S REPORT FOR THE YEAR ENDED 30 June 2023

Young people, training and work

We offered support to six work experience students across the summer for 1 and 2 week periods. We're currently seeking funding to support two paid work placements and one paid intern from September 2023. We supported 10 volunteers and offered advice with careers and job applications. This is crucial support which enables young people to access new skills and experience for their CVs and gives them confidence and aspiration for their future as well as practical skills. They have direct contact with people working in the creative industries and also gain transferable skills needed across sectors.

Wellbeing and Creativity

Our nature walks led by artists Jevan Watkins Jones and Anna Ilsley for families and children and adults have engaged people with local natural heritage, local species, and our nearest natural waterway the River Fromus. In partnership with Suffolk Mind, we promoted the adult walks to people who might be feeling isolated because of mental health issues. All our staff have now trained with Suffolk Mind to understand mental health issues better. Our aim is to focus more on the environment and providing access and support to engage with nature – which research now highlights as being crucial to health and wellbeing and an effective pathway to improved wellbeing.

Through our creative sessions with Leading Lives – a group of adults with learning disabilities and Top Times – a group of women aged 65 to 92 years old we are inclusive in our approach to creativity and a wider group of people have the opportunity to engage in creative learning and work with professional artists.

Feedback Leading Lives:

At the end of the session the participants are happier, sense of achievement proud and will talk about it with home, family, and other users during the week. One participant is so happy she laughs during the session and is so engaged where normally she would do her own thing.

Exhibition and events highlights

In Conversation – We continued our Art Station talks series – both face to face to a live audience and online both as audio and text and plan to launch these talks as a Podcast series in the next year engaging a wider audience digitally with contemporary practice and ideas.

Summer 2022 we presented the Saxmundham Flags Project celebrating 750 years of the town and the Jubilee. A glorious project with flags by artists and the community lining the high street and within our building, enabling a collective celebration of Saxmundham, providing movement and colour to the high street over the summer months and to welcome visitors to the town and then transferring to East Point Pavilion, Lowestoft to offer a visual experience of the flags to that community.

Art Station Art Tour September 2022 Our second Art Tour – (this time by bus because of train strikes) around East Suffolk contemporary visual art venues led by Art Station team took a group to four venues – Dirty Work One at Art Station, Dirty Work Two at Old Theatre Framlingham, Laurence Edwards studio, Halesworth and Paul Dash showing at 303 projects in Lowestoft.

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

TRUSTEE'S REPORT FOR THE YEAR ENDED 30 June 2023

Feedback: *Really helpful to create a community*

Total surprise – no idea this all existed

Massive difference, I wouldn't have done it on my own

It's terrific and good to promote contemporary art in the area

DIRTY WORK One and Two

DIRTY WORK Part ONE presented a diverse range of ceramic works, from sculpture to video, which push the boundaries of the medium in a subversive way.

Curated by William Cobbing and featuring works by Salvatore Arancio, Caroline Achaintre, Anne Wenzel, Ryan Gander and Nicholas Pope. DIRTY WORK Part ONE presented a diverse range of ceramic works, from sculpture to video, which push the boundaries of the medium in a subversive way.

We located DIRTY WORK Part TWO at the Old Theatre Framlingham which gave us scope to offer a large-scale participatory work by Clare Twomey, a leading contemporary ceramicist with a high profile and showing internationally and to engage with a different audience out of Framlingham.

DIRTY WORK Part TWO artists drew the audience into various forms of intimacy either through direct interaction or unspoken dialogue. Featuring a new participatory work by Clare Twomey and ceramic works by Karen Densham, Ali Hewson, and Richard Oliver.

Feedback from Dirty Work exhibition:

"FANTASTIC - THRILLING - TOTALLY YES YES YES YES -"

"I loved it - thank you, spilling art into the street."

"Strong work, great hanging + spacing- thank you art station."

"Excellent staff."

"Brilliant Show, wonderful to see in Sax."

"A joy to see some creative ceramics!"

"Amazing show + building, well done."

"Inspiring me to get working again - so many ideas."

"Really interesting, gorgeous building. My two boys were inspired."

"A really fresh, tactile and humorous perspective on ceramics - particularly loved the performance and video pieces!"

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

TRUSTEE'S REPORT FOR THE YEAR ENDED 30 June 2023

Heads & Tails exhibition, artist Abigail Lane.

A huge body of new fascinating works by Abigail Lane filled the Art Station's different spaces, featuring guest works by Glenn Brown, Gavin Turk, and Mathew Weir. This was the first solo exhibition of Lane's work in twenty years and therefore a significant opportunity to view this new, exciting, and beautiful work. This show has opened up new opportunities for Abigail. Art Station sees it as significant to be supporting women artists of all ages including artists whose caring responsibilities have created challenges to a viable career and opportunities in order to be authentically offering equality of opportunity.

Heads & Tails feedback:

"Fabulous exhibition, very inspiring, thank you."

"Fantastic show- beautiful work!"

"Wonderful, loved it!"

"Lovely work- thought provoking!"

"Wonderful to see such a range of thoughtful works. Great show."

"Very enjoyable exhibition, well done."

"Thank you, really interesting show, great to see the work across the spaces."

"Great show, thanks!"

"Love the show, especially 'Doing Time'"

"Thank you so much for all your efforts."

"The centre of arts in Suffolk. Amazing, Thank you."

"Amazing exhibition- so thought provoking, thank you."

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

TRUSTEE'S REPORT FOR THE YEAR ENDED 30 June 2023

Artist Residencies: We offered a composer residency in partnership with Britten Pears

Theo Alexander is a young British- Malaysian composer living in Prague. Theo spent a month working between Art Station and Britten Pears Arts site at Snape Maltings and created a composition for installation and performance at the Art Station.

Feedback from Theo: My work has developed in many ways, but particularly in terms of being able to share my ideas with a wide range of people, incorporate diverse forms of feedback, and communicate my ideas more clearly to collaborators.

A regular, thorough working routine uninterrupted by the need to do everyday things. But beyond this, I am grateful for the many people I met and the exchanges that we had, and I will continue to learn from them in the future. My experience of working with The Art Station and Britten Pears was excellent, I felt very taken care of and everyone was so nice.

Art Station Film

Our popular monthly Art Station film screenings – curated by Emily Richardson continued this year - Her skillfully curated programme has garnered a growing loyal regular audience and also new visitors attracted by specific evenings. Emily draws on her own archive and her extensive knowledge and contacts within artist film.

Artist Support

We continue to support 8 creatives in their workspaces here in Saxmundham and have offered connection to small business funding and support. Our open studios have brought in a new audience and also new buyers for several of the artists' work. We have offered mentoring and advice around funding, artist statements and job applications.

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

TRUSTEE'S REPORT FOR THE YEAR ENDED 30 June 2023

Financial Review

The trustees review Art Station's finances at quarterly board meetings. Senior management were supported by external accountants CRASL (30th May 2023) and Triple Bottom Line Accounting (from 1st June 2023) to manage day to day accounting. The board will prioritise in 2023/2024 recruiting a trustee with accountancy and finance skills to support the board and the Director.

Reserves Policy

The Trustees' policy is to build adequate reserves in 2023/2024 in order to cover three to six months' unrestricted expenditure. Because of the wider context of increased competition for funding and decreased amounts of funding – gathering reserves has proved too difficult since our relaunch in 2021.

Structure, Governance and Management

Saxmundham Art Station is a charitable company limited by guarantee incorporated on 11th June 2016 and registered as a charity on 11th January 2022. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association amended by special resolution on 18th December 2021. In the event of the company being wound up members are required to contribute an amount not exceeding £5.

The Trustees of the company are also directors for the purposes of company law. Under the Memorandum and Articles of Association the Trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting. The Trustees of the charitable company during the year are as described on the reference and administration details page of these financial statements.

Principal Funding Sources

The main sources of income for the charity are from trading income: studio licence fees, space hire, and co-working fees and from grants from national organisations, local authorities and trusts and foundations. The charity currently has no investments.

Organisation Structure

The Trustee Board comprises of five members who meet quarterly and are responsible for overall governance and policy of the charity. The Trustees are from a variety of backgrounds relevant to the work of the charity.

The Board is supported by the Director, who leads and manages the organisation day-to-day and plans strategic direction, programming, fundraising and a Programme Manager and Programme Co-ordinator who supports delivery of the programme.

Trustees are recruited through an open recruitment process and formal interview. The process includes an outline of the Trustees' roles and responsibilities. Training will be offered as required for each Trustee and may include training for specialist roles such as the Trustee safeguarding lead.

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

TRUSTEE'S REPORT FOR THE YEAR ENDED 30 June 2023

Pay and Remuneration

The pay of the senior staff is reviewed annually by the Trustees and where relevant normally increased in accordance with average inflationary increases for similar roles, in the same sector, in the locality.

Small company provisions

This report has been prepared taking advantage of the small companies' exemption of section 415A of the Companies Act 2006

The trustees' annual report was approved on 21st March 2024 and signed on behalf of the board of Trustees by

Paul Richards

Paul Richards (Trustee)

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SAXMUNDHAM ART STATION

For year ended 30 June 2023

I report on the accounts of the charity for the year ended 30 June 2023, which are set out on pages 16 to 23.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (The 2011 Act) and that an independent examination is needed. It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act,
- To follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

Our examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SAXMUNDHAM ART STATION

For year ended 30 June 2023

INDEPENDENT EXAMINER'S STATEMENT

In connection with our examination, no matter has come to my attention:

- 1 which gives us reasonable cause to believe that, in any material respect, the requirements:
 - * to keep accounting records in accordance with section 130 of the 2011 Act; and
 - * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act
- have not been met; or
- 2 to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Peter Ellington

Triple Bottom Line Accounting
Limited

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 30 June 2023

	Note	Unrestricted £	Restricted £	2023 Total £	2022 Restated Total £
Income and endowments from					
<i>Voluntary Income:</i>					
Grants & Donations	3	83,182	56,110	139,292	162,964
<i>Activities for generating funds:</i>					
Charitable activities	4	28,705	0	28,705	23,359
<i>MGETR</i>		48,973	0	48,973	13,559
Total income and endowments		<u>160,860</u>	<u>56,110</u>	<u>216,970</u>	<u>199,882</u>
Expenditure					
<i>Cost of generating voluntary income</i>					
Charitable activities	5	78,614	140,516	219,130	211,999
Total expenditure		<u>78,614</u>	<u>140,516</u>	<u>219,130</u>	<u>211,999</u>
Transfers between funds		(84,406)	84,406		
Net movement in funds		(2,160)	0	(2,160)	(12,117)
Balances brought forward		<u>53,231</u>	<u>0</u>	<u>53,231</u>	<u>65,348</u>
		<u>51,071</u>	<u>0</u>	<u>51,071</u>	<u>53,231</u>

All of the Charity's activities are classed as continuing.

The Charity has no recognised gains or losses other than those shown above.

The notes on pages 19 to 24 form part of these accounts.

Saxmundham Art Station

REGISTERED NUMBER 10227051
CHARITY NUMBER 1197450

BALANCE SHEET
As of 30 June 2023

			2023		2022
		£	£	£	Restated £
Fixed Assets					
Leasehold Improvements			46,407		51,563
Fixtures & Fittings	6		9,215		11,349
Office Equipment			5,218		6,522
			<u>60,840</u>		<u>69,434</u>
Current Assets					
Debtors	7	53,851		15,342	
Cash In Bank		27,299		2,658	
Cash in hand		<u>299</u>		<u>172</u>	
		81,449		18,172	
Liabilities					
Amounts falling due in one year	8	(77,132)		(10,375)	
Net current assets			<u>4,317</u>		<u>7,797</u>
Liabilities					
Amounts falling due after one year	9		<u>(14,086)</u>		<u>(24,000)</u>
Net assets			<u>51,071</u>		<u>53,231</u>
Funds					
Unrestricted Funds			51,071		53,231
Restricted Funds			<u>0</u>		<u>0</u>
			<u>51,071</u>		<u>53,231</u>

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

BALANCE SHEET CONTINUED

As of 30 June 2023

For the financial year ending 30 June 2023 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

No members have required the company to obtain an audit of its accounts for the year ending 30 June 2023 in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board of Trustees on 21st March 2024 and signed on its behalf by:

Paul Richards

Paul Richards (Trustee)

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

NOTES TO THE ACCOUNTS

For the year ended 30 June 2023

1. **AMENDED BY REPLACEMENT**

The financial statements for the year ended 30 June 2023 have been amended.

These financial statements:

Replace the original financial statements;

Are now the statutory financial statements;

Have been prepared as at the date of the original financial statements, and not as at the date of the revision and accordingly do not deal with events between those dates.

A revision has been made to note 3 Donations and Grants to identify individual funders.

There are no significant amendments to the original accounts.

2. **ACCOUNTING POLICIES**

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice and in accordance with the Financial Reporting Standards for Smaller Entities (effective January 2015) and the Charities Act 2011. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note. The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following Accounting and Reporting by the Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRSSE) issued on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Preparation of accounts on a going concern basis

The assessment of the trustees is that the charity is a going concern.

Income

All incoming resources are included on the Statement of Financial Activities when the charity has sufficient certainty that receipt of the income is probable, and the amount can be measured reliably.

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

NOTES TO THE ACCOUNTS (CONTINUED)

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. It has been classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings,

they have been allocated on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year-end date are noted as commitment but not accrued as expenditure.

Voluntary Income

All donated income is included in income on receipt where the donor requires that the sum is to be treated as income in future accounting periods.

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

NOTES TO THE ACCOUNTS (CONTINUED)

For the year ended 30 June 2023

Investment Income

Interest received is included when receivable.

Fixed Assets

Depreciation is provided on fixed assets at rates calculated to write off the costs, less estimated residual value, or each asset over its expected useful life as follows: -

Furniture, Fixtures and Fittings - 20% on reducing balance

Leasehold Improvements - 10% on reducing balance

Office Equipment - 20% on reducing balance

Stock

Stock is valued at a lower of cost and net realisable value

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

NOTES TO THE ACCOUNTS (CONTINUED)

For the year ended 30 June 2023

	Unrestricted	Restricted	2023	2022R
	£	£	£	£
3 Donations and Grants				
East Suffolk Covid Grant	0	0	0	21,641
East Anglian Art Fund	0	1,000	1,000	0
East Suffolk Council	3,456	10,473	13,929	0
Kickstart Work Placement	0	1,493	1,493	27,167
Suffolk CC (Cultural Continuity Fund)	0	0	0	21,568
Arts Council Grant	0	30,000	30,000	42,100
Suffolk Community Foundation	0	4,320	4,320	0
National Lottery Community Fund	10,000	0	10,000	0
Foyle Foundation	15,000	0	15,000	0
The D'Oyly Carte Charitable Trust	0	3,000	3,000	0
Other Grants	42,578	5,824	48,102	28,393
Donations	12,148	0	12,148	22,094
	<u>83,182</u>	<u>56,110</u>	<u>139,292</u>	<u>162,964</u>
4 Charitable activities				
Space Hire & License Fees	28,681	0	28,681	23,359
Interest Received	24	0	24	0
	<u>28,705</u>	<u>0</u>	<u>28,705</u>	<u>23,359</u>
5 Charitable activities				
Bank Charges & Interest Payable	1,403	0	1,403	1,176
Wages Costs	20,291	60,873	81,164	99,413
Utilities	6,659	0	6,659	6,766
Repairs & Maintenance	7,818	0	7,818	5,769
Insurance	2,520	0	2,520	999
Telephone and Communications	8,765	0	8,765	10,947
Accountancy & Professional Services	9,401	0	9,401	8,327
Depreciation	8,764	0	8,764	10,457
Advertising	1,971	0	1,971	2,249
Subscriptions	951	0	951	3,932
Art & Learning Programme	0	79,643	79,643	54,513
Travel & Subsistence	5,472	0	5,472	2,154
Staffing Costs	701	0	701	2,064
Office Expenses	2,783	0	2,783	2,217
Small Equipment Purchased	953	0	953	1,016
Donations	162	0	162	0
	<u>78,614</u>	<u>140,516</u>	<u>219,130</u>	<u>211,999</u>

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

NOTES TO THE ACCOUNTS
(CONTINUED)

For the year ended 30 June 2023

6 Fixed Assets

	Leasehold Improvements £	Fixtures & Fittings £	Office Equipment £	Total £
Cost				
At 1 July 2022	57,292	15,221	8,669	81,182
Additions	0	170	0	170
Less: Grants	0	0	0	0
At 30 June 2023	<u>57,292</u>	<u>15,391</u>	<u>8,669</u>	<u>81,352</u>
Depreciation				
At 1 July 2022	5,729	3,872	2,147	11,748
Charge for the year	5,156	2,304	1,304	8,764
At 30 June 2023	<u>10,885</u>	<u>6,176</u>	<u>3,451</u>	<u>20,512</u>
Net book Value				
At 30 June 2023	<u>46,407</u>	<u>9,215</u>	<u>5,218</u>	<u>60,840</u>
At 1 July 2022	<u>51,563</u>	<u>11,349</u>	<u>6,522</u>	<u>69,434</u>

7 Debtors and prepayments

Debtors	825
Prepayments	1,750
Accrued Income	48,983
Other Debtors	<u>2,293</u>
	<u>53,851</u>

8 Liabilities: Amounts falling due within one year

Creditors	11,987
Other taxes & Social Security	6,492
Accruals and deferred income	45,600
Other Creditors	<u>13,053</u>
	<u>77,132</u>

Saxmundham Art Station

REGISTERED NUMBER 10227051

CHARITY NUMBER 1197450

NOTES TO THE ACCOUNTS (CONTINUED)

For the year ended 30 June 2023

9 Liabilities: Amounts falling due after one year

Other Creditors	14,086
	<u>14,086</u>

10 Grants received

East Suffolk Council*	13,929
Kickstart Work Placement	1,493
Suffolk County Council*	700
Arts Council Grant*	30,000
D'Oyly Carte Charitable Trust	3,000
Suffolk Community Foundation	4,320
Groundwork UK	1,125
East Anglian Art Fund	1,000
Henry Moore Foundation	4,000
Postcode Places Trust	24,900
Foyle Foundation	15,000
Saxmundham Town Council*	2,250
National Lottery Community Fund	10,000
Adrian Swire Charitable Trust	12,000
Simon Gibson Charitable Trust	3,000
Waitrose Community Fund	428
	<u>127,145</u>

Grants and donations marked * are government grant income. Income is only recognised where the income recognition criteria set out in the accounting policies are met.

11 Average number of employees

The average number of employees during the year was 3 (2022: 5).

Amendments to note 3 have been approved by the Board of Trustees on 12th July 2024 and signed on its behalf by:

Paul Richards

Paul Richards (Trustee)