

Charity Number 1197388

GREENWICH WINTER NIGHT SHELTER

Charitable Incorporated Organisation

Financial Statements & Trustees Annual Report

6th January 2022 to 30th June 2023

GREENWICH WINTER NIGHT SHELTER CIO

Report & Financial Statements for the Period 6th January 2022 to 30th June 2023

Contents	Page
Legal & Administrative Information	1
Trustees Report	2 - 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Accounts	9 - 14

GREENWICH WINTER NIGHT SHELTER CIO

Legal & Administrative Information

Charity Registration Number 1168966

Governing Document CIO Registration 6th January 2022

The Operating Name for the charity is GWNS

Registered Office & Correspondence Address 360 Middle Park Avenue
Mottingham
London SE9 5QH

Trustees: Margaret Cave (Resigned 27.07.23)
Marianne Gass (Resigned 27.07.23)
Richard Basham (Treasurer)
Tom Greenwood (Resigned 27.07.23)
Steven Parker (Chair)
Beverley Campbell
Hugh Ridsdill-Smith
Caroline Risdon (Appointed 12.01.23)
Lakshan Saldin

Independent Examiner Peter Saltiel
Church & Charity Accounts Service Ltd
7 Planchadeau
23460 St Pierre Bellevue
France

Bankers CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent ME19 4JQ

GREENWICH WINTER NIGHT SHELTER CIO

Annual Report for the period 6th January 2022 to 30th June 2023

The Trustees present its annual report and financial statements for the period 6th January 2022 to 30th June 2023.

Structure, Governance and Management

Greenwich Winter Night Shelter was established by a partnership of churches in Greenwich in April 2014. GWNS is governed by the regulations set out in our constitution and run by a voluntary Board of Trustees. The organisation was registered with the Charity Commission on 30th August 2016.

Trustees are encouraged to take an active role in enabling the organisation to fulfil its objectives. This allows trustees to get a clear understanding of what the charity does and the complexity involved in co-ordinating activities to respond to the needs of those who are street homeless or at risk of homelessness. In selecting individuals for appointment as trustees, regard is given to the skills, knowledge and experience needed for the effective administration of the charity.

The Board meets formally 6 times a year, and at the end of the winter night shelter season conduct an annual service review each year.

Conversion to a Charitable Incorporated Organisation

At the AGM held on 16th September 2021 it was agreed that GWNS would begin the process of converting to a Charitable Incorporated Organisation (CIO). Documents were filed with the Charity Commission and registration as a CIO was confirmed with effect from 6th January 2022. The transfer of all assets and liabilities from the unincorporated charity to the new CIO was completed as of 31st October 2022.

As the first set of accounts for the CIO these financial statements cover the period from the start of the CIO in 6th January 2022 to 30th June 2023 and the funds transferred from the GWNS unincorporated charity are recorded in the financial statements within their original transaction categories.

Objectives and Activities

As stated in our governing document the objectives of the charity are:

- The Relief of poverty and distress among people who have become homeless through the provision of a night shelter refuge in accordance with Christian Principles.
- The Relief of need through the provision of information, advice and advocacy support in our day centre services

Main activities:

- Winter night shelter: provision of overnight accommodation and 1:1 casework the guests in individual rooms during the winter months (October-April)
- Day centre: provision of year-round advice, support and activities for anyone who is homeless or at risk of homelessness in the Borough of Greenwich.

Public Benefit

In reviewing the scope of the activities delivered by the charity the trustees have considered the Charity Commission's guidance on public benefit and are satisfied that the purposes for which the charity has been established and the activities undertaken demonstrate how we meet the requirements of the test.

Policies and Procedures

Trustees continue the work to review the charity's policies and procedures, particularly those around safeguarding and financial controls. A key objective for the coming year is to complete our comprehensive review of our systems to ensure that we are operating in compliance of our policies and procedures.

Risk Assessment

The Board of Trustees are aware of the potential risks to the organisation. A detailed risk register is in place and is reviewed as a standing item at each trustees meeting. The risk register considers the operational risk in running the day centre and winter night shelter, as well as the organisational risks both financial and non-financial facing the charity. The trustees are satisfied that appropriate measures are in place to address any identified risks.

During the Covid pandemic, GWNS was unable to operate its regular services. However, we were able to use the time to make the transition from a rotating night shelter model to a fixed location. This has enabled the trustees to think more strategically about the long term future of GWNS.

Achievements for the Year

GWNS is now settled into its new premises and operating a 6 month Winter Night Shelter and year-round Day Centre. To respond to growing need, we have increased the number of bedrooms we can provide and have extended the hours of the Day Centre. We are continuing to develop our services to better meet the needs of people experiencing homelessness in Greenwich and neighbouring boroughs.

Winter Night Shelter

We opened the doors of our night shelter on 31 October 2022 and ran for a total of 151 nights until 31 March 2023. Over the Christmas period, we paused operations at GWNS for 10 days and relocated our guests to a B&B to ensure they had shelter during the day.

Our 2022-2023 outcomes, note the figures in brackets reflect numbers from 2021-2022:

- Number of nights open: 151 (89)
- Number of guests: 32 (15)
 - Female: 7 (6)
 - Male: 25 (9)
- Number of UK nationals: 8 (5)
- Number of EEA Nationals: 5 (2)
- Number of non-EEA Nationals: 13 (8)
- Positive move-on rate: 82% (87%)

We continued to work closely with our partner referral agencies: 999 Club, Thames Reach, Royal Borough of Greenwich and built new partnerships with local charities including Woolwich Service Users Project and Bromley Homeless. Our largest intake was through the Day Centre where people can self-refer via our Casework Team. This was a new approach and worked well to join up the two services.

"I can now get on with my life; I like my new flat, I like the area and the people are really friendly. I'm very happy here, I'm hoping to stay here and get a job programming... The human moments are what I love most about the shelter, it's priceless." (Guest)

Day Centre

Over the past year, we have had a total footfall of 92 people. We are seeing increasing demand for the Day Centre services (increased by 75%) and are responding accordingly. This year, we introduced a number of new services to respond to local need, these include:

- Weekly counselling sessions with a trained professional
- GP advice clinic
- Weekly Housing Advice provided by Bench Outreach
- Weekly Drug and Alcohol Advice provided by VIA (formally Westminster Drug Project)
- Weekly Benefits Advice provided by DWP
- Weekly Employability Coaching provided by Salvation Army

We have also introduced a range of activities to support the wellbeing of our client group. This includes weekly Gardening Club and Cooking Classes, English lessons, hairdressing, pottery and Day Trips.

Volunteering

GWNS is highly reliant on the time, dedication and support of our volunteers. It must always therefore be one of our highest aims that volunteering at GWNS not only meets our needs, but is also a positive experience for our 124 night shelter and 38 day centre volunteers. With this in mind, our latest feedback survey found that:

- 100% of respondents said they would not be closed to volunteering with us again
- 94% said volunteering had a positive or very positive impact on their wellbeing
- 100% said they 'enjoyed' or 'thoroughly enjoyed' volunteering
- 100% said they feel safe or very safe volunteering

Here are a few volunteering quotes

"A privilege to show compassion to people who are experiencing significant life challenges. So enjoyed getting to know new people both volunteers and guests"

"A lovely dynamic and safe haven to volunteer at. Very easy to communicate and interact with clients and great teams to work with"

Staff Team

GWNS operations are overseen by our Shelter Director, Katy Ridsdill-Smith. Our Volunteer Manager, Georgia Sims, has been promoted to Operations Manager to join up the Day Centre and Winter Night Shelter services and streamline operations. In December 2022, we appointed Megan Husband as our Administrator. We are currently recruiting a Caseworker and Volunteer Coordinator.

Plans for the Future

Our plans for 2023-2024 are to:

1. Launch our 3-year strategy
2. Undergo an organisational rebrand to ensure our name and brand reflect our growing service
3. Increase the opening hours of the Day Centre
4. Set up a Women's Support Service for women who are homeless or at risk of homelessness
5. Conduct an Independent Review of our service to ensure we are effectively meeting need

Financial Review

In 2021, the trustees decided that it was appropriate to amend the constitution of GWNS to CIO and close the original charity at the most practical opportunity and that ongoing funds should be transferred to the new charity when received. Funds received from the old charity are recorded in the income categories relating to the purpose for which they were given.

Income for 2022-23 was £201,373. Expenditure for 2022-23 was £135,806. The 2022-23 balance sheet total for 2022-23 was £65,567.

Funds are used to achieve the objectives summarised above, developing GWNS for the benefit of the community it serves. These activities will continue in the newly formed incorporated charity.

Funds raised do not profit GWNS Trustees who form the organisation's management committee. No portion is paid or transferred directly or indirectly by way of dividend, bonus or otherwise by way of profit to the charity's Trustees.

a) Reserves Policy

As a mission charity we feel strongly that the priority for the funds received should be to use them to achieve our charitable purposes, this means that we keep our reserves low. During the year the trustees reviewed the requirements for a suitable reserves position for the charity. It was agreed that the safeguard the charity it would work towards achieving reserves equivalent to 3-6 months running costs of £48,000

b) Fundraising Policy

The primary source of income for GWNS comes from grants as a result of submitting bids to a range of funders. The transition from a rotating model, which saw the majority of funding raised through donations and local events, has changed due to needing to secure funds for the refurbishment of the building in Middle Park. The success of bids has seen the income of the charity increase significantly. We now have an active fundraising strategy in place to submit bids on a regular basis. A priority of the next year will be to increase the number of individual donors.

This Year End Report is to be signed on behalf of all trustees at the GWNS Trustees' meeting dated 27th November 2023.



Steven Parker
Chair of Trustees

Independent Examiner's Report to the Trustees/Directors/Members of the
Greenwich Winter Night Shelter CIO ~ Registered Charity no.: 1197388

I report on the accounts of the Trust for the period 6th January 2022 to 30th June 2023 which are set out on pages 7-14.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

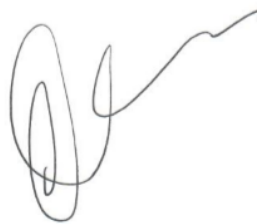
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- 1) the accounting records were not kept in accordance with section 130 of the Charities Act; or
- 2) the accounts did not accord with the accounting records; or
- 3) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Peter Saltiel
Church & Charity Accounts Service Ltd
7 Planchadeau
23460 Saint-Pierre-Bellevue
France



Dated 7th December 2023

GREENWICH WINTER NIGHT SHELTER CIO

Statement of Financial Activities and Income & Expenditure Account for the Period 6th January 2022 to 30th June 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £
Income and endowments	3			
Donations and legacies	3.1	75,522	72,330	147,852
Income from charitable activities	3.2	1,302	2,462	3,764
Investment income	3.3	69	-	69
Other income	3.4	25,455	24,233	49,688
Total incoming resources		<u>102,348</u>	<u>99,025</u>	<u>201,373</u>
Expenditure on				
Fundraising costs	4.1	567	-	567
Charitable activities	4.2	58,484	76,755	135,239
		<u>59,051</u>	<u>76,755</u>	<u>135,806</u>
Net Incoming / (outgoing) resources for the Year		43,297	22,270	65,567
Total funds balance brought forward	8	-	-	-
Total funds balance carried forward	8	<u>43,297</u>	<u>22,270</u>	<u>65,567</u>

All activities are regarded as continuing.

The above statement includes all recognised gains and losses during the year.

The Balance Sheet and Notes to the Accounts form part of these Financial Statements.

GREENWICH WINTER NIGHT SHELTER CIO

Balance Sheet as at 30th June 2023

	Notes	£	2023 £
Current Assets			
Cash at bank and in hand		111,452	
Debtors	6	<u>459</u>	
		111,911	
Liabilities			
Amounts falling due within one year			
Creditors: amounts falling	7	<u>46,344</u>	
Net Current Assets			<u>65,567</u>
Total Assets Less Current Liabilities			<u><u>65,567</u></u>
Funds			
Unrestricted Funds			
General Fund			43,297
Restricted Funds			<u>22,270</u>
	8		<u><u>65,567</u></u>

There are no prior year figures as this is the first accounting period

These accounts were approved by the Trustees and signed on their behalf on 27th November 2023 by:



Steven Parker
Chair of Trustees

1 Basis of preparation

1.1 Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts, accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

1.2 Changes in the basis of accounting

The accounts present a true and fair view. The basis of accounting has been changed from receipts and payments to accruals basis.

1.3 Changes to previous accounts

There have been no changes to the previous accounts during the financial year.

1.4 Judgements and estimations

The trustees have not made any significant judgements in the process of applying the accounting policies.

1.5 Going concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the charity has sufficient reserves and that the charity is a going concern. However, during this financial period, the Greenwich Winter Night Shelter has reconstituted its status as a corporate charity and transferred funds to the new charity for its ongoing charitable activities.

2 Accounting policies

2.1 Fund accounting

- a. Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as general funds.
- b. Restricted funds are to be used for the specific purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

2.2 Income

- a) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when received.

2 Accounting policies (cont'd)

2.2 Income (cont'd)

- b) Where income has related expenditure, the income and related expenditure are reported gross in the SoFA.
- c) Income tax recoverable as Gift Aid is accounted for on a claimed basis.

2.3 Expenditure

- a) Charitable expenditure comprises costs incurred by the charity providing activities and services for its beneficiaries.
- b) Expenditure is recognised on an accrual basis and creditor amounts are measured at settlement amounts less any trade discounts.
- c) Provisions for liabilities are measured on recognition of its historical costs and then measured at the best estimate of the amount required to settle the obligation at the reporting date.
- d) Liabilities are recognised as soon as there is a legal or constructive obligation to pay out resources.
- e) Governance costs include the preparation and examination of statutory accounts plus the costs, if any, of legal advice to trustees on the governance or constitutional matters of the charity.
- f) Laptop computers are considered to have a useful life of four to five years and are straight line depreciated over four years. Mobile telephones are considered to have an economic life for four years and are straight line depreciated. Blow up mattresses are treated as consumables as approximately one third are replaced every year.

GREENWICH WINTER NIGHT SHELTER CIO

Notes to the Accounts for the period 6th January 2022 to 30th June 2023 (cont'd)

3 Analysis of income

	Unrestricted Fund 2023 £	Restricted Fund 2023 £	Total Funds 2023 £
3.1 <u>Voluntary Income</u>			
Church donations	630	-	630
Individual donations	3,633	-	3,633
CAF donations	2,055	-	2,055
Big Give donations	28,954	-	28,954
Sundry donations	15,421	-	15,421
Grants	24,669	72,330	96,999
Gift Aid	160	-	160
	<u>75,522</u>	<u>72,330</u>	<u>147,852</u>
3.2 <u>Income from charitable activities</u>			
Fundraising activities	1,302	2,462	3,764
	<u>1,302</u>	<u>2,462</u>	<u>3,764</u>
3.3 <u>Investment income</u>			
Interest	69	-	69
	<u>69</u>	<u>-</u>	<u>69</u>
3.4 <u>Other income</u>			
Universal Credit down payments	4,444	-	4,444
Transfer from unincorporated charity	20,927	24,233	45,160
Miscellaneous	84	-	84
	<u>25,455</u>	<u>24,233</u>	<u>49,688</u>
Total income	<u>102,348</u>	<u>99,025</u>	<u>201,373</u>

GREENWICH WINTER NIGHT SHELTER CIO

Notes to the Accounts for the period 6th January 2022 to 30th June 2023 (cont'd)

4 Analysis of expenditure

	Unrestricted Fund 2023 £	Restricted Fund 2023 £	Total Funds 2023 £
4.1 <u>Direct costs</u>			
Fundraising costs	567	-	567
	<u>567</u>	<u>-</u>	<u>567</u>
4.2 <u>Direct costs</u>			
Salaries	31,423	20,075	51,498
Pensions	2,747	-	2,747
Core	1,766	3,224	4,990
Staff costs	573	2,077	2,650
Volunteer costs	1,590	3,136	4,726
Guest costs	677	20,494	21,171
Sleepout	-	14,070	14,070
Indoor gym	-	2,500	2,500
Food	4,007	500	4,507
Day centre	323	500	823
Garden project	-	1,684	1,684
Venue costs	3,285	7,901	11,186
Accommodation costs	2,902	-	2,902
Petty cash	330	-	330
Support costs	8,861	594	9,455
	<u>58,484</u>	<u>76,755</u>	<u>135,239</u>
<u>Support costs</u>			
Office costs	467	208	675
Bookkeeper	6,952	-	6,952
Affiliations & subscriptions	492	386	878
Website	-	-	-
Governance costs	950	-	950
	<u>8,861</u>	<u>594</u>	<u>9,455</u>
Total expenditure	<u>59,051</u>	<u>76,755</u>	<u>135,806</u>

GREENWICH WINTER NIGHT SHELTER CIO

Notes to the Accounts for the period 6th January 2022 to 30th June 2023 (cont'd)

5 Staff costs

	2023 £
Gross wages, salaries and benefits in kind	51,498
Employers' pension costs	2,747
	<u>54,245</u>

Number of employees 2.8

No employee received a remuneration of over £60,000.

6 Debtors

	2023 £
Tax recoverable	459
Accruals & Prepayments	-
	<u>459</u>

7 Creditors:

	2023 £
Accrual income	44,263
HMRC	1,032
Accruals	1,049
	<u>46,344</u>

8 Statement of Funds:

	Unrestricted Funds	Restricted Funds	Total 2023 Funds	06-Jan-22 Funds
Bank and cash	44,919	66,533	111,452	-
Debtors	459	-	459	-
Creditors	(2,081)	(44,263)	(46,344)	-
	<u>43,297</u>	<u>22,270</u>	<u>65,567</u>	<u>-</u>
	06-Jan-22 £	Income £	Expenditure £	30-Jun-23 £
Unrestricted funds	-	102,348	(59,051)	43,297
Restricted Funds	-	99,025	(76,755)	22,270
	<u>-</u>	<u>201,373</u>	<u>(135,806)</u>	<u>65,567</u>

There are no funds brought forward as this is the first accounting period

GREENWICH WINTER NIGHT SHELTER CIO

Notes to the Accounts for the period 6th January 2022 to 30th June 2023 (cont'd)

9 Remuneration to Trustees:

The trustees received no remuneration during the year and none of their expenses were reimbursed.