

# **The Church of the Living Hope**

CHARITABLE INCORPORATED ORGANISATION

ANNUAL REPORT AND  
STATEMENT OF ACCOUNTS  
YEAR ENDED 31 DECEMBER 2023

REGISTERED CHARITY NO: 1197334

The Church of the Living Hope  
CHARITABLE INCORPORATED ORGANISATION

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**The Church of the Living Hope**  
**CHARITABLE INCORPORATED ORGANISATION**

**LEGAL AND ADMINISTRATIVE INFORMATION**

**CHARITY NUMBER** 1197334  
**START OF FINANCIAL YEAR** 1st January 2023  
**END OF FINANCIAL YEAR** 31st December 2023

**TRUSTEES DURING THE YEAR ENDED 31ST DECEMBER 2023**

Andrew Bookless - Ex Officio  
Allison Johnstone - Chair  
Linda Lewis  
Janet Llewellyn  
Graham Andrew  
Selina Johnson - resigned 27/09/2023

Treasurer - Derek Kozel until 10/01/2024 (Not a Trustee)

The Trustees appoint any new trustees following the provisions laid out in the Charity's governing instrument.

**GOVERNING INSTRUMENT** Constitution of The Church of the Living Hope, a charitable Incorporated Organisation since 04/01/2022

**CORRESPONDENCE ADDRESS** 14 Gleneagles Close  
Hubberston, Milford Haven  
Pembrokeshire  
SA73 3SG  
e-mail: [ahbookless@gmail.com](mailto:ahbookless@gmail.com)  
website: [www.thechurchofthelivinghope.co.uk](http://www.thechurchofthelivinghope.co.uk)

**BANKERS** Barclays Bank

**INDEPENDENT EXAMINER** P Knight  
Horseshoe Cottage,  
Carew Farm Cottages,  
Bosherston, Pembroke.  
SA71 5DS



The Church of the Living Hope  
CHARITABLE INCORPORATED ORGANISATION  
INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees of The Church of the Living Hope on accounts for the year ended 31 December 2023 Charity no 1197334 set out on pages 5 to 13. I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 12 / 2023. Responsibilities and basis of report:

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

Name: Paul Knight

Address:

Horseshoe Cottage  
Carew Farm Cottages  
Bosherston  
Pembroke  
Pembrokeshire  
SA71 5 DS





The Church of the Living Hope  
CHARITABLE INCORPORATED ORGANISATION

TRUSTEES' REPORT  
FOR THE YEAR ENDED 31st December 2023

The Church of the Living Hope (Charity number 1197334)

Trustees Annual Report

For the Period 1 January 2023 to 31 December 2023

Principal Address : 14 Gleneagles Close, Hubberston, Milford Haven, Pembrokeshire, SA73 3SG.

Objectives and Activities

The objects of the Charity are the advancement of the Christian faith, for the benefit of the public especially but not exclusively within Milford Haven and the surrounding county of Pembrokeshire, and such charitable purposes as shall, in the opinion of the charity Trustees, put into practice the Christian faith in accordance with The Church of the Living Hope's Statement of Faith and Theological Position.

In order to fulfill these Objects, the Trustees have sought this year -

1. To develop further the policies and procedures of the Charity  
In addition to existing policies, a Trustees Code of Conduct, a Conflicts of Interest Policy and a Social Media Acceptable Use Policy were agreed during 2023.
2. To support the work of the Church Minister (Rev Andy Bookless), and the Leadership Team he has appointed, as they seek to guide forward the worship life and outreach of The Church of the Living Hope  
The notes from Leadership Team meetings are reviewed by the Trustees, who seek to ensure that all church activities are carried out safely and responsibly, and that adequate finance is available for the activities that are planned.
3. To monitor the Church's finances in the light of an annual Budget the Trustees have agreed, and to ensure that money is spent in a way that is consistent with the Objects of the Charity.  
Our overall expenditure was well within the Budget.
4. To continue to ensure that the Church benefits from helpful external oversight.  
Throughout 2023 oversight and guidance for the Church of the Living Hope was provided by Julian Richards and Rob Jones, two experienced church leaders, who have expertise in planting new churches, and whose advice and input has been invaluable. In addition to this, the Trustees and Leadership Team have been considering whether to affiliate to a wider network of churches. (The Anglican Convocation in Europe)
5. To ensure that the church remains a welcoming and outward-looking church that is accessible to people of all ages and backgrounds within the wider community.

In making decisions this year we have kept "the advancement of the Christian faith, for the benefit of the public" at the forefront of our priorities. We are grateful for the guidance of The Charity Commission in regard to Public Benefit.

**The Church of the Living Hope**  
**CHARITABLE INCORPORATED ORGANISATION**

**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31st December 2023**

Achievements and Performance

Development of the Church

Leadership Team

A small Leadership Team, led by the church Minister - Rev Andy Bookless - has continued to plan and guide forward the worship life and outreach of The Church of The Living Hope during 2023. The team remained unchanged during 2023, and includes four other people - Helen Bookless, Linda Lewis, Shirley Harrison and Graham Andrew - two of whom are also Trustees. The team meets regularly to pray, discuss activities and plan the way forward.

Sunday Worship

The Church of the Living Hope had been meeting for worship for just under a year at the start of 2023, and during that first year had developed its worship pattern, with a regular Sunday evening service and a morning meeting also gradually being introduced.

At the beginning of 2023, we moved to a new pattern which involved some kind of activity every Sunday morning, as well as the evening services. The morning pattern of weekly services, or activities, especially strengthened our links with children and families. We now have a monthly Sunday morning pattern that offers a range of activities and services depending on the Sunday of the month - Cafe Church, Family Service (followed by a Shared Lunch), an informal Chill and Chat time and an Any Questions time, all of them accompanied by refreshments of some kind.. All these activities are designed to be relaxed and informal, and suitable for children and families, while we are also pleased to welcome some older people. On the Sunday morning before Christmas we showed the children's film "The Star" (having bought the appropriate license).

Our Sunday evening services have also continued to develop, with the growing involvement of members of our Leadership Team and others in welcoming people and praying at the start of the services, and a number of excellent guest preachers speaking to us this year. We have continued to offer refreshments after the services, which help to cultivate a sense of togetherness and belonging, and have also regularly offered prayer for healing for any who would appreciate this.

Small Groups/Spiritual Life

We continued to have Growth Group meetings for Bible Study and Prayer during this year and also a weekly prayer meeting, which took place in a church member's home. In addition to this, we ran an Alpha Course, meeting in the homes of some of those who were attending in the earlier part of the year, which enabled a small group of people (some of whom were relatively new to church activities) to explore more of what the Christian faith is about. This group was a real help to some of those who attended, and we intend to run further Alpha Courses in the future.

Other activities connected to the spiritual life of the church included a Church Away-Day in June, held at Crundale Village Hall, at which one of our Overseers - Rob Jones - spoke about deepening and strengthening our relationship with God. A small group of people also began to be involved in regular prayer walks, praying for God's blessing on the Community. A few extended times of prayer were held in the Coffee Bar of Hubberston and Hakin Community Centre.



**The Church of the Living Hope**  
**CHARITABLE INCORPORATED ORGANISATION**  
**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31st December 2023**

**Membership**

The number of "Church Members" of The Church of the Living Hope (technically known as Associate Members) increased during 2023 from 29 to 32. There are also a significant number of adults who attend regularly, but who have not at this stage become church members.

**Outreach to the Community**

The Church continued to run a Parent and Toddler Group, known as "Little Fishes" during 2023, which continued to attract a good number of people to its activities at Hubberston and Hakin Community Centre. We are grateful to the dedicated team of leaders who enabled this to happen. A small team of people also continued to be involved in some outreach on the streets.

In addition to this, the church organised a free "Fun, Food, Family and Friends Day" at Hubberston Community Centre on Saturday 22nd April, which included a range of activities, including a Bouncy Castle, various games and craft activities, story-telling and refreshments, which attracted about 100 children, as well as many adults. It was good to be able to organise this for people in the local community, many of whom we had had no previous contact with.

We also took part in the Milford Haven Carnival, an extremely well-supported community event, entering a float for the first time, and during the course of the day handed out a thousand leaflets about church activities to people who were present. The church float won an award in the category that it was entered in.

As a church, we continue to see our outreach to the local community as a real priority, and we are looking for ways to develop this further. We publicise our outreach activities through our online presence, which includes a Website and Facebook page, through personal invitation, and on occasions through leaflets and posters.

**Policy on Grant making**

Although we do not make formal grants, we adhere to the principle of "Tithing", which means that we plan to give 10 % of our income to other charities and Christian groups, whose activities are consistent with our objectives. In making these gifts, we do not look to receive anything in return. For example, we give to Tearfund, a charity whose purpose is the relief of poverty and suffering in some of the poorest parts of our world.

**Contribution made by volunteers**

As we have only one paid member of staff, most of the running of our organisation is dependent on the contribution of volunteers. These include Trustees, Members of our Leadership Team, Children's Workers, those who provide refreshments, Worship Leaders, and those who provide administrative and practical help. We are grateful to all those who support and contribute to the life of the church in these and other ways.

**Financial review**

**Year End financial position**

The Charity was founded in January 2020. In the past year it has received a mixture of one off donations and regular giving from members of the Church congregation.

The ongoing operational budgets have been set to ensure that operational costs are kept below the level of the regular monthly giving resulting in a surplus of £17,392 at the end of 2023.

Of this sum £7,000 has been allocated as reserve funding.



### Reserves Policy

Based on current operations level, the Church of the Living Hope holds a reserve of £7,000

Our income is primarily based on the freewill giving of church members. The reserve is therefore available for use in the event of a significant drop in our income, whether long or short-term. It would be used to cover outstanding commitments including hall hire and Minister's salary

It is also kept for use if the charity were to close for unforeseen reasons. In that event it would enable us to wind down gradually, over a period of 6 months so that members can come to terms with the situation and find another church.

Given the financial oversight by the Trustees there is no current risk of the Charity not being able to continue as an ongoing concern.

### Structure, Governance and Management

The Church of the Living Hope is a Charitable Incorporated Organisation (CIO)  
Our governing document is a Constitution Document.

Our Board of Trustees consists of members of the congregation and headed by a Chair of Trustees

Existing trustees and associate members can nominate other members to be trustees. Trustees will then assess their suitability, vote and appoint them.

Further information can be found in our Constitution and Associate Membership document

All trustees are required to undertake trustee training and safeguarding training and be have regard to our charity's policies and procedures and relevant Charity Commission guidance

### Reference and Administrative details

Charity Name: The Church of The Living Hope

Registered Charity Number: 1197334

Charity's principal address: 14 Gleneagles Close, Hubberston, Milford Haven, Pembrokeshire, SA73 2SG

### Board of Trustees

Andrew Bookless - Ex Officio

Allison Johnstone - Chair

Linda Lewis

Janet Llewellyn

Graham Andrew

Lucy Mackenzie - Trustee and Treasurer from 10/01/2024

*Previous Treasurer - Derek Kozel until 10/01/2024 (Not a Trustee)*

The Church of the Living Hope  
CHARITABLE INCORPORATED ORGANISATION

TRUSTEES' REPORT  
FOR THE YEAR ENDED 31st December 2023

**Trustees' Responsibilities**

The Charities Act 2011 require the trustees to prepare financial statements for each financial year.

The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the trust. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees declare they have approved the Trustees' report above.

Signed on behalf of the Charity's Trustees:

Signature(s)

Name

Position(s)


Date



ALISON LUCINDA JOHNSTONE

Chair of Trustees

Treasurer



LUCY JANE MACKENZIE.

10th October 2024



The Church of the Living Hope  
CHARITABLE INCORPORATED ORGANISATION

**STATEMENT OF RECEIPTS AND PAYMENTS  
FOR THE YEAR ENDED 31st December 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	*E'mt Funds £	Total 2023 £	Total 2022 £
<b>INCOME &amp; ENDOWMENTS FROM : -</b>						
Donations	2a	22,869	0	0	22,869	29,369
Other Trading Activities	2b	0	0	0	0	0
Charitable Activities	2c	0	0	0	0	0
Other Income	2d	0	0	0	0	0
Income from Investments	2e	0	0	0	0	0
<b>TOTAL RECEIPTS</b>		<b>22,869</b>	<b>0</b>	<b>0</b>	<b>22,869</b>	<b>29,369</b>
<b>EXPENDITURE ON : -</b>						
Raising Funds	3a	0	0	0	0	0
Charitable Activities	3b	18,913	0	0	18,913	15,933
Other Expenditure	3c	0	0	0	0	0
<b>TOTAL PAYMENTS</b>		<b>18,913</b>	<b>0</b>	<b>0</b>	<b>18,913</b>	<b>15,933</b>
<b>NET GAINS (LOSSES) on Investments</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>NET INCOME (EXPENDITURE)</b>		<b>3,957</b>	<b>0</b>	<b>0</b>	<b>3,957</b>	<b>13,436</b>
TRANSFERS between Funds		0	0	0	0	0
Gain (losses) on Revalued Assets		0	0	0	0	0
NET Movement in FUNDS		0	0	0	0	0
Balances Brought Forward		13,436	0	0	13,436	0
<b>BALANCES CARRIED FORWARD</b>		<b>17,392</b>	<b>0</b>	<b>0</b>	<b>17,392</b>	<b>13,436</b>

The notes on pages 11 to 13 form part of these accounts.

All operations are continuing operations.

\*E'mt = Endowment

**The Church of the Living Hope**  
**CHARITABLE INCORPORATED ORGANISATION**

**STATEMENT OF ASSETS AND LIABILITIES**  
**FOR THE YEAR ENDED 31st December 2023**

ASSETS	Notes	31-Dec 2023	31-Dec 2022
		Total £	Total £
<b>Cash Funds:</b>			
Barclays Bank		17,392	13,436
		<u>17,392</u>	<u>13,436</u>
<b>Represented by:</b>			
General Funds (Unrestricted)		17,392	13,436
		<u>17,392</u>	<u>13,436</u>
<b>Non-cash assets</b>			
Gift Aid unclaimed for 2022-23		2,046	0
Small Donations Scheme Gift Aid unclaimed re 2022-23		1,405	0
		<u>3,450</u>	<u>0</u>

**LIABILITIES**

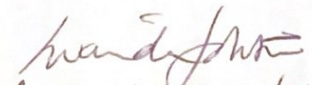


The CIO had given no pecuniary guarantees and had incurred no debts or other liabilities at 31 December 2023.

**TRUSTEES RESPONSIBILITIES IN RELATION TO FINANCIAL STATEMENTS**

Charity Law requires the Trustees to prepare financial statements for each financial year which comply with the regulations set out in the Charities Act 2011. The Trustees have elected to take advantage of the provisions that apply to small charities and have prepared a Receipts and Payments Account and Statement of Assets and Liabilities which are set out on pages 10 to 11.

The Trustees declare they have approved the financial statements above.

Signed on behalf of the Charity's Trustees:

Signature(s)			
Full Name(s)	ALLISON LUCINDA JOHNSTONE		
Position(s)	Chair of Trustees	Treasurer	
Date	10th October 2024		
		LUCY	JANE MACKENZIE.



The Church of the Living Hope  
CHARITABLE INCORPORATED ORGANISATION

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31st December 2023

**1. BASIS OF ACCOUNTING**

The accounts have been prepared under the "Receipts and Payments" basis in accordance with FRS 102 SORP

2. RECEIPTS	Notes	Unrestricted	Restricted	*E'mt	31-Dec	31-Dec
		Funds	Funds	Funds	2023	2022
		£	£	£	Total	Total
<b>a) Donations</b>						
Voluntary Receipts & Donations		22,869	0	0	22,869	29,369
Grant:						
		0	0	0	0	0
Legacies		0	0	0	0	0
		<u>22,869</u>	<u>0</u>	<u>0</u>	<u>22,869</u>	<u>29,369</u>
<b>b) Other Trading Activities (incl. Fundraising)</b>						
Fundraising Events Incomes		0	0	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>c) Income from Charitable Activities</b>						
Unrestricted Donations from Charitable Activities		0	0	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>d) Other Income</b>						
Other Incomes		0	0	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>e) Income from Investments</b>						
Interest Income		0	0	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

The Church of the Living Hope  
CHARITABLE INCORPORATED ORGANISATION

NOTES TO THE ACCOUNTS (continued)  
FOR THE YEAR ENDED 31st December 2023

3. PAYMENTS

		Unrestricted	Restricted	*E'mt	Total	Total
	Notes	Funds	Funds	Funds	2023	2022
		£	£	£	£	£
<b>a) Expenditure on Raising Funds</b>						
Fundraising Events Expenses		0	0	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

**b) Expenditure on Charitable Activities (incl.Governance Costs)**

Charitable Operations Facilitation		3,813	0	0	3,813	3,443
Mission		428	0	0	428	1,985
Personnel Costs		10,641	0	0	10,641 }	10505
Discipleship		212	0	0	212 }	
Gift and Grants		2,080	0	0	2,080 }	
Aministration & Governance		1,544	0	0	1,544 }	
Marketing		194	0	0	194 }	
		<u>18,913</u>	<u>0</u>	<u>0</u>	<u>18,913</u>	<u>15,933</u>

**c) Other Expenditure**

Refreshments		0	0	0	0	0
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>



**The Church of the Living Hope**  
**CHARITABLE INCORPORATED ORGANISATION**

**NOTES TO THE ACCOUNTS (continued)**  
**FOR THE YEAR ENDED 31st December 2023**

**4. RESTRICTED FUNDS**

	Balance				Balance	
	01-Jan-23	Income	Expenditure		2023	2022
	£	£	£	£	£	£
	0	0	0	0	0	0
	0	0	0	0	0	0

The restricted funds are explained in note 6 of the accounts.

The restricted funds are wholly represented by cash reserves of the charity.

**5. PAYMENTS TO TRUSTEES AND DONATIONS BY TRUSTEES**

£0.00 was reimbursed to 0 trustees in relation to expenses incurred (2023: £0).

Expenses were claimed by one Trustee in regard to Trustee duties £280.72

One Trustee was remunerated as an office holder by the charity and was paid a total of £9,427.06

Expenses waived by other trustees were immaterial.

Total donations by trustees were £0 (2023: £0).

**6. DESCRIPTION OF FUNDS**

During this financial year £0.00 are restricted funds.