



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	10	2022		30	09	2023

Section A Reference and administration details

Charity name

THE BUS SHELTER KENT COMMUNITY HUB

Other names charity is known by

THE BUS SHELTER KENT PROJECT

Registered charity number (if any)

1197326

Charity's principal address

SWALE COMMUNITY CENTRES

PHOENIX HOUSE, CENTRAL AVENUE

SITTINGBOURNE

Postcode

ME10 4BX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ANTHONY COOPER			
2	KENNETH FREDERICK ROWLES		FROM 2 NOVEMBER 2022	
3	MARIE JANE WEBB		FROM 2 NOVEMBER 2022	
4	CALLY-ANNE HOLMES		FROM 2 NOVEMBER 2022	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
------	-----------------------------------

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
ACCOUNTANT	MALLING ACCOUNTANCY LIMITED	68 SANDOWN ROAD, WEST MALLING, KENT, ME19 6NR

Name of chief executive or names of senior staff members (Optional information)

ANTHONY COOPER

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	TRUST DEED
How the charity is constituted (eg. trust, association, company)	CHARITY INCORPORATED ORGANISATION (CIO)
Trustee selection methods (eg. appointed by, elected by)	APPOINTED BY THE EXISTING TRUSTEES

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

1. The relief of poverty or financial hardship in Kent by providing or assisting in the provision of welfare support, education, training, healthcare projects and all the necessary support designed to enable individuals to generate a sustainable income and be self-sufficient.
2. The relief of unemployment for the benefit of the public in such ways as may be thought fit, including assistance to find employment.

The organisation provides poverty, financial and sickness relief to the homeless, vulnerable or low income families within the Swale and adjoining areas. Our services include our Sittingbourne food kitchen and food parcel services with a free clothes bank, training room and focus on providing community capacity building.

The trustees have had regard to the guidance issued by the charity commission on public benefit.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This period has been stressful to say the least with the continual increase in people in poverty and suffering with homelessness.

We have seen an increase in food parcels and the need for people needing support.

We found this period extra hard having been asked to vacate the building we have used as a base for 7 years.

No doubt this cost of living poverty will continue, but we are there to continue supporting the community.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity seeks to maintain reserves of six months expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

ANTHONY COOPER

CHAIRMAN

17 February 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

THE BUS SHELTER KENT COMMUNITY HUB

No (if any)

1197326

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/10/2022

To

Period end date
30/09/2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Donations	12,473	-	-	12,473	18,249
Sales	872	-	-	872	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	13,345	-	-	13,345	18,249
A2 Asset and investment sales, (see table).					
Equipment	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	13,345	-	-	13,345	18,249
A3 Payments					
Food and Drink	4,027	-	-	4,027	2,345
Travel and Motor Expenses	6,035	-	-	6,035	8,006
Telephone	30	-	-	30	152
Light and Heat	639	-	-	639	1,067
Sundry Expenses	801	-	-	801	1,277
Bank Fees	69	-	-	69	105
Rent	962	-	-	962	-
Grants	-	-	-	-	500
Insurance	770	-	-	770	936
Legal and Professional fees	5,333	-	-	5,333	-
Sub total	18,665	-	-	18,665	14,388
A4 Asset and investment purchases, (see table)					
Equipment	-	-	-	-	7,602
	-	-	-	-	-
Sub total	-	-	-	-	7,602
Total payments	18,665	-	-	18,665	21,990
Net of receipts/(payments)	- 5,320	-	-	- 5,320	- 3,741
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,475	-	-	5,475	9,216
Cash funds this year end	155	-	-	155	5,475

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	NatWest Bank Account	153	-	-
	Cashplus Bank Account	2	-	-
	Cash in Hand	-	-	-
	Total cash funds	155	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Motor Vehicle	Unrestricted	5,000	-
	Computer Equipment	Unrestricted	305	-
	Hot Chocolate Machine	Unrestricted	140	-
	Chromebook & Printer	Unrestricted	250	-
	Laptop	Unrestricted	758	-
	Motor Vehicle	Unrestricted	1,149	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		ANTHONY COOPER	17/02/2025	