

BRENTWOOD MUSEUM SOCIETY

England & Wales · Charity number 1197440

Details

Other names	BRENTWOOD MUSEUM
Status	Registered
Legal form	CIO
Registered	2022-01-11
Register	View on the Charity Commission register

Contact

Address	Lorne Road Warley Brentwood Essex CM14 5HH
Phone	01277218854
Email	info@brentwoodmuseum.org.uk
Website	www.brentwoodmuseum.org.uk

Activities

Objects: TO ADVANCE PUBLIC EDUCATION BY THE FOUNDING AND MAINTENANCE OF BRENTWOOD MUSEUM TO ACQUIRE, COLLECT AND DISPLAY ARTICLES OF LOCAL AND GENERAL INTEREST AND TO ORGANISE LECTURES, EXHIBITIONS OR DISPLAYS OF HISTORICAL, ARTISTIC, CULTURAL OR EDUCATIONAL INTEREST

Activities: The Brentwood Museum Society promotes the general history of Brentwood, Essex. It does this by having a building in Lorne Road, Brentwood which is open to the public on certain days through the Summer or by request and by holding various events throughout the year.

Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services, Sponsors Or Undertakes Research
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Essex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£3,787	£2,870	-	-
2023-12-31	£3,543	£6,596	-	-
2022-12-31	£2,789	£4,141	-	-

Trustees

Name	Role	Appointed
Geoffrey Norman Rudd		2021-09-21
John David Fryer		2021-09-21
MARTIN JAMES HAMILTON		2021-09-21

BRENTWOOD MUSEUM SOCIETY

England & Wales - Charity number 1197440

Accounts

Brentwood Museum Society- AGM 2025

- Treasurer's Report for 2024

As you can see from the balance sheet, expenditure for the Brentwood Museum Society was down on last year, generally back to normal, although costs do continue to rise. We did have bonus extra income from the Saffron account which yielded £1,100 interest 😊, sadly we can't expect that every year.

The Museum's online presence has been improving which is certainly paying off as visitor numbers have increased significantly, as seen in the extra income.

Sadly, Membership is slowly falling year on year. We need to make a concerted effort to increase Membership since Membership Fees are our major source of income. It must be stressed that the Museum WILL NOT survive without increasing its Membership.

Thanks again to Roger Griffiths, who has checked and fully approved the "2024" accounts. Roger has agreed to examine the "2025" accounts at least.

Thank you, Martin Hamilton

BRENTWOOD MUSEUM SOCIETY

REGISTERED MUSEUM

REGISTERED CHARITY № 1197440

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2024

EXPENDITURE			2024	2023	Diff	INCOME			2024	2023	Diff
A	Building	Electricity:Museum	1,166.34	2,034.08	- 867.74	Subscriptions	Members (2024:30)	580.00	660.00	- 80.00	
B		Electricity:Chapel	110.51	133.79	- 23.28		Members (2025:28)	668.00	340.00	328.00	
C		Water	135.16	107.97	27.19	Donations	Open Day Visitors	334.14	355.61	- 21.47	
D		Rates	0.02	0.02	-		Booked Visitors	-	95.00	- 95.00	
E		Insurance	409.74	424.71	- 14.97		Monthly Talk Visitors	90.00	165.00	- 75.00	
F		Fire Safety	-	-	-		Other	252.70	709.93	- 457.23	
G		Maintenance	-	1,040.50	- 1,040.50			-	-	-	
H	Monthly Talks	Speakers	260.00	435.00	- 175.00	Fund Raising	Garden Party Charge	210.00	419.83	- 209.83	
I		Hire of Hall	272.32	259.36	12.96		Garden Party Raffle	74.00	85.92	- 11.92	
J		Refreshments	-	16.00	- 16.00		60-40 Club	432.00	612.00	- 180.00	
K	Expenses	Secretarial/Curatorial	20.00	-	20.00		Christmas Talk Raffle	30.00	25.00	5.00	
L		New Exhibits	-	461.89	- 461.89			-	-	-	
M		Garden Party	124.00	173.45	- 49.45		Amazon	-	50.96	- 50.96	
N		60-40 Club Winnings	153.60	144.00	9.60			-	-	-	
O		Sundries	16.24	-	16.24			-	-	-	
P		Brentwood Arts Council	30.00	15.00	15.00			-	-	-	
Q		Bank Charges	64.80	64.80	-			-	-	-	
R		Website	-	1,190.00	- 1,190.00			-	-	-	
S		MODES Software	108.00	96.00	12.00			2,670.84	3,519.25	- 848.41	
T			-	-	-						
V			-	-	-						
W		Total Expenditure:	2,870.73	6,596.57	- 3,725.84	Interest	Bank	-	-	-	
X		Surplus (Deficit) carried to Balance Sheet	916.90	(3,052.98)			Saffron Building Society Bond	1,116.79	14,024.34	- 12,907.55	
		Fiddle to balance	-								
			3,787.63	3,543.59			Total Income:	3,787.63	17,543.59		

BALANCE SHEET AS AT 31ST DECEMBER 2024

	2024	2023	Difference
RESERVES			
As at 1st January 2024	31,328.64	34,381.62	(3,052.98)
Surplus (Deficit) from Income & Expenditure Account	916.90	(3,052.98)	3,969.88
As at 31st December 2024	<u>32,245.54</u>	<u>31,328.64</u>	916.90
REPRESENTED BY			
Bank Account	1,330.27	1,628.59	(298.32)
Petty Cash	216.85	118.42	98.43
Saffron Building Society	30,698.42	29,581.63	1,116.79
	<u>32,245.54</u>	<u>31,328.64</u>	916.90

I have examined the books, vouchers and bank statements of the Brentwood Museum Society and, in my opinion, the above Balance Sheet and Income and Expenditure Account are properly drawn up in accordance therewith.

Martin Hamilton
Treasurer

Roger Griffiths
Independent Examiner

BRENTWOOD MUSEUM SOCIETY

England & Wales - Charity number 1197440

Accounts

Brentwood Museum Society- AGM 2024

- Treasurer's Report for 2023

As you can see from the balance sheet, the Brentwood Museum Society had an overspend of £3,000 last year, this was due to:

- 1) E-on increasing their charges in 2022 but didn't change the Direct Debit which meant that we owed over £1,000 back-payment, as well as the prices going up in general,
- 2) We spent money on having our Web Site rebuilt to make it easier to maintain,
- 3) The Chapel roof needed some repairs in December to make it watertight again,
- 4) The cost of Speakers for the Monthly Talks.

To help counter the expenses we did receive a donation from the Council to help put up a display in the Baytree Centre.

However, the finances are still in a healthy financial position because of Government Grants to compensate for COVID losses, but this won't last forever.

The Museum's online presence has been improving and we have spent money to have a new web site created, which went live during 2023.

This online presence is certainly paying off as visitor numbers have increased significantly, as seen in the extra income. Thanks must go to our "youngster", Natalie for this.

Over £29,000 was put into a fixed-rate Bond and so hopefully the interest will be better this year.

Sadly, Membership is slowly falling year on year. We need to make a concerted effort to increase Membership since Membership Fees are our major source of income.

It must be stressed that the Museum WILL NOT survive without increasing its Membership. I also propose to increase the Membership Fee to £24.00 from 1st January 2025 partly to counter the cost of Speakers.

Thanks again to Roger Griffiths, who has checked and fully approved the "2023" accounts. Roger has agree to examine the "2024" accounts at least.

Invitations to this year's Summer Open Evening on Friday 5th July are going out, we hope that everyone will be able to attend.

Thank you, Martin Hamilton

BRENTWOOD MUSEUM SOCIETY

REGISTERED MUSEUM

REGISTERED CHARITY № 1197440

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2023

EXPENDITURE			2023	2022	Diff	INCOME			2023	2022	Diff
A	Building	Electricity:Museum	2,034.08	648.00	1,386.08	Subscriptions	Members (2023:33)	660.00	697.66	- 37.66	
B		Electricity:Chapel	133.79	96.00	37.79		Members (2024:17)	340.00	260.00	80.00	
C		Water	107.97	85.60	22.37	Donations	Open Day Visitors	355.61	288.11	67.50	
D		Rates	0.02	102.40	- 102.38		Booked Visitors	95.00	329.50	- 234.50	
E		Insurance	424.71	419.70	5.01		Monthly Talk Visitors	165.00	108.92	56.08	
F		Fire Safety	-	-	-		Other	709.93	268.25	441.68	
G		Maintenance	1,040.50	141.31	899.19						
H	Monthly Talks	Speakers	435.00	265.00	170.00	Fund Raising	Garden Party Charge	419.83	349.32	70.51	
I		Hire of Hall	259.36	242.40	16.96		Garden Party Raffle	85.92	91.00	- 5.08	
J		Refreshments	16.00	5.00	11.00		60-40 Club	612.00	312.00	300.00	
K	Expenses	Secretarial/Curatorial	-	-	-		Christmas Talk Raffle	25.00	-	25.00	
L		New Exhibits	461.89	607.37	- 145.48						
M		Garden Party	173.45	145.33	28.12	Grants	Amazon	50.96	47.81	3.15	
N		60-40 Club Winnings	144.00	149.20	- 5.20		Brentwood Arts Council	-	-	-	
O		Sundries	-	194.94	- 194.94						
P		Brentwood Arts Council	15.00	15.00	-						
Q		Bank Charges	64.80	74.80	-						
R		Website	1,190.00	210.00	980.00						
S	MODES Software		96.00	89.00	7.00				2,752.57	- 2,752.57	
T	Conversion to CIO		-	650.00	- 650.00						
U			-	-	-						
V			-	-	-						
W		Total Expenditure:	6,596.57	4,141.05	2,455.52	Interest	Bank	-	-	-	
X		Surplus (Deficit) carried to Balance Sheet	(3,052.98)	7,526.38			Saffron Building Society Bond	24.34	36.72	- 12.38	
		Fiddle to balance	-								
			3,543.59	11,667.43				3,543.59	2,789.29		

BALANCE SHEET AS AT 31ST DECEMBER 2023

	2023	2022	Difference
RESERVES			
As at 1st January 2023	34,381.62	35,733.88	(1,352.26)
Surplus (Deficit) from Income & Expenditure Account	(3,052.98)	(1,352.26)	(1,700.72)
As at 31st December 2023	<u>31,328.64</u>	<u>34,381.62</u>	<u>(3,052.98)</u>
REPRESENTED BY			
Bank Account Current	1,628.59	18,596.12	(16,967.53)
Petty Cash	118.42	228.21	(109.79)
Saffron Building Society	29,581.63	15,557.29	14,024.34
	<u>31,328.64</u>	<u>34,381.62</u>	<u>(3,052.98)</u>

I have examined the books, vouchers and bank statements of the Brentwood Museum Society and, in my opinion, the above Balance Sheet and Income and Expenditure Account are properly drawn up in accordance therewith.

Martin Hamilton
Treasurer

Roger Griffiths
Independent Examiner

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Accounts

Brentwood Museum Society - AGM 2023

- Treasurer's Report for 2022

As you can see from the balance sheet, the Brentwood Museum Society is still in a healthy financial position because of Government Grants to compensate for COVID losses.

Fortunately, I have managed to find a temporary examiner, Roger Griffiths, who has checked and fully approved the "2022" accounts. Roger has also agreed to examine "2023" accounts at least.

As would be expected, expenses have gone up this year, as can be seen on the balance sheet, although they look worse because of a much quieter than usual 2021.

We have also bought equipment for the new exhibits and improved the lighting of exhibits.

The Museum's online presence has been improving and we have spent money to have a new web site created, which went live a couple of months ago.

This online presence is certainly paying off as visitor numbers have increased significantly, as seen in the extra income. Thanks must go to our "youngster", Natalie for this.

The interest on our £15,000 Bond was pitifully low. For 2023 I have now moved it into a 2.99% interest rate Bond, along with some of the grant money.

Unfortunately, we finished the year spending just over £1,000 more than we took in, but that is because we are spending the previous grants to improve the museum.

As Treasurer, I have yet to close down the previous charity and contact all organisations that give us special rates because we are a Charity, including renewing GiftAid, I hope to do that by the end of next year.

Sadly, Amazon have decided to stop their "Smile" donation scheme, and so I have registered with the "Give as you Live" scheme, but I haven't had a chance to advertise it yet.

Thank you, Martin Hamilton

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REGISTERED MUSEUM

REGISTERED CHARITY № 1197440

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST DECEMBER 2022

EXPENDITURE			2022	2021	Diff	INCOME			2022	2021	Diff
A	Building	Electricity:Museum	648.00	600.00	48.00	Subscriptions	Members (2022:36)	697.66	25.00	672.66	
B		Electricity:Chapel	96.00	96.00	-		Members (2023:13)	260.00	180.00	80.00	
C		Water	85.60	25.05	60.55	Donations	Open Day Visitors	288.11	2.00	286.11	
D		Rates	102.40	52.27	50.13		Booked Visitors	329.50	-	329.50	
E		Insurance	419.70	344.65	75.05		Monthly Talk Visitors	108.92	-	108.92	
F		Fire Safety	-	54.00	- 54.00		Other	268.25	40.00	228.25	
G		Maintenance	141.31	236.52	- 95.21						
H	Monthly Talks	Speakers	265.00	45.00	220.00	Fund Raising	Garden Party Charge	349.32	-	349.32	
I		Hire of Hall	242.40	89.10	153.30		Garden Party Raffle	91.00	-	91.00	
J		Refreshments	5.00	6.05	- 1.05		60-40 Club	312.00	400.00	- 88.00	
K	Expenses	Secretarial/Curatorial	-	-	-		Christmas Talk Raffle	-	40.00	- 40.00	
L		New Exhibits	607.37	-	607.37						
M		Garden Party	145.33	-	145.33		Amazon	47.81	46.05	1.76	
N		60-40 Club Winnings	149.20	139.20	10.00	Grants	Brentwood Arts Council	-	-	-	
O		Sundries	194.94	11.60	183.34		Accidental Payment Refund	-	8.70	- 8.70	
P		Brentwood Arts Council	15.00	-	15.00		Rates Refund	-	10,193.00	- 10,193.00	
Q		Bank Charges	74.80	5.00	- 69.80		Electricity Refund	-	105.08	- 105.08	
R		Website	210.00	-	210.00		Conversion to CIO	-	1,170.00	- 1,170.00	
S	MODES Software		89.00	780.00	- 691.00			2,752.57	12,209.83	- 9,457.26	
T	Conversion to CIO		650.00	650.00	-						
U	Power to Annex		-	790.10	- 790.10	Gift Aid claim	Gift Aid	-	-	-	
V	Donation to Brentwood Theatre		-	1,000.00	- 1,000.00						
W		Total Expenditure:	4,141.05	4,924.54	- 783.49	Interest	Bank	-	-	-	
X							Saffron Building Society Bond	36.72	241.09	- 204.37	
		Surplus (Deficit) carried to Balance Sheet	(1,352.26)	7,526.38							
		Lost expense write-off	0.50								
			2,789.29	12,450.92				2,789.29	12,450.92		

BALANCE SHEET AS AT 31ST DECEMBER 2022

	2022	2021	Difference
RESERVES			
As at 1st January 2022	35,733.88	28,207.50	7,526.38
Surplus (Deficit) from Income & Expenditure Account	(1,352.26)	7,526.38	(8,878.64)
As at 31st December 2022	<u>34,381.62</u>	<u>35,733.88</u>	<u>(1,352.26)</u>
REPRESENTED BY			
Bank Account Current	18,596.12	20,167.22	(1,571.10)
Petty Cash	228.21	46.09	182.12
Saffron Building Society	15,557.29	15,520.57	36.72
	<u>34,381.62</u>	<u>35,733.88</u>	<u>(1,352.26)</u>

I have examined the books, vouchers and bank statements of the Brentwood Museum Society and, in my opinion, the above Balance Sheet and Income and Expenditure Account are properly drawn up in accordance therewith.

Martin Hamilton
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