

THE LITTLE PAXTON COMMUNITY PAVILION

(Charitable Incorporated Organisation)

Minutes of AGM Held on **Wednesday 21st July 2025 7.30 pm**

1. **Welcomes**, The following were in attendance: David Perry (DP), Mark Slater (MS), Ian King (IK), Paul Bishop
2. **Apologies and Introductions** • Wayne Huttly was unable to attend and sent his apologies to meet
3. **Minutes of previous AGM and matters arising**
No issues were raised and IK Proposed and DP Seconded acceptance of the minutes of the 2024 AGM.
4. **Outgoing Committee reports**
 - a. **Chair**,
 - b. **Treasurer**,
 - c. **Secretary**

The pavilion had a relatively quiet year and was mainly used by the cricket club during the cricket season and the parish council for meetings. There was occasional use for a group of friends to meet socially. As there is now a council office adjacent to the playing field it is expected there will be less use of the pavilion by the parish council going forward. There was a surplus over the year of £880.23 giving an end of year balance of £10371.03. This in part due to no extraordinary costs over the year as has been seen previously. It is expected that insurance, council tax and utilities will increase above the rate of inflation this year. A discussion about the amount of reserves was had and it was decided that we should look into investing £5000 in a high interest account but that £10,000 was a suitable amount to hold for resilience to unforeseen issues that may occur. IK noted that he had submitted the annual return for 2024 in good time following the previous AGM. DP agreed to get the accounts for 2024 signed off to ensure they comply with insurance requirements.
5. **) • Election of Committee and Trustees •**
 - a. **Chair**,
 - b. **Treasurer**,
 - c. **Secretary**
 - d. **H&S officer**
 - e. **Appointments/Representatives**

No nominations were received for committee posts so the following were re-elected:

Chair - Wayne Huttly, – Proposed MS, Seconded DP
Treasurer – David Perry, - Proposed IK, Seconded MS
Secretary – Ian King, Proposed DP, Seconded MS
Trustees – Mark Slater, Tom Didsbury, Stephen Miller

6. AOB

DP will arrange a deep clean of carpets following the end of the cricket season.

Discussion of installation of kick plate under front door took place. MS to investigate but expressed concern over structure under door.

IK agreed to clean the North side of the pavilion to remove algae growth

Insurance renewal is due early September – IK.

7. set date of next meeting

July 2026

8. Close Meeting

Meeting Closed 7.55pm.

AGM Minutes accepted by the full committee as a true representation of the meeting

Agreed by.....

Signed..... Date.....

[illegible]

[illegible]

[illegible]

[illegible]