

# **Watchfield Village Hall Annual General Meeting, Monday, 30 October 2023**

## **Watchfield Village Hall at 7.00pm**

**Present:** Keith Whitting, Margaret Whitting, Kevin Watts, Jane Watts, Sheelagh Vickery, Marg Cornish, Maureen Phillips.

**Apologies:** Philip George., Bob Hill

**1. Chairman's Welcome** - Keith welcomed everyone to the meeting

**2. Minutes of the last Annual General Meeting** - The Minutes of the last Annual General Meeting had been sent to the committee members. The Chairman briefly outlined their content and asked if they were a true record of that meeting. All members present AGREED they were a true record.

**3. Chairman's Report.** The past 12 months have seen a slow but steady progress towards our goal of building a new hall.

Various fundraising events have taken place, a Coffee Morning to celebrate the 90<sup>th</sup> Birthday of the hall was held and a very successful Cream Tea was organised by Marg Cornish. We restarted our Annual Harvest Supper after a pause for Covid. Robert Stone, a local auctioneer was our guest speaker.

Various hirings at the Hall have continued and the fortnightly Bingo Club is growing in numbers again after the Covid break. A Prize Bingo was held and was very well supported by local families.

An important event towards building the new hall was a local Community survey asking everyone how important the Hall is to them. There was a good response and the Community Council for Somerset, who helped us organise and collated the survey for us, were pleased with the results. This project was important to prove local support for the Hall and the need to rebuild a new Hall.

We have completed the paperwork to register the Hall with the Land Registry, with the help of a local solicitor. There will be a lengthy wait for the paperwork but the solicitor will write a letter to confirm that the process is in train as we apply for grants.

We have moved funds from both the New Watchfield Hall Account and the Deposit Account to achieve a better return with our bankers, Lloyds Bank plc. We arranged two Fixed Asset accounts for one year as we cannot see further than that date.

The Trading account is still able to support the work of running the Hall and we are very aware of the rising energy costs. Our thanks must go to Marg Cornish for keeping a close eye on the heating before and after every booking.

The exterior of the Hall continues to concern us with various parts being patched from time to time to keep the Hall in use.

In the next twelve months we hope to have a big push fundraising to achieve our target to build a new Hall.

Finally, I would like to thank the small, but dedicated group of Trustees for all their support throughout the year. We should also mention Helen George for looking after the Facebook Page and to Lynne Duckett for looking after the Hall website.

I would also like to thank everyone who supports the Hall, without them our efforts would be in vain.

## **4. Financial Report**

The Treasurer reported that the Annual Accounts had been Audited by Jane Moreton, she was satisfied with the documents supporting the Income and Expenditure for last year. The Accounts have been signed and the Trustees have seen these documents. Everyone AGREED that they should be accepted as a true statement of the Hall at the year end, 31 August 2023. The Treasurer informed all present that the energy bill with SSE is the main concern as it is the major expenditure from Hall funds. We were helped by a Charity Energy Broker - Utility Aid, this year. We were introduced to them by Community Council Somerset (CCS) Bingo continues to be the largest Income stream to the Account. Hall Hire has improved in this year and each event that was held has proved to be successful. We should thank the Bennett family, once again, as they held a Wassail event in January 2023 that was very successful. All the funds raised were donated to the Hall. We are grateful for their continued support.

**5. Hall Key Check In** - The Chairman asked all the key holders to confirm they were still holding Hall Keys. The following people hold a Hall key: **Kevin Watts, Keith Whitting, Philip George, Maureen Phillips, Marg Cornish and Lesley Wall, Lisa Bowen Howe - Cleaner, 8 Keys in Total.**

**6. The Election of the Committee** - The Chairman announced that all the Trustees should stand down from their positions to allow for an election of a new committee.

Keith Whitting then asked each member if they were willing to stand for the committee for one year, 2023/2024

Each member AGREED that they would remain as a Charity Trustee of the Village Hall for one year. Marg Cornish AGREED to stand as a committee member for one year.

Keith asked that the committee should be adopted as a group. The Trustees AGREED.

The Chairman informed everyone that the Bennett family would hold a Wassail event on Friday, 17 January 2024.

The details of the evening will be published in due course.

There being no further business the meeting closed at 7.35pm.

## WATCHFIELD HALL ACCOUNTS Year Ending 31 August 2023

## RECEIPTS

Date	Current A/ Deposit A/c
13-Sep Bingo 27/07,10/08,24/08,07/09	161.66
20-Sep Hall Hire	25.00
03-Oct Hall Hire	25.00
05-Oct Hall Hire	50.00
17-Oct Harvest Supper	1012.00
10-Nov Hall Hire	20.00
21-Nov Hall Hire and Bingo 21/9,19/10, 02/11,16/11	184.95
2023	
03-Jan Hall Hire	25.00
10-Jan Hall Hire	25.00
13-Jan Bingo 30/11, 14/12	114.86
06-Feb Wassail	601.00
03-Feb Hall Hire	25.00
06-Feb Hall Hire	25.00
13-Feb Hall Hire	25.00
28-Feb Hall Hire	25.00
06-Mar Hall Hire	25.00
07-Mar Hall Hire, Bingo 11/01, 25/01, 08/02,22/02	154.82
15-Mar Hall Hire	25.00
28-Mar Hall Hire	35.00
29-Mar Hall Hire	25.00
20-Apr Hall Hire	25.00
24-Apr Hall Hire	25.00
03-May Hall Hire	25.00
15-May Hall Hire	25.00
16-May Bingo 08/03, 22/03,05/04, 19/04, 03/05	140.28
23-May Hall Hire	25.00
13-Jun Hall Hire	25.00
22-Jun Hall Hire	25.00
26-Jun 90th Celebrations, Bingo 17/05, 31/05, 14/06	283.31
26-Jun Hall Hire	25.00
03-Jul Hall Hire	25.00
14-Jul Bingo, 28/06,12/07 Prize Bingo 07/07	279.99
17-Jul Hall Hire	25.00
31-Jul Hall Hire	25.00
07-Aug Hall Hire	25.00
21-Aug Hall Hire	25.00
	<b>3637.87</b>

## BINGO

Entry & Flyers	Raffle	Hall Hire	Events Income	O/payments	Grants & Donations	Sundry Receipts & Bingo Expenses
161.66						
		25.00				
		25.00				
		50.00				
			1012.00			
		20.00				
159.95		25.00				
		25.00				
		25.00				
		25.00				
		25.00				
		25.00				
		25.00				
134.82		20.00				
		25.00				
		35.00				
		25.00				
		25.00				
		25.00				
		25.00				
		25.00				
140.28						
		25.00				
		25.00				
		25.00				
113.81			169.50			
		25.00				
		25.00				
81.99						
198.00						
		25.00				
		25.00				
		25.00				
		25.00				
1105.37		750.00	1782.50		<b>3637.87</b>	

**WATCHFIELD VILLAGE HALL**

**Registered Charity No. 1197281**

**ACCOUNTS FOR THE YEAR ENDED**

**31 AUGUST 2023**

The attached Bank reconciliation and analysis sheets show the income and expenditure for the year to 31 August 2023

The final balance held in the current and deposit accounts amount to £35779.53

The New Watchfield Hall Account final balance amounts to 10230.15

This account has the sum of £100,000.00 on a Fixed 1 Year term bond with Lloyds Bank.

The Hall was registered as a Charitable Incorporated Organisation in December 2021.

The Charity Trustees are:

Keith Whitting – Chairman  
Kevin Watts – Vice Chairman

Jane Watt  
Sheelagh Vickery

Maureen Phillips - Treasurer

Elizabeth Margaret Whitting

Auditor of the Accounts

Jane Moreton

Certificate by the Auditor

I have inspected the attached accounts with the supporting books and vouchers and obtained satisfactory explanations for any queries I have raised with the treasurer. I confirm that the accounts are in accordance with those records and show a fair view of the finances of the Watchfield Village Hall trust for the year to 31 August 2023

Signed.......... Date.....23/9/2023.....