



## **Southwater Youth Project Trustees' Annual Report:**

### **For the period:**

**From** 1<sup>st</sup> September 2021    **Period start date**  
**To** 31<sup>st</sup> August 2022    **Period end date**

**Charity name:** Southwater Youth Project (SYP)

**Charity registration number:** 1197216

### **Objectives and Activities:**

**Summary of the purposes of the charity as set out in its governing document:** SORP Para 1.17

Southwater Youth Project operates within the Christian ethos to advance in life and help young people aged 8 to 19 who are resident in Southwater and the surrounding area through:

- (a) the provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;
- (b) the provision of support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

**Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts:** SORP Para 1.17 & 1.19

Southwater Youth Project engages in open access youth activities to further general charitable purposes for the public benefit and for the benefit of children/young people in Southwater and the surrounding area. These activities include the provision of local community youth services, activities, clubs and events, and advocacy, advice and information to children/young people within the Southwater community and surrounding schools.

Southwater Youth Project has been in existence as an informal community youth work project and partnership since 2006 and became a registered charity 20<sup>th</sup> December 2021.

The key public benefits offered by SYP:

1. The provision of professional, open access, embedded community youth work to provide and signpost young people in the local community of Southwater and surrounding areas to a broad range of affordable and accessible educational, social, community and leisure based activities & opportunities, helping them develop and mature physically, mentally, emotionally and spiritually as individuals and as contributing members of society.
2. The provision of various forms of social welfare support and interventions to children, young people, and their families, local schools and communities is of public benefit in helping relieve a range of needs, promote moral welfare, increase individual well-being and social cohesion, and build connections with others, all of which help create community and a wider sense of belonging.

3. The provision of opportunities to engage in Christian worship, education and spiritual learning activities in conjunction with local churches to enable children, young people and their families to benefit from faith in Christ and understanding the Christian faith in ways that make sense to them.
4. The provision of local voluntary opportunities for volunteers from the local community as well as the local churches, who in addition to gaining personal benefit from supporting young people are also making a contribution to the community's needs.

Our main activities and achievements in relation to these purposes and areas of public benefit listed are as follows:

**1)** In relation to providing a professional, open access, embedded, community youth project we continue to secure and provide the necessary funding to employ a full time professional Youth Worker. This provision is essential, and enables us to build, develop, deliver and sustain a youth project which creates conversations, activities and experiences designed to help move young people beyond their limitations, or perceived limitations, creating with them a culture of enjoyment, learning, and respect, and bringing long-term change which is of benefit to them and to wider society.

We negotiated the difficult pandemic period very well, and have emerged determined to continue to make good use of local resources, with the Project beginning to reengage with other local community groups and people with the relevant expertise to enable us to offer mental health and well-being one to ones, various sporting activities, the Duke of Edinburgh award, life skills sessions, art and craft activities, DJ'ing, and other youth friendly events, activities and trips.

**2)** The provision of social welfare support to help alleviate local need, giving material, physical, spiritual, emotional, and mental support to children, young people and their families is a significant aspect of our work. During the covid lockdowns of 2020 and into 2021 we offered limited one to one support to young people, in person, both online and outdoors when allowed, until restrictions lessened. We were also able to deliver food parcels, Christmas and Easter related treats, and various at home craft and creative resources to young people and their families. Children and young people's mental health and sense of well-being was already in steep decline before 2020, and has been severely impacted by covid on many levels. 2021 – 2022 has been a challenging year in terms of re-establishing the cohesive community provision and local volunteering that have been a key part of SYP's DNA for 16 years but clear progress is being made.

**3)** The provision of opportunities to learn about faith or engage in Christian worship were impacted by covid, and also by the closure of summer worship festivals which some of the young people from SYP had regularly attended. Faith related materials were made available to young people and their families during lockdown, and where relevant, young people are reminded of the meaning of various Christian festivals as well as being given opportunities to ask questions about Christian values and ethos throughout the year. Young volunteers also continue to assist with the Village Christmas community festival which restarted in 2021, and informal faith conversations and activities can also arise within this. Several one to one sessions took place with young people who were enquiring specifically about issues of faith.

**4)** The provision of volunteering opportunities was impacted by covid, when initially face to face youth work and clubs ceased. Although restrictions eased throughout 2021 – 2022 people were reluctant to volunteer, and some volunteers did not want to return, thus we have had to begin to rebuild our volunteer base. In this period, we also lacked access to the youth centre, and have had to utilise other halls within

the village while access was renegotiated with the landlord. The former Youth Management Partnership Board consisted of voluntary trustees, some of whom had overseen the setting up of the original project and its subsequent management/provision. Upon becoming a CIO in December 2021, the Board was dissolved by unanimous agreement, and a new Board of Trustees was set up to manage the CIO moving forward. All those volunteering for SYP including Trustees receive a copy of the Volunteers Handbook and core policies which are reviewed at least annually. All Trustees and volunteers are required to go through the necessary DBS processes, and trained in safeguarding to the appropriate level. Quarterly engagement updates are sent to key funders, and the information provided is also utilised in any fundraising applications. The Trustees are pleased to see that levels of voluntary engagement with SYP are increasing.

### **Statement confirming whether the trustees have had regard to the guidance issued by the Charity**

#### **Commission on public benefit:** SORP Para 1.18

SYP Trustees confirm that we have not set up the CIO in order to benefit ourselves, either personally and/or corporately, and we have had due regard to the guidance issued by the Charity Commission on public benefit wherever relevant.

### **Additional information:**

#### **Policy on grant making** SORP Para 1.38

None at this stage

#### **Contribution made by volunteers** SORP Para 1.38

We estimate an 80% input of time and energy from volunteers towards SYP's aims and objectives, whether through volunteers offering specific or ongoing logistical or governance support, or admin support including website creation/maintenance, or through supporting and helping supervise young people at SYP activities/events. No volunteers are paid for their contributions, save for out of pocket expenses e.g. petrol.

### **Achievements and Performance**

#### **Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.**

SORP Para 1.20

Our Lead Youth Worker was furloughed at the start of lockdown, in 2020, returning on a gradually increasing basis from when youth workers were declared to be essential workers, and limited face to face youth work was beginning to be able to take place. It was therefore a major achievement to offer a gradually increasing level of youth work in 2021, and to keep the project going in this context into 2022 without our usual base being made available to us has been a challenge well met. Nonetheless our continued presence and renewed, growing provision in 2022 across a new range of venues and within the schools has made such a difference in enabling young people to feel less isolated, offering vital support in what has been a very difficult season. Continuing to find ways to be able to offer mental health support, spiritual and pastoral care, and counselling throughout the pandemic and onwards has been of great benefit to all concerned and affirms our caring, Christian, ethos and community focused values. We were therefore delighted that the difference our work is making to our young people was recognised by two large grant providers in the summer of 2022, with two substantial grants awarded to SYP from the National Lottery and the Sussex Community Foundation.

A snapshot of the weekly programme being offered in January 2022 gives an indication of how SYP seeks to deliver on our aims in terms of mental health and well-being support:

- Break or lunchtime weekly support @ 3 local secondary schools
- An afternoon weekly support to yrs. 5 – 6 pupils in a local primary school
- After school group @ all-girls secondary school giving mental health and general support to 15 girls yrs. 7 – 11
- After school community one to ones (1:1s) - these 1:1/mentoring sessions (Tues, Wed, Thurs, & Fri after school) supported 10 young people from the Southwater community, in addition to 12 other young people referred by the schools (1:1's took place during the school day in different schools).

Throughout 2022 our 1:1 mentoring and support sessions were reviewed and adapted as necessary in consultation with schools, young people and their families.

In terms of delivering a range of relevant and meaningful activities, clubs and events:

- SYP DoE Bronze – weekly, 15 participating.
- “Safe Space” – weekly Southwater SEN group – 5 children with varying special needs
- After school community outreach/detached sessions, weather dependent
- Kids Craft Club (yrs. 4 – 7) av. 10 children up to maximum of 15
- Junior Youth Club c35-45 young people.

One off/holiday activities offered include bike rides, and bicycle maintenance sessions; attending a local primary school summer residential; liaising with 2 local primary schools, local uniform groups and DofE volunteers re: the Village Service of Remembrance in November 2021; liaising with the Southwater Community Partnership re: the Village Christmas in 2021 with SYP responsible for creating and managing Santa's Grotto, and also assisting with the Platinum Jubilee celebrations in June 2022.

Ongoing emergency youth interventions and support are provided as needed – sadly this was far too frequent through 2021 and into 2022 when the Horsham District has had a considerable issue with suicide ideation amongst the youth.

A regular objective has been helping young people take ownership of aspects of the project, and seeing young people stepping up as young volunteers in different ways has been a great achievement, building their self-esteem and confidence, and we intent to train some as SYP Ambassadors moving forward. The Trustees have supported the Lead Youth Worker's professional development and ongoing training in safeguarding, mental health first aid, mentoring, community engagement and were thrilled for her when she was a recipient of a Co-Op Community Champion Award, as voted for by local residents.

Appointing a new Board of Trustees to oversee our governance and finance, and our transition to charitable status in December 2021 has been a further significant achievement. Key tasks included the writing of our constitution, updating our Safeguarding policy and procedures, overseeing finance, and preparing termly reports as well as the Annual Report and Annual Return. Additionally as well as overseeing accounts, setting up Gift Aid, and appointing an auditor, the Trustees appointed another charity, Stewardship, to oversee HR and payroll. Becoming a CIO has enabled beneficiaries, partner organisations, funding bodies, volunteers, young people and their families to feel confident in the finance, governance and stewardship of the charity.



## **Additional information (optional)**

You may choose to include further statements where relevant about:

### **Achievements against objectives set SORP Para 1.41**

#### **Primary objectives**

The current overall and long term objectives for SYP are to:

- Promote the self-worth, self-care, mental, emotional, spiritual & physical well-being of young people within the Southwater community, in their village schools & secondary schools, working in partnership with other relevant agencies
- Care for young people by building relationships, mentoring, pastoring, & counselling young people face to face, in schools & within families, in activities, clubs and in detached work, liaising with social services, police & other agencies, and working closely with other secular/church youth, children & family workers

In 2021 and into 2022 the context and method of delivery of our provision for young people changed. Once some in-person/face to face provision was permitted it had to be done very differently, for a longer time period than anticipated. Much of the youth work was done online, outdoors or within the school environment. As restrictions eased we were able to use other local halls/buildings for indoor activities while we negotiating a return to the previously used youth centre.

Our objectives have been achieved in the immediate short to medium term by:

- Providing a paid, professional youth worker led programme of fun, well organised & engaging youth club themes and activities for Southwater's young people of a range of ages, including weekly clubs, trips, Duke of Edinburgh award (bronze/silver), and community holiday/play schemes, subject to volunteer availability and the provision of premises and funding as detailed on p4
- Working with the Lead Youth Worker, funding partners and other youth providers to ensure that the programme delivers age appropriate activities & events for children & young people without any prejudice to infirmity or disablement, gender or sexual orientation, financial hardship, religious beliefs, social & economic circumstances
- Working towards the setting up of SYP as a CIO

#### **Other objectives**

To become a CIO:

- The application was made in the autumn of 2021; and approved 20.12.2021

To find appropriate permanent premises in Southwater to deliver as fully rounded programme of embedded, indoor youth work in one venue as soon as possible:

- Discussions with the landlord of the previous youth centre premises is ongoing; in the meantime we continue to use a range of other local venues and outdoor spaces, weather permitting.

To secure ongoing funding:

- Large grants totalling £15,000 were awarded by the National Lottery and the Sussex Community Foundation as well as some smaller local funding.
- A Trustee subcommittee is working on ongoing fundraising plans

### **Performance of fundraising activities against objectives set Para 1.41**

Fundraising and grant income exceeded the minimum requirement by 50%, thanks primarily to 2 substantial one-off grants.

## **Investment performance against objectives** Para 1.41

None of the charity's financial assets were invested during the financial year.

## **Financial Review**

### **Review of the charity's financial position at the end of the period** Para 1.21

For the Operating Costs Fund (unrestricted), a small surplus of income over expenditure amounting to £993 was generated in 2021-22, resulting in an increase in the accumulated balance from £2,363 at the previous year end to £3,356 as at 31<sup>st</sup> August 2022. The Employment Costs Fund had net receipts of £4,511 and a year-end balance of £30,985, up from £26,474 as at 31<sup>st</sup> August 2021 representing 62% of one year's planned expenditure.

The Employment Costs Fund, which represented 83% of the Charity's total expenditure for the year, benefitted from one-off grants totalling £16,746 and similar grant income will be required in future years to keep the Project financially sustainable.

### **Statement explaining the policy for holding reserves stating why they are held** Para 1.22

The charity's policy for holding reserves is that an amount equating to 6 months' budgeted expenditure should be held. This is intended to ensure that in the event of either unforeseen operational costs, or a significant reduction in income or the charity being wound up, there are sufficient funds available to meet financial commitments, particularly regarding payments that would be due to employees in those circumstances. Reserves are freely available to be spent for any purpose consistent with the Project's charitable purposes, and at any time. The policy is reviewed annually.

### **Amount of reserves held** Para 1.22

£25,667

### **Reasons for holding zero reserves** Para 1.22

Not applicable

### **Details of fund materially in deficit** Para 1.24

No fund was materially in deficit either during the year or at the year-end.

### **Explanation of any uncertainties about the charity continuing as a going concern** Para 1.23

There are no uncertainties about the charity continuing as a going concern.

## **Structure, Governance and Management**

### **Type of governing document (trust deed, royal charter)** SORP Para 1.25

CIO Foundation Constitution

### **How is the charity constituted?** SORP Para 1.25

CIO

### **Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees** SORP Para 1.25

In selecting and appointing new Trustees, Section 10 "Appointment of charity trustees" and sub clauses (1) and (2) of our constitution have been followed in the appointment of new trustees in addition to the first charity trustees.

Before being appointed at a duly constituted Trustee meeting, new Trustees are each invited to submit a brief personal statement outlining any relevant experience and interests that they bring to their role.

## Additional information (optional)

You may choose to include further statements where relevant about:

### **Policies and procedures adopted for the induction and training of trustees** SORP Para 1.51

In accordance with Section 11 of our constitution, "Information for new charity trustees", a copy of the current version of the constitution, the CIO's latest Trustees' Annual Report, and statement of accounts are provided to all new Trustees. All Trustees are required to have a DBS, avail themselves of training in Safeguarding for Trustees, and are given a copy of the current Safeguarding policy and Volunteer & Policies Handbook. Additionally all Trustees receive an invitation to meet the Lead Youth Worker and see the Project in action.

### **The charity's organisational structure & wider network with which the charity works** SORP Para 1.51

Governance, HR, and safeguarding, and the oversight of our aims, object, purposes and finances, are undertaken by our Trustees in line with our constitution and Charity law requirements. Membership of the CIO is as detailed in Section 16, and consists of Trustees only for the time being. Trustee responsibilities, decisions, delegated powers, meeting requirements, procedures and record keeping are as detailed in the constitution Sections 4 – 7; 9 - 15, 17, 20 - 28. In relations to Sections 26 – 28 there have been no new rules or byelaws created, no disputes, and there have been no amendments to the constitution.

### **Relationship with any related parties** SORP Para 1.51

We have appointed Stewardship to oversee payroll and associated services.

## Reference and Administrative details

Charity name: Southwater Youth Project

Registered charity number: 1197216

Charity's principal address: c/o 32 Sloughbrook Close Horsham West Sussex RH12 5JD

Names of the charity trustees who manage the charity: 2021 to 2022

Reappointed annually

Trustee name	Office (if any)	Dates	Body entitled to appoint trustee
Reverend Kathryn Jones	Chair	20.12.2021 ongoing to Dec 2025	SYP Trustee Board
Reverend Kristin Ofstad		20.12.2021 resigned Aug 2022	SYP Trustee Board
Mr Iain Jones		20.12.2021 ongoing to Dec 2024	SYP Trustee Board
Mr Michael Neale		20.12.2021 ongoing to Dec 2024	SYP Trustee Board
Mrs Ilanit Slowly		20.12.2021 ongoing to Dec 2023	SYP Trustee Board
Mrs Fiona Lowther		20.12.2021 ongoing to Dec 2023	SYP Trustee Board
Mrs Sylvia Leach		24.1.2022 ongoing to Jan 2023	SYP Trustee Board
Mr Neil Worth		24.1.2022 ongoing to Jan 2023	SYP Trustee Board
Mrs Caroline Paul		24.1.2022 ongoing to Jan 2023	SYP Trustee Board

**Corporate trustees: names of the directors at the date the report was approved:** None/not applicable

**Name of trustees holding title to property belonging to the charity:** None/not applicable

**Funds held as custodian trustees on behalf of others** None/not applicable

## Additional information (optional):

**Exemptions from disclosure:** None/not applicable

## Declarations

The trustees declare that they have approved the Trustees' Annual Report above.

Signed on behalf of the charity's trustees

Signature(s): 

Full name(s): Kathryn Jones

Position: Chair

Date: 5<sup>th</sup> June 2023



Iain Jones

Trustee

9<sup>th</sup> June 2023

# Southwater Youth Project CIO

RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED

31 August 2022

**Registered Charity - Registration number 1197216**

Chair of Trustees

Rev Kath Jones
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Trustees

Michael Neale	Caroline Paul
Ilanit Slowly	Sylvia Leach
Iain Jones	Jenny Nagy
Fiona Lowther	Neil Worth

Approved by the Trustees on 5th June 2023

Chair:

*Kath Jones*

Trustee:

*Iain Jones*

ACCOUNTS FOR THE PERIOD ENDED 31 August 2022

SECTION A			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
			£	£	£	£
a1	<b>RECEIPTS</b>	<b>Note</b>				
a2	Grants		50,536		50,536	38,470
a3	Fundraising		1,681		1,681	2,927
a4	Job Retention Scheme receipts retained in SYP		543		543	11,275
a5	DofE Funding and donations			240	240	
a6	Youth Club Subscriptions and Tuck Shop Sales		1,247		1,247	43
a7	<b>TOTAL RECEIPTS</b>		<b>54,007</b>	<b>240</b>	<b>54,247 (a7)</b>	<b>52,715</b>

SECTION B						
b1	<b>PAYMENTS</b>					
b2	Salaries and benefits		39,513		39,513	40,995
b3	Activities and Resources		5,197		5,197	4,221
b4	Tuck Shop Stock		1,478		1,478	
b5	Wellbeing and Mentoring Services		368		368	
b6	DofE			1,534	1,534	1,596
b7	Other payments		653		653	1,375
b8	<b>TOTAL PAYMENTS</b>		<b>47,209</b>	<b>1,534</b>	<b>48,743 (b9)</b>	<b>48,187</b>

SECTION C						
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	6,798	(1,294)	5,504	4,528
c2	Total funds brought forward from last year		28,837		28,837 (c6)	24,309
c3	<b>Sub total</b>	<b>(c1+c2)</b>	35,635	(1,294)	34,341	28,837
c4	Transfers and adjustments		(1,294)	1,294		(c7)
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>34,341</b>		<b>34,341 (c8)</b>	<b>28,837 (c6)</b>

SECTION D					
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>					
d	<b>(these amounts are not to be included in total receipts/payments figures above)</b>				
d1	Balance brought forward from last year		£		£
d2	Collections/Gifts - received for external organisations				
d3	Collections/Gifts - passed to external organisations				
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>			

# SUMMARY OF CHARITY ACCOUNTS AND INTERNAL ORGANISATIONS

## SECTION E

Summary of the Charity accounts for the period ended 31 August 2022 and Internal Organisations. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any purpose.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds					(e11)	(e12)
e9 Charity accounts (totals brought forward from page 2 - totals column)	54,247 (a7)	48,743 (b9)	5,504	(c7)	28,837 (c6)	34,341 (c8)
e10 TOTAL CASH FUNDS HELD BY CHARITY	54,247	48,743	5,504		28,837 (x)	34,341 (y)
Continue on a separate sheet if necessary and bring the totals forward	TOTAL RECEIPTS	TOTAL PAYMENTS				

## SECTION F

### STATEMENT OF ASSETS AND LIABILITIES

#### CHARITY - CASH FUNDS HELD at 31 AUGUST 2022

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		319
f2 Bank Current Account	2,363	34,022
f3 Dorking and Horsham Methodist Circuit	26,474	
f4		
f5		
f6 Other funds		
f7 SUB TOTAL - Charity accounts	28,837 (c6)	34,341 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	(e11)	(e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	28,837 (x)	34,341 (y)

## SECTION G

### OTHER ASSETS and LIABILITIES

	At 31-Aug-21	At 31-Aug-22
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Loan(s) - show amount outstanding at year end		
g4 Other Liabilities		

## DECLARATIONS

### Accountant

I confirm that I have prepared the accounts from the records of the Charity and that they include all funds under the control of the Trustees

Signature of Accountant Iain Jones Date 15.5.23

Name IAIN JONES

Address 32 Sloughbrook Close, Horsham,  
West Sussex RH12 5JD

### Independent Examiner's Report to the Trustees of

#### Southwater Youth Project

This Report is on the Charity Accounts for the period ended 31 August 2022

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.



## Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply appropriate

\* Please circle as appropriate

Name

TONY CARVIN

Signature



Relevant Professional qualification or body

Address

33 KINCHELS  
SOUTH TERRACE  
LITTLEHAMPTON  
WEST SUSSEX BN17 5W

Date

9th JUNE 2023

## Southwater Youth Project CIO

Annual Accounts year ending 31<sup>st</sup> August 2022

### Notes

1. Dorking and Horsham Methodist Circuit were the employing organisation of the Youth Worker until 18th March 2022 and therefore held the account used for the Employment Costs fund until April 2022 at which point the outstanding balance was transferred to the newly formed Charity, and employing organisation, Southwater Youth Project CIO.
2. Prior to becoming a registered charity and the Youth Worker's employer, SYP held an account for Youth Work running costs (Co-operative Bank account).
3. Figures for the Employment Costs Fund for the periods 1st September 2020 to 31st August 2021 and part year 1st September 2021 to 13th April 2022 are as provided by Dorking and Horsham Circuit.
4. Total funds as at 31.8.21 amounting to £28,837 are made up of £26,474 held by Dorking and Horsham Circuit and £2,363 held by SYP.
5. Total Grants for the year of £50,536 is made up of £7,735 received by Dorking and Horsham Circuit and £42,801 received by Southwater Youth Project ("SYP").
6. Job Retention Scheme receipts are as claimed by Dorking and Horsham Circuit when the employer, and retained in SYP.
7. Salaries, benefits and expenses totalling £39,513 for the year is made up of £23,038 paid via Dorking and Horsham Circuit and £16,475 paid by SYP.

## Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

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- to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply appropriate*

*\* Please circle as appropriate*

Name

TONY CARVIN

Signature



Relevant Professional qualification or body

Address

33 KINCHELS  
SOUTH TERRACE  
LITTLEHAMPTON  
WEST SUSSEX BN17 5W

Date

9th JUNE 2023