

BARHAM PICNIC SITE COMMUNITY PROJECT

REPORT FOR YEAR ENDING 14TH OCTOBER 2024

ORGANISATION AND GOVERNANCE

Barham Picnic Site Community Project (BPSCP) are a registered charity responsible for the over-sight of the Barham picnic site . Mr Casey Wooltorton is nominated as chairman for the group .

Aims and Objectives

The BPSCP has the goal of restoring the Barham picnic site to its former condition and to enable local residents to use the site for recreation and other leisure activities .

Annual General Meeting

The Annual Meeting was held at Honeymoon cottages on January 24th 2024 . This meeting approved the 2023 Annual report and accounts . At this meeting the positions of Chairman , Vice-chair , Treasurer , Finance officer and Minutes clerk were elected for the next 12 months in accordance with our governing document .

BPSCP Leadership

The BPSCP is led by 3 trustees Mr Casey Wooltorton , Mrs Brenda Mitchell and Mrs Marilyn Lesley

BPSCP Membership

The BPSCP committee also includes voting members , John Mitchell, Anne Douglas, Lawrence Douglas, Shirley Jarman, Graham and Bonnie Head, Jules Gregory and Margaret Harrison .

BPSCP Activity

This year has seen the end of the long fought battle to finally securing the Barham Picnic site into the hands of the charity . Work has now begun in earnest to rejuvenate the site and put it back to its former state , with the bulk of the groundworks and clearing of the site now completed , the volunteers are now in a position to start re-populate the site with trees and shrubs , to re-grass the damaged areas and for the committee to start raising the necessary funding to make the site ready for the planned café and play area. Plans have been submitted to MSDC and we are currently awaiting the decision .

Donations

We were fortunate this year to have received over £34,000 in donations and grants this year from MSDC , Barham Parish council , Great Blakenham Parish council and Mansion house press . All of our donations this year were made direct by bank to bank transfer.

Future Projects

Planning permission requests have now been validated by MSDC and are awaiting decision . These plans are for extension and conversion of the current visitors centre into a community café and for the installation of a fully inclusive play area as well as the formation of a disabled friendly picnic area and a woodland fitness trail around the perimeter of the site . Discussions have also taken place with Suffolk county council education with regards to converting the tractor barn into a 70 space pre-school , his plans have been met with great enthusiasm but all agree this is still a few years away from being realised.

Safeguarding

BPSCP have this year agreed upon and instituted a complete Health and safety policy , Equity Inclusion and Diversity policy , and a Safeguarding Children and Adults at risk of harm procedure . These policies were completed in line with guidance from MSDC and will be monitored and updated as necessary .

Insurance

BPSCP are now fully insured in line with legal requirements for both Liability and buildings and contents

ACCOUNTS

FUNDS

BPSCP funds are managed by the treasurer and finance officer with the Chairman being able to monitor all accounts and activity .

General Fund

This fund is held in the Co-Op account and is used for the day to day business and running of the charity , Enabling the Treasurer and finance officer to make necessary payments for works on the site and materials required .


Saving

The BPSCP also has a designated savings fund held in an account with the Barclays , This fund is held to ensure that money would always be available to make payments should any problems occur with the general funds account . This was felt to be a prudent course of action with the current climate of computer crime where banks may freeze accounts .

Ringfenced funds

The BPSCP also has a small fund of ringfenced money , This is money donated by certain benefactors with the requirement that these funds are spent on specific projects .

Signed



Mr Casey Wooltorton

Chairman BPSCP

Start Date	15/10/2023
End Date	14/10/2024

Open Balance	4,732.19
Barclays - Receipts	34,400.00
Barclays - Payments	-20,565.60
Close Balance	18,566.59

Date	Transaction	Description	Analysis	Reference	Net	VAT	Value
12/12/2023	Barclays - Receipts	MSDC Community Grant	Grant Income	23CD14			8,000.00
31/01/2024	Barclays - Payments	Architect CBD	Sub Contractors	INV-0084	£1,900.00		-1,900.00
31/01/2024	Barclays - Payments	Architect CBD	Sub Contractors	INV-0085	£1,400.00		-1,400.00
31/01/2024	Barclays - Payments	Architect CBD	Sub Contractors	INV-0086	£350.00		-350.00
20/02/2024	Barclays - Payments	Margereis ecology	Sub Contractors	INV-23/2024	£500.00		-500.00
26/06/2024	Barclays - Receipts	Intouch (Mansion house press)	Grant Income	Grant mansion house			400.00
29/07/2024	Barclays - Receipts	Gt Blakenham Parish council	Grant Income	Gt Blakenham			10,000.00
05/08/2024	Barclays - Receipts	Barham Parish council	Grant Income	Solicitor grant			1,000.00
05/08/2024	Barclays - Receipts	Barham Parish council	Grant Income	CIL Grant			15,000.00
06/08/2024	Barclays - Payments	Gudgeons prentice invoice	Expenses	TP/BAR399/002/0469	£940.00	£184.00	-1,124.00
06/08/2024	Barclays - Payments	lawnmower and delivery	Expenses	Lee Parkinson	£5,100.00		-5,100.00
07/08/2024	Barclays - Payments	Fuel	Expenses	464470mp/28	£82.50	£16.50	-99.00
07/08/2024	Barclays - Payments	Fuel	Expenses	464470mp/29	£10.15	£2.03	-12.18
12/08/2024	Barclays - Payments	Brightacres Plant hire (Rough cutter)	Expenses	105264	£342.50	£68.50	-411.00
12/08/2024	Barclays - Payments	SL Rosate 360 TF (Weed Killer)	Expenses	WLB488068	£36.24	£7.25	-43.49
12/08/2024	Barclays - Payments	Screwfix Titan 18v Backpack Sprayer	Expenses	A18759648344	£91.96	£18.33	-109.99
12/08/2024	Barclays - Payments	Fuel	Expenses	464469M3/48	£45.48	£9.10	-54.58
12/08/2024	Barclays - Payments	Fuel	Expenses	464470MP/42	£41.69	£8.34	-50.03
15/08/2024	Barclays - Payments	Lawnmower Deck Belts	Expenses	6329003	£37.88	£7.58	-45.46
15/08/2024	Barclays - Payments	Lawnmower PTO Belts	Expenses	7027H19030	£41.31	£8.27	-49.58
19/08/2024	Barclays - Payments	JCB Insurance	Expenses	JCBHM6483308	£20.15	£1.70	-21.85
19/08/2024	Barclays - Payments	JCB Insurance	Expenses	JCBHM83151	£205.00	£21.60	-226.60
21/08/2024	Barclays - Payments	Planning direct flood risk assesment deposit	Expenses	25352786	£412.50	£82.50	-495.00
22/08/2024	Barclays - Payments	Fuel	Expenses	464472R0/25	£81.83	£16.37	-98.20
22/08/2024	Barclays - Payments	Fuel	Expenses	464472R0/26	£11.29	£2.26	-13.55
26/08/2024	Barclays - Payments	Fuel	Expenses	No Receipt avl			-99.00
26/08/2024	Barclays - Payments	Fuel	Expenses	No Receipt avl			-99.00
26/08/2024	Barclays - Payments	Fuel	Expenses	No Receipt avl			-99.00
28/08/2024	Barclays - Payments	Fuel	Expenses	464469m3/109	£82.50	£16.50	-99.00
28/08/2024	Barclays - Payments	Adblu	Expenses	5230101	£112.09	£22.41	-134.50
02/09/2024	Barclays - Payments	Waste bin key	Expenses	464472R0/18	£82.50		-99.00
02/09/2024	Barclays - Payments	Stiga SWS800G self propelled sweeper	Expenses	15606819	£732.50	£146.50	-879.00
02/09/2024	Barclays - Payments	Generator Bohmer-AG WX-3800K-e	Expenses	11-12013-32277	£283.33	£56.66	-322.99
02/09/2024	Barclays - Payments	Waste bin key	Expenses	18-12007-00991			-5.95
02/09/2024	Barclays - Payments	48" 3 Ton high lift jack	Expenses	H00015A0087584062	£49.99	£10.00	-59.99
05/09/2024	Barclays - Payments	25 x 4"x10" posts @ £10 each	Expenses	No Receipt avl			-250.00
08/09/2024	Barclays - Payments	Planning direct settlemen payment	Expenses	17151211	£412.50	£82.50	-495.00
08/09/2024	Barclays - Payments	Garden hose 150m	Expenses	ebay			-79.95
08/09/2024	Barclays - Payments	Garden hose trolley /cart Sealey HRCID	Expenses	5020570115			-173.95
08/09/2024	Barclays - Payments	Fuel	Expenses	464461KT/6	£26.36	£5.27	-31.63
10/09/2024	Barclays - Payments	3CX Backhoe loader hire	Expenses	20458	£945.00	£189.00	-1,134.00
12/09/2024	Barclays - Payments	Rabbit cage / traps X3	Expenses	169275	£79.64	£15.93	-95.57
12/09/2024	Barclays - Payments	Rectangular reflectors x 3 (10 per pack)	Expenses	610245	£21.07	£4.22	-25.29
12/09/2024	Barclays - Payments	IAE Bolt on D loop Fitting (gate latch)	Expenses	INV10400	£16.97	£7.95	-20.37
12/09/2024	Barclays - Payments	LIBRE solutions D&A statement	Expenses	INV-0156	£2,500.00	£500.00	-



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

BARHAM PICNIC SITE
COMMUNITY PROJECT

**On accounts for the year
ended**

14/10/2024

Charity no
(if any)

1197311

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 14/10/2024

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~ N/A

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below*~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

8/5/2025

Name:

JULES GREGORY

Relevant professional
qualification(s) or body

NONE

(if any):

Address:

CEREBRUM SYSTEMS LTD
ALPHA 2, WEST ROAD
IPSWICH IP3 9FD.

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

I AM THE OWNER OF CEREBRUM SYSTEMS, AND I CARRY OUT ALL FINANCIAL MATTERS CONCERNING THE COMPANY ACCOUNTS.

I HAVE COMPLETED THIS IN LINE WITH CC32 GUIDANCE.