

**ISLAMIC BURIAL & WELFARE SERVICES**

**ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

**Charity no: 1197275**

**ISLAMIC BURIAL & WELFARE SERVICES**  
**Annual Report of the Trustees**  
**for the year ended 31 December 2024**

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**ISLAMIC BURIAL & WELFARE SERVICES**  
**Report of the Trustees**  
**for the year ended 31 December 2024**

The trustees present their annual report and financial statements for the year ended 31 December 2024.

**Report of the Trustees**

**Reference and Administrative Information**

Charity Name	ISLAMIC BURIAL & WELFARE SERVICES
Charity Registration Number	1197275
Registered address	House of Masters Goodwood Road Lancaster LA1 4LX

**Board of Trustees**

Safiq Master (Chair)  
Dr Mohsin Patel  
Salehaben Safiq Master

**Independent examiner**

Sabiha Zabwala (FCCA)  
MSP Associates (London) Ltd  
Chartered Certified Accountants  
10 Cameron Road  
Ground Floor Front  
Seven Kings  
IG3 8LA

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

**ISLAMIC BURIAL & WELFARE SERVICES** is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission on the 22 December 2021 under charity number 1197275. It is governed by deed of trust.

### **Organisational structure**

The charity trustees are responsible for the overall management and control of the Charity. The trustees give their time freely and receive no remuneration or other financial benefits. The Trustees meet together regularly and are responsible for all decisions taken in relation to running the activities provided by the charity.

### **Risk management**

The trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

The advancement of the Islamic faith by providing financial assistance to members of the Muslim community to enable them to observe Islamic principles and practices relating to the burial of the deceased where they may otherwise lack the financial means to do so and the provision of counselling and support for people suffering from bereavement or loss.

ON BEHALF OF THE BOARD:

*Safiq Master*

Safiq Master (Chair)

## **Independent examiner's report to the trustees of ISLAMIC BURIAL & WELFARE SERVICES**

I report to the trustees on my examination of the accounts of the ISLAMIC BURIAL & WELFARE SERVICES for the year ended 31 December 2024.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required.

It is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

### **Basis of the independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Sabiha Zabwala*

Sabiha Zabwala (FCCA)  
MSP Associates (London) Ltd  
Chartered Certified Accountants  
10 Cameron Road  
Ground Floor Front  
Seven Kings  
IG3 8LA  
Date : 16/10/2025

**ISLAMIC BURIAL & WELFARE SERVICES  
RECEIPTS AND PAYMENTS STATEMENT  
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Notes	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Last year 2023 £
<b>Receipt</b>					
Donations		10.00	-	10.00	487.00
<b>Total</b>		<b>10.00</b>	<b>-</b>	<b>10.00</b>	<b>487.00</b>
<b>Total Receipt</b>		<b>10.00</b>	<b>-</b>	<b>10.00</b>	<b>487.00</b>
<b>Payments</b>					
Purchases		60.00	-	60.00	122.00
Insurance		221.00	-	221.00	211.00
<b>Total Payments</b>		<b>281.00</b>	<b>-</b>	<b>281.00</b>	<b>333.00</b>
<b>Net of receipt/(payments)</b>		<b>(271.00)</b>	<b>-</b>	<b>(271.00)</b>	<b>154.00</b>
<b>Cash funds last year end</b>		<b>2,460.00</b>	<b>-</b>	<b>2,460.00</b>	<b>2,306.00</b>
<b>Cash funds this year end</b>		<b>2,189.00</b>	<b>-</b>	<b>2,189.00</b>	<b>2,460.00</b>

**ISLAMIC BURIAL & WELFARE SERVICES**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT 31 DECEMBER 2024**

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Last year 2023 £
Notes				
<b>Cash Funds</b>				
Bank	2,189.00	-	2,189.00	2,460.00

The financial statements were approved by the Board of Trustees on 16 October 2025 and were signed on its behalf by

Safiq Master  
Trustee (Chair)

## **NOTES TO THE ACCOUNTS**

### **1.1 Accounting Policies**

The principal accounting policies adopted by the Charity, which is a public benefit entity, in the preparation of the accounts are as follows.

### **1.2 Basis of preparation**

These accounts have been prepared under the historical cost convention, as modified by the inclusion of charitable properties and fixed asset investments and investment properties at valuation.

These accounts have been prepared in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

These accounts are presented in pounds sterling and rounded to the nearest pound.

### **1.3 Going concern**

The Trustees have prepared financial projections, taking into consideration the current economic conditions and have, at the time of approving these accounts, a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

### **1.4 Change of accounting policy**

These accounts have been prepared to give a 'true and fair' view

### **1.5 Income from donations or grants**

Income from donations and grants is recognised when the charity is entitled to the funds, the receipt is probable and the amount can be measured reliably. For donations, this is usually on receipt. For grants, this is usually when a formal offer is made in writing. If a donation or grant contains terms and conditions outside of the charity's control which must be met before the charity is entitled to the funds, or if the donor specifies that the funds must be used in future time periods, then the income is deferred.

### **1.6 Legacies**

Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

### **1.7 Expenditure**

Expenditure is recognised when a present legal or constructive obligation exists at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefits will be required to settle the obligation, and the amount can be estimated reliably. It is inclusive of VAT which cannot be recovered.

Direct costs are those costs which directly attribute to its activities. Wages and salaries are allocated to direct costs based on an estimate of time spent on charitable activities by staff members.

Support costs include staff costs and are those which do not produce a direct output. Staff costs relate to specific activities and this is reflected in the allocation of payroll costs based on the percentage of time spent.

All costs, including governance costs, are allocated between the expenditure categories of the charity on a basis designed to reflect the use of the resource. Costs relating to a particular activity are charged directly; others are apportioned on an appropriate basis.

Support costs and overheads have been calculated by allocating staff time to the level of involvement in the various activities of the Charity.



### **1.8 Financial instruments**

Charities preparing accounts normally measure a basic financial asset or basic financial liability on its initial recognition at the amount receivable or payable adjusted for any related transaction costs. However, if initially measured at fair value, transaction costs are not included in the measurement of financial assets or liabilities; instead, the transaction costs are treated as an expense. If extended credit is offered, the accounting treatment depends on those extended credit terms.

The subsequent measurement of financial assets and financial liabilities depends on their nature and settlement dates. The carrying amount must be calculated without any deduction for transaction costs that may be incurred on sale or disposal.

### **1.9 Fund accounting**

Unrestricted funds are those funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes. Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.