

# LITTLE PAXTON COMMUNITY PAVILION (CIO)

England & Wales · Charity number 1197371

## Details

---

**Status** Registered

**Legal form** CIO

**Registered** 2022-01-06

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** 10 River Close  
Little Paxton  
St. Neots  
Cambridgeshire  
PE19 6NX

**Phone** 01480383618

**Email** [littlepaxtoncp@gmail.com](mailto:littlepaxtoncp@gmail.com)

## Activities

---

**Objects:** TO MAINTAIN AND MANAGE A COMMUNITY PAVILION FOR THE USE OF THE INHABITANTS OF THE PARISH OF LITTLE PAXTON WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING THE USE OF THE PROPERTY FOR MEETINGS , LECTURES AND CLASSES OR OTHER FORMS OF RECREATION AND LEISURE TIME OCCUPATION IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS.

**Activities:** Community Building for use for meetings, small parties and a changing facility for Sports

## Classification

---

- **How:** Provides Buildings/facilities/open Space
- **What:** Recreation

## Geography

---

- Cambridgeshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£2,062	£1,182	-	-
2023-12-31	£2,171	£1,818	-	-
2022-12-31	£1,735	£3,571	-	-

## Trustees

Name	Role	Appointed
<b>Wayne Huttly</b>	Chair	2022-08-03
David John Perry		2022-01-01
EDWARD MARK SLATER		2022-01-01
Ian King		2022-01-01
Stephen Miller		2022-08-19
Thomas Didsbury		2022-08-03

**LITTLE PAXTON COMMUNITY PAVILION (CIO)**

England & Wales - Charity number 1197371

---

# Accounts

---

# **T**HE **L**ITTLE **P**AXTON **C**OMMUNITY **P**AVILION

**(Charitable Incorporated Organisation)**

## **Minutes of AGM Held on Wednesday 21st July 2025 7.30 pm**

1. **Welcomes**, The following were in attendance: David Perry (DP), Mark Slater (MS), Ian King (IK), Paul Bishop
2. **Apologies and Introductions** • Wayne Huttly was unable to attend and sent his apologies to meet
3. **Minutes of previous AGM and matters arising**  
No issues were raised and IK Proposed and DP Seconded acceptance of the minutes of the 2024 AGM.
4. **Outgoing Committee reports**
  - a. **Chair**,
  - b. **Treasurer**,
  - c. **Secretary**

The pavilion had a relatively quiet year and was mainly used by the cricket club during the cricket season and the parish council for meetings. There was occasional use for a group of friends to meet socially. As there is now a council office adjacent to the playing field it is expected there will be less use of the pavilion by the parish council going forward. There was a surplus over the year of £880.23 giving an end of year balance of £10371.03. This in part due to no extraordinary costs over the year as has been seen previously. It is expected that insurance, council tax and utilities will increase above the rate of inflation this year. A discussion about the amount of reserves was had and it was decided that we should look into investing £5000 in a high interest account but that £10,000 was a suitable amount to hold for resilience to unforeseen issues that may occur. IK noted that he had submitted the annual return for 2024 in good time following the previous AGM. DP agreed to get the accounts for 2024 signed off to ensure they comply with insurance requirements.
5. **) • Election of Committee and Trustees •**
  - a. **Chair**,
  - b. **Treasurer**,
  - c. **Secretary**
  - d. **H&S officer**
  - e. **Appointments/Representatives**

No nominations were received for committee posts so the following were re-elected:

Chair - Wayne Huttly, – Proposed MS, Seconded DP  
Treasurer – David Perry, - Proposed IK, Seconded MS  
Secretary – Ian King, Proposed DP, Seconded MS  
Trustees – Mark Slater, Tom Didsbury, Stephen Miller

**6. AOB**

DP will arrange a deep clean of carpets following the end of the cricket season.

Discussion of installation of kick plate under front door took place. MS to investigate but expressed concern over structure under door.

IK agreed to clean the North side of the pavilion to remove algae growth  
Insurance renewal is due early September – IK.

**7. set date of next meeting**

July 2026

**8. Close Meeting**

Meeting Closed 7.55pm.

AGM Minutes accepted by the full committee as a true representation of the meeting

Agreed by.....

Signed..... Date.....

LPCP						
<b>Cash at Bank</b>	<b>£9,490.80</b>	<b>1/1/2024</b>			<b>2024 (Cash Flow)</b>	<b>£880.23</b>
3/11/2025	LPPC Hire	£33.00		1/15/2025	Rates	£6.00
4/2/2025	LPPC Water	£400.00		1/30/2025	LPPC Electric	£20.98
4/15/2025	LPPC Hire	£23.00		2/6/2025	LPPC Grount Rent	£10.00
5/13/2025	LPCC Season Hire	£500.00		2/12/2025	LPPC Electric	£14.77
5/20/2025	LPCC Season Hire	£500.00		2/20/2025	Anglian Water	£57.57
5/21/2025	LPCC Season Hire	£150.00		3/11/2025	LPPC Electric	£21.46
6/17/2025	LPPC Hire	£23.00		3/12/2025	Solicitors	£20.00
6/17/2025	LPPC Hire	£11.50		4/15/2025	Rates	£9.40
7/16/2025	LPPC Hire	£60.00		5/15/2025	Rates	£6.00
7/25/2025	LPPC Hire	£23.00		5/20/2025	Anglian Water	£62.64
8/12/2024	LPPC Hire	£23.00		6/17/2025	Rates	£6.00
9/16/2025	LPPC Hire	£23.00		7/15/2025	Rates	£6.00
9/16/2025	LPPC Hire	£60.00		7/19/2025	LPPC Electric	£9.53
10/3/2025	LPPC Hire	£23.00		7/22/2025	Gollins Electrical Test	£36.00
11/4/2025	Card Hire & Deposit	£75.00		8/15/2025	Rates	£6.00
11/11/2025	Card Hire & Deposit	£75.00		8/25/2025	Anglian Water	£86.89
11/12/2025	LPPC Hire	£34.50		8/28/2025	Insurance	£487.70
12/9/2025	Card Hire	£25.00		9/16/2025	Rates	£6.00
				10/18/2025	Rates	£6.00
				11/5/2025	Card Deposit	£50.00
				11/15/2025	Rates	£6.00
				11/22/2025	Anglian Water	£138.83
				12/16/2025	Rates	£6.00
				11/24/2025	Fire Extinguishers	£102.00
<b>Total</b>		<b>£2,062.00</b>				<b>£1,181.77</b>







**LITTLE PAXTON COMMUNITY PAVILION (CIO)**

England & Wales - Charity number 1197371

---

# Accounts

---

# THE LITTLE PAXTON COMMUNITY PAVILION (CIO)

## Minutes of the Annual General Meeting

held on 10th July 2024

at The Pavilion, 7.30 pm

### **Those Present:**

Mr. David Perry (Treasurer, Pavilion) DP

Mr. Ian King (Secretary, Pavilion) IK

Mr. Wayne Huttley (Chair, Pavilion & Cricket Club Rep) WH

Mrs. Kathy Bishop (Chair LP Parish Council) KB

Mr. Mark Slater (Pavilion) MS

### **1. Welcome**

IK welcomed those present, no introductions were necessary.

### **2. Apologies for absence**

Mr. Paul Bishop (LP Parish Council Pavilion Rep.) PB

Mr. Tom Didsbury (Cricket)

### **3. AGM Minutes for 2023**

IK proposed (p:) and WH seconded (s:) the Minutes and signed them as a true representation of the meeting held in October 2023.

### **4. Matters Arising**

None

## **5. General Report**

Conversion to CIO

- The transfer of the Pavilion Lease to the CIO is now complete. As a result IK has removed the original charitable trust from the Charity commission register.
- The CIO is now a legal entity much like a Limited company.
- The Charity commission suggested that we might like to merge the two charities but it was decided this was not necessary p:MS, s:WH Decision passed.

## **6. Financial Report**

2023: Income=£2171, Expenditure=£1818, Balance on 31/12/2023 is £9491

Expenditure over the year was lower due to less legal costs with the lease transfer which is now complete.

## **7. Committee Appointments**

No trustee resignations and no nominations for new trustees have been received so the trustees remain as follows:

Chair: Mr. Wayne Huttley  
Vice Chair: Mr, Mark Slater  
Secretary: Mr. Ian King  
Treasurer: Mr. David Perry  
Cricket Rep: Mr. Tom Didsbury  
Cricket Rep: Mr. Stephen Miller

Mr. Paul Bishop remains as the Pavilion Representative for the Parish Council

## **8.) AOB**

A broken roof tile has been replaced at a cost of £140. We have some leaky guttering which MS has agreed to seal. The pictures in the window need replacing as faded. The algae needs cleaning off the back wall.

## **9) Next Meeting – TBD**

AGM Minutes accepted by the full committee as a true representation of the meeting

Agreed by.....

Signed..... Date.....

Transaction Date	Transaction Type
12/15/2023	DD
12/14/2023	DEP
12/8/2023	FPO
12/1/2023	FPO
11/17/2023	FPO
11/15/2023	DD
11/14/2023	FPI
10/19/2023	FPO
10/16/2023	DD
10/5/2023	FPI
9/15/2023	DD
9/11/2023	FPI
9/11/2023	FPI
9/4/2023	FPI
8/31/2023	FPO
8/24/2023	FPO
8/15/2023	FPO
8/15/2023	DD
8/11/2023	FPI
7/28/2023	FPI
7/24/2023	FPI
7/17/2023	DD
7/10/2023	FPI
6/28/2023	FPO
6/28/2023	FPO
6/15/2023	DD
6/12/2023	FPO
6/7/2023	FPI
6/5/2023	BP
6/1/2023	FPI
5/19/2023	FPO
5/19/2023	BGC
5/18/2023	FPI
5/17/2023	FPO
5/15/2023	DD
5/11/2023	FPO
5/10/2023	FPI
4/24/2023	BGC
4/21/2023	FPO
4/20/2023	FPI
4/17/2023	DD
4/13/2023	FPI
4/6/2023	FPI
4/3/2023	BP
3/29/2023	FPI
3/29/2023	FPI
3/29/2023	FPI
3/20/2023	FPO
2/20/2023	FPO

2/13/2023 FPO  
2/13/2023 FPO  
2/1/2023 FPO  
1/16/2023 DD  
1/10/2023 FPO  
1/9/2023 FPO



LITTLE PAXTON PARISH COUNCIL  
LITTLE PAXTON PARISH COUNCIL  
WAYNE J HUTTLY PAVILION GUTTER  
HUNTINGDONSHIRE DC  
LITTLE PAXTON PARISH COUNCIL  
FIRESMITHS

Debit Amount

£	6.00
£	65.51
£	230.00
£	63.72
£	6.00
£	207.58
£	6.00
£	6.00
£	464.71
£	89.37
£	75.00
£	6.00
£	6.00
£	41.85
£	28.80
£	6.00
£	50.00
£	59.41
£	43.00
£	6.00
£	39.99
£	36.21
£	5.81
£	30.87
£	44.64

£	10.00
£	30.58
£	50.35
£	11.00
£	30.58
£	61.08
£	1,818.06

Credit Amount		Balance
		£ 9,490.80
£	20.00	£ 9,496.80
		£ 9,476.80
		£ 9,542.31
		£ 9,772.31
		£ 9,836.03
£	22.00	£ 9,842.03
		£ 9,820.03
		£ 10,027.61
£	11.00	£ 10,033.61
		£ 10,022.61
£	55.00	£ 10,028.61
£	22.00	£ 9,973.61
£	55.00	£ 9,951.61
		£ 9,896.61
		£ 10,361.32
		£ 10,450.69
		£ 10,525.69
£	22.00	£ 10,531.69
£	22.00	£ 10,509.69
£	11.00	£ 10,487.69
		£ 10,476.69
£	55.00	£ 10,482.69
		£ 10,427.69
		£ 10,469.54
		£ 10,498.34
		£ 10,504.34
£	105.00	£ 10,554.34
£	55.00	£ 10,449.34
£	22.00	£ 10,394.34
		£ 10,372.34
£	13.41	£ 10,431.75
£	22.00	£ 10,418.34
		£ 10,396.34
		£ 10,439.34
		£ 10,445.34
£	55.00	£ 10,485.33
£	5.00	£ 10,430.33
		£ 10,425.33
£	1,100.00	£ 10,461.54
		£ 9,361.54
£	22.00	£ 9,367.35
£	22.00	£ 9,345.35
£	400.00	£ 9,323.35
£	11.00	£ 8,923.35
£	22.00	£ 8,912.35
£	22.00	£ 8,890.35
		£ 8,868.35
		£ 8,899.22

£ 8,943.86  
£ 8,953.86  
£ 8,984.44  
£ 9,034.79  
£ 9,045.79  
£ 9,076.37

£

2,171.41

	Data	
TransactionC1:E56 Description	Debit	Credit
AMAZON EUROPE CORE		£ 18.41
DAVID PERRY ENTRANCE MAT	£ 39.99	
DAVID PERRY PROJECT MEAL	£ 230.00	
FIRESMITHS	£ 124.80	
GOLLINS ELECTRICAL	£ 28.80	
HUNTINGDONSHIRE DC	£ 64.81	
LEEDS DAY CLIENT A	£ 43.00	
LITTLE PAXTON CRICKET SEASON HIRE		£ 1,100.00
MOBILE CHEQUE LEEDS DAY		£ 20.00
NASIEM S		£ 105.00
S NASIEM LPCP DEPOSIT	£ 50.00	
WAYNE J HUTTLY PAVILION GUTTER	£ 50.35	
ANGLIAN WATER	£ 258.93	
LITTLE PAXTON PARISH COUNCIL	£ 387.67	£ 873.00
PAXFEST		£ 55.00
ALLIED WESTMINSTER INSURANCE	£ 539.71	
<b>Total Result</b>	<b>###</b>	<b>###</b>

**LITTLE PAXTON COMMUNITY PAVILION (CIO)**

England & Wales - Charity number 1197371

---

# Accounts

---

# Little Paxton Community Pavilion (CIO)

## Trustees Report 2022

Little Paxton Community Pavilion is a small building providing a kitchenette, meeting room, toilets and two changing rooms and is run as a facility for the surrounding community for meetings and to provide amenities for those using the adjacent playing fields. The pavilion was built in 2013 at a cost of approximately £45000 using grants and donations from various sources. 2022 is the first year that the charity has run as a CIO having converted from Little Paxton Community Pavilion (LPCP) which was run as a charitable trust.

Prior to 2022 the main users were the Little Paxton Colts Football Club in the Winter and the Little Paxton Cricket Club in the Summer who between them provide the majority of the trustees. For the 2021/22 Football season the football club ceased to use the Pavilion, and this has had a significant impact on the Pavilion's income. However, income from the cricket club and a healthy balance sheet has ensured that the CIO is financially self-sufficient. Other income comes from occasional use and regular use by the Parish Council and Paxfest committee for meetings and use during the annual Paxfest event and other events throughout the year on the playing fields. The trustees are hopeful that another user can be found to replace the football club.

2022 also saw a one off cost for legal fees to enact the transfer of the pavilion lease from the trust to the CIO, due to delays at the land-registry this is still in progress.

The Trustees.

				Little	Paxton
Cash at Bank		£10,973.53	01/06/2022		
Income					Outgoing
Date	Reason	Amount	Paid?	Comments	Date
10/03/2022	LPPC	£ 10.00	Yes		17/01/2022
16/03/2022	LPPC	£ 40.00	Yes		31/01/2022
01/04/2022	Water (Garage)	£ 300.00	Yes		22/02/2022
12/04/2022	LPPC	£ 20.00	Yes		07/03/2022
13/04/2022	LPPC	£ 20.00	Yes		19/04/2022
29/04/2022	Cricket Club Hire	£ 1,000.00	Yes		16/05/2022
09/05/2022	Amazon	£ 5.00	Yes		19/05/2022
11/05/2022	LPPC	£ 20.00	Yes		15/06/2022
12/05/2022	LP Brownies	£ 10.00	Yes		27/06/2022
01/06/2022	LPPC	£ 50.00	Yes		15/07/2022
01/06/2022	LPPC	£ 20.00	Yes		18/07/2022
01/07/2022	LPPC	£ 50.00	Yes		01/08/2022
25/07/2022	LPPC	£ 10.00	Yes		15/8/2022
28/07/2022	LPPC	£ 20.00	Yes		19/08/2022
30/08/2022	LPPC	£ 20.00	Yes		26/08/2022
21/09/2022	LPPC	£ 10.00	Yes		15/09/2022
30/09/2022	LPPC	£ 30.00	Yes		17/10/2022
30/09/2022	LPPC	£ 20.00	Yes		10/19/2022
06/10/2022	LPPC	£ 10.00	Yes		09/11/2022
19/10/2022	LPPC	£ 10.00	Yes		11/11/2022
15/11/2022	LPPC	£ 10.00	Yes		11/15/2022
11/15/2022	LPPC	£ 40.00	Yes		11/21/2022
11/29/2022	LPPC	£ 10.00	Yes		12/12/2022
					12/15/2022
					12/16/2022



<b>Pavilion</b>	<b>Club</b>	<b>Accounts</b>	
<b>2022(Cash Flow)</b>	<b>-£ 1,836.08</b>	Balance	<b>£9,137.45</b>
<b>Reason</b>	<b>Amount</b>	<b>Paid?</b>	<b>Comments</b>
Rates	-£ 8.00	Yes	
Ground Rent	-£ 10.00	Yes	
Water	-£ 56.23	Yes	
Electric	-£ 203.95	Yes	
Rates	-£ 13.64		
Rates	-£ 11.00	Yes	
Water	-£ 32.63	Yes	
Rates	-£ 11.00	Yes	
Legal Fees CIO	-£ 1,260.00	Yes	
Rates	-£ 11.00	Yes	
PAT Testing	-£ 23.10	Yes	
5 Year Electrical Plan (Insurance)	-£ 144.00	Yes	
Rates	-£ 11.00	Yes	
Water	-£ 59.16	Yes	
Legal Fees CIO	-£ 327.20	Yes	
Rates	-£ 11.00	Yes	
Rates	-£ 11.00	Yes	
Electric	-£ 34.19	Yes	
Legal Fees CIO	-£ 700.00	Yes	
Electric	-£ 254.63	Yes	
Rates	-£ 11.00	Yes	
Water	-£ 84.55	Yes	
Electric	-£ 60.40	Yes	
Rates	-£ 11.00	Yes	
Legal Fees CIO	-£ 211.40	Yes	

<b>Total</b>	<b>-£ 3,571.08</b>		