

**Girlguiding Saltash District  
Charity Commission Trustee's Annual Report**

**Accounting & Report Period: 1<sup>st</sup> January – 31<sup>st</sup> December 2024**

Charity Name: Girlguiding Saltash District

Charity Number: 1197382

Governing Document: Constitution

Registered Trustees:

|              |             |
|--------------|-------------|
| Julie Dingle | Chairperson |
| Jill Morton  | Treasurer   |
| Cheryl Smith | Secretary   |



Saltash District Girlguide Headquarters

## Chairperson's Report

Girlguiding Saltash Districts activities are relating to Rainbows, Brownies, Guides, Rangers, Young Leaders, Leaders and the Trefoil Guild. The Charity also manages the Saltash Girlguide Headquarters (pictured above). Girlguiding Saltash district leases the land and property from Cornwall Council and a 99 year lease has been secured from 9/1/2024.

Our units are for girls from age 4 years old and they all take part in lots of different activities linked to the 6 themes of our programme. The girls get to meet new friends, have adventures and fun and learn vital life skills to help them in their future lives. Some of our young people have gone on to become volunteer leaders themselves.

Membership of all sections; rainbows, brownies, guides and rangers continue to be popular with many units full and carrying waiting lists.

We fund the running of our Headquarters by charging rent to our Girlguiding units, renting the building out to other Girlguiding units for pack holidays and sleepovers, renting the property to other groups and private hire.

We have over the past year been working to complete the kitchen extension to Saltash Girlguide headquarters. This will give us, when fully complete, an inclusive, accessible kitchen for all our members and those who hire the



headquarters. It is spacious and will enable users to do so much more for catering and skills-based work. This has involved securing a number of additional grants and fundraising due to finding ourselves with a shortfall of the original planned costs in 2020, as prices increased by approximately one third following Covid and delayed its progress.

We have undertaken several fundraising activities over the course of the year. This has included Saltash Mayfair, where the district participated in the parade of youth and raised approximately £1000 with a BBQ, cake stall and tombola.

The rangers section had a stall at Saltash regatta raising funds towards the kitchen extension selling handmade craft items.



We were unfortunately unable to fundraise at the Christmas festival in Saltash as it was cancelled due to weather conditions. We used the chocolate tombola items donated to create small hamper baskets and created a grid map to find Rudolph and sold squares through social media platforms to fundraise.

The Guide leaders organised a Christmas raffle and tickets were sold to raise funds for the kitchen extension.

The guide leaders organised a coach trip to Cardiff for Christmas shopping as a fundraiser and sold seats.

One of the guide leaders ran the Christmas Saltash fun run and was sponsored to fundraise for the kitchen extension.



The district had a Christmas tree at the local Christmas tree festival, which is held in a local church every year. Our theme was “hands around the world” linking friendship and fun.



Wherever possible, relying on volunteers' time, the district offers additional experiences and adventures for members including sleepovers and residential throughout the year.

1st Saltash Brownies enjoyed one of the biggest Brownie adventures of a pack holiday! On the Friday they caught the train to Par for a Harry Potter themed Brownie holiday. Before going home they enjoyed a picnic breakfast on the



beach and a paddle in the sea.

The two guides units of Saltash held a camp in May at one of the Girlguiding Cornwall county campsites with an Olympic theme and enjoyed kayaking on the river.

Five rangers from Saltash District were successful in the selection process to represent Cornwall Girlguides on International adventures with southwest region including an international jamboree in Norfolk and inter-railing around Europe. Part of the experience is to fundraise for themselves to fund their place, and the rangers have all been doing various endeavours including selling badges, making crafts and holding raffles. These adventures will take place in 2025.

Overall, it has been a very productive year for Saltash District Girlguiding.

|                                                                                           |                   |                   |                   |                   |                  |                   |
|-------------------------------------------------------------------------------------------|-------------------|-------------------|-------------------|-------------------|------------------|-------------------|
| <b>Girlguiding Saltash District<br/>Accounts 1st January 2024 to 31<br/>December 2024</b> |                   |                   |                   |                   |                  |                   |
|                                                                                           |                   |                   |                   |                   |                  |                   |
|                                                                                           | <b>2024</b>       |                   |                   | <b>2023</b>       |                  |                   |
|                                                                                           | Unrestricted      | Restricted        | Total             | Unrestricted      | Restricted       | Total             |
| <b>Saltash District</b>                                                                   |                   |                   |                   |                   |                  |                   |
| <b>Income</b>                                                                             |                   |                   |                   |                   |                  |                   |
| Badges                                                                                    | £145.25           | £0.00             | £145.25           | £251.73           | £0.00            | £251.73           |
| Uniform                                                                                   | £696.55           | £0.00             | £696.55           | £150.75           | £0.00            | £150.75           |
| Thinking Day                                                                              | £335.00           | £0.00             | £335.00           | £0.00             | £0.00            | £0.00             |
| Bags                                                                                      | £123.25           | £0.00             | £123.25           | £42.75            | £0.00            | £42.75            |
| G/G shop                                                                                  | £1,670.05         | £0.00             | £1,670.05         | £0.00             | £0.00            | £0.00             |
| Interest                                                                                  | £33.43            | £0.00             | £33.43            | £25.72            | £0.00            | £25.72            |
| Lloyds Transfer from Natwest                                                              | £6,483.03         | £0.00             | £6,483.03         | £0.00             | £0.00            | £0.00             |
| Kevevi                                                                                    | £1,206.00         | £0.00             | £1,206.00         | £0.00             | £0.00            | £0.00             |
| Misc                                                                                      | £456.33           | £0.00             | £456.33           | £52.68            | £0.00            | £52.68            |
| Expenses repaid                                                                           | £0.00             | £0.00             | £0.00             | £43.35            | £0.00            | £43.35            |
| Christmas                                                                                 | £870.00           | £0.00             | £870.00           | £160.00           | £0.00            | £160.00           |
| Donations                                                                                 | £0.00             | £0.00             | £0.00             | £4.18             | £0.00            | £4.18             |
| Grant                                                                                     | £0.00             | £5,000.00         | £5,000.00         | £0.00             | £0.00            | £0.00             |
|                                                                                           | £12,018.89        | £5,000.00         | £17,018.89        | £731.16           | £0.00            | £731.16           |
| <b>Saltash Guide HQ Management</b>                                                        |                   |                   |                   |                   |                  |                   |
| <b>Income</b>                                                                             |                   |                   |                   |                   |                  |                   |
| Rent                                                                                      | £4,350.00         | £0.00             | £4,350.00         | £4,430.00         | £0.00            | £4,430.00         |
| District Events & Sleepovers                                                              | £200.00           | £0.00             | £200.00           | £172.00           | £0.00            | £172.00           |
| Pack Holidays/Hire Non District                                                           | £505.00           | £0.00             | £505.00           | £368.00           | £0.00            | £368.00           |
| Hall Bookings                                                                             | £3,902.50         | £0.00             | £3,902.50         | £4,111.50         | £0.00            | £4,111.50         |
| Deposits                                                                                  | £500.00           | £0.00             | £500.00           | £400.00           | £0.00            | £400.00           |
| Fund Raising                                                                              | £0.00             | £5,576.25         | £5,576.25         | £0.00             | £1,319.80        | £1,319.80         |
| Units Gift Aid Contributions                                                              | £967.90           | £0.00             | £967.90           | £0.00             | £0.00            | £0.00             |
| Utilities Refund                                                                          | £0.00             | £0.00             | £0.00             | £1,225.58         | £0.00            | £1,225.58         |
| Sundries                                                                                  | £0.00             | £0.00             | £0.00             | £82.80            | £0.00            | £82.80            |
| Contra                                                                                    | £120.21           | £0.00             | £120.21           | £0.00             | £0.00            | £0.00             |
| Grants/Donations                                                                          | £0.00             | £7,936.00         | £7,936.00         | £0.00             | £0.00            | £0.00             |
|                                                                                           | £10,545.61        | £13,512.25        | £24,057.86        | £10,789.88        | £1,319.80        | £12,109.68        |
|                                                                                           |                   |                   |                   |                   |                  |                   |
| <b>Total Income</b>                                                                       | <b>£22,564.50</b> | <b>£18,512.25</b> | <b>£41,076.75</b> | <b>£11,521.04</b> | <b>£1,319.80</b> | <b>£12,840.84</b> |
|                                                                                           |                   |                   |                   |                   |                  |                   |
|                                                                                           |                   |                   |                   |                   |                  |                   |
| <b>Girlguiding Saltash District<br/>Accounts 1st January 2024 to 31<br/>December 2024</b> |                   |                   |                   |                   |                  |                   |

|                                                                         |                    |                    |                    |                   |                  |                   |
|-------------------------------------------------------------------------|--------------------|--------------------|--------------------|-------------------|------------------|-------------------|
|                                                                         |                    |                    |                    |                   |                  |                   |
|                                                                         | <b>2024</b>        |                    |                    | <b>2023</b>       |                  |                   |
|                                                                         | Unrestricted       | Restricted         | Total              | Unrestricted      | Restricted       | Total             |
| <b>Saltash District</b>                                                 |                    |                    |                    |                   |                  |                   |
| <b>Expenditure</b>                                                      |                    |                    |                    |                   |                  |                   |
| Uniform                                                                 | 316.00             | £0.00              | £316.00            | £71.14            | £0.00            | £71.14            |
| Badges                                                                  | 239.39             | £0.00              | £239.39            | £414.20           | £0.00            | £414.20           |
| Mileage                                                                 | 0.00               | £0.00              | £0.00              | £29.40            | £0.00            | £29.40            |
| Sundries                                                                | 222.80             | £0.00              | £222.80            | £16.00            | £0.00            | £16.00            |
| G/G shop                                                                | 1961.95            | £0.00              | £1,961.95          | £0.00             | £0.00            | £0.00             |
| Thinking Day                                                            | 325.64             | £0.00              | £325.64            | £0.00             | £0.00            | £0.00             |
| Census                                                                  | 47.00              | £0.00              | £47.00             | £86.00            | £0.00            | £86.00            |
| T/f to new Lloyds account                                               | £6,487.03          | £0.00              | £6,487.03          | £0.00             | £0.00            | £0.00             |
| Kevevi                                                                  | 1366.39            | £0.00              | £1,366.39          | £0.00             | £0.00            | £0.00             |
| Bank Charges                                                            | 12.00              | £0.00              | £12.00             | £0.00             | £0.00            | £0.00             |
| Miscellaneous                                                           | 662.01             | £0.00              | £662.01            | £87.99            | £0.00            | £87.99            |
| Expenses                                                                | 0.00               | £0.00              | £0.00              | £43.35            | £0.00            | £43.35            |
| Grant                                                                   | 0.00               | £5,000.00          | £5,000.00          | £0.00             | £0.00            | £0.00             |
|                                                                         | £11,640.21         | £5,000.00          | £16,640.21         | £748.08           | £0.00            | £748.08           |
|                                                                         |                    |                    |                    |                   |                  |                   |
| <b>Saltash Guide HQ Management</b>                                      |                    |                    |                    |                   |                  |                   |
| <b>Expenditure</b>                                                      |                    |                    |                    |                   |                  |                   |
| Services & Maintenance                                                  | £777.76            | £0.00              | £777.76            | £1,203.91         | £0.00            | £1,203.91         |
| Cleaning & Supplies                                                     | £865.40            | £0.00              | £865.40            | £412.31           | £0.00            | £412.31           |
| Gardening & Supplies                                                    | £600.00            | £0.00              | £600.00            | £1,354.22         | £0.00            | £1,354.22         |
| Utilities                                                               | £2,759.01          | £0.00              | £2,759.01          | £2,591.00         | £0.00            | £2,591.00         |
| Fundraising                                                             | £0.00              | £1,505.09          | £1,505.09          | £0.00             | £255.16          | £255.16           |
| Insurance                                                               | £1,525.93          | £0.00              | £1,525.93          | £1,488.16         | £0.00            | £1,488.16         |
| Sundries                                                                | £52.38             | £0.00              | £52.38             | £85.80            | £0.00            | £85.80            |
| Deposit Refunds                                                         | £500.00            | £0.00              | £500.00            | £180.00           | £0.00            | £180.00           |
| Kitchen Extension                                                       | £15,177.43         | £28,157.98         | £43,335.41         | £0.00             | £1,881.00        | £1,881.00         |
| Caretaker                                                               | £2,703.96          | £0.00              | £2,703.96          | £2,235.96         | £0.00            | £2,235.96         |
| Internet                                                                | £328.27            | £0.00              | £328.27            | £278.72           | £0.00            | £278.72           |
| Equipment                                                               | £0.00              | £0.00              | £0.00              | £688.99           | £0.00            | £688.99           |
| Contra                                                                  | £120.21            | £0.00              | £120.21            | £0.00             | £0.00            | £0.00             |
| PPL/PRS Licence                                                         | £162.00            | £0.00              | £162.00            | £294.00           | £0.00            | £294.00           |
|                                                                         | £25,572.35         | £29,663.07         | £55,235.42         | £10,813.07        | £2,136.16        | £12,949.23        |
|                                                                         |                    |                    |                    |                   |                  |                   |
| <b>Total Expenditure</b>                                                | <b>£37,212.56</b>  | <b>£34,663.07</b>  | <b>£71,875.63</b>  | <b>£11,561.15</b> | <b>£2,136.16</b> | <b>£13,697.31</b> |
|                                                                         |                    |                    |                    |                   |                  |                   |
| <b>Net Income/Expenditure</b>                                           | <b>-£14,648.06</b> | <b>-£16,150.82</b> | <b>-£30,798.88</b> | <b>-£40.11</b>    | <b>-£816.36</b>  | <b>-£856.47</b>   |
|                                                                         |                    |                    |                    |                   |                  |                   |
|                                                                         |                    |                    |                    |                   |                  |                   |
| <b>Girlguiding Saltash District<br/>Accounts 1st January 2024 to 31</b> |                    |                    |                    |                   |                  |                   |

|                                           |                   |                  |                   |  |  |  |
|-------------------------------------------|-------------------|------------------|-------------------|--|--|--|
| <b>December 2024</b>                      |                   |                  |                   |  |  |  |
|                                           |                   |                  |                   |  |  |  |
|                                           | <b>2024</b>       |                  |                   |  |  |  |
|                                           | Unrestricted      | Restricted       | Total             |  |  |  |
|                                           |                   |                  |                   |  |  |  |
| B/fwd Natwest Current Account District    | £2,867.59         | 232.53           | £3,100.12         |  |  |  |
| B/fwd Natwest Reserve District            | £0.00             | 3880.63          | £3,880.63         |  |  |  |
|                                           | £2,867.59         | £4,113.16        | £6,980.75         |  |  |  |
| Add District Income                       | £12,018.89        | £5,000.00        | £17,018.89        |  |  |  |
|                                           | £14,886.48        | £9,113.16        | £23,999.64        |  |  |  |
| Deduct District Expenditure               | £11,640.21        | £5,000.00        | £16,640.21        |  |  |  |
| C/fwd Lloyds Account District             | <b>£3,246.27</b>  | <b>£4,113.16</b> | <b>£7,359.43</b>  |  |  |  |
|                                           |                   |                  |                   |  |  |  |
|                                           |                   |                  |                   |  |  |  |
| B/fwd Natwest Guide HQ Management Account | £30,467.12        | £20,781.73       | £51,248.85        |  |  |  |
| Add HQ Income                             | £10,545.61        | £13,512.25       | £24,057.86        |  |  |  |
|                                           | £41,012.73        | £34,293.98       | £75,306.71        |  |  |  |
| Deduct HQ Expenditure                     | £25,572.35        | £28,157.98       | £53,730.33        |  |  |  |
| C/fwd Natwest Guide HQ Management Account | <b>£15,440.38</b> | <b>£6,136.00</b> | <b>£20,071.29</b> |  |  |  |

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|                                            |             |
|--------------------------------------------|-------------|
| <b><u>Girlguiding Saltash District</u></b> |             |
| Assets and Liabilities                     |             |
|                                            |             |
|                                            | <b>2024</b> |

|                                                       |                   |
|-------------------------------------------------------|-------------------|
| <b>ASSETS</b>                                         |                   |
| <b>Saltash District</b>                               |                   |
| Bank Account                                          | £7,359.43         |
| Cash                                                  | £50.00            |
| Uniform stock                                         | £549.75           |
| District bags                                         | £733.25           |
| District badges                                       | £660.00           |
|                                                       |                   |
| <b>Total Saltash District Assets</b>                  | <b>£9,352.43</b>  |
|                                                       |                   |
| <b>Guide HQ</b>                                       |                   |
| Bank Account Unrestricted                             | £13,935.29        |
| Bank Account Restricted                               | £6,136.00         |
| Tables, chairs, equipment etc                         | £22,980.00        |
|                                                       |                   |
| <b>Total HQ Assets</b>                                | <b>£43,051.29</b> |
|                                                       |                   |
| <b>Total Girlguiding Saltash District Assets</b>      | <b>£52,403.72</b> |
|                                                       |                   |
|                                                       |                   |
| <b>LIABILITIES</b>                                    |                   |
| <b>Saltash District</b>                               | £0.00             |
|                                                       |                   |
| <b>Guide HQ</b>                                       |                   |
| Deposits 2025 bookings                                | £20.00            |
|                                                       |                   |
| <b>Total Girlguiding Saltash District Liabilities</b> | <b>£20.00</b>     |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

#### Report to the trustees

Charity Name  
GIRL GUIDING SALTASH DISTRICT

#### On accounts for the year ended

31st DECEMBER 2024

#### Charity no (if any)

1197382

#### Set out on pages

(remember to include the page numbers of additional sheets)

#### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Kay Gill

Date:

31.3.25

Name:

KAY GILL

Relevant professional  
qualification(s) or body

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Oct 2018