

# WATCHFIELD VILLAGE HALL

England & Wales - Charity number 1197281

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2021-12-22

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Watchfield Village Hall  
Watchfield  
Highbridge  
TA9 4RD

**Phone** 01278780615

**Email** [galanphil@btopenworld.com](mailto:galanphil@btopenworld.com)

**Website** [www.watchfieldvillagehall.com](http://www.watchfieldvillagehall.com)

## Activities

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**Objects:** THE PROVISION AND MAINTENANCE OF A VILLAGE HALL FOR THE USE OF THE INHABITANTS OF BURNHAM WITHOUT DISTINCTION OF POLITICAL, RELIGIOUS OR OTHER OPINIONS, INCLUDING USE FOR:(A) MEETINGS, LECTURES AND CLASSES, AND(B) OTHER FORMS OF RECREATION AND LEISURE-TIME OCCUPATION, WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE INHABITANTS.

**Activities:** Our Village Hall is for the use of anyone who needs a space for recreational purposes. We are in a small, rural community with population who have diverse needs. The Hall is used by older members of the community, young people, various groups and a place for anyone needing to hire a space for meetings. It is the only public building in our small rural parish.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- Somerset

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£8,757	£3,652	-	-
2024-08-31	£17,181	£3,379	-	-
2023-08-31	£95,138	£4,014	-	-
2022-08-31	£12,027	£3,830	-	-

## Trustees

Name	Role	Appointed
<b>Keith Whitting</b>	Chair	2021-11-25
ELIZABETH MARGARET WHITTING		2021-11-25
Jane Watts		2021-11-25
Kevin Watts		2021-11-25
Maureen Felicity Phillips		2021-11-25
Sheelagh Vickery		2021-11-25

**WATCHFIELD VILLAGE HALL**

England & Wales - Charity number 1197281

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# Accounts

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## **Watchfield Village Hall Annual General Meeting, Monday, 20 October 2025**

**Present:** Keith Whitting, Kevin Watts, Margaret Whitting, Sheelagh Vickery, Jane Watts, Maureen Phillips and Marg Cornish.

Apologies from Philip George and Helen George.

1. Chairman's Report: Good Afternoon everyone and welcome to our Annual General Meeting of Watchfield Village Hall.

The words "Steady as she goes" come to mind as I write this years' Report. We move slowly but surely toward our goal of a new hall with small but significant progress made.

We have had a successful year, hirings have been steady considering the limitations the hall presents. Bingo, as always, is the mainstay, but a successful Soup and Pudding lunch and Harvest Supper have boosted finances. We reintroduced the Flower Show two years ago after a break of a couple of years. Given the weather conditions this year it all went well. It was well supported with entries and on the day. A small profit was made, a successful event for the local community.

In conclusion we must thank everyone for their support over the year, whether as a Trustee, a committee member, or someone who has come along and supported the events mentioned. Each and every one are essential in keeping the Hall going.

2. Financial Report. The Trustees had all read the Audited Accounts which show the Hall is in a sound financial state. The Trustees agreed that the Accounts should be signed by the Chairman and Treasurer. A copy of the accounts is attached to these Minutes.

As the funds we have invested mature we have realised the Interest made and reinvested in Fixed Term Deposits. The New Watchfield Hall account is invested with the Commercial branch of Lloyds Bank as it is a fairly large sum, £100,000. The Deposit Account Fixed Term is also invested with Lloyds and have recently matured and been reinvested.

We continue to experience problems with the billing of the electricity supply. SSE our energy suppliers can no longer read the Smart meter we have had installed, so a meter reading has to be sent to them after each month end.

All the Trustees stood down from their positions as new Proposed and Seconded people were named.

Chairman – Keith Whitting, Proposed- Kevin Watts Seconded – Sheelagh Vickery

Vice- Chairman Kevin Watts Proposed – Keith Whitting- Seconded – Sheelagh Vickery

Treasurer – Maureen Phillips Proposed – Margaret Whitting Seconded – Kevin Watts

All the Charity Trustees agreed to remain for a further year.

### **Annual Key Check –**

Keith and Margaret Whitting

Kevin & Jane Watts

Marg Cornish

Lesley Wall

Philip George

Maureen Phillips – 3 Keys

**Total 8 Keys.**

Keith and Margaret have been responsible for the bookings but as they have moved and no longer have a landline there was a discussion about a telephone number for booking that could be advertised on the Hall noticeboard and on the website. It was decided that Sheelagh would purchase a simple mobile telephone that could be used as Pay As You Go and would also accept and send text messages. Margaret will hold this phone for use with bookings.

Marg told everyone that there would be a Prize Bingo evening on Friday, 21 November. It will start at 6.30pm for Eyes Down at 7.00pm. All family members and children are welcome. The Christmas Bingo evening will be on Wednesday, 10 December this is for Adults only.

Maureen had attended the Annual Conference of Community Council of Somerset. This organisation has recently changed its name and rebranded as THRIVE.

It was an informative day with various speakers: a lady, Louise Beaton has produced a book about the history of Village Halls. Louise spoke at the Conference and said that our local halls and community centres have always been important meeting

and gathering places for the communities, big and small. She said they were as relevant today as they were when village and towns built them over 100 years ago.

A copy of the book is available for anyone who would like to read it.

Robert Horn and Katherine Armstrong, who have helped us put together a business Plan have both left the Community Council and Maureen met Stephen Grice, who is taking their place. She spoke to Stephen at the conference, and he suggested that we ask the younger members of our community what their opinion was of the Village Hall and how they would like to see and to use a new Village Hall. He thought their opinions would be an extra addition supporting the Business Plan.

We shall ask some of the younger members of our community to join in this conversation.

There being no further business the meeting closed at 2.45pm.

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2025**

		2025		2024
	£	£	£	£
<b>CURRENT ASSETS</b>				
Cash at Bank	Current	13,286		13,728
	Deposit	8,874		13,422
	New Account	26,145		22,503
	Fixed Deposit	115,000		110,000
		<u>163,305</u>		<u>159,653</u>
<b>CURRENT LIABILITIES</b>				
Accruals		(100)		(100)
		<u>(100)</u>		<u>(100)</u>
<b>NET CURRENT ASSETS</b>		<u>163,205</u>		<u>159,553</u>
<b>FINANCED BY:</b>				
<b>CAPITAL ACCOUNT</b>				
Balance as at 1 September 2024		159,553		145,751
Surplus of income over expenditure		3,652		13,802
		<u>163,205</u>		<u>159,553</u>

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2025**

	2025		2024	
	£	£	£	£
<b>INCOME</b>				
<b>Hall</b>				
Lettings		810		1,121
Events Income		2,208		2,097
Entry & Flyers		521		560
Raffle		809		803
<b>OTHER INCOME</b>				
Interest received	4,051		3,417	
Grants & Donations	200		9,183	
Sundry income	158		-	
		<u>4,409</u>		<u>12,600</u>
<b>TOTAL</b>		<u><u>8,757</u></u>		<u><u>17,181</u></u>

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2025**

		2025		2024
	£	£	£	£
<b>EXPENDITURE</b>				
<b>Hall</b>				
Insurance	763		801	
Electricity	2,746		512	
Water	89		82	
Repairs & Renewals	134		90	
Housekeeping	240		320	
Gardening	170		280	
		4,142		2,085
<b>General</b>				
Miscellaneous	-		907	
Accountancy and audit	100		100	
Admin	110		110	
Event Expenses	699		177	
Bank charges	54		-	
		963		1,294
<b>TOTAL</b>		<u>5,105</u>		<u>3,379</u>

**WATCHFIELD VILLAGE HALL**

England & Wales - Charity number 1197281

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# Accounts

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# **Watchfield Village Hall Annual General Meeting - Monday, 2 December 2024**

**Present:** Keith Whitting, Kevin Watts, Jane Watts, Sheelagh Vickery, Margaret Whitting, Maureen Phillips and Marg Cornish

**Apologies:** Philip George.

1. **Chairmans Welcome and the Minutes of the last Annual General Meeting** - Keith welcomed everyone to the meeting. The Minutes of the Last Annual General Meeting were read and AGREED. Keith signed them.

2. **Chairman's Report** - In this year we have lost a long serving committee member, Bob Hill.

Bob was always willing to help with Hall matters. We will remember his long support for the Hall.

Jane Moreton, our auditor for many years, has retired. We have sent our Thanks and Best wishes to her for all her help. We have now found a new, local Accountant who has produced the Year End accounts for us. We shall continue to use her company at the next Audit.

The past year appears, on the surface, to be one of little progress but like an iceberg there is a lot more going on that isn't seen at first glance. We continue with our aim of building a new hall and are now able to apply for major grants. This has been made possible by hours of form filling and telephone conversations with Somerset Community Council (SCC). Our thanks to Maureen Phillips for the time and dedication she has given this project.

Our Finances are in a healthy state with money invested in Fixed Terms which are currently giving a good return.

Day to day running costs are being covered by our income from hirings etc. Our main source of income is the fortnightly Bingo. Our thanks go to Marg Cornish and Lesley Wall who continue to organise these evenings. Two Prize Bingo evenings have been held which included young members of the community and these are well attended.

Hire of the Hall is increasing, we now have two bands wanting Hall for rehearsals and other various meetings.

A very successful Cream Tea and a Soup and Crumble Lunch were held during the Year. We would have hoped for more support for the lunchtime event. We held a Flower Show this year, after a break of several years due to the Covid crisis. This was well supported and hopefully we shall continue the event next year. The Harvest Supper was held in October. We must thank Kevin and Jane Watts for all the hard work organising this event. The guest Speaker was Louise Seymour, she was both entertaining and interesting.

The one problem this year must be our energy supplier, SSE. The company has changed the billing system. This has created enormous difficulty with meter readings, we have had a Smart Meter installed which has made little or no difference to the errors on the bills. The company seems unable to show an

accurate meter reading and is billing amounts which are incorrect. Our energy contracts are managed by a charity brokerage, Utility Aid. Their team is now dealing with SSE and all the problems so we are hopeful this matter will soon be concluded and that we can receive a bill with a correct reading which we can pay monthly.

Finally, thanks go to all the Committee for all the time they have committed to the Hall, everyone contributing in their own way. We are sure the local community are aware of the efforts made by the committee. We hope to ensure there will be a new hall built for future generations to use and enjoy.

3. **Financial Report** - The audited accounts were circulated to all the Trustees and committee members. It was AGREED that these accounts were a true reflection of the Hall accounts and that they should be accepted. They were signed by the Chairman and the Treasurer. Maureen talked about the energy billing problems we had spent the year trying to resolve. She mentioned the investments we had made and the Interest we had received. There is £100,000 from the New Watchfield Hall account invested for a further year with Lloyds and £15,000 invested for one year from the Deposit account. These two accounts should return a reasonable amount of Interest.
4. **Hall Keys Check In** - the following people all hold keys to the Hall - Keith Whitting, Kevin Watts, Marg Cornish has three keys as she is the Hall key holder for hirers, Lesley Wall, Philip George, Lisa Bowen-Howe, cleaner. **8 Keys in total.**
5. **Election of Trustees and Committee members. Keith Whitting Chairman** Proposed Maureen Phillips and Seconded Sheila Vickery. **Kevin Watts Vice Chairman** Proposed Keith Whitting and Seconded Margaret Whitting, **Maureen Phillips Treasurer** Proposed Margaret Whitting and Seconded Keith Whitting.
6. The Chairman asked the Committee if they were all willing to stand for another year. Everyone AGREED to stand.
7. The meeting closed at 2.45 pm.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES**

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I report on the accounts of the Watchfield Village Hall for the year ended 31 August 2024 which are set out on pages 5 to 9.

**RESPECTIVE RESPONSIBILITIES OF THE TRUSTEES AND THE EXAMINER**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:-

- examine the accounts (under section 43(3)(a) of the 1993 Act);
- to follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 43(7)(b) of the 1993 Act); and
- to state whether particular matters have come to my attention.

**BASIS OF THIS REPORT**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and the seeking of explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required by an audit, and consequently, I do not express an audit opinion on the view given by the accounts.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:


1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 1993 Act.have not been met: or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding
3. of the accounts to be reached.




ASHLEIGH DEWBERRY-CASE FCCA  
CHARTERED & CERTIFIED ACCOUNTANT  
The Entrepreneurs Accountant  
Kimberley, Northwich Road, Mark, Somerset, TA9 4PQ

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2024**

	<b>TOTAL FUNDS 2024 £</b>
<b>INCOME AND EXPENDITURE</b>	
<b>Incoming resources</b>	
Entry & Flyers	560
Raffle	803
Hall Hire	1,121
Events Income	2,097
Grants & Donations	9,183
Interest	3,417
	<u>17,181</u>
<b>Resources Expended</b>	
Hall expenses	2,085
General expenses	1,294
	<u>3,379</u>
<b>Net incoming resources</b>	<u>13,802</u>
<b>NET MOVEMENT IN FUNDS</b>	
Balance brought forward as at 1 September 2023	145,751
Net incoming resources	13,802
Closing balance as at 31 August 2024	<u>159,553</u>

  
A Dewbery-Case  
INDEPENDENT EXAMINER

The financial statements were approved by the Trustees on ..... 21/2/2024 .....

  
K Whitting

  
M Phillips

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2024**

	2024
	£
<b>CURRENT ASSETS</b>	
Cash at Bank	13,728
Current Deposit	13,422
New Account	22,503
Fixed Deposit	110,000
	<u>159,653</u>
<b>CURRENT LIABILITIES</b>	
Accruals	(100)
	<u>(100)</u>
<b>NET CURRENT ASSETS</b>	159,553
	<u><u>159,553</u></u>
<b>FINANCED BY:</b>	
<b>CAPITAL ACCOUNT</b>	
Balance as at 1 September 2023	145,751
Surplus of income over expenditure	13,802
	<u><u>159,553</u></u>

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2024**

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	2024
	£
<b>INCOME</b>	
<b>Hall</b>	
Lettings	1,121
Events Income	2,097
Entry & Flyers	560
Raffle	803
<b>OTHER INCOME</b>	
Interest received	3,417
Grants & Donations	9,183
	<hr/>
	12,600
<b>TOTAL</b>	<hr/> <u>17,181</u>

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 AUGUST 2024**

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		2024
	£	£
<b>EXPENDITURE</b>		
<b>Hall</b>		
Insurance	801	
Electricity	512	
Water	82	
Repairs & Renewals	90	
Housekeeping	320	
Gardening	280	
	<hr/>	2,085
<b>General</b>		
Miscellaneous	907	
Accountancy and audit	100	
Admin	110	
Event Expenses	177	
	<hr/>	1,294
<b>TOTAL</b>		<hr/> <hr/>
		3,379

**WATCHFIELD VILLAGE HALL**

England & Wales - Charity number 1197281

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# Accounts

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## **Watchfield Village Hall Annual General Meeting, Monday, 30 October 2023 Watchfield Village Hall at 7.00pm**

**Present:** Keith Whitting, Margaret Whitting, Kevin Watts, Jane Watts, Sheelagh Vickery, Marg Cornish, Maureen Phillips.

**Apologies:** Philip George., Bob Hill

**1. Chairman's Welcome** - Keith welcomed everyone to the meeting

**2. Minutes of the last Annual General Meeting** - The Minutes of the last Annual General Meeting had been sent to the committee members. The Chairman briefly outlined their content and asked if they were a true record of that meeting. All members present AGREED they were a true record.

**3. Chairman's Report.** The past 12 months have seen a slow but steady progress towards our goal of building a new hall.

Various fundraising events have taken place, a Coffee Morning to celebrate the 90<sup>th</sup> Birthday of the hall was held and a very successful Cream Tea was organised by Marg Cornish. We restarted our Annual Harvest Supper after a pause for Covid. Robert Stone, a local auctioneer was our guest speaker.

Various hirings at the Hall have continued and the fortnightly Bingo Club is growing in numbers again after the Covid break. A Prize Bingo was held and was very well supported by local families.

An important event towards building the new hall was a local Community survey asking everyone how important the Hall is to them. There was a good response and the Community Council for Somerset, who helped us organise and collated the survey for us, were pleased with the results. This project was important to prove local support for the Hall and the need to rebuild a new Hall.

We have completed the paperwork to register the Hall with the Land Registry, with the help of a local solicitor. There will be a lengthy wait for the paperwork but the solicitor will write a letter to confirm that the process is in train as we apply for grants.

We have moved funds from both the New Watchfield Hall Account and the Deposit Account to achieve a better return with our bankers, Lloyds Bank plc. We arranged two Fixed Asset accounts for one year as we cannot see further than that date.

The Trading account is still able to support the work of running the Hall and we are very aware of the rising energy costs. Our thanks must go to Marg Cornish for keeping a close eye on the heating before and after every booking.

The exterior of the Hall continues to concern us with various parts being patched from time to time to keep the Hall in use.

In the next twelve months we hope to have a big push fundraising to achieve our target to build a new Hall.

Finally, I would like to thank the small, but dedicated group of Trustees for all their support throughout the year. We should also mention Helen George for looking after the Facebook Page and to Lynne Duckett for looking after the Hall website.

I would also like to thank everyone who supports the Hall, without them our efforts would be in vain.

**4. Financial Report**

The Treasurer reported that the Annual Accounts had been Audited by Jane Moreton, she was satisfied with the documents supporting the Income and Expenditure for last year. The Accounts have been signed and the Trustees have seen these documents. Everyone AGREED that they should be accepted as a true statement of the Hall at the year end, 31 August 2023. The Treasurer informed all present that the energy bill with SSE is the main concern as it is the major expenditure from Hall funds. We were helped by a Charity Energy Broker - Utility Aid, this year. We were introduced to them by Community Council Somerset (CCS) Bingo continues to be the largest Income stream to the Account. Hall Hire has improved in this year and each event that was held has proved to be successful. We should thank the Bennett family, once again, as they held a Wassail event in January 2023 that was very successful. All the funds raised were donated to the Hall. We are grateful for their continued support.

**5. Hall Key Check In** - The Chairman asked all the key holders to confirm they were still holding Hall Keys. The following people hold a Hall key: **Kevin Watts, Keith Whitting, Philip George, Maureen Phillips, Marg Cornish and Lesley Wall, Lisa Bowen Howe - Cleaner, 8 Keys in Total.**

**6. The Election of the Committee** - The Chairman announced that all the Trustees should stand down from their positions to allow for an election of a new committee.

Keith Whitting then asked each member if they were willing to stand for the committee for one year, 2023/2024

Each member AGREED that they would remain as a Charity Trustee of the Village Hall for one year. Marg Cornish AGREED to stand as a committee member for one year.

Keith asked that the committee should be adopted as a group. The Trustees AGREED.

The Chairman informed everyone that the Bennett family would hold a Wassail event on Friday, 17 January 2024.

The details of the evening will be published in due course.

There being no further business the meeting closed at 7.35pm.

WATCHFIELD HALL ACCOUNTS Year Ending 31 August 2023

RECEIPTS

Date	Current A/ Deposit A/c	BINGO						
		Entry & Flyers	Raffle	Hall Hire	Events Income	O/payments	Grants & Donations	Sundry Receipts & Bingo Expenses
13-Sep Bingo 27/07,10/08,24/08,07/09	161.66	161.66						
20-Sep Hall Hire	25.00			25.00				
03-Oct Hall Hire	25.00			25.00				
05-Oct Hall Hire	50.00			50.00				
17-Oct Harvest Supper	1012.00				1012.00			
10-Nov Hall Hire	20.00			20.00				
21-Nov Hall Hire and Bingo 21/9,19/10, 02/11,16/11	184.95	159.95		25.00				
2023								
03-Jan Hall Hire	25.00			25.00				
10-Jan Hall Hire	25.00			25.00				
13-Jan Bingo 30/11, 14/12	114.86	114.86						
06-Feb Wassail	601.00				601.00			
03-Feb Hall Hire	25.00			25.00				
06-Feb Hall Hire	25.00			25.00				
13-Feb Hall Hire	25.00			25.00				
28-Feb Hall Hire	25.00			25.00				
06-Mar Hall Hire	25.00			25.00				
07-Mar Hall Hire, Bingo 11/01, 25/01, 08/02,22/02	154.82	134.82		20.00				
15-Mar Hall Hire	25.00			25.00				
28-Mar Hall Hire	35.00			35.00				
29-Mar Hall Hire	25.00			25.00				
20-Apr Hall Hire	25.00			25.00				
24-Apr Hall Hire	25.00			25.00				
03-May Hall Hire	25.00			25.00				
15-May Hall Hire	25.00			25.00				
16-May Bingo 08/03, 22/03,05/04, 19/04, 03/05	140.28	140.28						
23-May Hall Hire	25.00			25.00				
13-Jun Hall Hire	25.00			25.00				
22-Jun Hall Hire	25.00			25.00				
26-Jun 90th Celebrations, Bingo 17/05, 31/05, 14/06	283.31	113.81			169.50			
26-Jun Hall Hire	25.00			25.00				
03-Jul Hall Hire	25.00			25.00				
14-Jul Bingo, 28/06,12/07 Prize Bingo 07/07	279.99	81.99						
		198.00						
17-Jul Hall Hire	25.00			25.00				
31-Jul Hall Hire	25.00			25.00				
07-Aug Hall Hire	25.00			25.00				
21-Aug Hall Hire	25.00			25.00				
	<b>3637.87</b>	<b>1105.37</b>		<b>750.00</b>	<b>1782.50</b>	<b>3637.87</b>		

**WATCHFIELD VILLAGE HALL**

**Registered Charity No. 1197281**

**ACCOUNTS FOR THE YEAR ENDED**

**31 AUGUST 2023**

The attached Bank reconciliation and analysis sheets show the income and expenditure for the year to 31 August 2023

The final balance held in the current and deposit accounts amount to £35779.53

The New Watchfield Hall Account final balance amounts to 10230.15

This account has the sum of £100,000.00 on a Fixed 1 Year term bond with Lloyds Bank.

The Hall was registered as a Charitable Incorporated Organisation in December 2021.

The Charity Trustees are:

Keith Whitting – Chairman  
Kevin Watts – Vice Chairman

Jane Watt  
Sheelagh Vickery

Maureen Phillips - Treasurer

Elizabeth Margaret Whitting

Auditor of the Accounts

Jane Moreton

Certificate by the Auditor

I have inspected the attached accounts with the supporting books and vouchers and obtained satisfactory explanations for any queries I have raised with the treasurer. I confirm that the accounts are in accordance with those records and show a fair view of the finances of the Watchfield Village Hall trust for the year to 31 August 2023

Signed Jane Moreton Date 23/9/2023