

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year

Section A Reference and administration details

Charity name			
Other names charity is known by			
Registered charity number (if any)			
Charity's principal address			
Postcode			

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

How the charity is constituted
(eg. trust, association, company)

Trustee selection methods
(eg. appointed by, elected by)

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main
achievements of the charity
during the year**

Section E Financial review

Brief statement of the charity's policy on reserves

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Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

 Brundall Men's Shed	Charity Name		No (if any)		CC16a
	Brundall Men's Shed		1197274		
	Receipts and payments accounts				
	For the period from	Period start date 22/12/2022	to	Period end date 21/12/2023	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donation	5,915	-	-	5,915	3,965
Grants	1,100	13,077	-	14,177	11,000
Interest	43	-	-	43	-
Other	212	-	-	212	239
Sales / event income	1,122	-	-	1,122	130
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for annual return)	8,391	13,077	-	21,468	15,334
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	8,391	13,077	-	21,468	15,334
A3 Payments					
Admin/Office costs	349	4,632	-	4,981	1,323
Insurance	37	596	-	634	390
Materials & consumables	727	381	-	1,108	1,410
Refreshments & cleaning	-	980	-	980	383
Repairs and renewals	155	497	-	653	6,966
Shed premises costs	632	5,470	-	6,102	61
Small tools (<£25)	142	41	-	182	171
Subscriptions	30	-	-	30	24
Sundry	281	105	-	386	95
Sub total	2,354	12,702	-	15,056	10,825
A4 Asset and investment purchases, (see table)					
Hand and power Tools (>£25)		409	-	409	46
Workshop machines	42	140	-	182	72
Sub total	42	549	-	591	117
Total payments	2,396	13,251	-	15,647	10,942
Net of receipts/(payments)	5996	-174	0	5822	4392
A5 Transfers between funds	-1808	1808	0	0	0
A6 Cash funds last year end	3026	1366	0	4392	0
Cash funds this year end	7214	3000	0	10214	4392

Section B Statement of assets and liabilities at the end of the period

Categories	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds			
Lloyds Bank - current a/c	335	-	-
Lloyds Bank - deposit a/c	6,879	3,000	-
Cash	-	-	-
Total cash funds	7,214	3,000	-

(agree balances with receipts and payments account(s))

	OK	OK	OK
	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets			
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-
	-	-	-

B3 Investment assets	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-
		-	-
		-	-
		-	-
		-	-

B4 Assets retained for the charity’s own use	Fund to which asset belongs	Cost (optional)	Current value (optional)
IT equipment, furniture & office	National Lottery grant	6,056	-
Kitchen equipment	National Lottery grant	397	-
Workshop equipment	Veolia grant	577	-
		-	-
		-	-
		-	-
		-	-
		-	-

B5 Liabilities	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	
		-	
		-	
		-	
		-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval